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MEREDITH
COLLEGE

2006-2007 Undergraduate

student handbook & activities calendar

...make you think—and make you laugh...that leadership can be taught...
...education lasts a lifetime...that a good life starts here. At Mer...
...that sometimes the best answer is a good question...I've got a lot of good questions...
...everything. Yet...smart women, hard work and serious fun...in friends that m...
...that the best colleges are good communities...that the b...

Alma Mater

*We salute thee, Alma Mater, we salute thee with a song,
At thy feet our loyal hearts their tribute lay;
We had waited for thy coming in the darkness, waited long,
Ere the morning star proclaimed thy natal day.*

*Thou hast come through tribulation and thy robe is clean and white,
Thou art fairer than the summer in its bloom.*

*Thou art born unto a kingdom and thy crown is all of light;
Thou shalt smile away the shadow and the gloom.*

*In thy path the fields shall blossom and the desert shall rejoice,
In the wilderness a living fountain spring;*

*For the blind shall see thy beauty and the deaf shall hear thy voice,
And the silent tongues their high hosannas sing.*

*Where the rhododendron blushes on the burly mountain's breast,
In the midland, where the wild deer love to roam;*

*Where the water lily slumbers, while the cypress guards its rest,
Lo, thy sunny land of promise and thy home.*

*Where the sons of Carolina taught a nation to be free,
And her daughters taught their brothers to be brave;
O'er a land of peaceful plenty, from the highlands to the sea,
May thy banner, Alma Mater, ever wave.*

—Richard Tilman Vann, President of Meredith College, 1900–1915

welcome to meredith

2006-2007

“ *Each of you will find a challenging and supportive environment as you explore a rich tradition of knowledge and wisdom. You will also be encouraged to become engaged in the community, to be women of honor and integrity, to care about your fellow students, and to stretch yourself intellectually.”*

Maureen A. Hartford, President, Meredith College

I Believe...

...that a good life starts here. At Meredith.

Welcome to a new and exciting year at Meredith College! Our campus is a warm and friendly community of diverse and talented learners, seekers and leaders. Our students hail from large cities, urban centers, small towns, and open country neighborhoods. We welcome students from the United States and from many nations throughout the world. And we celebrate each person's individuality and uniqueness as we all work together to create an outstanding educational experience—the Meredith experience. From the first day you arrive on campus all the way to your commencement day, we accept the responsibility and privilege of helping you to become the person you want to be. Women join together here because they know they will be challenged to become their best. Each of you will find a challenging and supportive environment as you explore a rich tradition of knowledge and wisdom. You will also be encouraged to become engaged in the community, to be women of honor and integrity, to care about your fellow students, and to stretch yourself intellectually.

The most important gifts you bring to Meredith are yourself and your personal dreams for the future. Meredith's most important gift for you is to encourage and guide you in becoming a mature woman, prepared for leadership and service in the global community. In the spirit of Robert Frost's words, do not withhold yourself from the grand experiences waiting for you here, but give yourself generously to the "land of the living."

I invite you to help me know about your experiences while you are on campus, and I wish you the best of success for this academic year.



*Dr. Maureen A. Bartford,
President, Meredith College*

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Student Services

Assistance for International Students and Students of Color • ATM Machine • Bulletin Boards and Publicity • Cablevision • Campus Dining: Belk Dining Hall, The BeeHive Café • Campus Events • Campus Ministry • Campus Police/Parking • Career Center • Check Cashing • Commuter Life and Diversity Programs • Copy Center • Counseling Center • Dial-A-Menu • Disability Services • Facilities Services, Maintenance, and Housekeeping • Financial Assistance • First Year Experience • Fitness Center • Health Services • Housekeeping • Inclement Weather • Information Desk • Insurance • International Student Advisor • Laptops for Loan • Carlyle Campbell Library • Lost and Found • Meredith Performs Box Office • Meredith Supply Store (Book Store) • Post Office • RD on Duty • Residence Life & Housing • Seminars • Student Activities and Leadership Development • Switchboard • Technology Services

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The Meredith College Student Handbook

is the official source of information regarding academics, the honor system, college policies, safety procedures and services and opportunities available to students.

Participation and personal responsibility are essential to the education of students at Meredith College. The College's honor system promotes an atmosphere of trust and integrity throughout the Meredith community.

Education at Meredith is not limited to class lectures, assignments, labs and tests but extends into every facet of daily life. Meredith is committed to providing rich and varied opportunities for leadership, personal growth, fellowship, and fun through rigorous academics and a lively campus environment.

Mission

In educating women to excel, Meredith College fosters in students integrity, independence, scholarship, and personal growth. Grounded in the liberal arts, the College values freedom and openness in the pursuit of truth and, in keeping with its Christian heritage, seeks to nurture justice and compassion. Meredith endeavors to create a supportive and diverse community in which undergraduate and graduate students learn from the past, prepare for the future, and grow in their understanding of self, others, and community. To these ends, Meredith strives to develop in students the knowledge, skills, values, and global awareness necessary to pursue careers, to assume leadership roles, to continue their education, and to lead responsible lives of work, citizenship, leisure, learning, and service.

Nondiscriminatory Policy

Meredith College admits women students of any age, race, creed, sexual orientation, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the College. It does not discriminate on the basis of race, color, national origin, religion, sex, disability, veteran's status, sexual orientation or age (as defined by the Age Discrimination in Employment Act) in administration of its educational policies, admission policies, scholarship and loan programs, and other school-administered programs. Furthermore, it does not discriminate in admission or access to its programs and activities on the basis of disability as defined by Section 504 of the Rehabilitation Act of 1973. The vice president for business and finance at Meredith coordinates the College's nondiscriminatory policy on the basis of disability.

Right to Amend

The College may amend, change, terminate, and/or make exceptions to the policies herein as it may determine in its discretion at any time.

This *Student Handbook & Activities Calendar* is produced on behalf of the Office of the Dean of Students and the Office of Student Activities and Leadership Development, Division of Student Development, Meredith College, Raleigh, North Carolina.

activities calendar

2006-2007

“ *Meredith College shapes its students into leaders, scholars, and contributors to their global community. We leave Meredith as better people who have grown and changed into passionate, confident, and dedicated women who will continue to change the world.”*

Negan Hambree, SGA President, 2006-07

I Believe ...

...in smart choices, hard work and serious fun.

2006-2007

Student activities calendar

Events are subject to change. For the latest information regarding events, go to: www.meredith.edu/calendar

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Location Codes for Calendar

I	Alumnae House
MP	Amphitheater
H	Belk Dining Hall
.....	Career Center
R	Chapel Common Room
PL	Chapel
R	Chapel Reading Room
Y	Courtyard
CR	Diversity Conference Room—Cate
I	Gaddy–Hamrick
L	Island
Y	Joyner
.....	Jones Auditorium
.....	Joyner Lounge
IS	Kresge Auditorium
D	Ledford
AR	Martin
MB	Science and Mathematics Building
.....	Studio Theatre in Jones
CR	Traditions Conference Room—Cate
.....	Wainwright Music Building
G	Weatherspoon Gym

Fall 2006 Course Schedule

	Monday	Tuesday	Wednesday	Thursday	Friday
8:00					
9:00					
10:00					
11:00					
12:00					
1:00					
2:00					
3:00					
4:00					
5:00					
6:00					
7:00					
8:00					
9:00					
10:00					

Spring 2007 Course Schedule

	Monday	Tuesday	Wednesday	Thursday	Friday
8:00					
9:00					
10:00					
11:00					
12:00					
1:00					
2:00					
3:00					
4:00					
5:00					
6:00					
7:00					
8:00					
9:00					
10:00					

Fall 2006 Meredith College Examination Schedule

Morning Class = Morning Exam

Afternoon Class = Afternoon Exam

Evening Class = Evening Exam

	Thu. Dec. 7	Fri. Dec. 8	Sat. Dec. 9	Mon. Dec. 11	Tues. Dec. 12	Wed. Dec. 13	Thurs. Dec. 14	Fri. Dec. 15	Sat. Dec. 16
gin 10 a.m.- 1:00 p.m.	Reading Day	11:00 a.m. T TH	9:00 a.m. MWF	*All Foreign Language 100-200 Levels	9:30 a.m. T TH	8:00 a.m. T TH	*All Psychology 100 Level	8:00 a.m. MWF	11:00 a.m. MWF
gin 10 p.m.- 1:00 p.m.	No Exams	12:30 p.m. T TH	2:00 p.m. MWF 2:00 p.m. MW	2:00 p.m. T TH	3:30 p.m. T TH	12:00 p.m. MWF	1:00 p.m. MWF	*All History 100 Level	3:00 p.m. MW or MWF 3:30 p.m. or 4:00 p.m. MW or MWF
gin 10 p.m.- 1:00 p.m.	Reading Day	7:00 p.m. T TH 6:00 p.m. TH only	*All Religion 100 level	*All Biology 101, 102	7:00 p.m. MW 6:00 p.m. M only	5:00 p.m. or 5:30 p.m. T TH 6:00 p.m. T only	*All English 111, 112, 200, 206	5:00 p.m. or 5:30 p.m. MW 6:00 p.m. W only	

Spring 2007 Meredith College Examination Schedule

Morning Class = Morning Exam

Afternoon Class = Afternoon Exam

Evening Class = Evening Exam

	Wed. May 2	Thurs. May 3	Fri. May 4	Sat. May 5	Mon. May 7	Tues. May 8	Wed. May 9	Thurs. May 10	Fri. May 11
gin 10 a.m.- 1:00 p.m.	Reading Day	*All Biology 101, 102	9:00 a.m. MWF	11:00 a.m. T TH	*All Religion 100 Level	11:00 a.m. MWF	9:30 a.m. T TH	8:00 a.m. T TH	8:00 a.m. MWF
gin 10 p.m.- 1:00 p.m.	No Exams	1:00 p.m. MWF	12:30 p.m. T TH	2:00 p.m. MWF 2:00 p.m. MW	2:00 p.m. T TH	3:30 p.m. T TH	*All English 111, 112, 200, 206	12:00 p.m. MWF	3:00 p.m. MW or MWF 3:30 p.m. or 4:00 p.m. MW or MWF
gin 10 p.m.- 1:00 p.m.	Reading Day	5:00 p.m. or 5:30 p.m. T TH 6:00 p.m. TH only	*All History 100 Level	*All Foreign Language 100-200 Levels	5:00 p.m. or 5:30 p.m. MW 6:00 p.m. M only	7:00 p.m. T TH 6:00 p.m. T only	7:00 p.m. MW 6:00 p.m. W only	*All Psychology 100 Level	

Reading Day is a day of preparation for examinations. No instructor may schedule an exam on this day nor may any student ask to take an exam on this day.

Examination periods marked with * are for multisections of introductory courses in certain departments. In resolving examination conflicts, these multisection exams take priority.

A student is considered to have an exam conflict if she is scheduled for two exams at the same time or three exams within a 24 hour period. In the case of two exams at the same time, the student and instructors should negotiate for a mutually convenient time to reschedule one of the exams.

In the case of three exams during a 24 hour period, she may choose to reschedule the third exam of the three at the mutual convenience of the instructor and student unless the third exam is a multisection exam. In that case, the second exam of the three is the one to reschedule.

- There are no exams on Sunday, Dec. 10 (Fall), and Sunday, May 6 (Spring). The last period for exams is at 1:00 p.m. on Saturday, Dec. 16 (Fall), and 1:00 p.m. on Friday, May 11 (Spring).
- Final examinations for all courses which meet during evening hours, even if the course is scheduled as a block exam, must be given during the evening.

Undergraduate Academic Calendar

Fall Semester 2006

Arrival of New Students	Sat., Aug. 19
Registration	Tues., Aug. 22
<i>Seniors 9 a.m.–Noon • Juniors 9 a.m.–Noon • Sophomores 9:30a.m.–Noon • Freshmen 10:00a.m.–Noon</i>	
Drop/Add for All students	Tues., Aug. 22
<i>Seniors 2–5 p.m. • Juniors 2:30–5 p.m. • Sophomores 3–5 p.m. • Freshmen 4–5 p.m.</i>	
Classes Begin	Wed., Aug. 23
Last Day To Drop a Class Without Paying	Tues., Aug. 29
Last Day to Add a Course	Tues., Aug. 29
Labor Day Holiday—No Classes Held	Mon., Sept. 4
Last Day to Make A Grading Change	Wed., Sept. 6
MidTerm	Tues., Sept. 12
Progress Reports Due at 12 noon	Wed., Sept. 13
Autumn Recess Begins after the Last Class	Wed., Sept. 13
Classes Resume at 8 a.m.	Mon., Sept. 18
Last Day to Withdraw from a Class	Tues., Sept. 19
Thanksgiving Recess Begins after the Last Class	Tues., Nov. 7
Classes Resume at 8 a.m.	Mon., Nov. 13
Last Day of Classes	Wed., Dec. 6
Reading Day; Music Juries	Thu., Dec. 7
Final Examinations	Fri., Dec. 8–Sat., Dec. 9
Commencement	Sat., Dec. 9

Spring Semester 2007

Registration	Tues., Jan. 9
Classes Begin	Wed., Jan. 10
Holiday—Dr. Martin Luther King, Jr., Day	Mon., Jan. 15
Last Day To Drop a Class Without Paying	Wed., Jan. 17
Last Day to Add a Course	Wed., Jan. 17
Last Day to Make A Grading Change	Wed., Feb. 7
MidTerm	Wed., Feb. 28
Progress Reports Due at Noon	Fri., Mar. 2
Spring Recess Begins after last class	Fri., Mar. 2
All Offices Closed for Spring Break	Fri., Mar. 9
Classes Resume at 8 a.m.	Mon., Mar. 12
Last Day to Withdraw from a Class	Fri., Mar. 23
Easter Recess Begins after the Last Class	Thurs., Apr. 5
Classes Resume at 8 a.m.	Tues., Apr. 10
Celebrating Student Achievement (no classes)	Thurs., Apr. 26
Last Day of Classes (follow the regular Thursday schedule)	Tue., May 1
Reading Day; Music Juries	Wed., May 2
Final Examinations	Thurs., May 3–Fri., May 11
Commencement	Sun., May 13

Summer 2007

(Classes will not meet on Monday, May 28, or Wednesday, July 4)

First six-week day
and evening session
May 14–June 22

Second six-week day
and evening session
June 25–August 3

First three-week session
May 21–June 8

Second three-week session
June 11–June 29

Third three-week session
July 5–July 25

Opening Day of Class for
2007–2008 Academic Year
Wednesday, August 22

Year-At-A-Glance 2007-2008

2007

January 2007

M	T	W	T	F	S
1	2	3	4	5	6
8	9	10	11	12	13
15	16	17	18	19	20
22	23	24	25	26	27
29	30	31			

February 2007

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

March 2007

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

April 2007

M	T	W	T	F	S
2	3	4	5	6	7
9	10	11	12	13	14
16	17	18	19	20	21
23	24	25	26	27	28
30					

May 2007

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

June 2007

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

July 2007

M	T	W	T	F	S
2	3	4	5	6	7
9	10	11	12	13	14
16	17	18	19	20	21
23	24	25	26	27	28
30	31				

August 2007

S	M	T	W	T	F	S
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

September 2007

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23/30	24	25	26	27	28	29

October 2007

M	T	W	T	F	S
1	2	3	4	5	6
8	9	10	11	12	13
15	16	17	18	19	20
22	23	24	25	26	27
29	30	31			

November 2007

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

December 2007

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23/30	24/31	25	26	27	28	29

2008

January 2008

M	T	W	T	F	S
	1	2	3	4	5
7	8	9	10	11	12
14	15	16	17	18	19
21	22	23	24	25	26
28	29	30	31		

February 2008

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

March 2008

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

April 2008

M	T	W	T	F	S
1	2	3	4	5	6
8	9	10	11	12	13
15	16	17	18	19	20
22	23	24	25	26	27
29	30				

May 2008

S	M	T	W	T	F	S
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June 2008

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23/30	24	25	26	27	28	29

July 2008

M	T	W	T	F	S
1	2	3	4	5	6
8	9	10	11	12	13
15	16	17	18	19	20
22	23	24	25	26	27
29	30	31			

August 2008

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2008

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October 2008

M	T	W	T	F	S
	1	2	3	4	5
7	8	9	10	11	12
14	15	16	17	18	19
21	22	23	24	25	26
28	29	30	31		

November 2008

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2008

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

August 1-6

Monday (July 31)

Tuesday 1

Wednesday 2

August 2006

S	M	T	W	T	F	S
	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Thursday 3

Friday 4

Saturday 5

Sunday 6

September 2006

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

August 7-13

Monday 7

Tuesday 8

Wednesday 9

August 2006

S	M	T	W	T	F	S
		1	2	3	4	5
6						
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Thursday 10

Friday 11

Saturday 12

• RA Training

Sunday 13

• RA Training

September 2006

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

August 14-20

Monday 14

Tuesday 15

Wednesday 16

- RA 1:00-1:30
- Student Activities & Recreation

August 2006

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

• RA 1:00-1:30

• RA 1:00-1:30

Thursday 17

Friday 18

Saturday 19

- Arrival of New Students
- New Student Orientation
- Non-Traditional Orientation 9am (KRS)

Sunday 20

- New Student Orientation

September 2006

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August 21-27

Monday 21

Tuesday 22

Wednesday 23

August 2006

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Thursday 24

Friday 25

Saturday 26

- MEA Retreat
- MRA Retreat
- SGA Retreat
- CAB Coffeehouse 6pm (2nd Gate)
- Meredith Movie Night 8pm
- Steel Magnolias 8pm (ST)

Sunday 27

- SGA Retreat
- Steel Magnolias 2pm (ST)
- ACA Blastoff 3pm (CTY)

- Junior Class Poster Sale (Cafe)
- MEA Retreat
- SGA Retreat
- Freshmen Convocation 10am
- MSA Meeting 10am
- BHA Meeting 10am (2nd Gate)
- SGA Unity Convocation 10am
- WINGS Executive Meeting 10am
- New Student Worker Orientation 3-5pm (ARS)
- Meredith Movie Night 8pm
- Steel Magnolias 8pm (ST)

Junior Class Poster Sale (Cafe)
 Campus Crusade for Christ Weekly
 Meeting 8pm (Paul Derr Track NCSU)

September 2006

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August 28-September 3

Monday 28

Tuesday 29

Wednesday 30

- Fall Term 1st semester Add/drop period
begins 10:00 a.m. from 8/28/06 to 8/31/06
- Fall Term 1st semester Add/drop period ends
10:00 a.m. on 9/05/06
- Fall Term 1st semester Add/drop period ends
10:00 a.m. on 9/05/06
- Fall Term 1st semester Add/drop period ends
10:00 a.m. on 9/05/06
- Fall Term 1st semester Add/drop period ends
10:00 a.m. on 9/05/06
- Fall Term 1st semester Add/drop period ends
10:00 a.m. on 9/05/06

August 2006

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- Last Day to Drop a Course Without Paying
- Last Day to Add a Course
- Fall Term 1st semester Add/drop period ends
10:00 a.m. on 9/05/06
- Fall Term 1st semester Add/drop period ends
10:00 a.m. on 9/05/06
- Fall Term 1st semester Add/drop period ends
10:00 a.m. on 9/05/06
- Fall Term 1st semester Add/drop period ends
10:00 a.m. on 9/05/06

- Fall Term 1st semester Add/drop period ends
10:00 a.m. on 9/05/06
- Fall Term 1st semester Add/drop period ends
10:00 a.m. on 9/05/06
- Fall Term 1st semester Add/drop period ends
10:00 a.m. on 9/05/06
- Fall Term 1st semester Add/drop period ends
10:00 a.m. on 9/05/06

Thursday 31

Friday 1

Saturday 2

- Volleyball Tournament (VA Wesleyan)
- Soccer-Methodist College Invitational vs. Cabrini College 4pm (Methodist College)

Sunday 3

- Soccer-Methodist College Invitational vs. Hollins University (VA) 4pm (Methodist College)

Senior Portraits
 Freshmen Elections Information
 Available 8am-5pm (202 Cate)
 Honors and Teaching Fellows Opening
 Event 5:30pm
 VA Executive Committee Meeting
 10-7pm
 Presidential Lecture Series:
 Chris Kearns Goodwin 7pm (AMP)
 C Prime Time 8pm
 Paul Derr Track-NCSU)

- Volleyball Tournament (VA Wesleyan)
- Freshmen Elections Information Available 8am-5pm (202 Cate)
- ACA Meeting 10am
- Junior Executive Board Meeting 10am
- MRA Meeting 10am
- RHA Applications Due 5pm

September 2006

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September 4-10

Monday 4

Tuesday 5

Wednesday 6

• Labor Day Holiday No Classes

September 2006

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4	11	12	13	14	15	16
17	18	19	20	21	22	23
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Thursday 7

Friday 8

Saturday 9

- Junior Class Officer Retreat
- 23+ Study Skills Session 9am (SMB 162)
- Soccer- Esprit D III National Invitational Tourn. vs. Marymount University 6:15pm
- Volleyball at Greensboro (Greensboro 12pm, Guilford 4pm)
- Open House 12pm-12am

Sunday 10

- Open House 12pm-7pm
- Senior Co-Chair/Officer Retreat 2-5pm

October 2006

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29	30					

September 11-17

Monday 11

Tuesday 12

Wednesday 13

• Patriot Day

• September 11th (National Day of Mourning)

• September 11th (National Day of Mourning)

• September 11th (National Day of Mourning)

• September 11th (National Day of Mourning)

• September 11th (National Day of Mourning)

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• September 11th (National Day of Mourning)

September 2006

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Thursday 14

Friday 15

Saturday 16

- Project Wild Workshop (School of Education) 8am-3:30pm (LED 214)
- Soccer at Methodist College 12pm
- Open House 12pm-12am

Sunday 17

- Open House 12pm-7pm
- Soccer vs. Shenandoah University 1pm (Home)

Commuter Appreciation Day
 Student Organization Advisor (Lynchburg)
 Logwood A/B)
 IA Executive Committee Meeting
 10-7pm
 Julian Parker Wallace Lecture:
 Sharin Ebadi, 7pm (AMP)
 C Prime Time 8pm
 Paul Derr Track-NCSU)

- DCC Fall Games (Camp Dixie)
- Student Adviser Meeting 10am
- ACA Meeting 10am
- Junior Executive Board Meeting 10am
- MHA Meeting 10am
- MSA Meeting 10am
- Employer Insights on Interviewing (Career Center)
- Volleyball vs. Chowan 4pm (Hornet)
- Open House 5pm-12am

October 2006

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29	30					

September 18-24

Monday 18

Tuesday 19

Wednesday 20

September 2006

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- Last Day to Make a Grading Change
- West p 10am (CHPL)
- Soccer at 6 pm (Savage) College 4pm
- AICA Salsa Lessons 7pm

Thursday 21

Friday 22

Saturday 23

- **Rosh Hashanah**
- Open House 12pm-12am
- Soccer vs. *Averett University* 2pm (Home)
- *Meredith Movie Night* 8pm

Sunday 24

- **Rosh Hashanah** ends at sundown
- **Ramadan** Begins
- Open House 12pm-7pm

Women Elections Runoffs
 Dinner (Jr. Teaching Fellows)
 Executive Committee Meeting
 7pm
 Football at St. Paul's 6:30pm
 Nu Sigma Inductions 6:30-8pm
 Dialogue on Diversity 6pm (KRS)
 Prime Time 8pm
 Derr Track-NCSU)

- **Rosh Hashanah**-Begins Sundown
- Junior Executive Board Meeting 10am
- MEA Meeting 10am
- RHA Meeting 10am (100 MAR)
- SGA Unity Council Meeting 10am
- WINGS Executive Meeting 10am
- Open House 5pm-12am
- *Meredith Movie Night* 8pm

October 2006

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September 25-October 1

Monday 25

Tuesday 26

Wednesday 27

September 2006

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24						

Thursday 28

Friday 29

Saturday 30

- **Yom Kippur** begins at sundown
- MCA Fall Student Conference (Charlotte)
- Open House 12pm-12am
- Totty: Young Eleanor Roosevelt 2pm (ST)
- Volleyball at Peace (Mary Baldwin 2pm, Peace 4pm)
- Totty: Young Eleanor Roosevelt 7pm (ST)

Sunday 1

- **Yom Kippur**
- MCA Fall Student Conference (Charlotte)
- Open House 12pm-7pm
- Soccer at Agnes Scott College 1pm
- Totty: Young Eleanor Roosevelt 2pm (ST)

- MCA Fall Student Conference (Charlotte)
- Junior Executive Board Meeting 10am
- MRA Meeting 10am
- MSA Meeting 10am
- Open House 5pm-12am
- Volleyball vs. VA Wesleyan 6pm (Home)
- Totty: Young Eleanor Roosevelt 7pm (ST)
- Soccer at Georgia Wesleyan College 7pm

October 2006

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22	23	24	25	26	27	28
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October 2-8

Monday 2

Tuesday 3

Wednesday 4

• *John Kipner*

• *John Kipner*

• *John Kipner*

• *John Kipner*

• *John Kipner*

• *John Kipner*

• *John Kipner*

October 2006

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October 9-15

Monday 9

Tuesday 10

Wednesday 11

• Columbus Day

- HP Dist. Meeting 10am
- Student Body Meeting 10am and 6:30pm
- Expert Weigh In Graduate School
Admissions Panel 5-6:30pm AHS
- Meeting vs. St. Paul's Home (Home)
- Homecoming Meeting 7pm-12am
- Homecoming Club Meeting 8pm
12th Gate

October 2006

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• Mid-Term

- School at Guilford College 4pm
- Student Meeting 5:30-7pm
- Phi Alpha 707 Gathering 7pm (McSt) Talley
- Student Government Meeting 8:15pm
- School Class Meeting 9pm

• Autumn Recess Begins After the Last Class

- Progress Reports due at 12:00 Noon
- Workshop (Class) (CHPL)
- Meredith Study Courses (in preparation)
12-2pm (Dodge 3A & B)
- School at Guilford College 4pm

Thursday 12

Friday 13

Saturday 14

- Autumn Recess
- No Open House

Sunday 15

- Autumn Recess
- No Open House
- Soccer vs. Peace College 1pm (Home)

November 2006

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19	20	21	22	23	24	25
26	27	28	29	30		

Autumn Recess
Volleyball at Roanoke 7pm

- Autumn Recess
- No Open House

October 16-22

Monday 16

Tuesday 17

Wednesday 18

- Classes Resume at 8am
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October 2006

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Thursday 19

Friday 20

Saturday 21

- Open House 12pm-12am
- Soccer-Meredith College Classic vs. NC Wesleyan 12pm (Home)
- Volleyball vs. Lynchburg 1pm (Home)
- Meredith Movie Night 8pm

Sunday 22

- Freshmen Officer Leadership Retreat 12-6pm
- Open House 12pm-7pm
- Soccer-Meredith College Classic vs. Trinity (DC) 12pm (Home)
- Meredith Movie Night 3pm

- MAFCS Meeting 10am
- ACA Meeting 10am
- Junior Executive Board Meeting 10am
- MEA Meeting 10am
- MRA Meeting 10am
- RHA Meeting 10am
- WINGS General Meeting 10am
- Open House 5pm-12am
- MEA White House Event 1am (Embassy Suite & Curry)

November 2006

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October 23-29

Monday 23

Tuesday 24

Wednesday 25

- Eid Al Fitr
- United Nations Day
- Last Day to Withdraw From a Class

October 2006

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	30	31				

Thursday 26

Friday 27

Saturday 28

- Soccer vs. Chowan College 1pm (Home)
- Open House 12pm-12am
- Volleyball at Randolph Macon Women's College (1:30 and 4pm)
- RHA Haunted House & Haunted Tour 8-10pm

Sunday 29

- Daylight Saving Time Ends
- Open House 12pm-7pm

- Ring Week
- Junior Executive Board Meeting 10am
- MRA Meeting 10am
- MSA Meeting 10am
- Student Advisor Meeting 10am
- RHA Meeting 10am (100 MAR)
- SGA Unity Council Meeting 10am
- WINGS Executive Meeting 10am
- Open House 5pm-12am
- Ring Dinner 7pm

November 2006

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October 30-November 5

Monday 30

Tuesday 31

Wednesday 1

October 2006

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- Halloween

Thursday 2

Friday 3

Saturday 4

- Soccer-National Independent Tournament
- Volleyball- Independent Tournament
- Open House 12pm-12am

Sunday 5

- Soccer- Invitational Tournament
- Open House 12pm-7pm

Cornhuskin' Week
 Sophomore Practice 5pm
 Executive Committee Meeting
 12-7pm
 Freshman Practice 6pm
 Junior Practice 7pm
 Senior Practice 8pm
 Prime Time 8pm
 Reynolds Coliseum-NCSU

- Cornhuskin' Week
- ACA Meeting 10am
- Junior Executive Board Meeting 10am
- MEA Meeting 10am
- RHA Meeting 10am
- Parade 3:30pm
- Cornhuskin' Picnic 4:30pm
- Cornhuskin' Competition 6pm
- After Cornhuskin' Party 11pm
- No Open House

December 2006

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November 6-12

Monday 6

Tuesday 7

Wednesday 8

November 2006

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	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

- *Election Day*

Thursday 9

Friday 10

Saturday 11

- **Veteran's Day**
- **ACA Week**
- **Soccer- NCAA Tournament**
- **Women in Leadership Development (W.I.L.D.) Conference**
- **Open House 12pm-12am**
- **After the Fall 8pm (ST)**
- **Meredith Movie Night 8pm**

Sunday 12

- **Soccer-NCAA Tournament**
- **Open House 12pm-7pm**
- **After the Fall 2pm (ST)**

- **ACA Week**
- **RHA Meeting (100 MAR)**
- **Open Day for High School Seniors 8am-3pm**
- **Junior Executive Board Meeting 10am**
- **SGA Unity Council Meeting 10am**
- **MSA Meeting 10am**
- **Psi Chi Meeting 10am**
- **How to Work a Job Fair: Handshake to Job Offer 10am (Career Center)**
- **WINGS General Meeting 10am**
- **MRA End of Semester Party 10-11am**
- **Open House 5pm-12am**
- **After the Fall 8pm (ST)**
- **Meredith Movie Night 8pm**

ACA Week
 ACA Executive Committee Meeting
 10-7pm
 After the Fall 8pm (ST)
 C Prime Time 8pm
 Reynolds Coliseum-NCSU

December 2006

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24/31	25	26	27	28	29	30

November 13-19

Monday 13

Tuesday 14

Wednesday 15

November 2006

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12						
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26	27	28	29	30		

Thursday 16

Friday 17

Saturday 18

- Basketball at Emory Tip-off Classic vs. Emory (2pm) and Randolph Macon Women's College (4pm)
- Open House 12pm-12am
- CAB Coffeehouse 8pm (2nd Cate)

Sunday 19

- Open House 12pm-7pm

- ACA Meeting 10am
- Junior Executive Board Meeting 11am
- NC State Gov. Science Curriculum Meeting 11am (Caterer Center)
- MEA Meeting 11am
- PHA Meeting 11am
- WINGS Executive Meeting 11am
- Safeway Training & Kitchen Demonstration 11am
- Open House 11am
- Basketball at Emory Tip-off Classic vs. Randolph Macon Women's College (4pm)
- Art & Science Display 11am
- Weather Spoon Poet

December 2006

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24/31	25	26	27	28	29	30

November 20-26

Monday 20

Tuesday 21

Wednesday 22

- Service Council Meeting 10-10:50am (CCR)
- Honor Council Meeting 7pm-12am

November 2006

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19	20	21	22	23	24	25
26	27	28	29	30		

- Thanksgiving Recess Begins after the Last Class
- SLIC Meeting 5:30-7pm
- Basketball at Methodist College 7pm
- Chi Alpha 707 Gathering 7pm (NCSU-Talley)

• Thanksgiving Recess

Thursday 23

Friday 24

Saturday 25

- *Thanksgiving Recess*
- *No Open House*

Sunday 26

- *Thanksgiving Recess*
- *No Open House*

December 2006

S	M	T	W	T	F	S
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17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

Thanksgiving
Thanksgiving Recess

- *Thanksgiving Recess*
- *No Open House*

November 27-December 3

Monday 27

Tuesday 28

Wednesday 29

- Classes Resume at 8am
- College Career Plan (Retaining JH)
- College Meeting 11am
- AHA Meeting 11am
- Basketball (NL) 11am
- Football (NL) 11am

November 2006

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12	13	14	15	16	17	18
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Thursday 30

Friday 1

Saturday 2

- Basketball at Shenandoah Tournament vs. Shenandoah/Muskingum (OH)
- Open House 12pm-12am

Sunday 3

- Open House 12pm-7pm

- Senior Celebration (AH)
 - Basketball at Shenandoah Tournament vs. Rochester Tech (NY)
 - ACA Meeting 10am
 - Junior Executive Board Meeting 10am
 - MEA Meeting 10am
 - RHA Meeting 10am (100 MAR)
 - Open House 5pm-12am
- SA Executive Committee Meeting 30-7pm
- CC Prime Time 8pm
- Reynolds Coliseum-NCSU

December 2006

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17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

December 4-10

Monday 4

Tuesday 5

Wednesday 6

- RA, RHA Meeting 10am (214 Harris)
- MAFCS Meeting 10am
- Basketball at Ferrum College 6pm
- 23+ Information Session 6pm
- Honor Council Meeting 7pm-12am

December 2006

S	M	T	W	T	F	S
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17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

- 23+ Information Session 10am
- SLC Meeting 5:30-7pm
- Chi Alpha 707 Gathering 7pm (NCSU-Talley)
- Norwegian Lovefeast 7pm (CHPL)

- **Last Day of Classes**
- Commuter Relaxation Day
- Worship 10am (CHPL)

Thursday 7

Friday 8

Saturday 9

- Final Examinations
- No Open House

Sunday 10

- Final Examinations
- No Open House

January 2007

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Reading Day; Music Juries

Incoming Fellows Exam Treats 10:30am

Senior Celebration 6pm

Single Counselors' Breakfast 7:30-9am

- Final Examinations
- No Open House

December 11-17

Monday 11

Tuesday 12

Wednesday 13

December 2006

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	18	19	20	21	22	23
24/31	25	26	27	28	29	30

Thursday 14

Friday 15

Saturday 16

- Hanukkah
- Final Examinations
- Commencement
- No Open House

Sunday 17

- Residence Halls Close 10am
- Semester Break

January 2007

S	M	T	W	T	F	S
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- Final Examinations
- Kappa Nu Sigma Open House
- No Open House

Final Examinations

December 18-24

Monday 18

Tuesday 19

Wednesday 20

• Semester Break

December 2006

S	M	T	W	T	F	S
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17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

• Semester Break

• Semester Break

Thursday 21

Friday 22

Saturday 23

• Semester Break

Sunday 24

• Christmas Eve

• Semester Break

January 2007

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Semester Break

• Semester Break

December 25-31

Monday 25

Tuesday 26

Wednesday 27

• Christmas

December 2006

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23

24/

• Kwanzaa Begins

Thursday 28

Friday 29

Saturday 30

- Semester Break
- CCC Winter Conference (Greensboro, NC)

Sunday 31

- New Year's Eve
- Semester Break
- CCC Winter Conference (Greensboro, NC)

January 2007

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

- Semester Break
- CCC Winter Conference (Greensboro, NC)

January 1-7

Monday 1

Tuesday 2

Wednesday 3

• New Years Day

• ...

January 2007

S	M	T	W	T	F	S
	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Thursday 4

Friday 5

Saturday 6

- Semester Break
- RA Training 2-6pm

Sunday 7

- Semester Break
- Residence Halls Open 2pm
- Basketball vs. St. Mary's College (MD)
3pm (Home)

February 2007

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

- Semester Break
- Basketball vs. Dominican University 7pm
(Home)

Semester Break

January 8-14

Monday 8

Tuesday 9

Wednesday 10

January 2007

S	M	T	W	T	F	S
	1	2	3	4	5	6
7						
	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

• Classes Begin

Thursday 11

Friday 12

Saturday 13

Sunday 14

February 2007

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

- Junior Executive Board Meeting 10am
- MEA Meeting 10am
- RHA Meeting (am) 10am (AA)
- WINGS Executive Meeting (am) 10am (AA)
- Board of Directors Meeting 10am (AA)

Executive Committee Meeting
pm
Prime Time 8pm
olds Coliseum-NCSU

January 15-21

Monday 15

Tuesday 16

Wednesday 17

• Holiday: Martin Luther King Jr. Day

No Classes

January 2007

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14						
	22	23	24	25	26	27
28	29	30	31			

• Last Day to Drop a Course Without Penalties

• Last Day to Add a Course

Thursday 18

Friday 19

Saturday 20

- Leadership Conference for High School Women
- Open House 12pm-12am
- Basketball at Peace 2pm
- Meredith Movie Night 8pm

Sunday 21

- Open House 12pm-7pm

Executive Committee Meeting
om
tball at Averett 7pm

- ACA Meeting 10am
- Junior Executive Board Meeting 10am
- MRA Meeting 10am
- Focus on Your Resume 10am
(Career Center)
- Meredith Movie Night 8pm
- Open House 5pm-12am

February 2007

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

January 22-28

Monday 22

Tuesday 23

Wednesday 24

January 2007

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21						
	29	30	31			

Thursday 25

Friday 26

Saturday 27

- Project Wild Workshop (School of Education) 8am-3:30pm (LEO 206)
- Open House 12pm-12am
- Basketball at Mary Baldwin College 4pm
- North Carolina Dance Festival 8pm (JA)
- CAB Coffeehouse 8pm (2nd Cate)

Sunday 28

- Open House 12pm-7pm

• 107th Night (Class of 2007)
 • Campus-Wide Elections Final (202 Cate)
 • Student Advisor Meeting 10am
 • Junior Executive Board Meeting 11am
 • MEA Meeting 10am
 • Psi Chi Meeting 10am
 • RHA Meeting 10am (100 MAR)
 • SGA Unity Council Meeting 10am
 • WINGS General Meeting 10am
 • North Carolina Dance Festival 8pm (JA)
 • Open House 5pm-12am

February 2007

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

January 29-February 4

Monday 29

Tuesday 30

Wednesday 31

January 2007

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

Thursday 1

Friday 2

Saturday 3

- "Rising to the Challenge" 12-5pm
- Open House 12pm-12am

Sunday 4

- Open House 12pm-7pm

campus-Wide Elections Campaigning
begins 7:30am
AA Executive Conference Meeting
10-7pm
Campus Dialogue on Diversity 6pm (NRS)
C Prime Time 8pm
Synolds Coliseum-NCSU
Laretian Society Inductions 8pm
Basketball vs. Greensboro College (Home)

- AC4 Meeting 10am
- Junior Executive Board Meeting 10am
- MIRA Meeting 10am
- Open House 5pm-12am

February 2007

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

February 5-11

Monday 5

Tuesday 6

Wednesday 7

February 2007

S	M	T	W	T	F	S
				1	2	3
4						
	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

• Last Day to Make a Grading Change
• ...

Thursday 8

Friday 9

Saturday 10

- Regional Teaching Fellows Interviews 8-5pm
- Open House 12pm-12am
- Basketball vs. Peace 2pm (Home)
- CAB Dance Party 8pm

Sunday 11

- Open House 12pm-7pm

- Campus-Wide Elections Voting
- Junior Executive Board Meeting 10am
- MEA Meeting 10am
- RHA Meeting 10am (100 MAR)
- Interviewing for Success 10am (Career Center)
- SGA Unity Council Meeting 10am
- WINGS Executive Meeting 10am
- Transfer Candidates' Luncheon 11am (Perrin)
- Open House 5pm-12am

- Campus-Wide Elections Voting
- Executive Committee Meeting 7pm
- Basketball vs. NC Wesleyan 7pm (Home)
- Prime Time 8pm
- Reynolds Coliseum (NCSU)

March 2007

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February 12-18

Monday 12

Tuesday 13

Wednesday 14

February 2007

S	M	T	W	T	F	S
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11						
	19	20	21	22	23	24
25	26	27	28			

- Valentine's Day

70 www.meredith.edu/calendar

Thursday 15

Friday 16

Saturday 17

- Regional Teaching Fellows Interviews 8-5pm
- Open House 12pm-12am
- Basketball at Newport News Apprentice 1pm
- Meredith Movie Night 8pm

Sunday 18

- Scholarship Weekend
- Open House 12pm-7pm

derShape Registration
 Health Issues Week
 National Eating Disorders Screening
 11am-6pm (Counseling Center)
 ACA Executive Committee Meeting
 1-7pm
 Basketball vs. Salem College 7pm (Home)
 7 Prime Time 8pm
 Reynolds Coliseum-NCSU

- LeaderShape Registration
- Student Advising Appointment Day
- Health Issues Week
- Junior Visitation Day 8am-3pm
- ACA Meeting 12pm
- Junior Executive Board Meeting 10am
- ATRA Meeting 10am
- Open House 5pm-12am
- Meredith Movie Night 8pm

March 2007

S	M	T	W	T	F	S
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February 19-25

Monday 19

Tuesday 20

Wednesday 21

• *Presidents' Day*

February 2007

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18						
	26	27	28			

- *February 19-20, 2007*
- *February 19-20, 2007*
- *February 19-20, 2007*
- *February 19-20, 2007*
- *February 19-20, 2007*
- *February 19-20, 2007*
- *February 19-20, 2007*

• *Ash Wednesday*

- *Ash Wednesday*
- *Ash Wednesday*
- *Ash Wednesday*
- *Ash Wednesday*
- *Ash Wednesday*
- *Ash Wednesday*
- *Ash Wednesday*

Thursday 22

Friday 23

Saturday 24

- Basketball at D-III Independent Tournament
- Open House 12pm-12am
- Gospel Fest 5pm (JA)
- Gypsy 8pm (JA)

Sunday 25

- Open House 12pm-7pm
- President's Reception for Local Area Accepted Students 1-3pm
- Gypsy 2pm (JA)

- Basketball at D-III Independent Tournament
- LeaderShape® Registration
- Student Advisor Interviews
- Junior Executive Board Meeting 10am
- MEA Meeting 10am
- MRA Meeting 10am
- Psi Chi Meeting 10am
- RHA Meeting 10am (100 MAR)
- Service Council Meeting 10-10:50am (C&S)
- SGA Univ Council Meeting 10am
- Student Advisor Meeting 10am
- WINGS General Meeting 10am
- Open House 5pm-12am
- Gypsy 8pm (JA)

March 2007

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February 26-March 4

Monday 26

Tuesday 27

Wednesday 28

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- [Faint text]
- [Faint text]
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- [Faint text]

February 2007

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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25						

• Founders' Day

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• Mid Term

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Thursday 1

Friday 2

Saturday 3

- **Spring Break**
- *Campus Ministry Spring Break Mission Trip*
- *Basketball at NCAA D-III National Tournament (ends 3/17)*
- *No Open House*

Sunday 4

- **Spring Break**
- *Campus Ministry Spring Break Mission Trip*
- *No Open House*

March 2007

S	M	T	W	T	F	S
	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

4 Executive Committee Meeting
 7-7pm
 C Prime Time 8pm
 ynolds Coliseum—NCSU

- *No Open House*
- *ACA Meeting 10am*
- *Progress Reports (end of 1st 100 NCSU)*
- *Spring Break Begins at 5pm*

March 5-11

Monday 5

Tuesday 6

Wednesday 7

• Spring Break

March 2007

S	M	T	W	T	F	S
				1	2	3
4						
	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

• Spring Break

• Spring Break

Thursday 8

Friday 9

Saturday 10

- Spring Break
- Campus Ministry Spring Break Mission Trip
- No Open House

Sunday 11

- Spring Break
- No Open House

April 2007

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

- Spring Break
- Campus Ministry Spring Break Mission Trip
- Offices Closed
- No Open House

ing Break

ampus Ministry Spring Break Mission Trip

March 12-18

Monday 12

Tuesday 13

Wednesday 14

• Classes Resume at 8am

- ...
- ...
- ...
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- ...
- ...

March 2007

S	M	T	W	T	F	S
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11						
	19	20	21	22	23	24
25	26	27	28	29	30	31

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- ...
- ...

Thursday 15

Friday 16

Saturday 17

- **St. Patrick's Day**
- **Sophomore Class Tea For Two**
(Crabtree Valley Marriott)
- **Junior Visitation Day 8am-3pm**
- **Open House 12pm-12am**

Sunday 18

- **Open House 12pm-7pm**

urning Students—Free Application

FAFSA Deadline

redith Study Circles: Finding Common

und 3-5pm (Dogwood A & B)

A Executive Cmmittee Meeting

7-7pm

C Prime Time 8pm

ynolds Coliseum-NCSU)

- **ACA Meeting 10am**
- **Junior Executive Board Meeting 10am**
- **MEA Meeting 10am**
- **MRA Meeting 10am**
- **WINGS Executive Meeting 10am**
- **Safezone Training 11am-1pm (Dogwood A)**
- **Open House 5pm-12am**

April 2007

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

March 19-25

Monday 19

Tuesday 20

Wednesday 21

March 2007

S	M	T	W	T	F	S
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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18						
	26	27	28	29	30	31

Thursday 22

Friday 23

Saturday 24

- Lil' Friends Weekend 7am-5pm
- Open House 6pm-12am

Sunday 25

- Open House 12pm-7pm

Meredith Study Circles: Finding Common
 Ground 3-5pm (Dogwood A & B)
 Campus Dialogue on Diversity 6pm (KRS)
 Alpha Nu Sigma Inductions 6:30-9pm
 NC Prime Time 8pm
 Reynolds Coliseum-NCSU

- Last Day to Withdraw From a Class
- No Open House
- Junior Executive Board Meeting 10am
- Psi Chi Meeting 10am
- RHA Meeting 10am
- SGA Unity Council Meeting 10am
- Lil' Friends Weekend (Registration) 4:30-7pm

April 2007

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Wednesday 28

- | S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
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| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | | | | | | |

- 82
- www.mercedith.edu/calendar

Thursday 29

Friday 30

Saturday 31

- MCA Spring Conference (Winston-Salem)
- Experience Meredith! 8am-3pm
- English Major Field Achievement Test 8:30am
- Open House 12pm-12am
- "Really Experience Meredith" (Adopt a Prospective Student) 3pm
- CAB Coffeehouse 6pm (2nd Cate)
- Meredith Movie Night 8pm

Sunday 1

- Palm Sunday
- Daylight Saving Time Begins
- MCA Spring Conference (Winston-Salem)
- Open House 12pm-7pm
- Meredith Movie Night 3pm

- MCA Spring Conference (Winston-Salem)
- MIA Week
- Junior Executive Board Meeting 10am
- Student Advisor Meeting 10am
- MEA Meeting 10am
- MRA Meeting 10am
- WINGS General Meeting 10am
- Open House 5pm-12am
- Aqua Angels Show 8pm (Weatherspoon Pool)

April 2007

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

April 2-8

- Passover
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- ...
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- ...

April 2007

S	M	T	W	T	F	S
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	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

- Passover
- ...
- ...
- ...
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- ...
- ...

• ...

Thursday 5

Friday 6

Saturday 7

- *Easter Recess*
- *No Open House*

Sunday 8

- *Easter*
- *Easter Recess*
- *No Open House*

ter Recess Begins After Last Class
 edith Study Circles: Finding Common
 und 3-5pm (Dogwood A & B)
 s Council Meeting 7pm
 : Prime Time 8pm (Reynolds
 seum-NCSU)

- *Good Friday*
- *Easter Recess*
- *No Open House*

May 2007

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April 9-15

Monday 9

Tuesday 10

Wednesday 11

• Easter Recess

April 2007

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8						
	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Thursday 12

Friday 13

Saturday 14

- English Major Field Achievement Test
8:30am
- Commuter Picnic 11am-1pm
- Open House 12pm-12am
- MEA Spring Fling 2-6pm
- Stillwater Theatre Show 8pm (ST)

Sunday 15

- Open House 12pm-7pm
- Stillwater Theatre Show 2pm (ST)

edith Study Circles Finding Common
nd 3-5pm (Dogwood A & B)
a Alpha Kappa Induction Ceremony
m
Executive Committee Meeting
7pm
water Theatre Show 8pm (ST)
Prime Time 8pm
olds Coliseum-NCSU)

- Junior Executive Board Meeting 12pm
- MEA Meeting 10am
- MRA Meeting 10am
- RHA Meeting 10am (100 MAR)
- SGA Unity Council Meeting 10am
- WINGS Executive Meeting 10am
- Open House 5pm-12am
- Stillwater Theatre Show 8pm (ST)
- Spring Formal 9pm-1am (Crabtree
Valley Marriott)

May 2007

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April 16-22

Monday 16

Tuesday 17

Wednesday 18

April 2007

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15						
	23	24	25	26	27	28
29	30					

Thursday 19

Friday 20

Saturday 21

- Crook Hunt
- Presidents' Retreat
- Educating for a Dream 9:30am-2pm
- Open House 12pm-12am
- Stillwater Theatre Show 8pm (ST)
- Meredith Movie Night 8pm
- DanceWorks Concert 8pm (JA)

Sunday 22

- Crook Hunt
- Stillwater Theatre Show 2pm (ST)
- Open House 12pm-7pm
- Meredith Movie Night 3pm

May 2007

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

- Crook Hunt
- Presidents' Retreat
- ACA Meeting
- Junior Executive Board Meeting
- Open House 12pm-12am
- Stillwater Theatre Show 8pm (ST)
- DanceWorks Concert 8pm (JA)

April 23-29

Monday 23

Tuesday 24

Wednesday 25

April 2007

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22						
30						

Thursday 26

Friday 27

Saturday 28

- Open House 12pm-12am
- CAB End-of-Year Bash
- Meredith Dance Theatre in Concert 8pm (JA)

Sunday 29

- Open House 12pm-7pm
- WINGS Silver Bells 2pm

May 2007

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

celebrating Student Achievement
(Classes)

Student Appreciation Week

Meredith Dance Theatre in Concert
(JA)

Prime Time 8pm

Mohr Coliseum-NGSU

- Campus Activities
- Transfer Council Day
- MBA End of Year Party
- Psi Chi Meeting
- SGA Meeting
- WINGS Gala
- Open House
- Meredith Dance Theatre in Concert 8pm (JA)

April 30-May 6

Monday 30

Tuesday 1

Wednesday 2

April 2007

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29						

• Last Day of Class - Classes Today
Follows the Regular Thursday Schedule

• Reading Day
•
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•
•
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Thursday 3

Friday 4

Saturday 5

- Final Examinations
- No Open House

Sunday 6

- Final Examinations
- No Open House

May 2007

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

- Final Examinations
- No Open House

May 7-13

Monday 7

Tuesday 8

Wednesday 9

May 2007

S	M	T	W	T	F	S
		1	2	3	4	5
6						
	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Thursday 10

Friday 11

Saturday 12

- No Open House
- Kappa Nu Sigma Inductions 9am
- Baccalaureate 11am (CTY)
- Class Day 4pm

Sunday 13

- Mother's Day
- Commencement 10am (AMP)
- Residence Halls Close 6pm

June 2007

S	M	T	W	T	F	S
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3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

• Final Examinations

• No Open House

May 14-20

Monday 14

Tuesday 15

Wednesday 16

May 2007

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13						
	21	22	23	24	25	26
27	28	29	30	31		

Thursday 17

Friday 18

Saturday 19

- *Alumnae Reunion Weekend*
- *Meredith LeaderShape® Institute*
(Fort Caswell, NC)

Sunday 20

- *Alumnae Reunion Weekend*
- *Meredith LeaderShape® Institute*
(Fort Caswell, NC)

June 2007

S	M	T	W	T	F	S
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17	18	19	20	21	22	23
24	25	26	27	28	29	30

- *Alumnae Reunion Weekend*
- *First six-week session*
- *Meredith LeaderShape® Institute*
(Fort Caswell, NC)

st six-week session
Meredith LeaderShape® Institute
rt Caswell, NC)

May 21-27

Monday 21

Tuesday 22

Wednesday 23

May 2007

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20						
	28	29	30	31		

Thursday 24

Friday 25

Saturday 26

Sunday 27

June 2007

S	M	T	W	T	F	S
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 28-June 3

Monday 28

Tuesday 29

Wednesday 30

• All times are local.

May 2007

S	M	T	W	T	F	S
		1	2	3	4	5
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27						

Thursday 31

Friday 1

Saturday 2

Sunday 3

June 2007

S	M	T	W	T	F	S
	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

* Six-week : 31.3.2007 - 26.4.2007

* three-week : 27.4.2007 - 19.5.2007

June 4-10

Monday 4

Tuesday 5

Wednesday 6

June 2007

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Thursday 7

Friday 8

Saturday 9

Sunday 10

July 2007

S	M	T	W	T	F	S
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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

t six-week session
t three-week session

• First six-week session
• First three-week session

June 11-17

Monday 11

Tuesday 12

Wednesday 13

June 2007

S	M	T	W	T	F	S
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3	4	5	6	7	8	9
10						
	18	19	20	21	22	23
24	25	26	27	28	29	30

Thursday 14

Friday 15

Saturday 16

Sunday 17

• Father's Day

July 2007

S	M	T	W	T	F	S
1	2	3	4	5	6	7
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22	23	24	25	26	27	28
29	30	31				

g Day

st six-week session

cond three-week session

• First six-week session

• Second six-week session

June 18-24

Monday 18

Tuesday 19

Wednesday 20

June 2007

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
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17						
	25	26	27	28	29	30

Thursday 21

Friday 22

Saturday 23

Sunday 24

July 2007

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

st six-week session

cond three-week session

• First six-week session

• Second three-week session

June 25-July 1

Monday 25

Tuesday 26

Wednesday 27

June 2007

S	M	T	W	T	F	S
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3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24						

Thursday 28

Friday 29

Saturday 30

Sunday 1

July 2007

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

cond six-week session

• Second six-week session

cond three-week session

• Second three-week session

July 2-8

Monday 2

Tuesday 3

Wednesday 4

July 2007

S	M	T	W	T	F	S
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	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

• Independence Day

Thursday 5

Friday 6

Saturday 7

Sunday 8

August 2007

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

ond six-week session
d three-week session

• Second six-week session
• Third three-week session

July 9-15

Monday 9

Tuesday 10

Wednesday 11

July 2007

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8						
	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Thursday 12

Friday 13

Saturday 14

Sunday 15

August 2007

S	M	T	W	T	F	S
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

cond six-week session
rd three-week session

• Second six-week session
• Third six-week session

July 16-22

Monday 16

Tuesday 17

Wednesday 18

July 2007

S	M	T	W	T	F	S
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8	9	10	11	12	13	14
15						
	23	24	25	26	27	28
29	30	31				

Thursday 19

Friday 20

Saturday 21

Sunday 22

August 2007

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

cond six-week session
ird three-week session

• Second six-week session
• Third three-week session

July 23-29

Monday 23

Tuesday 24

Wednesday 25

July 2007

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22						
	30	31				

Thursday 26

Friday 27

Saturday 28

Sunday 29

August 2007

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

July 30-August 1

Monday 30

Tuesday 31

Wednesday 1

July 2007

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29						

student resources

2006-2007

“Students will find at Meredith a community dedicated to helping prepare them “for their lives as engaged global citizens and leaders” (Vision 2010). We are committed to providing the resources needed for our rigorous academic climate and vibrant campus culture.”

Jean Jackson, '75, Vice President for Student Development

I Believe ...

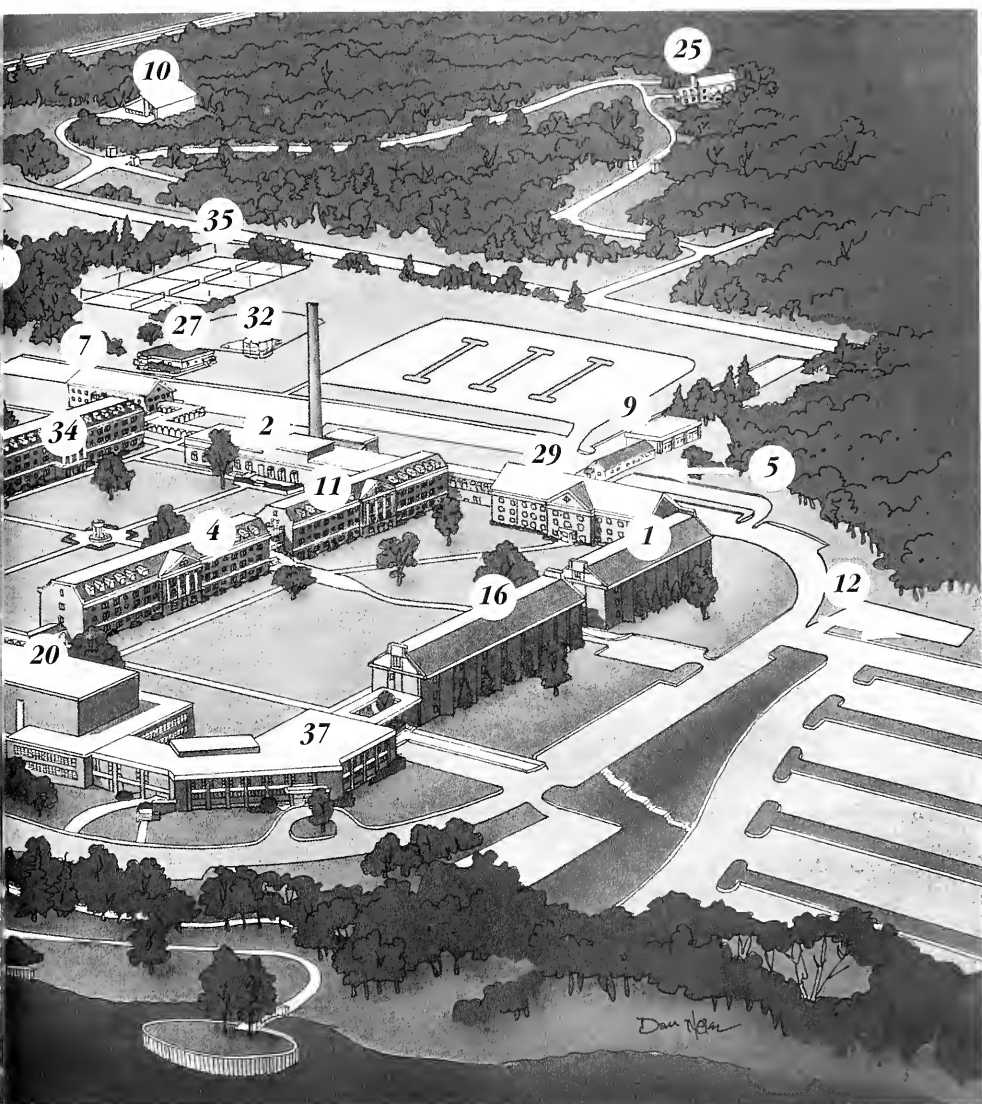
...I've got a lot of good questions.

student resources

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An aerial photograph of the University of Wisconsin-Madison campus, showing various buildings and landmarks. The image is overlaid with numbers in circles, corresponding to the locations listed in the table. The numbers are: 6 (near the top right), 8 (center left), 13 (top right), 14 (bottom center), 15 (center right), 17 (bottom left), 19 (center right), 21 (center right), 22 (center left), 28 (center left), 30 (center), and 33 (bottom center). The campus is surrounded by trees and a road network.

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ner Hall
 tory/Political Science,
 ish, Religion/Philosophy)
 ford Hall
 chology, Education,
 iology & Social Work)
 tin Annex
 tin Hall
 eign Languages; Human
 ronmental Sciences)
 ey House
 esident's Residence)

26. McIver Amphitheater &
 Meredith Lake
 27. Noel House
 (Technology Services)
 28. Park Center
 (Executive and Professional
 Programs, The John E. Weems
 Graduate School, Student
 Development Offices)
 29. Poteat Residence Hall
 30. Science & Mathematics Building
 31. Soccer Field, Driving Range

32. Softball Field
 33. Spangler Gazebo and Garden
 34. Stringfield Residence Hall
 35. Tennis Courts
 36. Vann Residence Hall
 37. Wainwright Music Building
 (Carswell Concert Hall;
 Music, & Theatre)
 38. Weatherspoon Building
 (gymnasium, dance studio,
 pool, Parker Fitness Center)

administrative offices

President of the College

Dr. Margaret Hartford 760-8511

As the chief educational and administrative officer of Meredith College, the president is responsible to the Board of Trustees for the supervision, management, and government of the College, and for interpreting and carrying out the policies of the Board of Trustees. The president signs all diplomas and other documents and legal instruments authorized by the Board or the Executive Committee. The president coordinates all administrative and educational functions of the College, and serves as the official representative of the College. The Office of the President is located on the second floor of Johnson Hall.

Senior Vice President and Vice President for Academic Affairs

Dr. Rosalind Rich, PhD 760-8514

The vice president for academic affairs supervises the academic programs of the College and is available to assist in matters relating to instruction. The vice president for academic affairs is responsible for supporting both student and faculty in their academic and intellectual work, which is the focus of our learning community. The Office of the Vice President for Academic Affairs is located on first floor of Johnson Hall, room 126.

Vice President for Business and Finance

Wanda Waide 760-8516

The vice president for business and finance is responsible for all financial matters except those which relate to student financial assistance, including student charges and payments. In addition to financial matters, the vice president for business and finance is responsible for buildings and grounds, maintenance, housekeeping services, dining services, campus events, student store, campus security, telephone services, technology services, post office, and copy center. The Office of the Vice President for Business and Finance is located on the first floor of Johnson Hall.

Vice President for Institutional Advancement

Joanne Harris 760-8374

The vice president for institutional advancement is the chief administrative officer responsible for the development of external relations for the College. Institutional Advancement is comprised of: major gifts, gift planning, corporate and foundation relations, the Meredith Fund, alumnae and parent relations, development systems, research, gift records and advancement services. The members of the Institutional Advancement team work with the other administrative units of the College, as well as with the volunteers of the Alumnae Association and its committees, the Parent and Family Board, the Campaign Steering Committee, The Parents' Fund Advisory Board, the Alumnae Legacy Scholarship Committee, the Student Ambassadors, the Meredith Fund Advisory Committee, the Young Alumnae Board, the Granddaughter's Club, Meredith Alumnae Chapters and other external organizations. In addition to the development and enhancement of relationships, Institutional Advancement is responsible for the raising of funds for current support, endowments and deferred support of the college. The offices of Institutional Advancement are split between first floor Johnson Hall (location of the vice president) and the Mae Grimmer Alumnae House.

Vice President for Student Development

Dr. Jean Jackson, '75, 760-8556

The vice president for student development coordinates work of the Student Development division, including: academic advising, admissions, campus ministry, career center, commuter life and diversity programs, counseling center, dean of students, disability services, enrollment, financial assistance, first year experience, health services, international student advising, residence life, student activities and leadership development, and volunteer services. The vice president sets policy for the division and plans and encourages special opportunities related to these areas. She promotes student life at Meredith, supports student leadership, and seeks to enhance students' personal, spiritual and intellectual growth and development. The Office of the Vice President for Student Development is located in 106-108 Johnson Hall.

Office of Marketing and Communications

Christi Eaves-McLennan, Director, 760-8455

The Office of Marketing and Communications is responsible for developing, implementing, and managing Meredith's internal and external strategic marketing/communications programs. This office develops all primary, official, and regularly-scheduled College communications materials, including publications for student recruitment, enrollment, and retention; catalogs; handbooks; magazines; newsletters; videos; Meredith's Internet web site; fundraising and alumnae-related materials; the Meredith Institutional Graphic Identity Program (stationery, business cards, use of logos, seals, wordmarks, etc.); brochures and programs for Meredith events; and other materials. The office also holds primary and direct responsibility for development, implementation, and management of the College's internal and external programs for media relations, publicity and advertising, community relations, and crisis communications.

Registrar

Jody Hamilton-Davis, 760-8593

The Office of the Registrar is responsible for scheduling classes, keeping academic records, conducting registration for courses, and certifying graduation requirements. The Office of the Registrar is located on the first floor of Johnson Hall.

Dean of Students

Ann Gleason, 760-8521

The dean of students coordinates the work of the staff in the following areas of campus life: First Year Experience, which includes new student orientation, the student advisor program, the First Year Experience class and activities designed to increase new student adjustment to the College community; student housing and residence life; commuter life and diversity programs, which includes assistance for transfer students, international students, and students of color; SGA Honor Council and related areas; student profiles research; special programs related to student life; and personal counseling and interaction with students encountering difficulties. The Dean of Students is the ADA coordinator. The Office of the Dean of Students is located on the second floor of Park Center.

Office of Alumnae & Parent Relations

Hilary Allen, Director, 760-8751

Beth Jarvis, '03, Assistant Director, 760-8391

The Meredith College Alumnae Association includes all Meredith graduates and any former students who did not graduate but request to become members. The Association serves to strengthen the relationship between alumnae and the College. Each class elects three class agents their senior year and reports to the director of alumnae and parent relations. The class agents link the College, the Alumnae Association, and their class. The assistant director of alumnae and parent relations also serves as the advisor for the Mae Grimmer Granddaughters' Club.

student services

Meredith students have the opportunity to participate in nearly 100 clubs and organizations offering more than 500 student leadership positions; athletic teams including cross country, basketball, soccer, softball, tennis and volleyball; and community-wide cultural events including theatrical productions, lectures and art shows. Meredith College offers a variety of offices and services to assist students with all aspects of College life. This section contains information on where to find anything a student needs to know about – from dining options to the campus bookstore. For more information contact the Office of the Vice President for Student Development.

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Assistance for International Students and Multicultural Students

Resource handbooks have been compiled for international students and multicultural students. Please make inquiries about available resource materials and handbooks, committees on diversity issues, and campus organizations to the vice president for student development, the dean of students, the director of commuter life and diversity programs, or the director of student activities and leadership development. Student development staff are available to offer assistance, answer questions, listen to concerns, and provide counseling.

ATM Machine

Wachovia automated teller machine is located in the lobby of Cate Center. The machine will provide most of the services, except deposits, normally available at ATM machines. There is no fee to customers Wachovia Bank, although a small fee will apply to customers of other banks who use the Plus or Relay network to access their accounts. The lobby of Cate Center is open from 6:00 a.m. until midnight.

Bulletin Boards and Publicity

Bulletin boards in Cate Center provide a communication center where campus offices and organizations post information about programs, projects, and meeting times. Each group using a bulletin board is responsible for posting its own announcements, and each publicity item should be stamped and approved by the Office of Student Activities and Leadership Development. Individuals may use the bulletin boards on the second floor of Cate Center to post information as long as they have the item stamped for approval. To provide adequate space for each group, all announcements should be put up no earlier than one week prior to the event, and all articles must be removed immediately following the program. Unapproved announcements will be removed.

Publicity may be placed on outside doors of residence halls, on the doors of other campus buildings (including the dining hall), on inside or outside walls, or breezeway areas. Each residence hall has a designated bulletin board where flyers pertaining to campus events should be posted. Those bulletin board locations are

Brewer—1st floor near south stairwell
Faircloth—1st floor near north stairwell

- Vann—1st floor near south stairwell
- Stringfield—1st floor near north stairwell
- Barefoot—first floor near south stairwell
- Heilman—Bulletin Board near vending machine
- Poteat—1st floor near parlor

Approval for posting announcements in Cate Center of non-Meredith College events must be secured from the Office of Student Activities and Leadership Development prior to posting. Approval for posting announcements in residence halls must be secured by the residence director in each hall or the director of residence life prior to posting. Unapproved announcements will be removed.

All announcements/fliers must identify the sponsoring organization and/or a contact person. Meredith College reserves the right to deny permission to post publicity from any group that is not in accord with the philosophy of the college.

Other avenues for publicity are listed below with a name or office and phone number to contact for more information.

Office of Student Activities and Leadership Development, 202 Cate Center, 760-8338

- Poster Printer; Sandwich Board; Banner Paper; Wipe-off Board at Information Desk
- Detailed information is available in the Office of Student Activities and Leadership Development General Manual.

Dining Hall, Thad O'Briant, 760-8377

Office of the Dean of Students, director of commuter life and diversity programs 760-8521

- Commuter Mail Pockets in Cate Center Mail Room
- Commuter Bulletin Board in Cate Center Mail Room
- Commuter Bulletin Board in Commuter work station in Cate Center.

Meredith Herald, Weekly Campus Newspaper, 760-2824

- Deadline for submissions is 1:00 p.m. every Friday.
- Articles can be placed in the Herald's box located outside the Publications Office on the second floor of Cate Center or submitted electronically to herald@meredith.edu.

MCTV (Meredith Cable Television)

- Channel 5 is Meredith's 24-hour information bulletin board. It's fast, easy and FREE! To post campus events, classified ads, etc., simply call 760-2346, or e-mail MCTV at fitzgeraldm@meredith.edu. Make sure you leave a detailed message about your advertisement along with a contact number. Paid advertisements are not accepted.

Campus E-News

- Students, faculty and staff from the Meredith College community may submit e-news articles using the e-news submission form on Meredith's Web site. Please refer to e-news policies and procedures posted online for more information.

Cablevision

All residence hall rooms have basic cable television channels. Arrangements for premium channel boxes (HBO, Cinemax, etc.) may be made with Time Warner Cable, Inc. All installation of boxes and cables is done by Time Warner. Students must provide the connecting cable from the wall to their TV. Any student experiencing problems should call Melanie Fitzgerald, the Meredith Cable Television administrator at 760-2346.

Campus Dining

Thad O Briant, Food Service Director, 760-8377

Menu Line 760-8150

BeeHive Café, 760-8328

Fax 760-2389

Catering Department 760-8377

campusdining@meredith.edu

Belk Dining Hall

Conveniently located near the center of campus, Belk is our all-you-care-to-eat dining hall. Belk offers a state-of-art food court with unlimited options from which to choose. We offer a variety of cutting edge American entrees, ethnically inspired foods, vegetarian selections, and much more. Policies:

- Residents students must present their CamCard (student I.D.) to enter Belk Dining Hall
- Commuter students may purchase a Commuter Meal Plan, use a declining balance from their CamCard, or pay cash for meals in Belk. Information about the Commuter Meal Plan is available in the Dining Hall and Accounting Offices.
- Guests of students must pay at the entrance to the Dining Hall to gain access.
- Personal dishes and cups should not be used in the dining hall because of health department regulations.
- Food, dishes, and glassware are not to be removed from the dining hall.

Belk Dining Hall will be closed during the following breaks: fall break, Thanksgiving Weekend, semester break, spring break and Easter weekend.

Belk Dining hours for Fall and Spring

Breakfast 7:30–9:00 a.m. (M–

Continental Breakfast 9:00–10:15 a.m. (M–

..... 8:30–10:00 a.m. (S–S

Lunch 11:00 a.m.–1:30 p.m. (M–

..... 11:30 a.m.–1:30 p.m. (S–S

Dinner 5:00–7:00 p.m. (M–T

..... 5:30–7:00 p.m. (F–S

Summer Hours will be posted in May, 2007.

The BeeHive Café

Located on the second floor of the Cate Student Center, the BeeHive Café offers a convenient place on campus to meet and eat with your friends. Menu selections include favorites like burgers, pizza and deli sandwiches. In addition, you can enjoy piping hot soups, crisp salads, and all of your favorite snacks and beverages throughout the day. Please check our information board for daily specials and promotions.

Additional information concerning meal plans, campus dining and campus catering is available in Belk Dining Hall, the BeeHive Café and the Accounting Office.

BeeHive Café hours for Fall and Spring

7:30 a.m.–8:00 p.m. (M–Th)

7:30 a.m.–4:00 p.m. (F)

(Closed Saturday and Sunday)

Summer Hours will be posted in May, 2007.

Campus Catering

Our knowledgeable and friendly catering staff is available to assist with all of your on-campus catering needs. From light refreshment breaks for club and resident hall socials to formal luncheons and dinners, our goal is to ensure the success of every event. In addition, our on-campus bakery can create decorated cakes for any occasion. Contact our Catering Department at 760-8377 to arrange catering services (please note—we require a three business day notice for most orders).

Campus Events

Martha Harrell, Campus Events Coordinator, 760-8533

The College calendar is located in the Office of Campus Events (326 Johnson Hall). Priority is given to campus-wide events and to the earlier date of application. Applications are available in the Office of Campus Events for scheduling events and reserving campus space for specified periods of time. Requests for reserving space also may be emailed to harrellm@meredith.edu or natalieh@meredith.edu or faxed to (919) 760-8093. All meetings and all reservations for campus rooms or buildings must be confirmed through the Office of Campus Events with the exception of Jones Auditorium, Carswell Concert Hall, the Diversity Conference Room and 2nd floor lounge in Cate Center. To reserve Jones Auditorium, call Bill Brown at 760-8597; Diversity Conference Room and 2nd floor Cate Lobby, call Student Activities and Leadership Development at 760-8338; and the Carswell Concert Hall, call Jeannette Rogers at 760-8536.

Campus Ministry

Sam Carothers, Campus Minister, 760-8346

Penny Ulmer, Secretary, 760-8346

8:00 a.m.–5:00 p.m.

8:00 a.m.–7:00 p.m. (M)

The campus ministry staff provide guidance for the development of religious programs on the campus as well as a pastoral presence for the campus community.

The ministerial staff serve as advisors to the Meredith Christian Association and in addition offers lectures, programs, small group experiences and counseling opportunities for the campus at large. The campus minister and staff are available to the College community for counseling pertaining to religious questions, religious vocations, and personal problems.

Also, students seeking help in finding a place of worship in the Raleigh community may contact the campus ministry staff for help. Regardless of one's faith heritage, the campus minister is available to provide help to students as they seek a faith community with which to affiliate. Students may call the office or stop by to talk about local congregations and how to arrange transportation.

Students are invited to visit with the staff and to make use of the Jones Chapel Meditation Room and Reading Room, as well as to participate in the community worship services each Wednesday at 10:00

a.m. in Jones Chapel. Students are encouraged to come by the office to tour the chapel and to inquire about programs being offered.

Religious Environment

Meredith College seeks to maintain an environment that is supportive of Christian traditions and ideals and which fosters personal integrity, intellectual freedom, and academic excellence. Baptists bring a tradition of religious freedom with respect for different belief systems and of personal freedom of the individual to be responsible in matters of faith. In shaping the religious environment at Meredith, the College seeks to support the freedom of each student to choose her own faith, and also seeks to foster an environment in which these different religious perspectives are supportive and respectful of the resulting diversity. Meredith welcomes those religious traditions that share this appreciation of diversity, affirm the freedom of the individual, and support the College experience. Meredith College offers opportunities for spiritual growth to its students as an integral part of the life of the campus. Many of those options are offered through the work of the campus minister and the Meredith Christian Association.

Campus Police/Parking

Frank Strickland, Chief, 760-8888

In case of emergency, call Campus Police at 760-8888, or x8888 from an on-campus telephone. Parking regulations are enforced 24 hours per day, 7 days per week. For more information on parking, see page 179.

Career Center

Marie Sumerel, Director, 760-8344

Dana Sumner, Associate Director,

Employer Relations, 760-8428

Amy Losordo, Assistant Director for

Career Development and Academic Advising

Mary Ellen Pnilen, Office Manager, 760-2344

Ann Phillips, Administrative Secretary, 760-8341

8:00 a.m.–5:00 p.m. evenings by appointment

www.meredith.edu/career

The Meredith College Career Center is a student's vital link between campus and career. The office's professional staff provides a range of programs to help students translate knowledge about themselves into career plans that are meaningful, satisfying, and consistent with their education, experience, personal values, and goals.

(continued next page)

The office and adjoining Career Resource Room are located on the second floor of Park Center. Hours of operation are 8:00 a.m. to 5:00 p.m. weekdays. Evenings by appointment. Students also may contact the Career Center through e-mail: career@meredith.edu.

Let our professional staff help you . . .

Explore majors and careers through

- Individual career counseling
- Assessments and Vocational Testing
- Career Planning Seminar 101
(for freshmen and sophomores)
- Career Panels
- What Can I Do With a Major In... (on our website)
- Resource information

Prepare for careers and further training through

- Career Planning Seminar 301
(for juniors and seniors)
- Resume consultation, workshops, and
48-hour "resume drop"
- Co-op and internship referrals
- Career Resource materials

Connect with employers and graduate and professional schools through

- Career Fairs (Fall Job Fair, Spring Job Fair, Non-profit Job Fair, Teacher Network Fair)
- On campus interviews
- Individualized job search assistance
- Career panels, networking and etiquette events
- E-leads, Meredith Connection, and electronic job postings and referrals
- Graduate school workshops and resources

Check Cashing

Check cashing services are provided in the Meredith Supply Store to all students with a Meredith CamCard or other picture I.D. The amount is limited to \$50 per day. Family members and friends sending checks to be cashed by students in the Supply Store should keep this dollar limit in mind. There is a \$20 service fee for each returned check. Returned checks are automatically redeposited before they are charged to the student. In cases in which two checks have been returned, check cashing privileges are suspended.

Commuter Life and Diversity Programs

Charletta Sims, Director, 760-8521

8:00 a.m. 5:00 p.m.

Commuter students are encouraged to become fully involved in the life and leadership of the campus. Opportunities for leadership and participation are equally available to commuters; the responsibility for commitment to these opportunities rests with each student.

The director for commuter life and diversity programs assists with commuter student involvement and provides information concerning all facets of campus activities and opportunities. Her office is located on the second floor of Park Center. On the second floor of Cate Center are lounges for relaxation, study areas, computers, the BeeHive Cafe, a telephone, and a vending machine area with a microwave and refrigerator available for commuter use. Up-to-date bulletin boards are located near the lounge and study areas for information pertinent to campus life. Filing cabinets with commuter mail pockets are located in the mail room on the first floor of Cate Center. Commuter students may pick up CamTel directories at the dean of students' suite.

Other Services Include

- Commuter Workstation
- Commuter Meal Plan
- Association of Meredith Commuters (AMC)
- Freshman Commuter Orientation

Rules & Regulations Governing Commuter Students

Commuter students are expected to follow all College policies, rules and regulations as set forth elsewhere in the *Student Handbook*. See specific policies or regulations for details.

Diversity Programs

In addition to working with commuter students, the director of commuter life and diversity programs provides support services and programs for diverse populations.

Multicultural services include

- Summer Symposium—2 day experience
- Sister-to-Sister
- Aspiring Angels Mentor Program
- Campus Dialogue on Diversity
- Spectrum
- Reference Guide for Diversity Resources

Services for International students include

- Meredith International Association (MIA)
- Orientation for New International Students
- International Student Handbook

Copy Center

Kevin Walker, Director, 760-8677

8:30 a.m. - 5:00 p.m.

The main responsibilities of the copy center include producing high quality digital prints in both black and white and full color, monitoring the on-campus copiers and performing any minor maintenance when needed.

Counseling Center

Deeth Meier, Director, 760-8427

Will Triana, Assistant Director

Coordinator of Disability Services, 760-8427

Angel Johnson, Assistant Director

Coordinator of Outreach, 760-8427

Monne Kohn, Assistant Director,

Coordinator of Graduate Internships, 760-8427

Debbie Shannon Prevatt, '99, Disability Counselor, 760-8427

Denise Williams, Disability Counselor, 760-8427

Angela Frederick, '02, Office Manager, 760-8427

8:00 a.m. - 5:00 p.m. (M-F)

Evening hours by appointment.

The Counseling Center offers individual and group counseling to students with concerns of any kind—social, emotional or academic—with counselors who are degreed and licensed. All counseling services are free and confidential. The Center also works with students with disabilities and their faculty. In addition to counseling services, the Counseling Center offers psychological consultation, and general referral services. The Counseling Center offers an eating disorder and depression/anxiety screening day. During the Fall and Spring semesters the center provides the community with a counselor on call to assist in crisis situations. The counselor on call can be accessed by calling Campus Police at 760-8888. Ultimately, services for acute psychological crises are provided by local hospitals. Hours of operation for the center are 8:00am to 5:00pm weekdays. Evening by appointment. The Counseling Center is located on the first floor of the Enrollment Hall next to the Health Center.

Dining-A-Menu

760-8150

Dining menus for breakfast, lunch and dinner are available by calling (919) 760-8150.

Disability Services

760 8427

Disability counselors in the Counseling Center provide, arrange, and coordinate accommodations for students in courses, programs, services, activities, and facilities. The staff maintains disability-related documents, certifies eligibility for services, determines reasonable accommodations and develops plans for the provision of such accommodations for students with disabilities.

Meredith College's goal is to create an accessible community in which people are judged on their abilities, not their disabilities. The staff strives to provide individuals with the tools by which they can better accomplish their educational goals.

In post-secondary settings, it is the student's responsibility to request accommodations, if desired. It is important to remember that not every student with a disability needs an accommodation. It is equally important to remember that even though two individuals may have the same disability, they may not need the same accommodations.

Facilities Services, Maintenance and Housekeeping

760-8560

Requests for maintenance, housekeeping and groundskeeping may be made to the facilities services office, 760-8560, or by completing a work order form at www.meredith.edu/service/facservice/facservwo.htm.

Financial Assistance

Kevin Michaelsen, Director, 760-8565

Betty Harper Associate Director 760-2245

Belinda Styron Assistant Director 760-2829

Gin Stelle, Financial Aid Assistant 760-8078

Kevin Dixon Information Specialist

8:00 a.m. - 5:00 p.m. (M-F)

8:00 a.m. - 7:00 p.m. during Drop Add periods

Through its student assistance, Meredith tries to meet the financial need of each student. The Office of Financial Assistance, which is located on the third floor of Johnson Hall, administers the program of scholarships, grants, loans, and campus jobs. Any student who feels she needs assistance in order to attend Meredith or who has questions about an award that has been received should contact the Office of Financial Assistance.

(continued next page)

A student must file a Free Application for Federal Student Aid (FAFSA) for each year she wishes to be considered for assistance. Returning students must file this form by March 15; it is available online at www.FAFSA.ed.gov or in The Office of Financial Assistance. Awards are made beginning in early May and usually consist of a package of several types of assistance.

A job location and development service is also available in the Office of Financial Assistance. This service is provided for students seeking off-campus employment and is available to all students.

First Year Experience

Chrissie N. Bumgardner, Co-Director, 760-8521

Candice Fisher, Co-Director, 760-8521

Committed to the success of every first year student, the directors for first year experience are available to assist with transitional issues, academic concerns, and other personal needs. Orientation, student advisors, Discovery, Summer Reading Program, Fire and Water dinner and first year experience classes are among the programs coordinated through this office, located on the second floor of Park Center in the dean of students suite.

First Year Experience Course

First Year Experience is a course open to all first year students, designed to facilitate a successful transition for women entering higher education. Each section is taught by a faculty or staff member who places emphasis upon the process of academic success, personal growth, and campus and community resources. Topics in this course will include study skills, communication skills, interpersonal/ community relationships, ethical decision making, personal discovery, and appreciating differences in others. Students who enroll and successfully complete the course will receive one hour of course credit.

Fitness Center

The Margaret Weatherspoon Parker Fitness Center, available only to Meredith students, faculty, and staff, is located in the Weatherspoon Building. The center offers a full range of weight machines, free weights, and cardiovascular equipment. Students, faculty, and staff who wish to use the facility must complete an online orientation which will introduce them to the equipment, rules, and regulations. Refer to the pool and fitness hours on the college website for the schedule of available hours.

Health Services

TBA, Director of Health Services, 760-8139

Melinda McLain, RN-C, Staff Nurse, 760-8535

Loretta Pearson, RN, Staff Nurse, 760-8535

Anne Smithson, MD, College Physician, 760-8535

7:00 a.m.-7:00 p.m. (M-Th)

7:00 a.m.-5:00 p.m. (F)

The Carroll Health Center staff provides clinical care for minor illnesses, health education, emergency care, health protection, and disease prevention services for students. Services are maintained under the direction of the director of health services and the College physician. A student health form, furnished by the College, must be completed and all immunizations documented and updated, prior to matriculation. All health forms are due on the specified date on the instruction sheet. All ocular and dental work either should be attended to before students enter or scheduled for vacations or holidays.

The Health Center hours are 7 a.m.-7 p.m., Monday-Thursday, and 7 a.m.-5 p.m. Friday. The College physician is available in the Medical Clinic on Monday and Tuesday at 11:30 a.m., Thursday at 9 a.m., and Friday at 10 a.m. Students may make an appointment to see the physician by calling the Health Center at 760-8535. Gynecological services are available for a nominal fee to students on Wednesdays from 9 a.m. until 12 p.m. Appointments must be made through the Health Center for this clinic.

At night (7 p.m.-7 a.m.) and on weekends (from 5 p.m. Friday-7 a.m. Monday), check the Health Center (760-8535) recorded message for advice, should you have an illness or emergency.

Health fees, which are included in the residence fee, cover costs of physician and nursing services rendered in the Health Center. Special prescriptions, antibiotics, x-rays, laboratory tests, the Gyn-Clinic, emergency room fees, and consultations with physicians off campus must be paid for by the student. A limited amount of over-the-counter medication is available to students without additional charge. Commuter students must pay the Health Center fee, \$100 per semester, to receive services

Health Center policies are as follows:

- Written class excuses are not provided by the Carroll Health Center. Nurses will, however, verify the illness of a student at the request of a faculty member. Specific medical details will not be released without written permission of the student.
- Only minor illnesses and emergencies will be treated by the Health Services staff. Major illnesses will be referred off campus or to family physicians.
- The health services staff is responsible for the diagnosis and treatment of minor illness and the maintenance of health records. All records are confidential information and are not part of your permanent record at Meredith.
- The notification of parents regarding illness of students is the responsibility of the Health Services staff.
- Transportation to the Health Center can be provided by Campus Police for students who are unable to get there on their own.
- Other avenues of health care available to students are private physicians, urgent care facilities, and the hospital emergency room.
- Students may leave school any time to see their private physician or enter the hospital for care.

In the Health Center, you will find many brochures, magazines, and books on health issues such as nutrition, health maintenance, and disease. Scales and blood pressure apparatus, as well as video tapes and health software, are available for student use in the Health Promotion Room.

Inclement Weather

32-8878

During inclement weather, information about possible class cancellation is available on the inclement weather line at (919) 832-8878. In case of class cancellation, the College will also run announcements on local radio and television stations, as well as the College's web page. When the College has not elected to cancel classes, individual professors have the option of cancelling their classes, and professors will have inclement weather and class cancellation information on their syllabi. Student organizations should consider cancelling organization meetings in conjunction with the cancellation of classes.

Information Desk, Cate Center

760-8065

8:00 a.m. - 9:00 p.m. (M - TH)

8:00 a.m. - 5:00 p.m. (F), except during exam weeks, holidays and summer

The Information Desk is located on the first floor of Cate Center across from the Meredith Supply Store. Some of the resources available at the Information Desk are

- Daily Listing of Campus Activities
- General Announcements Notebook

For further details about the Information Desk or to post information about a campus-sponsored event, please contact the Office of Student Activities and Leadership Development at 760-8338. The phone number for the Information Desk is 760-8065.

The email address is infodesk@meredith.edu.

Insurance

Student accident insurance is covered by the College for all full-time students. If you desire the optional sickness coverage, you will need to complete the application form available in the Health Center and mail it and the fee prior to September 1. The Sickness Plan is not intended to be a substitute for normal major medical insurance.

International Student Advisor

760-8429

The international student advisor meets with new international students at an orientation prior to the campus wide orientation for new students. The purpose is to introduce international students to the American education system, academic expectations and Meredith traditions and lifestyles. An international student advisor provides the student with helpful information in advance of enrollment and works with her on campus in many matters.

Laptops for Loan

The college has a small pool of laptops that students, faculty, and staff may borrow for up to 24 hours. These circulating laptops have the same software loaded on all student machines and are connected to the campus wireless network. Laptops are loaned through the Media Services department in the library. Students may reserve laptops up to three weeks in advance, if they wish. Users must provide their own CDs or flash drives for saving data, as these laptops will not allow users to save on the hard drive. For more information about the laptop lending program, contact Media Services (760-8444).

Prompt return of this equipment is expected. Borrowers will be charged \$1.00 per hour for equipment returned late. Taking receipt of the equipment and accessories constitutes acceptance of full legal and financial responsibility for damage to or loss of those items while they are in the possession of the Borrower or in the possession of the borrower's designee. (Normal wear does not constitute "damage.")

Carlyle Campbell Library

Administration 760-8531
Main Library 760-8532
Information Desk 760-8095

The Carlyle Campbell Library is the academic heart of the College, with a substantial collection of academic books and journals, musical scores and recordings, videos, and audiovisual equipment. Librarians and library staff in both the main and music libraries are eager to help students, faculty and staff make the best use possible of resources available.

The library collection is designed to support the research requirements of Meredith students. It includes over 190,000 volumes, over 7,000 videos and over 7,700 musical scores. Faculty college-wide assist the library in developing this collection. The library also has a large set of information materials in electronic form, including full-text copies of articles from thousands of academic periodicals and newspapers. These are found in over 100 different databases with direct access to articles in over 8,000 periodicals. The electronic resources are available from anywhere on campus, and, using a password, from off campus as well. The library's homepage can be found at www.meredith.edu/library. The library also maintains the College's Archives, material related to the history and people of the College.

The library is a center for intellectual exchange. We provide individual and group study areas, including three small group study rooms and a projection room available to larger groups in the main library. Individual video viewing stations and music listening stations are also available in both libraries. The LINC Center Computer Lab is located on the ground floor of the main library. Computer workstations, printers and other computing equipment are available in the LINC Center whenever the main library is open.

Reference Services, 760-8532

The library's Reference librarians assist the Meredith community in their research. Reference Librarians are on duty at the reference desk most of the time the main library is open. They are glad to consult with individual students about research projects.

Library Hours During the Academic Term

Main Library	Building	Information Desk	Media Services
Monday–Thursday	7:45 a.m. – 1:00 a.m.	8:00 a.m. – 10:00 p.m.	8:00 a.m. – 6:00 p.m.
Friday	7:45 a.m. – 9:00 p.m.	8:00 a.m. – 5:00 p.m.	8:00 a.m. – 5:00 p.m.
Saturday	11:00 a.m. – 7:00 p.m.	1:00 p.m. – 5:00 p.m.	
Sunday	1:00 p.m. – 1:00 a.m.	1:00 p.m. – 9:00 p.m.	
Music Library			
Monday–Thursday	8:00 a.m. – 10:00 p.m.	Library hours are subject to change. Please check the library web page for the most up-to-date information. Intersession, summer, and holiday hours may vary.	
Friday	8:00 a.m. – 5:00 p.m.		
Saturday	1:00 p.m. – 4:00 p.m.		
Sunday	2:00 p.m. – 10:00 p.m.		

In addition to assisting students with materials in Meredith library, reference librarians will also help locate useful materials in other libraries and have those materials loaned to Meredith for the student. Librarians also instruct students in library research techniques in English 111, English 200, through the general education information literacy thread courses, and at the request of other faculty and student groups. In addition, reference librarians can give to Meredith College students borrowing privileges at the other Cooperating Raleigh Colleges (North Carolina State University, Peace College, Shaw University, St. Augustine's College).

Media Services, 760-8444

Do you need to borrow a laptop? Do you need to laminate a poster, so it will not get messed up? Do you need a copy of a videotape? How can somebody show a PowerPoint presentation? Media Services can help you with all of these things. They check out nearly 2,000 pieces of computer and audiovisual equipment a year. They help students edit dozens of video projects each semester. If you want to learn how to do it, they can show you!

The library's Media Services department is a key provider of classroom teaching and learning support, providing equipment such as data projectors, video cameras, microphones, sound systems, etc. The equipment in Media Services is available for loan to students, faculty and staff. Media Services staff provide training in the use of the equipment. Circulation periods for equipment vary. Talk with Media Services staff for details (760-8444). They are here to help you!

Meredith College Television – MCTV

Channels 5, 10, and 11 are cablecast from the Meredith Cable Television (MCTV) office located in room 13 of the Carlyle Campbell Library. Channel 5 is Meredith's 24-hour information bulletin board. It's fast, easy and free. To post campus events, classified ads, etc. simply call 760-2346, or e-mail MCTV at fitzgeraldm@meredith.edu. Make sure you leave a detailed message about your advertisement along with a contact number. Paid advertisements are not accepted. Channel 10 is the home for MCTV weekly programs, often used by professors to cablecast videos or out-of-class viewings.

Channel 11 airs SCOLA (international news and entertainment programming).

MCTV provides video editing services for educational projects and advertisements for campus events. Appointments **MUST** be made at least two weeks in advance of the project's due date. Call the MCTV Administrator at 760-2346 for an appointment.

An internship for MCTV station manager is offered each semester. Students interested in video production should contact Melanie K. Fitzgerald, cable administrator at Meredith College at 760-2346.

Any questions or concerns regarding MCTV should be directed to Melanie K. Fitzgerald, Cable Administrator at Meredith College at 760-2346.

Music Library, 760-8396

The Music Library, located in Wainwright Music Building, houses an extensive collection of scores, musical recordings, and instruction materials. The Listening Room contains turntables, compact disc players and tape decks for individual listening. Study areas are also available in the Music Library.

Library Policies

A valid Meredith CamCard must be presented to check out materials, including reserve items. The CamCard is your library card. Materials may be renewed in the library or by phone or online in the library catalog. Most library materials are loaned to students for a three-week period and may be renewed twice provided they have not been requested by someone else. Laser discs circulate for three days only. The following materials may not be taken from the library building: reference books, periodicals, 16mm films, records and CDs. Most videos and DVDs also remain in the library, although we have a small collection of popular movies and TV shows on video and DVD that may be checked out. Exceptions are made for students doing class presentations and for student teachers. Inquiries should be made with the Circulation staff.

Reserve materials may be checked out from the circulation desk. Faculty specifies one of the following types of reserve for each item:

Strict—Three hours in-library use only (check-out limit: four items)

Overnight—checked out overnight and due 1 1/2 hours after the library opens the next day (check-out limit: two items)

Three-day—to be returned within a three-day period (check-out limit: two items)

(continued next page)

Reserve materials are checked out on a first-come, first-served basis and cannot be placed on hold.

Note Videos on reserve always have a "strict" circulation period.

Students are responsible for the payment of fines for overdue items, including reserve materials, and for replacement costs of lost items. The fine is ten cents per day for most items, fifty cents per hour for reserve materials, \$1.00 per hour for laptop computers, and \$1 per day for circulating videos and DVDs. Borrowing privileges are suspended for any student with total fines exceeding \$3 and are reinstated when fines are paid. At the end of each semester, students with overdue materials or excessive fines are reported to the accounting office.

Lost and Found

760-8888

Lost and found articles are collected in the Campus Police department. Proper ID is required when recovering found property. All departments are encouraged to turn in all found items to campus police as soon as possible.

Meredith Performs Box Office

760-2840

Meredith Performs Theatre offers a season of theatre to the campus and surrounding communities. Tickets for Meredith's many performances can be reserved by calling the box office at 760-2840.

Meredith Supply Store (Book Store)

Mary Ann Reese, Manager 760-8545

8:00 a.m. - 6:00 p.m. (M, T)

8:00 a.m. - 5:00 p.m. (W, Th, F)

The Meredith Supply Store located in Cate Center contains all the necessary textbooks and supplies for academic courses. In addition, the store carries general reference books, CDs, clothing, and gifts. The Supply Store also allows students to cash checks up to \$50. The Meredith Supply Store is open Monday and Tuesday from 8 a.m. to 6 p.m. and Wednesday, Thursday and Friday from 8 a.m. to 5 p.m.

Post Office

(See page 232.)

RD on Duty

612 6350

Residence hall emergencies should be reported immediately to the residence director on duty, who maintains contact with security. The RD on duty can be reached via cell phone (leave voice mail message if there is no answer, as messages are checked regularly).

Residence Life and Housing

Heidi LeCount, Director, 760-8633

8:00 a.m. - 5:00 p.m.

(For a complete listing of residence life policies and services, please refer to the *Guide to Community Living* section at the back of this handbook.) Resident students at Meredith enjoy many opportunities while living on campus. Enjoyment of these opportunities depends upon personal involvement as well as personal commitment to the welfare and needs of those living together. Each resident must take personal responsibility to abide by the rules and regulations so that the group as a whole can function effectively and benefit from the creative interaction of residence hall living.

The residence life staff provides a program of student services designed to enrich the quality of life of Meredith students. The residential setting, as a living/learning dimension of campus life, is perhaps the single most important synthesis of classroom learning and College experience activity. The residence life staff includes the director of residence life, residence life assistant, residence directors, resident assistants, and residence hall presidents.

Residence Directors

Residence directors are professional staff members in the Division of Student Development who live in apartments in the residence halls on campus. They perform a variety of duties on campus, working through the Office of Residence Life, as well as being available to assist any student with questions or problems. Residence directors supervise the work of resident assistants and serve as a resource to all campus students. Residence Directors—see page 224.

Resident Assistants

Resident assistants live on each floor of the residence hall, are supervised by the residence director of their residence hall, and serve as her assistant. Resident assistants are part of the staff of the Office of Residence Life and receive financial compensation. For resident assistant names and contact information, see page 224.

Hall Council

Each residence hall has a hall council to assist with governance and programming. The hall council is composed of the residence hall president, two or more representatives from each floor, the resident assistants, and residence director, who also serves as advisor.

Seminars

Numerous seminars are offered throughout the year by the Division of Student Development. Topics range from women's health issues to campus adjustment for new students. Call the Dean of Students Office (x8521) for information on topics, location and time of current seminars.

Student Activities and Leadership Development

Ceryl Jenkins, Director, 760-8338

Nikki Curliss, Assistant Director, 760-8338

Kelly Scott, Assistant Director, 760-8338

Kathy Owen, Office Manager, 760-8338

studentactivities@meredith.edu

8:00 a.m.-5:00 p.m. (M-F)

Meredith affords students many opportunities to become involved in co-curricular activities. The Office of Student Activities and Leadership Development assists the student in finding an area of service or leadership commensurate with her interests and abilities. These areas include clubs within major departments, student publications, student government, programming associations, honor societies, service organizations and other organizations on campus. The office assists in developing programs, planning events and helping with the promotion of activities.

The Office of Student Activities and Leadership Development also offers the student opportunities to participate in several self-development programs, and through leadership workshops, retreats and seminars, encourages the student to widen her own personal experience and knowledge. This office is available to assist in whatever way it can to make the student's co-curricular participation an integral part of her educational experience at Meredith.

The Office of Student Activities and Leadership Development offers or assists with the following leadership programs and events:

- Celebrating Student Achievement
- Co-curricular Resume Program
- Emerging Leaders Seminar
- LEAD Conference
- The LeaderShape® Institute
- Organization Officer and Advisor Training
- Organization Presidents' Retreat
- Peer Leadership Consultants
- Sloan Family Student Leadership Program
- Sophie Lanneau Women's Leadership Development Program
- Student Activities and Leadership Development Banquet
- Women in Leadership Development (W.I.L.D.)

The Office of Student Activities and Leadership Development also offers a variety of services for use by student organizations as well as the Meredith community:

- Banner Paper and Markers
- Dining Hall Vending Permits
- Fundraising Ideas
(and Approvals for Student Organizations)
- Information Desk
- Leadership Library
- Maintenance of Cate Center Bulletin Boards
- Off-Campus Trip Approval Forms (and release forms)
- Poster Printer
- Reservations of Cate Center Conference Rooms and Fundraising/Publicity Tables
- Sandwich Board for Publicity
- Student Activities Calendar
- T-shirt/Sweatshirt Approval Forms

For more information on any of the listed services, please refer to related sections of this handbook or to the Office of Student Activities and Leadership Development General Manual. Copies of the General Manual are available in 202 Cate Center and on the office's web site.

Switchboard *(Meredith College operator)*

(on campus) dial 0

(off campus) 760-8600

8:00 a.m.-5:00 p.m. (M-F)

Technology Services

Mickey Brandstalter, Chief Information Officer, 760-2323 (Help Desk)

The Technology Services department is the technology leadership and support organization for the college. The department is organized around the major functions for which it is responsible:

Network Services

The group focuses on the telecommunications infrastructure (data, voice and, later video), technical systems administration of the college's core file servers and administration of our e-mail system. The group also provides technical support for the CamCard system.

User Services

The group brings together the collection of technical initiatives associated with the Meredith Technology Initiative (MTI), coordinates departmental technology requests and incorporates the Desktop Support staff (Help Desk, extension 2323, off campus call 760-2323) working out of the Noel Annex. Questions ranging from location and hours of computer labs to applying for e-mail accounts, to details on connecting student owned computers to the campus network should be addressed to the Help Desk.

Campus Computing Services

The group focuses on the expansion of Blackboard as an instructional tool, offers consulting and training for the suite of the college's standard software packages and also offers an expanded variety of web-based initiatives.

Information System Services

The group is responsible for the administration and maintenance of the college's core information systems. The completion of the Colleague implementation, as well as the expansion of the system's functionality, continues as the group's top priority.

Services provided by the Technology Services department include.

- Maintaining of all components—both wired and “wireless” of the campus network
- Providing e-mail accounts to all members of the college community
- Providing Blackboard and library system accounts
- Maintaining the campus telephone network
- Providing Internet access to all systems that are part of the campus network
- Maintaining the college's computer labs (hardware and software)
- Providing one student resident technology assistant for each residence hall.

student opportunities

There are over 90 organizations and clubs on Meredith's campus offering a variety of opportunities for participation and leadership, and addressing most students' interests, i.e., academics, politics, honors, service, religion, and professions. In order to be a member of a Meredith College student organization and to hold office, a student must currently be enrolled in at least one credit hour at Meredith College. Constitutions of all organizations are maintained in the Office of Student Activities and Leadership Development. Full privileges of an official Meredith student organization include an organizational account, access to reserving space on campus, an email account, a roster list, participation in the activities fairs, and access to all services related to publicity on campus. Students who are interested in starting a new organization at Meredith should speak to the SGA Senate chair or visit the Office of Student Activities and Leadership Development to obtain the Guidelines and Procedures for Establishing New Organizations at Meredith.

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Student Government Association

As early as 1905, Meredith took an important step forward when it introduced student government, apparently the first college in the state to do so, and one of the first in the South (Mary Lynch Johnson, A History of Meredith College). Since that time Meredith students have held an integral role in the shaping of the policies, philosophy, and tradition of the college.

Executive, legislative, and judicial branches comprise the basic structure of the current Student Government Association, with numerous boards and committees completing the structure.

The purpose of the association shall be to promote, in cooperation with the administration, the general welfare of the student body; to promote by example and precept scholarship, citizenship, and integrity; to act as a liaison among students, alumnae, faculty, staff, administrators, and trustees; to serve as the official advocate of the students; to receive and investigate student grievances; and to encourage students to become active participants in self-governance. See the Constitution of the Student Government Association and By-Laws for detailed information.

All Meredith undergraduate students are members of the Student Government Association and are encouraged to become involved in all its functions. Student involvement is crucial to the effective governance of the campus and vital to the educational process of each student. Each student has a voice in this government through participation in the election of officers, interaction with their class representatives on each branch of the government, self-involvement in the various branches, and an open-communication policy with student government officers. Opportunities for student leadership and involvement are open to all students through campus elections and membership on numerous boards and committees. The elections schedule is printed in this calendar, and detailed information about positions and elections is included in the Constitution of the Student Government Association and By-Laws.

The SGA office is located on the second floor of the Cate Center, and the phone number is 760-2248. sga@meredith.edu

Executive Committee

Serves as the coordinating body of all branches of the Student Government Association and is made up of the president, vice president/senate chair, treasurer, secretary, freshman member-at-large, advisor, and the chairs/presidents of the Student Life Committee, Elections Board, Association of Meredith Commuters, Honor Council, Residence Hall Association, WINGS, and Diversity Committee.

President: Megan Hembree

Association of Meredith Commuters

Serves as a liaison between commuter students and the on-campus community. Provides an opportunity to address commuter concerns through the "Commuter Connection" on Blackboard and as needed during association meetings. Several organizations have commuter representatives to address concerns and serve as advocates for commuter students. Informs commuter students of campus-wide functions and builds the commuter student community through programmed activities and services. All commuter students are members and are encouraged to attend meetings and events and participate in activities.

President: Brantley Johnson

Elections Board

Supervises and promotes all class and campus-wide elections, as well as all student referendums called by the SGA Executive Committee.

Chairperson: Emelia Dunston

Honor Council

Serves as the head of the judicial body of student government. Fosters and protects the community environment, both socially and academically, and promotes personal integrity and responsibility in each student. The Review Board and Residence Hall Hearings Committee are also branches of the Honor System.

Chairperson: Meredith Pugh

Residence Hall Association

Provides the opportunity for resident students to discuss problems, policies, and procedures. The Residence Hall Association is composed of an executive committee and all residents. Residence directors attend as resource persons and serve as advisors to each residence hall council. The executive committee consists of the chair of the board, the vice-chair, the secretary, the treasurer, and the

seven residence hall presidents. RHA assists the residence life staff in the creation of a positive living experience and environment for all resident students through governance, programming, and community development.

Chairperson: Heather Allen

Senate

Recommends changes in the SGA constitution and in the regulations of the Student Government Association, reviews and approves present and proposed organizational constitutions, and approves or rejects legislation/regulation changes to some policies governing students.

Chairperson: Sarah Owen

Student Life Committee

Studies the concerns and well-being of the Meredith College community. Any student may bring a campus concern to the Student Life Committee.

Chairperson: Lauren Thie

Unity Council

The Unity Council studies, addresses, and attempts to solve concerns about diversity; promotes inclusiveness and supports the well being of all students and organizations; increases diversity education and awareness on campus; serves as an open forum for students to voice concerns pertaining to issues of diversity and inclusiveness on campus; sponsors and co-sponsors programs, seminars, and/or conferences on campus dealing with diversity, and facilitates and/or participates in Study Circles.

Chairperson: Leslie Minus

WINGS, Women in New Goal Settings

WINGS is the student organization that represents non-traditional students at Meredith College. Non-traditional students include undergraduates who live off campus, who are married, who are mothers of small children and who entered through the 23+ program. The organization's purpose is to provide information, fellowship, support and leadership opportunities for all non-traditional students and to serve as a liaison between non-traditional students and the on-campus community.

President: Robin Gary

Publications

Meredith College students publish the Meredith Herald, a weekly newspaper; the Colton Review, an annual arts and literary journal; and the Oak Leaves, an annual yearbook. Student editors and their staffs, supported by college funding and guidance of faculty advisors, take full responsibility for editing and producing these publications. The Meredith Herald and Oak Leaves supplement their budgets with the proceeds of other approved fundraising activities. The staff of each publication is further guided by a constitution approved by the Student Government Association (SGA) Senate.

Student publications operate with full editorial independence, free from prior approval of copy. Their endeavors, however, take place within the context of the Meredith community and with an awareness of the college's mission. Editorial staffs maintain professional standards of journalistic integrity, social responsibility and ethics. They obey copyright laws. The Publications Board, a standing college committee, supports the goals and activities of these publications and arbitrates disagreements regarding policy and accepted practice. The College itself assumes no responsibility for the content of student publications.

Publications Board

Provides support and constructive evaluation for the campus publications. Membership consists of appointed class representatives, faculty and staff representatives, and a representative from the Office of Marketing and Communications. Editors of the three campus publications serve as non-voting members.
Chair: TBA

The Colton Review

(A Journal of Art, Literature, and Opinion)

The Colton Review is the student literary magazine and includes creative poetry, prose, and art. Published once yearly and distributed free of charge, *The Colton Review* accepts submissions from students as well as from the faculty and staff; work is juried, and only the strongest entries are published.

Co-Editors: TBA

Meredith Herald

The *Meredith Herald*, the weekly student newspaper, is both a vehicle for keeping the community informed and a permanent record of events that take place at Meredith. It is the medium that allows for total campus involvement through news coverage, letters to the editor, editorials, features, cartoons, or special columns. As readers and as contributors, all members of the Meredith community have both the privilege and the responsibility to contribute to the success of the paper.

Editors-in-Chief: TBA

Oak Leaves

The college yearbook, *Oak Leaves*, strives to capture the best memories of each year at Meredith. *Oak Leaves* shows the college campus, the academic departments and faculty, the administrative staff, the classes and their special events, the campus organizations, and the athletic and social programs offered each year.

Yearbooks of the previous year are provided during the fall semester of each academic year to all full-time students. Students who are not full-time both semesters may pay for a yearbook. Seniors are responsible for having yearbooks mailed to them the fall semester following graduation or for picking them up at the College before the fall semester ends.

Photographers are scheduled by the yearbook staff to photograph students, but it is the student's responsibility to make an appointment, have the appropriate photograph made, and provide any additional information needed.

Editor: TBA

Programming Associations

Campus Activities Board

Brings together Meredith College's major programming organizations to meet the programming needs of the Meredith community and to encourage active participation in all sponsored events. The members of the Campus Activities Board are the chair, advisor, secretary, treasurer, vice chair/weekend activities chair, publicity chair and the presidents of ACA, MEA, MIA, MRA, MCA, and all four classes as well as the vice presidents of AMC and WINGS and the designee of the RHA president.

Chair: Genevieve Boisvert

Association for Cultural Awareness

This organization exists at Meredith College for the benefit of all students of color and for anyone who wishes to promote diversity. The association is designed to promote the interests of all students of color, to enhance the academic and social lives of students, to advocate for the interests and concerns of students of color, and to promote multi-culturalism. ACA is involved in various activities during the year, such as Blast Off; Gospel Fest; Martin Luther King, Jr. Celebration; Worship Services; Black Emphasis Month; Hispanic Heritage Month; and a variety of culture observances. Membership and participation within the organization are open to anyone in the Meredith community.

President: Von Daniels

Meredith Entertainment Association

Coordinates a variety of entertainment and social activities for the entire college community. MEA provides various entertainment on and off campus. For example, MEA sponsors the White Iris semi-formal Ball, Fall Fest, Luau, Spring Fling, mixers, comedy nights, picnics and more. Resident and commuter students, faculty, staff, and friends of the College are all invited to participate in MEA programs. Persons interested in working with MEA to plan and implement programs are welcomed at MEA meetings held throughout the year on Fridays at 10:00 a.m. For more information, please e-mail mea@meredith.edu.

President: Christen Crouch

Meredith International Association

Shares knowledge and understanding of the different cultures in the Meredith community. Serves as a support group for international students in the Meredith community. Promotes interest in other cultures, as well as explores cultural values and social and political issues through interaction with other students, faculty, administration, and community groups. To facilitate this purpose, the members of the association sponsor MIA Week activities each year.

President: Millie Bartles

Meredith Recreation Association

Provides co-curricular recreation activities for the entire college community. These activities include: intramural sports, Cornhuskin', Stunt, Little Friends Weekend, aerobics, fitness, socials and recruitment. Persons interested in working on the Executive Board of MRA are encouraged to contact an MRA officer or attend an MRA meeting. Every student is a member of the Meredith Recreation Association.

President: Ashley Stiles

Religious Organizations

Many opportunities for worship, conversation, "hands-on" ministry, lectures, retreats, conferences, and more are available to the Meredith community. The Meredith Christian Association welcomes students of all faiths and denominations. An Interfaith Council, under the administrative supervision of the campus minister, guides and coordinates all religious organizations granted permission to form a campus organization. Students interested in forming a campus religious organization or club must submit the appropriate documents to the SGA Senate for consideration for approval.

Interfaith Council

Promotes understanding and fellowship among the numerous religious groups on campus. The Interfaith Council is made up of the presidents from the following organizations on our campus: A.U.R.A., Meredith Christian Association, Campus Crusade for Christ, Catholic Community of Meredith College, Chi Alpha Christian Fellowship, MSA, and InterVarsity Christian Fellowship. Other groups that may be in the process of organizing may be invited to join. Together, as a team, the Interfaith Council plans activities that promote fellowship and understanding among the different organizations on our campus.

Advisor: Sam Carothers

Association for Understanding and Religious Awareness

A.U.R.A. is a forum for any students, staff, and faculty who wish to promote tolerance, awareness, and diversity on campus in regards to all religions. A.U.R.A. will also provide for the concerns and needs of non-Christian students to be addressed, and for students to learn about the religions of their peers. Membership in A.U.R.A. is open to any student who has the same goals as the organization or is curious and open to other belief systems. All religions are welcome.

President: TBA

Campus Crusade for Christ

Communicates the truth of Jesus Christ and the gospel in a sensitive, relevant manner to students on campus. Provides opportunities for students to grow and be equipped for a lifetime of Christian service through Bible studies, conferences, retreats, socials, and community events. Provides multiple opportunities to be involved in mission work locally, interculturally, and internationally. Encourages an atmosphere of prayer for students and faculty.

President: Ashley Smith

Catholic Angels

Supported by the Roman Catholic Diocese of Raleigh, Catholic Angels is the Catholic campus ministry at Meredith College. Catholic Angels ministers to the spiritual, social and theological needs of the students, faculty and administration. We stress the values of social justice and participate in programs reaching out to the community at large. Although this group was established to minister to Catholics, it is open to all persons interested in this faith or being a part of this community.

President: TBA

Chi Alpha Christian Fellowship

This organization is sponsored by the Assemblies of God, although students from all religious, ethnic, economic, and educational backgrounds are welcome. The organization is a Protestant Pentecostal campus ministry in nature but non-denominational in focus. For more information, visit www.chialpha.com.

Meredith Coordinator: Marquita McCoy

InterVarsity Christian Fellowship

IVCF is an interdenominational campus ministry open to all students. This organization is committed to helping students come to know Jesus personally and serve him as Lord. This group offers a fellowship where its members unite to share their faith in Jesus and help one another grow as disciples and witnesses to God's love and forgiveness. Large group connects students from NCSU and Meredith each Thursday night (meetings held at NCSU) and provides a time of learning how Jesus is relevant to students' lives. There are student-led small groups that meet once a week for Bible study, worship, and community. This group is an ideal environment to develop close friendships and grow personally, and it provides many opportunities for summer mission trips, leadership training, retreats, and campus community involvement.

President: TBA

Meredith Christian Association

Provides numerous opportunities for the understanding, growth, and expression of the Christian faith. The Meredith Christian Association encourages each student to become involved in local churches, and provides sources for finding the right church home-away-from-home. Students of all faiths and denominations are welcome to join weekly fellowships, worship services, local ministry projects, service projects, retreats, and the spring break mission trip. The Meredith Christian Association also provides information for numerous summer mission opportunities.

Co-Coordinator: Shannon Pascoe and Meredith Cowart

The Muslim Student Association

MSA is a student run organization which has recently been established. Membership is open to anyone who is interested in joining. The purpose of MSA is to serve the best interest of Islam and Muslims at Meredith College. Towards this end MSA will promote friendship and understanding between Muslim students and the non-Muslim Meredith community, share knowledge and practices of Islam, serve as a support group for Muslim students in the community, and conduct social, cultural, educational and religious activities on behalf of and for its members and the Meredith community at large.

President: Marium Ali

Service Organizations

Service Council

Serves as the coordinating body for all service organizations. Provides a forum for service organizations to collaborate on projects and serve as resources for each other and the college community.

Co-Chairs: Hayley McPhail and Kathleen Angermeier

Circle K

Circle K International is a collegiate service organization whose mission is to involve college students in campus and community service while developing quality leaders and citizens.

President: TBA

Meredith College Junior Woman's Club

Provides a variety of services to the Meredith and Raleigh communities. Affiliated with the Raleigh Junior Woman's Club Chapter.

President: TBA

Philaretian Society

Promotes bonds of sisterhood between members through a variety of service projects in the Meredith and Raleigh communities.

President: Kristin Mangum

Volunteer Services

Lynne Wheatley, Coordinator 760-8357

Volunteer Services provides service and learning opportunities for all members of Meredith College who are committed to affecting change through their humanitarian contributions and civic engagement within the local community, the state, the nation, and the world.

Through meaningful service experiences and advocacy opportunities, students, faculty, and staff learn about themselves, those with whom they work, and the dynamics of the world in which they live. Located in Jones Chapel, Volunteer Services is a part of Meredith's Division of Student Development. Volunteer Services in its support of an engaged campus guides student, service organizations, and campus groups to identify and explore socially conscious service experiences through collaborative partnerships with community service organizations and schools. A student may make a commitment to a community service organization, serve as a Storysharing Volunteer with MeredithREADS, participate in an annual service event, create her own service project for the campus or the community, or volunteer for a service trip. These service opportunities stimulate a spirit of service on campus, challenge students to be active learners, and encourage the development of a personal service ethic and a lifelong commitment to responsible citizenship.

To participate with Meredith Volunteers or for more information on service opportunities offered through Volunteer Services, students are invited to visit with Volunteer Services Coordinator, Lynne Wheatley.

Classes

Class Council

Promotes unity, community, and fellowship among and within the classes and within the student body as a whole.

Chair: Kelly Thompson

Freshman Class President: To be elected

Sophomore Class President: Maggie Bizzell

Junior Class President: Brittney Brown

Senior Class President: Kelly Thompson

Class officers coordinate traditional class events.

Clubs

American Institute of Graphic Arts

The purpose of AIGA is to set the national agenda for the role of design in its economic, social, political and cultural contexts. AIGA is the oldest and largest membership association for professionals engaged in the discipline, practice and culture of designing.
President: TBA

American Society of Interior Designers

Promotes professional development in interior design. Membership is open to majors and minors in interior design.
President: TBA

Angels for the Environment

Promotes awareness of environmental issues on the Meredith campus and in the Raleigh area.
President: Brittney Carr

Artists' Alliance

The purpose of the Artists' Alliance is to provide fellowship through a series of informative lectures, social events, and civil engagements that enhance the Meredith learning experience.
President: TBA

Barber Science Club

Promotes interest in science among the student body and provides an outlet for the special scientific interests of its members.
President: Taryn Dudley

Canaday Math & Computer Science Club

Membership is comprised of students having an interest in mathematics or computer science.
President: Keri Rehm

College Democrats

Serves to stimulate political thought and interest in governmental affairs and to support and promote the ideals and principles of the Democratic Party of the United States.
President: TBA

College Republicans

The College Republicans Club holds monthly meetings and planned activities in order to get students involved in politics and to make them more aware of the party's principles and ideals.
Chair: Meredith Joyner

Collegiate Music Educators National Conference

Conducts programs and activities that build a vital musical culture as well as an enlightened musical public.
President: TBA

Colton English Club

Encourages participation of all students who are English majors or who have English-related interests. Named after Miss Elizabeth Avery Colton, a professor of English at Meredith from 1908 to 1920.
President: TBA

Communication Club

The Communication Club provides an opportunity for the education and fellowship of Meredith College Communication majors and those interested in the fields of human and mass communication. The club seeks to offer opportunities for growth and development in the Communication field, including panels, speakers, internships, socials, and networking relationships.
President: TBA

Die Rebhaus German Club

Serves to further the interest of all students in German culture, civilization, and language through the presentation of educational and social programs.
President: TBA

Disability Support Organization

Promotes fellowship for students with disabilities at Meredith College and students who are advocates for people with disabilities. The organization seeks to educate the community and be a voice on campus for students with special needs. Membership is open to all students, faculty and staff.
President: TBA

Extra Theatre Company

Provides an organized forum through which Meredith students may produce theatrical works that are not a part of the scheduled theatrical season. Membership is open to all Meredith students interested in theatre.
Co-Presidents: TBA

Feminist Majority Leadership Alliance

A student run pro-choice, non partisan, feminist campus organization affiliated with the Feminist Majority Foundation. The FMLA seeks to increase awareness on campus about the struggles women face in terms of the right to choose, pay equity, equal rights, and access to information and resources regarding reproductive

health. The organization promotes social, political, and economic equality for women and men, girls and boys.

President: TBA

History and Politics Club

Serves to encourage awareness of historical perspectives to today's problems, to focus on political problems, to foster an interest in the study of history and politics, to monitor current events and sponsor activities pertaining to these events, and to serve as a means of cultural exchange among all Meredith students.

President: TBA

La Societa Italiana Italian Club

Promotes the study of the Italian language and culture for all Meredith students and faculty.

President: TBA

La Tertulia Spanish Club

Promotes interest of the Spanish-speaking countries and peoples. Exciting cultural activities will engage students and afford them the opportunity to practice Spanish while learning about Hispanic cultures.

President: TBA

Le Cercle Francais French Club

Fosters interest in and a better understanding of the French language and culture.

President: TBA

Mae Grimmer Granddaughters' Club

Provides an opportunity for fellowship for Meredith students whose mothers, grandmothers, or great grandmothers attended Meredith. Members also participate in alumnae programs.

President: Rebekah Miller

Meredith Accounting Association

Established in 1985 for all students with an interest in the field of accounting. Informs students of current accounting issues and educates them about available career alternatives.

President: Laura Champion

Meredith Advocates for Young Children

Open to all students in child development and related fields. Committed to improving the quality and availability of services for children from birth through age eight. Activities include speakers, discussions, hands-on learning and volunteer opportunities.

President: Carrie Peterson

Meredith Association of Family and Consumer Sciences

A national professional organization open to students majoring in any area of human environmental sciences (i.e., child development, foods and nutrition, clothing and fashion merchandising, interior design and family and consumer sciences).

President: Jordan Robinson

Meredith Association of Pre-Health Profession Students

The purpose of this organization is to encourage excellence in pre-health (pre-medical, pre-dental, pre-veterinary, etc.) scholarship. Endeavors to promote cooperation and contact between pre-health students and health professionals within the community. Endeavors to encourage pre-health students to provide service to the surrounding community. Aids in binding together similarly-interested students for the benefit of students, charities, and the community.

President: Lauren Powers

Meredith Fashion Association

Provides for the professional development of fashion merchandising and design students at Meredith College and those involved in the CRC program. Membership is open to students majoring/minoring in clothing and fashion merchandising and those who have a general interest in this major.

President: TBA

Meredith-N-Harmony

The purpose of Meredith-N-Harmony is to promote diversity through song. The group sings traditional and contemporary gospel and multicultural music. Membership is open to all Meredith students, faculty and staff.

President: TBA

Meredith Nutrition and Wellness Club

Designed for any major interested in topics related to nutrition and wellness. Established in 1989 to promote nutrition throughout the Meredith campus and surrounding Raleigh areas, to market the dietetics program at Meredith College, and to explore career opportunities in the areas of nutrition, food service and wellness.

President: Sheri Connor

Model United Nations

Promotes the understanding of functions, structures, procedures, committees, and principle organs of the United Nations. The club seeks to develop a greater knowledge of the nations of the world, their policies, and the nature of their involvement in the United Nations. The club also attends at least one Model United Nations conference a year.

President: TBA

Pi Sigma Epsilon

The national professional marketing and sales fraternity, PSE offers practical experience to students through active involvement in sales and marketing projects. Membership is open to all qualifying students, regardless of classification or major, who show interest in gaining practical business experience and knowledge. PSE requires dedicated participation from all its members.

President: TBA

Psychology Club

Shares the importance of psychology with members of the Meredith community and beyond. Emphasis on interesting aspects of psychology and having fun through events like Psychology Week, the Special Populations Dance, the Carolinas Psychology Conference, and other special projects.

President: TBA

Social Work Club

Promotes interest and awareness in the field of social work. Members participate in social work related activities on campus and in the community. Serves as the official advisory club to the social work program. All majors are welcome.

President: Michelle Mozingo

Society for Human Resource Management (SHRM)

A professional society that allows students the opportunity to participate in programs that will enhance job skills and networking opportunities. A concentration in human resources is not required to become a member of SHRM. Affiliated with Raleigh-Wake Human Resource Management Association.

President: Brittany Buchanan

Spectrum

Meredith's gay-straight alliance provides a support group for all members of the campus community who have concerns regarding issues of sexual orientation.

Members include people who identify as lesbian, bisexual or transgender; people with family and friends who are gay, lesbian, bisexual or transgender; and others who are interested and supportive.

Spectrum serves as an educational forum, fostering tolerance and understanding by promoting campus dialogue through films, discussions, and lectures.

President: Jackie Neustel

Sports Science Association

This organization explores the importance and the use of sport in the community through various activities including: attending sporting events at school and in the community; volunteering at health or sport related events; recruiting local professional guest speakers; and participating in other social activities for the interest of the members. Membership is open to any interested Meredith student.

President: TBA

Student-Athlete Advisory Committee

The purpose of the SAAC shall be to provide athletes' input regarding institutional athletic policies in order to enhance the total student-athlete experience, promote opportunity for participation in athletics, protect student-athlete welfare and foster a positive student-athlete image.

President: TBA

Student Business Advisory Board

Serves as a liaison between students and faculty of the Business and Economics Department. Members are nominated at the end of each school year by the sophomore, junior, and senior business and economics majors at Meredith College.

President: Meredith Clark

Student NC Association of Educators

Seeks to orient students to the profession of education, to acquaint them with outstanding educators of the state and nation, and to promote the aims and objectives of modern education.

President: TBA

White Iris Circle

The White Iris Circle enhances the image of Meredith College by using the talents of students in recruitment events. The White Iris Circle is an invitation-only organization. Students will be invited to join based on their academics, leadership, and ability to promote Meredith.

President: Audrey Tamer

Honor Societies

Alpha Lambda Delta

The national honor society for freshmen. Freshmen who have completed their first semester with an overall GPA of 3.5 are inducted during the spring semester. Sophomores who have completed their freshman year with an overall GPA of 3.5 are inducted in the fall semester of their sophomore year.

President: TBA

Alpha Psi Omega

Honorary theatre fraternity. Membership is earned by theatre participation both on stage and backstage.

President: TBA

Beta Beta Beta

The Tau Xi Chapter of Beta Beta Beta was installed at Meredith in 1982. The organization recognizes the interest and achievement of faculty and students in biology. Members are junior or senior science majors who have taken at least 12 credit hours in biology and have a 3.2 average in biology courses and a 3.0 GPA overall.

President: Taryn Dudley

Delta Mu Delta

International honor society in business administration. The Gamma Rho Chapter of Delta Mu Delta was established at Meredith in the fall of 1980. To be eligible for membership, undergraduate students must have good character, be in the top 20% of their college class, have junior or senior standing, have a 3.25 overall GPA and have 21 credits in business or economics at Meredith. MBA students must be in the top 20% of their second year class and have a 3.6 GPA.

President: Laura Champion

Kappa Nu Sigma

Organized in 1923, this scholastic honor society takes its name from three Greek words *Kallos*, *Nous*, and *Sophia*, meaning beauty, sound mindedness, and intelligence. The purpose of the society is to promote scholarship at Meredith. Membership is limited to students with junior hours who have a 3.9 GPA or better, students with senior hours who have a 3.8 GPA or better, and graduating seniors who have a 3.7 GPA or better. At least 59 of these hours must be taken at Meredith.

President: Dawn Vanderburg

Kappa Omicron Nu

Kappa Omicron Nu is a national Honor Society for students seeking a major in the human environmental sciences department at Meredith College. The five majors include: child development, clothing and fashion merchandising, family and consumer sciences, foods and nutrition, and interior design. Students are chosen from the sophomore, junior and senior classes for this honor. To be eligible for membership, a student must have a minimum grade point average of 3.0 (overall and at Meredith) and be in the upper 25% of her class, have declared a major (first and second majors) in one of the five majors in the Department of Human Environmental Sciences, have completed 45 semester hours and have shown evidence of superior personal qualities and leadership potential. Students join Kappa Omicron Nu by invitation only.

President: TBA

Lambda Pi Eta

Lambda Pi Eta recognizes, fosters, and rewards outstanding scholastic achievement in communication studies; promotes and encourages professional development among communication majors; provides an opportunity to discuss and exchange ideas in the field of communication; and establishes and maintains closer relationships and mutual understanding between communication studies faculty and students.

President: TBA

Nu Delta Alpha

A national dance honor society designed for dance education students, dance educators, and professional dancers to express their devotion to the art form by sharing, recognizing, and promoting dance education within schools and communities.

President: TBA

Phi Alpha

The national social work honor society. Membership is open to Meredith students who are admitted to the social work program, have completed at least six semester hours of social work, and have an overall grade point average of 3.0.

President: TBA

Phi Alpha Theta

An honor society that recognizes undergraduate students who have demonstrated a vital interest in history by excelling in their study of history and in their overall academic studies. Membership is by invitation only.

President: TBA

hi Lambda Upsilon

International chemistry honor society. Promotes high scholarship in all branches of pure and applied chemistry. Recognizes students who have achieved a high GPA in chemistry and their overall course work.

Advisor: Dr. Walda Powell

i Delta Phi

National French honor society. To be eligible for membership a student must have taken five courses in French including one in French literature. She must have a GPA of 2.8 in general studies and have a 3.0 average in French.

President: TBA

i Kappa Lambda

National honorary society for musicians. Members are chosen from the faculty, graduate students, senior and junior classes each year based on scholastic achievement and musicianship.

Advisor: Lisa Fredenburgh

i Mu Epsilon

National honor society that promotes scholarly activity in mathematics. To be eligible for membership, a senior must have completed at least 20 hours in mathematics courses at the 200 level or above with a GPA of 3.2 or higher. In addition, she must maintain an overall GPA of at least 3.0 or be in the upper third of her class. A junior must have completed at least 17 hours in mathematics at the 200 level or above with a GPA of 3.5. She must maintain an overall GPA of at least 3.2 or be in the upper fourth of her class. A sophomore must have completed at least 9 hours of mathematics in the core curriculum with a GPA of 4.0. She must maintain an overall GPA of at least 3.2 or be in the upper fourth of her class.

President: TBA

pi Sigma Alpha

The National Political Science Honor Society.

Advisor: Barbara True-Weber

Psi Chi

The national honor society in psychology, Psi Chi is both an affiliate of the American Psychological Association and a member of the Association of College Honor Societies. To be eligible for membership, a student must be in the top 35 percent of her class in general scholarship, have an overall 3.0 average in psychology, have completed three semesters of college courses and be a registered major or minor in psychology.

President: Nina Hightower

Sigma Alpha Iota

An international professional music fraternity for women. Members are chosen from music students and are admitted on the basis of scholarship, musical ability, and recommendation of the music faculty. Chapter is service intensive.

President: TBA

Sigma Delta Pi

National Spanish honor society. Requirements for membership are completion of at least six semester hours in the 300 level of Spanish at Meredith or the equivalent (including at least three semester hours in a 300 level literature course) with a minimum GPA of 3.0 in these classes, rank in the upper 35 percent of her respective class, and completion of at least three semesters of the college career.

President: TBA

Sigma Tau Delta

National English Honor Society. This organization recognizes English majors and minors for their academic achievements in the English language and literature. The Alpha Iota Rho chapter of Sigma Tau Delta was established at Meredith in the spring of 2000. To be eligible, Meredith students must have declared their English major or minor and should have completed at least three semesters of course work while maintaining a GPA of 3.0 or better in their English courses. Inductions will be held in the spring semester.

President: TBA

Silver Shield

Honorary leadership society that serves to recognize junior and senior students who promote by example and precept a well-rounded student life, an understanding between faculty and students, a high standard of honor and cooperation in the student body, the ideals and traditions of Meredith, and commitment to the honor system. Members are selected from the rising and present senior classes by members of the organization and the faculty. The selection is made on the basis of constructive leadership, honor, service to the school, and scholarship.

President: TBA

Theta Alpha Kappa

National honor society for the academic study of religion. This organization is to promote and recognize excellence in the academic study of religion; promotes student research in the field; and provides a forum for the exchange of shared interests.

President: TBA

Cultural Programs

Campus-sponsored cultural programs are generally open free of charge to Meredith students. Such opportunities are part of the total educational program.

- *Convocations provide a forum for spiritual, intellectual, cultural, and social ideas through speakers or performances from various fields.*
- *Symposia are offered occasionally to explore in-depth ideas and issues of concern to the College community.*
- *The Meredith Center for Women In The Arts offers: Meredith Performs Series—Student theater, music, and dance productions, as well as other outstanding artists, lecturers, and performers, enhance the College's program.*

Recitals —Meredith students, faculty, and guests perform in concert.

Art Exhibits—Student art majors and other artists display their works at the galleries in Johnson Hall and Gaddy-Hamrick Art Center, as well as other campus locations.

Lectures—Regionally and nationally acclaimed proponents of the arts speak on campus.

Convocation, Worship, Student Assembly/Meetings

The period from 10 to 10:50 a.m. on Mondays, Wednesdays, and Fridays is reserved for convocation, worship, and assemblies:

- *Convocations for the entire Meredith community are held throughout the year and often are scheduled on Mondays. As an integral part of the academic program, these convocations are planned to stimulate and add to the community's spiritual, intellectual, and cultural enrichment. All students are encouraged to attend. For 2006–2007, the year-long theme of convocation and other events will be "The Status of Women: Our Future, Our Responsibility."*
- *Services of worship are on Wednesdays. The community seeks to foster its heritage as a Christian institution by meeting together regularly for worship. All members of the College community are encouraged to attend.*
- *Student assemblies convene on Fridays. They may be required as deemed necessary by the Executive Committee of the Student Government Association or by the Student Senate.*

Intercollegiate Athletics

Meredith offers opportunities for participation on the following intercollegiate teams: basketball, cross-country, fast-pitch softball, soccer, tennis and volleyball. Cross-country, soccer and volleyball are offered in the fall with practice beginning the week prior to the first day of classes. Tennis practice begins the first day of classes and includes a short fall season, but their official season is in the spring. Basketball is played during the winter season, followed by softball and tennis in the spring. Students who wish to participate in one or more sports are encouraged to do so. Students also have the option of participating as team managers, score keepers, or statisticians. For further information contact individual coaches or Jackie Myers, Athletics Director, in the Office of Athletics at 760-8205.

Performing Arts

Aqua Angels

For students interested in synchronized swimming, Meredith offers an opportunity to participate in Aqua Angels, a synchronized swimming group sponsored through the Department of Health, Exercise and Sport Science. The Aqua Angels perform throughout the year. Tryouts are in late November. Call Scott Wray, Aquatic Director, at 760-8334 for more information.

Dance Companies

Meredith Dance Theatre

Meredith Dance Theatre is a performing dance company which trains modern dancers creatively and technically. The year is highlighted by guest residences, workshops, and performances. Participation in Meredith Dance Theatre is by audition held the first week of the academic year. For further information contact Carol Finley, director of dance, at 760-8015.

Creative Arts Touring Company

This is a student-based performing arts group open to all Meredith students. CATC focuses on bringing together students from different disciplines to create, produce and perform a performance piece for public school children. You may choose to dance, sing, act, write, paint, or take a role "behind the scenes." Offered fall semester, odd years only, for two credits. Contact Carol Finley (760-8015) for further information.

Meredith Performs Theatre

Meredith Performs Theatre offers a season of theatre to Raleigh and the campus community. This performance series serves as the principle laboratory experience for students majoring in theatre. Volunteers also come from students, staff, faculty, and friends of the College.

Extensive theatre experience is not required to work with Meredith Performs, but plan to make friends, learn, and have fun. Actors, singers, and dancers come to open auditions for mainstage and studio productions. Backstage workers can stage manage or help with sets, properties, costumes and makeup, lighting and sound, the box office, or publicity. You may choose to receive credit for performing or work associated with productions by registering for a theatre practicum. See the theatre faculty or visit our web site for details.

Musical Groups

Chapel Choir

Chapel Choir is a student conducted ensemble comprised of students, faculty and staff. They meet Monday at 10:00 a.m. and sing twice per month chapel services. Non-credit, no audition.

Meredith Chorale

The Meredith Chorale is a prestigious touring choral group that represents Meredith on an annual tour and many other occasions in churches, schools, and concert halls. In addition, the Chorale sings for many major campus events. Membership is by audition. A year-long commitment to the group is expected. 1 credit hour.

Meredith Chorus

The Meredith Chorus is a large choral ensemble, open to all students who enjoy singing. It performs frequently—in chapel, in the annual Christmas concert, off campus for both church services and concerts, and at other campus events. Membership is open, without an audition, to all interested students. All are welcome. 1 credit hour.

Core!

Core! is a small group of singers that performs a wide variety of repertoire. Performances include concerts, dinners, club meetings and other requests made by the campus and community. Membership is by audition. 1 credit hour.

Meredith Chamber Orchestra

Students who play instruments are encouraged to audition for the Meredith Chamber Orchestra, which rehearses regularly and performs frequently on campus and in the community. In addition, students may participate in community orchestras such as the Raleigh Symphony or the N.C. State University orchestras.

Raleigh Concert Band

The Raleigh Concert Band rehearses Wednesday nights, 7:30–9:30, and is open to any woodwind, brass, or percussion player who would like band experience. Other band experience is available through the N.C. State bands program for Cooperating Raleigh Colleges credit.

Flute Ensemble

The Flute Ensemble is open to all students who play the flute. It rehearses three hours per week and performs frequently, on and off campus.

Traditions and Annual Events

Alice in Wonderland

Once in every college generation since 1924, the faculty presents Lewis Carroll's *Alice in Wonderland* for the students. Students are hard-pressed to identify their elaborately costumed instructors who act out this literary fantasy. The next performance is scheduled for February 2008.

Awards Presentations

Each year as the spring semester comes to a close, Meredith celebrates the achievements of its outstanding women at an annual Academic and Leadership Awards program. College-wide academic and leadership awards are presented to many outstanding students.

In addition, many departments and schools host awards ceremonies scheduled during the second semester. A number of those events, as well as the Undergraduate Research Conference, are held on a day of "Celebrating Student Achievement," a tradition begun in 2003 through the cooperation of the Divisions of Academic Affairs and Student Development.

Bathtub Ring

Three members of the Class of 1970—Betty King, Ayn Sullivan, and Peggy Timmerman—founded The Bathtub Ring singing group in the spring of 1968 and first performed for Phi Luau during Rush Week. Their blend of rebellion against and honoring of Meredith traditions has made The Bathtub Ring a perennial favorite at Corn-huskin' and other campus events. Membership is by audition, and selections are made by The Bathtub Ring from Phis who are members of even-year classes.

The Bathtub Ring members of the Class of 2008 are Heather Allen, Anna Edwards, Jill Guyton, Jill Palchinsky and Shannon Walsh. They will be followed by members of the Class of 2010.

Big Sister-Little Sister Classes

The Big Sister-Little Sister program forms lasting relationships that help underclass students adjust to College life. Freshmen may choose to be assigned a junior to be her "big sister" until the upperclass student graduates. Throughout the year, sister classes participate in events such as ice cream socials, skating parties, pizza parties, and class serenades. The culmination of the two classes' years together is Class Day on which the members of the sophomore class honor their big sisters. (See also Odd and Even Classes and Class Day Activities).

Black History Month

The views and interests of the African-American community are highlighted during the celebration of Black History Month in February. The month's activities include events focused on African-American culture and history.

Bonfire

After the senior picnic at a grudge bonfire, each senior burns any article representing what she has most disliked at Meredith. Her memories of Meredith are, as a result, only supposed to be pleasant ones.

Class Colors

The colors of all odd classes are blue and white until their junior year when they adopt rainbow colors. Leap year classes' colors are purple and gold. Even classes use green and white.

Class Day Activities

Sophomores honor their senior big sisters, and the seniors highlight their College years during the Saturday of Commencement Week.

The little sisters spend the morning constructing two 75-100 foot daisy chains to be used for the afternoon's Class Day exercises in the amphitheater. The white-clad sophomores hold two daisy chains and sing as their sister class marches through the chains. Class historians recall and depict key events of the graduating class' four years at Meredith. The sophomore and alumnae sister classes sing traditional songs to the seniors. The members of the odd year classes wear black gloves on their left hands and give their little sisters wish bone charms for luck. The even classes give their little sisters bags of sticks and stones "to protect them from the Odd Spirit's bones."

At the conclusion of Class Day, the chains form the class numerals of the graduating class. The seniors then go onto the island, form a circle, and celebrate with their classmates.

Class Events and Activities

Each class participates in a variety of annual events. Senior events include a celebration night of the days remaining until graduation based on the class's graduation year, a senior picnic, and baccalaureate. Seniors also have the privilege of painting the tunnel below Wade Avenue each year. In the fall, the junior class sponsors a Ring Dinner. At the dinner, juniors celebrate the wearing of their class rings. The sophomores sponsor a Guardian Angel Dance in the fall and Tea for Two in the spring as well as a Charming Evening. Freshmen participate in the Fire and Water Dinner in April. Each class may participate in car raids throughout the year. Class presidents are asked to call Campus Police at least one week in advance to inform them of the times for car raids.

Class Ring

The Meredith Class Ring was created in 1953, and the designer of the ring was Ann Lovell, '54. The ring is an oval onyx ring surrounded by silver or gold with the Meredith seal engraved on the onyx and oak leaves impressed on the band. As an undergraduate, a student wears the ring on her finger with the seal pointing toward her. At graduation she turns the ring around so that the seal "faces the world." Degree-seeking undergraduate students who have completed 60 hours of coursework (typically the first semester of the junior year) are eligible to purchase the ring. Sales are coordinated by the Meredith Supply Store.

College Colors

The Meredith College official colors are maroon and white.

College Flower

The Meredith College official flower is the iris. Lolet Kenan Powell, '41, developed the "Meredith Hues" iris planted around the fountain, near the Cate Center, near the Alumnae House and at other locations around campus.

Cornhuskin'

In the fall, each class presents for competition a skit word parade, a tall tale, songs and a hog-calling skit, all of which are related thematically. The four classes are judged on these performances as well as on apple-bobbing, cornhuskin', can art, class attendance and sweatshirt design. WINGS students and faculty also participate in the night of fun. The Meredith Pride Spirit stick is given by MRA to the most spirited class. All of these activities comprise the official

Cornhuskin' festivities. Additional activities scheduled throughout the week include Big Sis/Lil' Sis Bonfire, Avenger Hunt, the President's Raid, hall raids, and Cornhuskin' parade. Cornhuskin' is sponsored by the Meredith Recreation Association and usually occurs during the first week in November. Cornhuskin' rules are available in the Office of Student Activities and Leadership Development.

Hide the Crook

Each spring the seniors hide a wooden crook from the juniors. The juniors, aided by enigmatic clues, spend the week searching the campus for this stick and very rarely find it.

When the crook is found, it is brought into Class Day with a black ribbon. If it is not found, the crook is brought to Class Day with a ribbon of the Senior class colors. Crook Hunt rules are available in the Office of Student Activities and Leadership Development.

The event was begun in 1906 when the crook was presented by an instructor to the seniors. This elaborate hide-and-seek has been staged annually since it was revived in 1929.

Founders' Day

Each year, a day is set aside for Meredith to honor its past. Founders' Day is marked by a convocation address and remembrance of Thomas Meredith, Baptist leader and advocate for women's education. The College's name was changed in 1909 from Baptist University for Women (Baptist Female University, 1891–1904) to honor his work in founding the College.

Meredith Mascot

During the spring semester of 1980, the Student Government Association Executive Committee launched a campaign to establish the Angel as the official Meredith mascot. The design created by Teresa Parker, Class of 1980, was selected by the student body to become the Meredith Mascot.

Odd and Even Classes

The four classes are divided into odd-numbered and even-numbered years. "Them Bones" is the song of the odd-numbered year and "Hail to the Even Spirit" is the song of the even-numbered year. On Class Day, members of the odd classes wear black gloves on their left hands and give their little sisters wish bone charms to wish them luck. The even classes give their little sisters bags of sticks and stones "to protect them from the Odd Spirit's bone."

The Oddballs

The Oddballs is a spirit group that consists of four very enthusiastic students in an odd class. To be an oddball, a student must be a member of an odd class and then audition at the end of her sophomore year when try-outs are held. Upon being selected as an Oddball member, a student will be inducted into oddball status at the following Class Day, held the day before graduation. The Oddballs entertain, if asked to do so, by doing cheers and other amusing stunts at Cornhuskin' and other special events.

Spring Fling

The Meredith Entertainment Association sponsors Spring Fling each spring. Spring Fling is traditionally on Meredith's front lawn and includes a band, amusements, and food.

Spring Formal Dance

The freshman, sophomore, and junior classes sponsor a formal dance in the spring in honor of the senior class. Seniors attend the dance free of charge. All students are welcome.

Stunt

The Meredith Recreation Association (MRA) has sponsored this event of class rivalry since 1915, its form changing from original plays to a variety of recreational competitions. Stunt promotes class unity through class competition, creativity, and fun. Points are awarded for each event and are used in determining the overall winner of Stunt. Recent events in Stunt have included bat spin, tug of war, lip sync, balloon toss, limbo, egg toss, sponge toss, and a three-legged race. The event usually occurs in mid-April. Rules for Stunt are available in the Office of Student Activities and Leadership Development.

White Iris Ball

The Meredith Entertainment Association sponsors a semi-formal dance each fall for all students. The White Iris Ball is held at an off-campus site.

security, safety, and emergency procedures

Security—Shared Responsibility

Although the College takes seriously the need to provide a campus that is as safe as possible, each student must assume the responsibility for her own personal safety. No environment can be assumed to be totally safe, so each person must be constantly alert to her own safety and that of her peers.

The best defense is a good offense. To increase personal safety and security, students are advised to take the following precautions:

- Be aware of your surroundings. Avoid dark areas and look for and report suspicious activity.
- Avoid walking alone to and from the outer parking lots after dark.
- Travel with a companion whenever possible.
- Resident students should keep their doors locked while not in their rooms.
- Lock doors to cars, residence hall rooms, etc. Close and lock ground level windows. Do not leave the outer doors to residence halls propped open.
- If you decide to go out alone with a casual acquaintance, make sure to know that person's identity. You should also tell a friend where you are going and who will be accompanying you.
- Avoid parties where drugs or excessive use of alcohol is obvious.
- Set limits and communicate them clearly. Understand your right to say "No!" at any time and have that decision respected and obeyed.

Campus Closing Hours

Campus closing hours are 1 a.m. Sunday through Thursday, and 2 a.m. Friday and Saturday. As an additional security measure, Meredith is closed to the public at 10 p.m. daily. At this time all cars entering the campus must stop at the gatehouse. Only those cars with justifiable reasons may continue onto campus.

For resident students and students entering campus after 10 p.m. each night:

- Meredith students present Meredith ID or driver's license to security at the gate house. Students are encouraged never to leave campus without their

Meredith ID. Any student returning to campus after hours without her Meredith ID will be fined \$5.

- Persons other than Meredith students must present their drivers' license, which will be retained by campus police until they leave campus. No one will be allowed to enter campus without proper identification.
- Cars proceed to appropriate designated campus location.
- If the driver of the car is a Meredith student, she proceeds to her designated parking lot.
- If the driver is not a Meredith student, s/he proceeds to the residence hall of the Meredith student(s); drop off passenger(s); returns immediately to gatehouse to reclaim ID; exits campus.
- Meredith student(s) proceed(s) to the entry door of the residence hall.
- The Faircloth gate will be locked nightly at 10 p.m. and opened at 6:45 a.m. During holidays and other specified times, the Faircloth Gate may be locked earlier in the day or remain locked all day.

All campus classroom buildings will normally be opened at 7 a.m. and locked at 11 p.m., during school periods. At 11 p.m., a Meredith student who is in a classroom building may remain there if she has her Meredith ID in her possession, reports her specific location to Campus Police (8888), and is accompanied by another Meredith student at all times. (All students are encouraged to work with a partner anytime they are in a classroom building after dark—including the 24-hour computer lab in Joyner.

All non-Meredith students must leave the classroom buildings at 11 p.m. After 1 a.m., students must notify Campus Police when they leave the building. It is the student's responsibility to ensure that any door she exits locks behind her.

This schedule applies only during the regular academic calendar (holidays excluded) and does not include the swimming pool or the library. Check at those locations for current hours.

- Johnson Hall is open at 7 a.m. and locked most evenings at 6 p.m.
- The Faircloth Gate is opened at 6:45 a.m. and locked each evening at 10 p.m. During holidays and

her specified times, the Faircloth Gate may be locked earlier in the day. Residence halls are locked 24 hours daily. Access by Meredith CamCard at specified doors. Check the College calendar for special lockup times related to holidays.

Students may only enter and exit residence halls via doors with CamCard readers.

Card Access to Residence Halls

In an effort to provide as secure a living environment as possible, all residence halls are locked 24 hours daily. Students access the building through specially-lipped doors using their CamCards. Students must exercise utmost care to protect their CamCards and immediately report any lost or stolen card to the CamCard office. Students pulling on doors in order to gain entry and breaking the lock will be subject to disciplinary action. Check the College calendar for special lockup times related to holidays.

Important—Please Note: Any student returning to campus after hours without her Meredith ID will be fined \$5. She will have 72 hours in which to appeal the fine to security before the charge is forwarded to the Accounting Office.

Minor Illness or Injury to Students

During the regular academic year, students with minor illness or injuries should be referred to the Health Center, 8535.

Illness or injury to resident students during hours when the Health Center is closed should be reported to the resident director or resident director on duty. If a resident director cannot be located, notify the campus police department of the student's illness or injury.

Campus Emergency Procedures

Call Campus Police by dialing 8888 on a campus phone (or 760-8888 on a private phone).

Residents also should call their resident director or the residence director on duty. The RD on duty can be reached at 612-6350. Call Campus Police at 8888 if there is no answer.

Campus police and security officers are trained in first responder care. Medical emergencies should be reported to Campus Police (8888) immediately.

If at any time you believe it is necessary to call for the Emergency Medical Service, call the Campus Police (8888), so they can direct EMS to the site of the emergency. The person receiving the services of EMS will be responsible for all fees charged.

Theft of Personal Property

Students who experience a theft or loss of personal property should alert Campus Police as soon as possible. Meredith is not responsible for the personal property of students. Families are encouraged to make sure that homeowner's insurance policies cover the student's residence hall property. If a student has evidence that another student is responsible for the theft, she should alert the campus police and solicitor general of the Honor Council.

Snowstorm Safety

Use common sense when enjoying the snowfall, and consider your own safety and that of others.

1. Stay away from windows and doors in the event of high winds and falling limbs.
2. Do not attempt to drive on campus.
3. Listen to the radio or TV regarding the closing of classes, or call the Meredith inclement weather number, 832-8878.
4. In case of power failure, see your residence life staff for instructions.

(Fire Emergency Procedures, Hurricane Safety, and Tornado Emergency continued on next page.)

Fire Emergency Procedures

In case of fire:

If YOU discover the fire.

- Activate the nearest alarm.
- Get out of the building immediately if fire is threatening.
- Alert Campus Police at 8888. Also alert residence director for a residence hall fire.
- If it is a small fire, use a fire extinguisher.
- If it is a large fire, exit the building.
- Before leaving a room, check the doorknob to see if it is hot. If hot, do not open; go to the window and wait for the firefighters to rescue. Do not try to jump or climb down. (With the door closed, you are not in immediate danger).
- If smoke is beginning to fill the hallway as you evacuate, grab something to help filter the smoke. If you get caught in heavy smoke, crawl to the nearest exit.
- If fire blocks your nearest exit, go immediately to the next closest exit.
- When evacuating a residence hall, meet the resident assistant at the evacuation meeting point.

During a fire drill:

Students

- Close windows.
- Turn off all lights except overhead.
- Close door when leaving room.
- Walk rapidly (do not run) out of the building. The first person to reach the door should hold it open for others.
- When evacuating a residence hall, meet the resident assistant at the evacuation meeting place. Line up as directed.
- Wait for the signal to return.

Please Note: Students should be aware that it is against the law to activate a fire alarm when there is no fire.

Information for resident students regarding procedures during fire drills or real fires:

Residence Hall Association

Coordinates check of fire alarm equipment with the director of residence life and campus police during the first week of school.

- Designates the date and time for the drill (first drill must be held during the first two weeks of each semester) and announces it at the regular meeting of the Executive Board.
- Explains procedure to the residence hall president.
- Informs security, RD on duty, nurse in the Health Center, and dining hall manager (if drill is close to dining hall hours) prior to the fire drill.
- Informs the director of residence life of the fire drill.
- Designates outside evacuation meeting places for each hall to line up in single-file line.

Residence Hall Presidents

- Conduct fire procedures training for resident assistants, fire marshals, and residence directors.
- Locate fire alarms for the residence hall; know how to operate them and check to make sure they are working correctly (check with the Residence Hall Association chair). Check fire extinguishers on each hall of the residence halls periodically to see that they are functional.
- Inform residence director of the date and time of the drill.
- Make sure resident assistants have chosen fire marshal suites.
- Inform the hall of designated outside evacuation meeting place for hall residents to line up in single-file.
- Sound alarm at the designated time and move to designated evacuation meeting place. Receive reports from resident assistants.
- Relay any necessary information to residence directors, security, and firefighters.
- In a fire drill, at the signal of the Residence Hall Association chair, deactivate the alarm to signal the end of the drill.

Fire Marshal

- Check rooms to make sure all students are out and make note of any locked doors.
- Knock on locked doors and remove their card.
- Close windows and turn off overhead lights in each room.
- Close doors to each room.
- Go directly to the resident assistant and report that all rooms are clear and give her the cards pulled from doors.

Resident Assistants

Move quickly to the evacuation meeting point.
Receive reports from fire marshals and account for all students on the hall using hall roster.
Report to the residence hall president evacuation times and problems (in real fire, i.e., the possibility of students still in building, etc.). Remain at the assigned position until instructed to return to the residence hall.

Residence Hall Association Chair

Records the time of each residence hall's departure.
Receives reports from the residence hall presidents regarding evacuation after the fire drill.
Keeps careful records of all fire drills and forwards copies of these records to the director of residence life.

Fire Alarm System Policies

Students should be aware that it is against the law to activate a fire alarm when there is no fire. It is also against the law to tamper with fire safety equipment.

Fire Drill Policy

Fire drills are held frequently for the safety of all students. Any student who does not leave the residence hall during a fire drill will be subject to maximum penalty of \$50. Repeated failure to cooperate in the fire drill procedures will result in disciplinary action.

Hurricane Safety

Unlike a tornado, a hurricane usually allows adequate warning of a strike, and you can adequately prepare to evacuate or secure belongings.

Cooperate with staff and Campus Police.

They will direct you.

Have a battery-operated radio available to listen to for information regarding the storm.

Keep windows and doors closed.

Unless otherwise instructed, stay inside the residence hall.

Move to the first floor if necessary.

See your residence hall staff for further instructions.

Tornado Emergency Procedures

Campus police and the dean of students have weather alert radios that emit an audible signal if the national weather bureau has issued a warning for our immediate area. Staff members will sound the alarm for an alert.

A tornado watch means tornados are possible. A tornado warning means that a tornado has been sighted in the warning area.

If a tornado WATCH is issued,

prepare to protect yourself:

1. Keep the radio or TV tuned to weather announcements.
2. Keep a flashlight nearby in case the power goes out.
3. Be alert for changes in the weather.
4. Be prepared to move to a safe shelter.
5. See your residence hall staff for further instructions.

If a tornado WARNING is issued,

or if you see or hear a tornado coming, don't wait:

1. Proceed quickly and quietly to the first floor hallway, a safe area. THEN STAY INSIDE!
2. Make sure all first floor doors are closed for safety.
3. When in a safe area, crouch on your knees, head down, and cover your head with your arms.
4. Stay out of large glassed areas and away from windows.
5. Cooperate and accept direction from staff and campus police.
6. See your residence hall staff for further instructions.

Know these tornado danger signs:

Bad Thunderstorm: thunder, lightning, hard rain, strong winds.

Hail: bullets of ice from a dark, cloudy sky.

Funnel: a dark, spinning rope or column from the sky to the ground.

In the event of a tornado alert,

students must follow the following procedures:

- Go immediately to an interior first floor hallway or basement. Avoid areas with wide, free-span roofs such as the gymnasium.
- Close all first floor doors for safety.
- Move as far away from windows and outside doors as possible.
- Take shelter underneath a desk or any heavy furniture available.
- Sit down on the hallway floor with your head between your knees, and cover your head with your hands.
- Remain in this position until danger is past.

student's guide to greater raleigh

For further information, please see the Raleigh phone book.

Restaurants

42nd Street Oyster Bar and Seafood Grill
West Jones St.

518 West (Italian)
West Jones St.

Amedeo's (Italian)
Western Blvd.

Angus Barn
Glenwood Ave.

Applebee's
Hillsborough St.

Carver's Creek
Capital Blvd.

Char-Grill
Hillsborough St.
Olde Raleigh Shopping Ctr.
Atlantic Ave.

Chili's (southwestern)
Cary, NC
Glenwood Ave.

Crowley's
Medlin Dr.

Farmer's Market Restaurant
Farmer's Market,
Lake Wheeler Rd.

Glenwood Grill
Glenwood Village Shopping Ctr.

Kanki Japanese House of Steaks
Crabtree Valley Mall
Old Wake Forest Rd.

Lone Star
Glenwood Ave.
Old Wake Forest Rd.

The Loop Pizza Grill
Kildaire Farms Rd., Cary

Lucky 32
Spring Forest Rd.

Macaroni Grill
Maynard & Walnut, Cary, NC

Margaux's
Creedmoor Rd.

The Melting Pot
Wake Forest Rd.

Neomonde
Beryl Rd.

Playmakers
Hillsborough St.

Ragazzi's (Italian)
Glenwood Ave.
Old Wake Forest Rd.

Red, Hot and Blue (barbecue)
Cary, NC

Rock-Ola Cafe
Avent Ferry Rd.
Six Forks Rd.

Second City Grill
Lake Boone Trail

Simpson's
Creedmoor Rd.

TGI Friday's
Farms Rd., Cary, NC
Wake Forest Road

T.K. Tripp's
Ridgewood Shopping Ctr., Wade Ave
Falls of the Neuse Rd.

The Village Deli
Cameron Village

Winston's Grille
Falls of the Neuse Rd.

Pizza

Capital Creations
(delivery) 782-7080

Domino's
(delivery) 851-6191

Gumby's
(delivery) 836-1555

Papa John's
(delivery) 834-7272

Pizza Hut
(delivery) 833-1213

Sub Sandwiches

Jersey Mike's
Hillsborough St.

Quizno's
Hillsborough St.

Subconscious
Hillsborough St.

Subway
Avent Ferry Rd.
Hillsborough St.
Lake Boone Trail
Western Blvd.

Coffee Shops

Caribou Coffee
Old Raleigh Village

Cup-A-Joe's
Valley Shopping Ctr.
Hillsborough Street

Royal Bean
Hillsborough St.

The Third Place
Glenwood Ave.

Vineyard Cafe
Western Blvd.

Cream

ry Queen
Western Blvd.

eam & Bean
Hargett Street
Hillsborough St.

skin Robbins
Cameron Village

n & Jerry's
Hillsborough Street

ld Stone Creamery
Crossroads Plaza, Cary

Bagels and Donuts

egger's
Hillsborough St.
Ridgewood

hhattan Bagel
Hillsborough St.

nkin Donuts
Hillsborough Ave.

Banks

&T
Cameron Village/Hillsborough St.

st Citizens
Cameron Village
Hillsborough Avenue

ntrust
Cameron Village

achovia
Western Blvd & Blue Ridge Rd.

Copies/Shipping

Kinko's Copies
Hillsborough St.
Hillsborough Ave.

Mail Boxes, Etc.
Cameron Village

Parcel Plus
Ridgewood

Grocery Stores

Food Lion
Western Blvd.
Avent Ferry Rd
Lake Boone Trail

Fresh Market
Cameron Village

Harris Teeter
Cameron Village
Hillsborough Ave.
Edwards Mill Rd.

Kroger
350 Six Forks Rd.

Whole Foods
Ridgewood Shopping Ctr.

Shopping Centers

Cameron Village
Oberlin Rd.

Cary Towne Center
Maynard Rd., Cary

City Market
Square (Downtown)

Crabtree Valley Mall
Hillsborough Ave.

Crossroads Plaza
Walnut & I-440, Cary

North Hills
Six Forks Rd.

Pleasant Valley Shopping Center
Hillsborough Ave.
South Hills Mall
Buck Jones Road, Cary

The Streets at Southpoint
I-40 & Fayetteville Rd., Durham

Triangle Town Center
Capital Blvd.

Movie Theaters

Blue Ridge Cinemas
Blue Ridge Rd., Raleigh
645-1111

Carmike Cinemas
Spartanburg Rd., Raleigh
645-1111

Crossroads 20
Shopping Ctr, Cary
226-2000

IMAX Theatre at Exploris
834-4040
Hargett Street

Raleighwood Cinema and Grill
Falls of the Neuse Rd.
847-0326

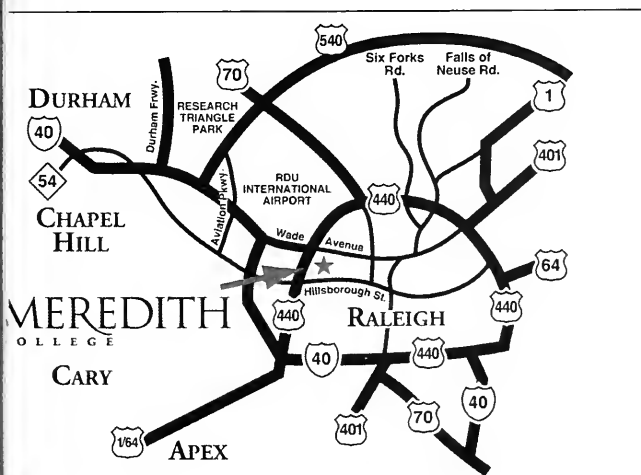
Mission Valley Cinemas
Mission Valley Shopping Ctr.
856-0111

Movie on the Lawn
NC Museum of Art
839-6262

Movies at Brier Creek
484-9994

Movies at North Hills
North Hills Mall
786-4511

Park Place 16 Cinemas
Chapel Hill Rd., Morrisville
645-1111



The Rialto
Glenwood Ave.
856-0111

Southpoint Cinemas
I-40 & Fayetteville Rd., Durham
226-2000

Video Stores

BlockBuster
Cameron Village/Mission Valley Shopping Center

North American Video
Cameron Village

Video Bar
Mission Valley Shopping Center

Comedy Clubs

Charlie Goodnight's
West Morgan Street
(919) 828-5233

Comedy Sports
Peace St.
(919) 829-0822

Sports *College, University, and Professional Sporting Events*

Carolina Hurricanes (Hockey)
(919) 467-7825

Carolina Mudcats (Baseball)
(919) 269-2287

Duke (919) 681-2583

Durham Bulls (Baseball)
(919) 687-6500

NCSU
(919) 515-2106

Saint Augustine's
(919) 516-4235

Shaw University
(919) 546-8279

UNC-Chapel Hill
(919) 962-2296

Parks and Recreation

Cary Town Parks
(919) 469-4061

Falls Lake
(919) 676-1027

Fred G. Bond Park
Cary, NC
(919) 469-4100

Jordan Lake
(919) 362-0586

Lake Johnson Park
(919) 233-2121

NC State Parks and Recreation
(919) 733-7275

Pullen Park
(919) 831-6052

Raleigh Parks and Recreation
(919) 831-6640

Shelley Lake Sertoma Park
(919) 420-2331

Wake County Parks and Recreation
(919) 856-6670

William B. Umstead State Park
(919) 571-4170

Museums

Exploris
Hargett St.

NC Museum of Art
Blue Ridge Rd.

NC Museum of History
E. Edenton St., near Capital

NC Museum of Life and Science
Durham, NC

NC Museum of Natural Science
Bicentennial Plaza, near Capitol

Other Attractions

Alltel Pavilion (Concerts)
Rock Quarry Rd.

Artspace
E. Davie St.

BTI Center
(Concerts, Plays, Musicals)
E. South St.

Cary Ice House (Ice Skating)
Buck Jones Rd.

Fairgrounds and Dorton Arena
(Flea Market, Special Shows and Events, NC State Fair)
Blue Ridge Rd.

NCSU Arboretum
Beryl Rd.

NC State Capitol and Legislative Bldg.
Jones St.

Putt Putt Miniature Golf and Games
Capital Blvd.

Raleigh Convention and Conference Center
(Conferences, Special Shows and Events)
Salisbury St.

Raleigh Little Theater and Rose Garden
Pogue St.

Silver Lake Water Park
Tryon Rd.

Theater in the Park
Pullen Rd.

Thompson Theater at NCSU
Dunn St.

Western Lanes Bowling Alley
Hillsborough St.

Other Local Colleges and Universities

Duke University
(919) 684-3737

North Carolina Central University
(919) 560-6303

North Carolina State University
(919) 515-2011

Peace College
(919) 508-2000

Saint Augustine's College
(919) 516-4000

Shaw University
(919) 546-8200

UNC-Chapel Hill
(919) 966-4045

“*At Meredith, students are challenged to live the 'Meredith experience' with honor, integrity and respect. Boundless opportunities exist for active scholarship, leadership, and civic responsibility.*”

Ann Gleason, Dean of Students

academic & student life guidelines

2006-2007

I Believe ...

...that the best education lasts a lifetime.

Academic student life guidelines

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academic information

Meredith's curriculum begins with an innovative general education program that gives every student a firm foundation in interdisciplinary study, world citizenship and scholarly research. To build upon that base, Meredith students may choose from more than 60 majors and concentration. This section offers an overview of academic life at Meredith. For more details, contact the Office of the Vice President for Academic Affairs, or consult your undergraduate or graduate catalog.

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Academic Probation/Suspension

To continue enrollment at Meredith, students are expected to maintain satisfactory progress toward graduation. Satisfactory progress means maintaining at least the minimal expected quality point ratio or grade point average (QPR or GPA). A student is considered to be making minimal progress if she has earned at the end of any semester the appropriate quality point ratio indicated below:

<i>Total Hours Attempted</i>	<i>Minimum Expected Meredith QPR</i>
1-16	1.500
17-25	1.700
26-59	1.800
60-89	1.900
90 and above	2.000

If a student fails to achieve minimum progress, she will be placed on academic probation for the following semester. A student on academic probation who does not meet the minimum QPR (GPA) at the conclusion of the spring semester will be suspended for the following fall semester (See College Catalogue for further information).

Advisors, Academic

My Hitlin, Director, 760-8059

Each incoming degree-seeking student is assigned a faculty advisor to aid her with academic concerns, scheduling, and registration. When a student declares her major by the end of her sophomore year, she is assigned an advisor from her major department. Throughout her college career, any student may consult the Office of Academic Advising for advice and counsel in addition to that given by her faculty advisors. The director of academic advising has an office on the second floor of the Park Center.

Academic advisors meet with students individually and in groups to assist students in their consideration and clarification of educational goals. Each student is ultimately responsible, however, for her own choices and academic pursuits.

Advisors, Student

Freshman student advisors are upper-class women who have been selected and trained to assist freshmen in working through transitional issues that they may encounter as a new student, particularly during the first few weeks of school. Transfer student ambassadors assist new transfer students. Student

advisors must have a 2.4 GPA and must receive permission from the co-director for FYE to concurrently hold a major office. Students with concerns about their student advisors and students who are interested in becoming student advisors are encouraged to contact the co-directors of first year experience, whose office is on the second floor of Park Center. The two chief student advisors (one for freshmen and one for transfer students) are selected through an application process to lead the student advisor team. Application deadlines for student advising positions are listed in the Student Activities Calendar. During the 2006-2007 year, Megan Ray is the chief freshman student advisor, and Whitney Eggleston is the chief transfer student ambassador.

Class Attendance

Each student is expected to be regular and prompt in her attendance at all classes, conferences, and other academic appointments. Regular attendance is vital for the student, the professor, and her classmates to benefit from sharing and thinking in the classroom. Each student must accept full responsibility for class preparation, announcements, and assignments missed because of absence.

The student is responsible for contacting her professors regarding any absence. The faculty will be notified by the Office of the Dean of Students in the event of a death in the student's immediate family (parents, spouse, siblings, children) or the hospitalization of a student.

The effect of class attendance on the grade will be clearly specified in writing by each instructor at the beginning of the course.

Classification

Students are classified according to the following number of credit hours:

<i>Freshman</i>	<i>1-25 hours credit</i>
<i>Sophomore</i>	<i>26-59 hours credit</i>
<i>Junior</i>	<i>60-89 hours credit</i>
<i>Senior</i>	<i>90-above hours credit</i>

Committees with Student Representation

Many academic departments at Meredith have advisory committees that include students in their membership. Also, a majority of College standing committees have student members.

Cooperating Raleigh Colleges

TBA Director 760-3538

Meredith College, North Carolina State University, Peace College, Shaw University and Saint Augustine's College form a consortium through which they provide their collective educational resources to students at each of the five institutions. A student who wishes to register for a course at one of the Cooperating Raleigh Colleges should consult the Office of the Registrar for procedure.

Exams

If a student's semester exam schedule includes more than two exams within a 24-hour period, she may request to reschedule the third exam. For more information, see page 11.

Experiential Learning

Through the Cooperative Education and internship programs at Meredith, a student can try one or more work environments before graduating. This experience allows her to learn more about herself and work, to assess a career-related application of her major and predict if she will enjoy it, and to determine for herself additional courses or skills that she may need to achieve her career goals. Cooperative Education is coordinated through the Meredith Career Center. Internships are administered through academic departments. For further information, contact your academic advisor or the Career Center (760-8341).

Grade Point Average

Each student has her grade averaged in two ways: a Meredith average and an overall average. Each semester hour with a grade of A carries four quality points; B, three; C, two; D, one; F, none. The grade point average or quality point average is calculated by dividing the number of quality points earned by the number of semester hours attempted, whether passed or not. A course that is repeated does not count toward additional hours attempted in calculating the quality point ratio. (Also, see Academic Probation/ Suspension)

Grading System

Each course receives one official semester grade, an evaluation of the entire work of the student during the semester. A grade report is sent to the student or to another person designated by the student. For further information on the grading system see "Grading System" in the College Catalogue.

Graduate and Professional Studies

Claire McCullough, Assistant Vice President, 760-2815

Paula O'Brian, Director, Community Outreach, 760-2387

Marisa Campbell, Director, Paralegal Program, 760-8354

Christie Hill, Graduate Admissions, 760-2836

Community Outreach, provides opportunities for women, men, and children to enrich their lives through a variety of programs offered each semester, including summer. Call 760-8450, e-mail outreach@meredith.edu, or visit www.meredith.edu/outreach.

The Paralegal Program is an American Bar Association approved professional certificate program for women and men who have previously earned a bachelor's degree in any discipline. The program can be completed in two semesters in the evening. Call 760-2855, e-mail paralegal@meredith.edu, or visit www.meredith.edu/legal.

Professional Studies offers continuing education for audiences such as business professionals, teachers, event planners, marketing professionals and managers of non-profit organizations. Call 760-2815, e-mail professional@meredith.edu, or visit www.meredith.edu/professional.

The John E. Weems Graduate School offers a Master of Business Administration, Master of Education with a concentration in elementary education, or with licensure options in English as a Second Language (ESL) or reading, Master of Music—Performance and Pedagogy, and Master of Science in Nutrition. The Post-baccalaureate Dietetic Internship is also offered through the graduate school.

To receive information on these programs, call (919) 760-8423 or e-mail graduate@meredith.edu, specifying which program brochure you would like.

Honors Program

The Honors Program offers to the intellectually gifted and ambitious student a number of special opportunities to develop academically to her full potential. Each year, approximately 25 entering students are invited to participate in the Honors Program. Additional students with outstanding academic performance in their first semester at Meredith are invited to join the program at the beginning of their second semester. The honors curriculum spans the four-year undergraduate experience and is well integrated into the entire academic program.

Benefits of Honors include a learning community of students who share goals and interests, use of the Honors Lounge, access to special Honors classes and speakers, opportunities to attend state and national conferences, as well as local cultural events and an annual Honors Weekend trip, and recognition on the transcript and at graduation.

Each student is expected to take honors work each year. A student would typically take at least two honors classes during the freshman year, including the honors writing course, an honors lab science, and perhaps an honors colloquium. Honors students must maintain a minimum overall grade point average of 3.25.

Interested students (including transfer and 23+ students) are invited to express their interest to the honors director, Dr. Cynthia Edwards, by writing honors@meredith.edu. For more information, visit www.meredith.edu/honors.

Leave of Absence

A currently enrolled student may request from the registrar a leave of absence for up to one year without having to apply for readmission as long as she is in good academic, social, and financial standing at Meredith. See the *College Catalogue*.

Except in an emergency situation, the leave of absence must be requested in writing prior to departure from the College and no later than the last day of classes if a student does not plan to complete the semester. If a student should decide to take college work elsewhere while on leave, she must apply for situation credit through the Office of the Registrar at Meredith. A student on leave of absence who does not re-enroll within the allotted leave time will be officially withdrawn from the College. After any withdrawal or noncompliance with the leave policy, a student must follow the readmission procedure described in this section of the *Handbook*.

A student is in good academic standing if she will not be on academic probation at the end of the term in which she applies for the leave of absence. She is in good social standing if she is not on social probation and if there is no Honor Council case pending that would involve probation, suspension, or expulsion. To be in good financial standing, a student must have paid all tuition, fees, and other charges in the accounting office, and returns her laptop.

Learning Center

The Learning Center provides free, one-on-one tutoring to Meredith students. The tutors are Meredith students who have excelled in their coursework and have been trained to assist their peers. We specialize in tutoring mathematics, grammar and writing for all subjects. Help in other subjects varies by semester. Check our website for our offerings and hours. To make an appointment, sign up outside the Learning Center in 122 Jones, call 760-2800 or visit us at www.meredith.edu/learn and submit an online request.

Opportunities for Academic Enrichment

In building the total program of study, many students take advantage of one or more of the special opportunities listed below to pursue specific academic interests. These opportunities afford a variety of learning experiences. Contact information can be found in the *College Catalogue*.

Capital City Semester program of intensive seminars in North Carolina government and politics.

Cooperating Raleigh Colleges, Meredith belongs to the CRC consortium with the other Raleigh colleges: North Carolina State University, Peace College, Saint Augustine's College, and Shaw University. While enrolled at Meredith, a student may take classes at any of these other institutions.

Marymount Manhattan College opportunity for study in New York City.

Meredith Study Abroad, a summer session abroad offering up to a full semester of credit for approximately the same price as attending Meredith for a semester including transportation costs.

Overseas Travel Study Abroad Programs, arranged within departments and in consultation with the director of study abroad.

(continued next page)

Special Studies may be proposed by students or faculty in all departments.

Independent Study involves a minimum of guidance and truly autonomous study, e.g., biology or chemistry lab research.

Directed Individual Study study planned with guidance of instructor, e.g., historical research.

Group Studies, special topic course not already in the curriculum, e.g., Women's Studies.

Community Internship, field experience with supervision, e.g., interior decorating, graphic design, hospital work.

Service Learning, service experience with an academic component and reflection.

United Nations Semester at Drew University, classes in Madison, NJ, and observation seminar sessions at the United Nations.

Undergraduate Research Program, one-on-one study and research with a Meredith faculty member.

Washington Semester at American University, study and research on the federal government level in Washington, DC.

.....
Plagiarism

Plagiarism is the dishonest use as one's own of another's words, thoughts, ideas, or organization. Honest work in no way precludes using another's work; it simply requires that in all instances such use be properly acknowledged.

Plagiarism results when a student copies from another student's paper or from books and other sources and fails to acknowledge such borrowing.

Whether source materials are quoted directly or are paraphrased, all such borrowing must be acknowledged clearly in the final paper or oral report through the use of footnotes or source tags.

If a student discovers that she has made a mistake in acknowledging sources in a paper already submitted, she should make this error known to her instructor.

Note: Plagiarism is not limited to copying text verbatim from a source.

As the educational purpose of papers differs from classroom to classroom, it is the joint responsibility of the instructor and the student to clarify what constitutes plagiarism in keeping with the purposes outlined for a particular paper. Each instructor should state specifically the extent and limits of available sources

a student may employ in writing her paper. A student who is uncertain about an assignment and sources to be used should consult with her instructor for clarification before completion of the paper.

(Please note that the use of one's own old high school or collegiate papers is discouraged, but if used, must be acknowledged as a source.)

.....
Progress Report

Midway into each semester, instructors provide the Registrar's Office with progress reports for those students whose performance in class indicates work below a "C" average. Not a permanent grade, this report is an indication of the student's progress thus far in the current semester. The student and her faculty advisor are notified of the grade in October for the fall semester and in March for the spring semester.

.....
Pre-Registration

Pre-registration is the process of requesting space in classes for the next term. It is open only to students who are in a prescribed program of study at Meredith such as a degree or teacher licensure program. Pre-registration is held during the last half of the semester. No payment is required for class reservation, but payment must be made before registration can be completed. Information on the pre-registration process is available from the Registrar's office immediately after midterm recess.

.....
Records, Access to

FERPA, the Family Educational Rights and Privacy Act of 1974, is a federal law requiring Meredith College to protect the confidentiality of student educational records. Meredith College has adopted the policies outlined below to comply with the law, inform students of their privacy rights, and to maintain the protection of student educational records.

Although student educational records are protected, Meredith College is not required to protect information that is classified as "directory" information. Meredith College has the right to release the following directory information without a student's prior consent:

- Name, address, telephone number, and e-mail address
- Date and place of birth and country of citizenship
- Dates of attendance, academic major, degrees and awards received
- Institutions attended
- Weights and heights of athletic team members
- Participation in sports and activities
- Student photographs

All students who would like their directory information to be protected under the same FERPA guidelines as those used for educational records should submit a written request to the following offices: registrar's office for undergraduate students, graduate office for graduate students, and School of Education for licensure only students. This written request must be submitted to the appropriate office by the 20th classroom day of the fall or spring semester. It is not retroactive.

Meredith College is permitted by law to release and share your student educational records without your prior consent to the following parties:

- Meredith College employees with a legitimate educational purpose
 - Officials of other schools in which the student seeks admission
 - Appropriate persons in connection with a student's application for, or receipt of, financial aid
 - Federal or state officials as defined in paragraph 99.37 of the Family Educational Rights and Privacy Act of 1974
 - State and local officials authorized by state statute
 - Organizations conducting studies for, or on the behalf of, Meredith College for the purpose of assisting in accomplishing the College's stated goals
 - Organizations conducting studies for schools the student has attended
 - Accrediting organizations, to carry out their functions
 - Parents of a dependent student as defined in section 152 of the Internal Revenue Code of 1954 (Written consent may be allowed from either of these separated or divorced parents subject to any agreement between the parents or court order. In the case of a student whose legal guardian is an institution, a party independent of the institution, appointed under state and local law to give parental consent, may be allowed to do so).
 - In compliance with judicial order or subpoena
 - Appropriate persons in connection with an emergency if such knowledge is necessary to protect the health or safety of a student or other person
- NOTE:** With the exception of Meredith College employees who have been determined by the College to have a legitimate educational purpose, all individuals and agencies who have requested or obtained access to a student's record (other than directory information) will be noted in a record which is kept with each student's educational records. A request must be in writing stating the purpose of the request. This record will also indicate specifically the legitimate interest that the person or agency had in obtaining the information. If

the legitimate educational purpose of a request is in question, the matter will be referred to the President of the College for adjudication.

Meredith College will comply with FERPA to protect student educational records from unauthorized access.

Definitions

Education Records are those records, files, documents and other materials which (1) contain information directly related to a student; and (2) are maintained by Meredith College or by a person acting for the College.

Records are information recorded in any medium, including, but not limited to, the following: handwriting, print, electronic media, tapes, film, microfilm, and microfiche. Educational records do not include: (1) personal notes, (2) records available only to law enforcement personnel, (3) employment records, or (4) medical and psychiatric records (these are accessible by the student's physician), (5) directory information previously defined.

School officials or employees are persons employed by the College, elected to the Board of Trustees or employed by or under contract to the College to perform a special task, such as an attorney or auditor. Legitimate educational purpose is the performance of a job-related task related to a student's education, performance of a task related to the discipline of a student, or providing a service or benefit related to the student, or student's family, such as health care, counseling, job placement, or financial aid.

Students are persons who are or have been enrolled at Meredith College. Applicants who do not enroll or who are declared ineligible to enroll have no inherent right to inspect their files. Whenever "student" is used in reference to personal rights, an eligible parent of a dependent student has similar rights.

Eligible parents are those who have satisfied Section 152 of the Internal Revenue Code of 1954 and who present such proof to the custodian of an educational record. Normally the proof will be a certified copy of the parent's most recent Federal Income Tax Form.

Procedures for Accessing Education Records
Meredith College, in compliance with FERPA, permits students to have access to their educational records. Students wanting access to their educational records should file a written request to the appropriate office (i.e., registrar's office for undergraduate students, graduate office for graduate students, 23+ office for 23+ students). The student may ask for an explana-

tion and/or copy of any record. If there seem to be corrections needed to the educational record requested by the student, the student may submit an appeal in writing for a formal hearing. The president of the College will appoint an Appeals Committee which must meet within 45 days of the receipt of the written appeal. The committee will allow the student to present evidence to substantiate the appeal and shall render a written decision to the student within 45 days of the hearing.

NOTE This policy does not provide for a hearing to contest an academic grade.

Exclusions

FERPA does not give students access to the following records or information:

- Financial records of parents or any information therein;
- Confidential letters and statements of recommendation which were placed in the educational record prior to January 1, 1974;
- Records to which access has been waived by the student. (This exclusion applies only if a student, upon request, is notified of the names of all persons making confidential recommendations and if such recommendations are used solely for the purpose for which they were intended.)

Destruction of Education Records

Meredith College will retain student educational records as long as information is valid and useful. Student educational records will be destroyed when the records are no longer of use to the institution. All records will be destroyed by means of confidential disposal.

Informing Students

Meredith College informs its students of the policy governing privacy rights of students' educational records by publishing its policy.

Readmission

A student who was previously enrolled at Meredith but who did not complete the semester immediately preceding the term she wishes to enter must apply for readmission. The exception to this policy is the student who was granted a leave of absence, who has complied with the terms of the leave, and who enrolls within the allotted leave time.

Registrar

(See *Administrative Offices Section*, page 125.)

Summer School

Meredith offers summer courses on a variety of schedules. Registration begins in early March each year. More information can be seen at www.meredith.edu/summer and a brochure is available in the Office of the Registrar.

Students may also take courses at other institutions during the summer. All such courses must be approved prior to enrollment by Meredith before they can be added to the academic record. Approval forms for visitation courses are available in the Registrar's Office and on the Meredith website at www.meredith.edu/registration.

On-campus housing is available to Meredith students during the summer only to those students who are eligible for housing in the fall and spring terms and:

- Attending summer school at Meredith,
- Attending summer school at CRC institutions, with permission from the registrar to visit away,
- Working full-time on campus (40 hours per week),
or
- Working as an intern or co-op student receiving credit from Meredith.

Students must vacate their rooms immediately after the completion of their summer school term, internship, job or co-op. Housing fees (including meals) are assessed each week.

Transcripts

Students may receive official copies of their college transcripts from the registrar's office. The student's signature is required before a transcript can be released. Requests cannot be accepted by phone. All services in the Office of the Registrar are contingent upon satisfactory College accounts and other College obligations.

Undergraduate Degree Program for Women 23+

usan Adams, Director, 760-8631

eNelle Patrick, Associate Director, 760-8452

Undergraduate Degree Program for Women 23+,
for women over 23 who wish to begin or resume aca-
demic course work leading to an undergraduate degree,
second degree, or a second major. Course scheduling
flexible, offering students the option of day and
evening classes each semester.

For The Undergraduate Degree Program for Women Age
23+ admission procedures, see 23+ Program Admission
information in the *Meredith College Catalogue*.

Withdrawals

If a student wishes to withdraw from the College and
terminate her enrollment, it is her responsibility to
have a conference with a staff member in the Office of
the Dean of Students. If receiving financial assis-
tance, she must also meet with the director of finan-
cial assistance. If she is enrolled in the laptop pro-
gram, she must return her laptop to Technology
services in the Noel House. Any student withdrawing
must complete the withdrawal form and leave her
official college records and obligations in good stand-
ing. Students over the age of 23 withdrawing will
meet with an advisor in the 23+ Program instead of
meeting with the dean of students. Students enrolled
in the teacher licensure program withdraw through
the School of Education. See the College Catalogue.

A student withdrawing from the college after the last
day of classes in a semester will receive grades for
that semester. A student withdrawing from the
college who has a pending Honor Council case is
expected to complete the necessary procedures with
the Honor Council before leaving the college.

Upon completion of withdrawal, a resident student
will be expected to complete proper check out, vacate
her room, and return her room key to her
residence director within forty-eight hours.

NOTE: If there is any room deposit refund due the stu-
dent, it will be mailed later from the business office.

When a student decides to return to Meredith after
withdrawing, she applies for readmission through the
admissions office.

NOTE: See Leave of Absence for temporary withdrawal.

honor system

Founded on the premise that dishonesty has no place at Meredith, the Honor System demands personal integrity of each student. The Honor System is operated by the student body. Students are personally responsible for their own conduct and obligations to the Meredith Community. For more information on the Honor System at Meredith, contact the Dean of Students Office.

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Statement of Honor

We, the Meredith Community, are committed to developing and affirming in each student a sense of personal honor and responsibility. Uncompromising honesty and forthrightness are essential elements of this commitment. The Honor System is a method by which individual honors are protected and maintained. Any dishonorable action will be regarded as a violation of this commitment, and corrective action will be taken.

I am in violation of the Honor Code, to prevent jeopardizing the Honor System or weakening our system of self-government, I have an obligation to report myself to the proper authorities. If I am aware of a violation of the Honor System by another student, I shall call this matter to the attention of that student as a violation of responsibility to the community.

In choosing Meredith College, I am accepting the Honor System as a way of life. As a Meredith student, I am responsible for insuring that the Honor System is carried out.

Honor Pledge

I do solemnly pledge my honor that as long as I am a student at Meredith College, I will faithfully uphold the principles of the Honor Code and will respect and observe the procedures and requirements of the Honor System. I also pledge my support to our system of self-government, an integral part of our way of life at Meredith College. I make this pledge in view of my fellow students thus signifying our high resolve to keep our honor forever sacred and our self-government forever strong.

Enrollment is not complete until a student has signed the Honor Pledge.

Honor Council

The Honor Council is composed of the chair; the solicitor general; the support counselor; the secretary; the clerk; two representatives from the freshman, sophomore, junior, and senior classes; two commuter representatives; two W.I.N.G.S. representatives; and our faculty members, who are appointed for two-year terms by the vice president for academic affairs. The dean of students and/or her designee shall serve as a non-voting member and as advisor.

In addition to the solicitor general and support counselor, nine board members are present at any hearing. These members include the chair, the secretary, the

clerk, and the advisor as non-voting members, and five voting members who shall consist of one faculty representative and four student representatives, all to be appointed on a rotating basis by the chair. The accused can waive her right to a full board when the unavailability of a board member would delay her case.

The Honor Council shall not convene during exam weeks except for those cases involving graduating seniors.

NOTE: A summer Honor Council composed of the chair (when possible), one or two student representatives to Honor Council (either new or retiring members), one faculty representative to Honor Council, the summer residence director, and the dean of students or her designee, shall hear cases occurring after the final day of classes of the spring semester through the final day of classes of summer school except for those cases deferred until the beginning of the fall semester. The services of a support counselor and solicitor general may not be available, and the appeal process will not include a Review Board.

Residence Hall Hearings Committee

The Residence Hall Hearings Committee is a branch of the Honor Council coordinated by the Residence Hall Board. The Residence Hall Hearings Committee shall hear appeals of residence hall fines and minor residence hall cases referred by the Honor Council solicitor general.

Present at each hearing are the vice chair of the Residence Hall Board, two residence hall presidents, a clerk, and a residence director advisor. The vice chair of the Residence Hall Board shall preside over all hearings and shall not vote except in the case of a tie. The residence director advisor shall serve as a non-voting member. The hearings shall be on Monday nights.

The decision of the Residence Hall Hearings Committee concerning fine appeals shall be final. Students may request a retrial with the Honor Council for other cases by contacting the solicitor general of the Honor Council within 48 hours of the original hearing.

The Residence Hall Hearings Committee will not meet in the summer. Summer fine appeals should be directed to the summer Honor Council.

Honor Code Violations

The Honor Council acts on violations of the Honor Code. Violations of the Honor Code include, among others:

Academic dishonesty, including, but not limited to:

- Unauthorized copying, collaboration, or acceptance of assistance in the preparation of academic work (i.e., written, laboratory, artwork, computer programs, etc.)
- Plagiarism—which is defined as the intentional representation of another person's words, thoughts, or ideas as one's own
- The use of notes, books, or other unauthorized aids on examinations
- Stating that assignments are completed when they are not (i.e., parallel readings) or aiding and abetting a dishonest action of another student

Theft or misuse of, or damage to, any personal property on institutional premises, any academically related personal property wherever located, or any College property.

Violation of any College policies as set forth in this *Student Handbook*.

Alteration, forgery, falsification, abuse, or fraudulent misuse of college documents, records, or identification cards.

Violation of rules governing the residence halls, the health center, the library, the dining hall, and other college owned, operated or regulated property.

Possession of firearms or other weapons on College property or at College-sponsored functions.

Conduct resulting in physical harm, harassment and/or discrimination of another. Harassment includes, but is not limited to, acts of intolerance and/or malice directed at individuals or groups and delivered in oral, written, or electronic form.

Intentional disruption or obstruction of teaching, research, administration, disciplinary procedures, or other college activities, operation or functions, including the failure to appear before college officials or disciplinary bodies when directed to do so.

Disorderly conduct on College-owned, -operated, or -controlled property or at College-sponsored functions. Disorderly conduct shall include acts which violate the rights of others, which tend to breach the peace, or which are deemed lewd, indecent, or obscene.

Unauthorized entry into or occupation of or trespass upon College facilities or property.

Unauthorized use of the name of the College or the names of member organizations in the College community.

Intentional abuse of a position of trust or responsibility within the College community.

Furnishing of false information, with intent to deceive, to members of the College community who are acting in the exercise of their official duties.

Failure to follow directions given by College officials or staff members in the exercise of their official duties.

Failure to abide by sanctions or penalties properly imposed by the College or disciplinary bodies.

Aiding or abetting any violation of the Honor Code.

Any other conduct deemed by the College to be undesirable or unacceptable, or which interferes with or threatens the College's ability to fulfill its educational purposes.

NOTE: A student may be accused of more than one violation as a result of a single incident.

Ignorance of a rule or regulation shall not be accepted as a defense by the Honor Council.

The College reserves the right to make violations of federal, state, or local law by its students a matter for consideration and action of Honor Council. In addition, misconduct by Meredith students while on other college or university campuses may be cause for Honor Council action. The College may suspend students awaiting court hearings of felony violations

Reporting a Violation of the Honor Code

Self-referral

If a student realizes that she has violated the Honor Code, she is encouraged and expected to report herself in a timely manner to the solicitor general.

Report by another student

If a student witnesses or suspects that an infraction has occurred, she has two paths she may follow. In a timely manner, she may confront the suspected student, or she may refer her suspicion directly to the solicitor general or residence life staff.

Report by a member of the faculty or the administrative staff

If a faculty or staff member suspects a student of an Honor Code violation and is able to ascertain the facts of the case, it is that faculty or staff member's responsibility to inform the student and request that she report herself within 24 hours to the solicitor general or

dean of students. Should the student not make the report, the faculty or staff member should do so.

Report by Campus Police

All Campus Police reports are submitted to the office of the Dean of Students and, when necessary, may be reviewed by the Solicitor General. If the Solicitor General determines that the Honor Code has been violated, she will contact the student.

Sanctions

One or more of the following sanctions or others deemed appropriate by the Honor Council may be imposed upon students for violations of the Honor Code, depending upon the gravity of the offense:

Papers

A student may be required to write a paper, so she can examine critically her behavior and decision-making process. The length and due date of the paper will be determined by the Honor Council.

Presentations

A student may be required to design or attend an educational presentation or program.

Campus work

A student may be required to render a specified number of hours of unpaid work to be performed on campus as designated by the Honor Council.

Restitution

Reimbursement for damages to or misappropriation of property and/or reimbursement for medical expenses or injury.

Fines

A student may be charged a fine for an Honor Code offense. The amount of the fine may be determined by the Honor Council and used for the benefit of the Meredith College community.

Warning

A written notice that continuation or repetition of the noted conduct found wrongful, within a period of time stated in the warning, may be cause for more severe disciplinary action.

Reprimand

A written censure including the possibility of more severe disciplinary sanctions in the event of the finding of another violation of the Honor Code within a stated period of time. Other components are as follows:

• Notification of parents of traditional-aged students to be considered by the vice president for student

development. If she deems notification necessary, the vice president for student development will write to the parents and may ask the chair of Honor Council to write a letter as well.

- Honor Council will consider whether students placed on reprimand will be eligible to serve as an officer of any recognized campus organization. Duration of the period of reprimand will be specified for each case.
- A student may be asked to move out of the residence hall if she is of danger to herself or other students.

Probation

Probation is a set period of time during which the student is to give exceedingly careful attention to her behavior in order to affirm her ability to abide by the Meredith College rules and regulations.

IMPORTANT—PLEASE NOTE that if at any time a student who is on probation is found guilty of another violation of the Honor Code, she may be suspended for a minimum of one semester or expelled from the College. Components of probation are as follows:

- *Notification of parents of traditional-aged students.* Within two weeks following the final hearing, a copy of the written notification of penalty shall be sent to the parents by the chair of the Honor Council accompanied by a letter from the vice president for student development.
- *Statement of offense* to be placed in a confidential file in the Office of the Dean of Students.
- *Notification of academic advisor and Office of Financial Assistance.*
- Students while on probation are ineligible to serve as an officer within any recognized campus organization.
- A student may be asked to move out of the residence hall if she is of danger to herself or other students.

Delay of Graduation

Delay of graduation ceremony and receipt of diploma as set forth in the Notice of Delay of Graduation. Other components are as follows:

- If after a 48-hour period following her notification of delay of graduation the student has not appealed, the sanction will be submitted for final approval by the vice president for student development to the president of the College.
- Parents of traditional-aged students will be notified by the president of the College.
- The academic advisor, Office of Financial Assistance, and Office of the Registrar will be notified.

- Action will be recorded on official records in the Office of the Dean of Students and the Office of the Registrar.
- A student may not participate in commencement ceremonies until sanctions have been completed.
- A student whose graduation has been delayed may take classes to complete her degree.
- Students while on delay of graduation are ineligible to serve as an officer within any recognized campus organization.

Suspension

Exclusion from classes and other privileges or activities related to the College for a minimum of one semester as set forth in the Notice of Suspension. Other components are as follows:

- If after a 48-hour period following her notification of suspension the student has not appealed, the decision will be submitted by the vice president for student development to the president of the College for final approval.
- In the case of immediate suspension, the student must vacate the campus within 24 hours following the final decision of the president.
- The student may apply for readmission to Meredith after the specified period of suspension.
- Parents of traditional-aged students will be notified by the president of the College.
- The academic advisor and Office of Financial Assistance will be notified.
- Action will be recorded on official records in the Office of the Dean of Students and the Office of the Registrar. A student who chooses to appeal shall continue attending classes during the appeal process. Continued class attendance, however, shall have no effect upon the outcome of the appeal.

Expulsion

Termination of student status. Other attributes are as follows:

- If after a 48-hour period following her notification of expulsion the student has not appealed, the decision will be submitted by the vice president for student development to the president of the College for final approval.
- In the case of immediate expulsion, the student must vacate the campus within 24 hours following the decision of the president.
- The student shall not have the privilege to apply for readmission to the College. Expulsion shall be recorded on official college records in the Office of the Registrar and the Office of the Dean of Students.

- A student who chooses to appeal shall continue attending classes during the appeal process; continued class attendance, however, shall have no effect on the outcome of the appeal.
- Parents of traditional-aged students will be notified by the president of the College.
- The academic advisor and Office of Financial Assistance will be notified.

NOTE Any of the penalties listed in this chapter resulting from cases involving academic dishonesty shall include the right of the professor to levy any additional academic penalty he or she shall deem appropriate.

Appeals of Honor Council Action

A student may appeal Honor Council action to the Review Board. To do so she should deliver written notice of her appeal to the vice president for student development by noon of the Wednesday following her Honor Council hearing. The Notice of Appeal must state clearly the reason for the appeal. (See the By-laws: Article III section 3C2) The Review Board Hearing shall typically occur on the Friday following the Notice of Appeal.

The appellant shall have a maximum of five minutes to present her appeal to the Review Board.

The action of the Review Board is final except for the right of the student charged to appeal to the president of the College in cases of delay of graduation, suspension or expulsion. A student may appeal a Review Board decision by presenting her written appeal to the vice president for student development within 72 hours of the Review Board Hearing. The vice president for student development will then present the appeal accompanied with relevant case documents to the president for her review and decision.

Following consultation with an advisory committee made up of the vice president for academic affairs, the chair of the Faculty Council, and the chair of the Student Life Committee, the president shall reach a decision and give formal, written notice to the student and to the chair of the Honor Council within ten days after receiving the notice of appeal. The action of the president is final.

Appeals from an Honor Council hearing presented during fall exam week will be heard at the beginning of the following semester unless the case involves a graduating senior. Appeals presented during spring semester exam week will be heard if possible.

Appeals of Residence Hall Fines

A student may appeal a residence hall fine to the Residence Hall Hearings Committee by giving written notice of her appeal to the clerk of the Residence Hall Hearings Committee within 48 hours of receipt of the notification of the fine. The written notice must identify what fine is being appealed and why the fine is being appealed. The clerk will notify the appellant of the date and time of the appeals hearing.

At the appeals hearing, the clerk will introduce any material and/or character witnesses. The appellant shall have a maximum of five minutes to present her appeal. Members of the Committee sitting on an appeal may ask questions of the material witnesses and the appellant. The decision of the Residence Hall Hearings Committee on fine appeals is final.

RC Students

Students participating in the Cooperative Raleigh Colleges (CRC) Program who are accused of academic dishonesty are liable to the judiciary process of the host institution.

Commuter Students

Both traditional and nontraditional-aged commuter students' cases, like those of any other student, will be heard by the Honor Council.

Good Social Standing

A student is considered to be in good social standing with the College if she has no pending Honor Council case, if she completes by the deadline any education-sanction given by Honor Council, and if she is not serving a term of probation or suspension.

Honor System Records

Honor Council, Review Board, and Residence Hall Hearings Committee records are maintained by advisors and chairs of each branch. Official records in the office of the Dean of Students are kept ten years after completion of a penalty (Exception: records of expulsion are on permanent file.)

Jurisdiction of the College

Students are expected to maintain at all times a high standard of personal conduct in keeping with Meredith principles. The College reserves the right to suspend, expel or to exclude at any time any student whose academic standing or conduct is regarded by Meredith as undesirable or unacceptable.

Honor Council Officers and Members 2006-2007

Chairperson	Meredith Pugh
Solicitor General	Amanda Citron
Support Counselor	Leigh Singley
Secretary	TBA
Clerk	TBA
Senior Representatives	TBA
	TBA
Junior Representatives	Paige Birdsall
	TBA
Sophomore Representatives	Lindsay Cutting
	Emily Harper
Freshman Representatives	To be elected
AMC Representatives	TBA
	TBA
WINGS Representatives	TBA
	TBA
Administrative Advisor	
	Ann Gleason, Dean of Students
Advisor	TBA
Honor Council Faculty Representatives	
	To Be Appointed

Review Board Officers and Members

Chair	Rebecca Hawkins
Secretary	Paula Etheridge
Members	Angie Lapino
	and other TBA
Advisor	Dr. Jean Jackson,
	Vice President for Student Development
Review Board Faculty Representatives	TBA

Residence Hall Hearings Committee Officers and Members

Residence Hall Association Vice Chair	TBA
Clerk	TBA
Residence Hall President Members	TBA
	TBA
	TBA
Advisor	TBA

NOTE: For further information related to the Honor System refer to the SGA Constitution (Article X) and By-Laws.

college policies and regulations

In this section you'll find information about all College policies and regulations such as fundraising, van travel, and publicity and advertising. For more information contact the Dean of Students Office.

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Alcohol and Other Drugs

The College strongly discourages the use of alcoholic beverages by Meredith students. Students shall not possess or consume intoxicants on the campus or at any college-sponsored functions sponsored by Meredith students or any Meredith student organization. A student may not attend class while under the influence of alcohol. Inappropriate or illegal behavior related to alcohol will result in disciplinary action. Meredith students are expected to represent the College with dignity at all times. Any amount of alcohol shall be considered "possession" and shall result in judicial action. Memento titles are not allowed. Students participating in any Meredith or Meredith-affiliated study abroad program are expected to follow the laws of the host country and the institution during any study abroad program.

Meredith believes it essential to the well-being of students to make every effort to maintain a campus environment free of such influences as illegal drugs. In view of this belief, the Board of Trustees has articulated the following policy related to illegal drugs. The policy simply stated is as follows:

Meredith College students shall not illegally manufacture, possess, sell or deliver a controlled substance or counterfeit controlled substance or possess drug paraphernalia. The terms "controlled substance" and "counterfeit controlled substance" shall be defined in accordance with the definitions set out in the North Carolina General Statutes. Any student suspected of a violation of this policy is subject to a hearing by the Honor Council of Meredith College. If found responsible, the student will be suspended or expelled in accordance with the drug policy as enacted by the Board of Trustees. The violator is also subject to North Carolina law. Paraphernalia that tests positive for any illegal substance shall be considered possession of a drug.

Drivers deemed to be impaired will not be allowed by campus police to operate vehicles on campus. The threshold of impairment is very low (any alcohol or controlled substance previously consumed remaining in the body) for persons under the age of twenty-one.

Campus Police will send a report to the Dean of students in the case of any student deemed to be driving while impaired. In the case of a resident student deemed to be driving while impaired, an immediate report will be made to the student's resident advisor or residence director.

Smoking Policy

Out of consideration for members of the College community who choose not to smoke or are allergic to smoke, smoking is prohibited in residence halls, and all other campus buildings. Smoking is also prohibited within 30 feet of campus buildings. Each residence hall floor sets policies for its porches.

Automobile Regulations and Fees

Student Parking Permits

At the beginning of each semester, all students may qualify for the privilege of bringing a car on campus by signing the appropriate agreement, paying the parking permit fee, and displaying a numbered decal. Decals must be affixed permanently with the decal's adhesive to the rear window of the car. Decals may not be taped to the rear window. Forms and decals may be obtained from Campus Police. Adequate parking is provided for all those who qualify.

Fee Schedule for Parking Permits

Annual resident permit	\$175
Annual commuter permit	\$100
Annual commuter evening only	\$50

Permits are payable each fall. Refunds will be prorated by semester. A student who does not have a vehicle registered may purchase a temporary permit for \$1.00 per day for a period not to exceed two weeks. The temporary permit must be for a specific need and is not intended for the purpose of avoiding the purchase of a permanent permit.

Parking Regulations

Parking regulations are enforced 7 days per week, 24 hours per day including breaks. The following parking practices are specifically prohibited:

- Parking on the front drive
- Double parking.
- Parking on lawns, grass, landscaped areas, side walks, or other areas not set aside for parking.
- Parking in such a manner as to block traffic, parked vehicles, or roadways.
- Parking in fire lanes, loading areas, emergency areas marked as NO PARKING ZONES, including areas marked with diagonal yellow lines.
- Parking in an area designated for registration decals other than the one displayed (for example, students in reserved spaces or underclass parking in senior parking spaces).
- Parking in visitors' area with a Meredith decal.

(continued next page)

- Parking an unregistered vehicle anywhere on the Meredith campus.
- Students driving any vehicle on campus other than their registered vehicle must apply for a temporary pass.
- Parking is prohibited in the circle in front of Johnson Hall (Fire Lane). Exceptions will be allowed on move-in or move-out days as long as a driver remains with the vehicle at all times. Unattended vehicles will be ticketed.
- Parking tickets may be appealed by completing an appeal form at Campus Police. All appeals must be submitted within 15 calendar days from date of offense. A lack of knowledge of parking rules will not be considered as a valid appeal.

No warning tickets are given. Parking fines are \$25; fines for parking in handicapped and fire lanes are \$50; Auto-boot and towing fines are \$50. Unregistered cars will be Auto-booted and will not be released until all fines are paid. (An Auto-boot is a device that clamps to the wheel of a car. Attempts to move a car with an Auto-boot will result in serious damage to the car.)

Any person having a handicap permit will notify campus police.

Campus parking privileges may be revoked in cases when a student repeatedly parks in any space other than authorized for their assigned decal. *Fifteen-minute parking spaces may be used for loading and unloading only. Meredith College does not assume responsibility for any vehicle parked on campus.*

Consult campus police for complete parking information, including identification of open parking lots at designated times.

Temporary Parking Permits

Faculty, staff and students with a valid parking permit may obtain a temporary parking permit, free of charge, when their registered car is unavailable.

Family and Guest Parking

All cars are required to be registered. Students are responsible for the proper parking and registration of guest vehicles. There is no charge for permits for family and guests. Students should become familiar with all visitor parking areas and direct their guests to proper areas. Guests' vehicles are also subject to being ticketed.

Baby Sitting

Baby sitting is not allowed on campus. See *Residence Life Guide to Community Living*, page 229 for more information.

CamNet Responsible Computing Policy

This document sets forth the CamNet Use Policy for Meredith College. Please read it—you are responsible for knowing and following these policies. All students, faculty and staff are responsible for using Meredith's computing resources in an effective, ethical, moral and legal manner.

Purpose

Technology Services has responsibility for providing voice and data support services to Meredith College. In terms of systems, Technology Services is responsible for telecommunications, administrative computing, academic computing and library computing activities. Computers and networks provide access to resources on and off the campus, as well as the ability to communicate with other users worldwide. Such access is a privilege and requires the user act responsibly.

Users must respect the rights of other users, respect the integrity of the systems and observe all relevant laws, regulations and obligations. All existing laws, federal and state and college regulations and policies apply. Illegal reproduction of software protected by U.S. Copyright Law is subject to civil and criminal penalties including fines and imprisonment.

The practice of unauthorized downloading and file sharing runs counter to the college's commitment to integrity. Use of illegally copied software is a violation of federal law as detailed in the Digital Millennium Copyright Act (Title 17 United States Code). The introduction of software programs that enable the sharing of illegal files over the college's network often introduce adware, spyware, worms and viruses that adversely affect the performance of the individual's computer; infect and even damage the college's network resources requiring costly time consuming repair efforts; and deny the use of these electronic resources to others in the college community. A student who has obtained unauthorized software is encouraged to bring her computer to the Technology Services department for assistance in deleting unauthorized software. If the College receives an Infringement Notification showing that a computer belonging to the college network has been illegally downloading and sharing digital music, movies, or game files, Meredith College will comply with the request to remove the specified files.

When a student is notified that her computer has been identified in an "Infringement Notification," she will first be given a warning and assistance by the Technology Services department in deleting unauthorized software from her computer. If a

ident, after receiving a warning, again violates copyright law, she will be referred to the Honor Council for further action.

misuse of computing, networking, or information resources may result in the loss of computing privileges. Certain infringements may lead to prosecution under the applicable statutes. Users will be held accountable for their conduct under applicable college policies. Complaints alleging misuse should be directed to Chief Information Officer, Technology Services, Meredith College, (919) 760-2803, e-mail it@meredith.edu.

Use of College Owned Resources

The following policies apply to all College owned technology resources provided for use by the Meredith College Community—faculty, staff and students. The intent is to give an overview of acceptable and unacceptable uses. This document is not to be considered as an exhaustive enumeration of uses and misuses.

Acceptable Use

Consistent with the mission of the college
For the purpose of and in support of education and research

By students, faculty and staff who have been trained,
have a current network account and a valid password

Unacceptable Use

Unauthorized copying of copyrighted material
Destruction of or damage to the equipment, software or data belonging to the college and/or other users
Use of computers or network that violates federal, state or local laws or statutes
Providing, assisting in or gaining unauthorized or inappropriate access to Meredith's computing resources
Activities that interfere with the ability of others to use resources effectively
Use of printers as copiers—one copy of output should be made and taken to the copiers for the production of multiple copies
Activities that result in the loss of another person's work/data or unauthorized access to another person's work/data.

campus ID Cards/CamCards

Meredith students are required to have and carry a Meredith picture identification card called the CamCard. "Meredith student" is defined to be any student (except non-Meredith students enrolled through the Cooperating Raleigh Colleges program) registered for at least one academic credit course

through the Meredith College registrar or the John E. Weems Graduate School. CamCards are required of all individuals in order to check out library materials, for student access to residence halls, and for general identification purposes around the campus. Resident students must use the CamCard for Meredith dining services. Identification cards are made free of charge in the Security Office.

Any individual who has a CamCard may open a Secure Spending Account by making a deposit to her/his Secure Spending Account. Funds on deposit will allow the identification card to be used for access to the Secure Spending Account for purchases in the Meredith Supply Store, certain campus vending operations, campus photocopy machines, and for individual meal purchases in the dining hall and the snack bar. Deposits may be made in person at the Accounting Office or by mail. Cash withdrawals are not allowed. For more information related to depositing money in a "Secure Spending" account, please contact the Accounting Office.

Lost or stolen CamCards should be reported immediately to the Security Office. There is a \$5.00 charge to replace lost or stolen IDs.

Contractual Agreements

Any contractual agreement for which the College must issue a check or upon which the name of Meredith College appears must have the signature of the vice president for business and finance or the president. This policy includes any club, organization, group, or individual acting directly or indirectly as a part of the College. Organization advisors and/or sponsors must approve the agreement which is to be signed by the director of student activities and leadership development and, if necessary, by the vice president for student development and the vice president for business and finance.

Copyright Policy

Meredith College expects students, faculty and staff to be familiar with and obey copyright law. At a minimum, members of the Meredith community should have a basic understanding of Fair Use concepts. Users of Blackboard should be aware of additional limitations as described in the TEACH Act. Refer to the Meredith College copyright web page at www.meredith.edu/copyright for more information. Supplementary copyright instruction sessions will be offered annually to the Meredith community.

Corrections to College Records

Students should notify the registrar's office of address, phone, and marital status changes.

Dress

For reasons of health and safety, shoes must be worn in the dining hall and science laboratories.

Family Communications

The College reserves the right to contact the family of Meredith students whenever it is deemed necessary or appropriate regarding student behavior or other student or campus-related matters.

Freshman Regulations

Traditional-aged freshmen observe the same regulations as all other students with the addition of the following:

- Freshmen must attend the required hall or commuter meetings during freshman orientation. Other required meetings are noted in the *Student Activities Calendar*.
- Freshmen must attend both sessions of the Discovery Series. The two sessions take place during the fall semester on Monday mornings and evenings. Sessions are designed to enhance each first year student's college experience by introducing her to campus and community resources and informing her about issues which may affect her life as a student and as a woman.

Fundraising, Vending, and Sales

Belk Dining Hall has one table that can be used to conduct fundraisers or publicity campaigns for student organizations or other approved Meredith groups. To reserve the table in the dining hall, fill out a Dining Hall Vending Permit in the Office of Student Activities and Leadership Development, 202 Cate Center. To reserve a table in the Cate Center Lobby, near the Information Desk (first floor), contact the Office of Student Activities and Leadership Development.

Fundraiser Approval Forms must be completed and approved before a student organization begins a fundraising activity. These forms help prevent multiple organizations from conducting fundraisers at the same time or with the same items and prevent organizations from contracting with less than ethical vendors. Copies of the form may be picked up in the Office of Student Activities and Leadership Development. Once a representative of the group has spoken with

the assistant director of student activities and leadership development and has received approval for the fundraiser, she may reserve space to conduct the fundraiser.

Meredith College does not permit the sale of items advertising or advocating the use of drugs, including alcohol or tobacco. Meredith reserves the right to deny permission to any group selling or distributing materials that are not in accord with the philosophy of the College. All student organizations planning to sell an item must fill out a Fundraiser Approval Form, even if the group is not using the sales for fundraising purposes.

Grievance Procedures

Academic Problems

Students who are experiencing academic problems either with a grade or other conditions of the course should first discuss the matter with the professor. It is the professor's responsibility to explain fully all grades and requirements of the course. If the problem is not resolved, the student or professor should consult the department head. Should further action be required, the matter should be brought to the dean of the school.

Any grievance concerning a grade that has not been satisfactorily resolved by the teacher, the department head, or the dean may be appealed to the vice president for academic affairs. The grade may be appealed on the basis of a question concerning: (1) clerical or numerical error, (2) personal bias or arbitrary grading. The formal appeal must be made within the first eight weeks of the term immediately following the grading period in which the grade is received. If the grievance can be equitably settled, the matter will be closed. If an agreement acceptable to the teacher and the student cannot be reached through the vice president's mediation, the case will be referred to Academic Council for action. The decision of Academic Council will be final.

Housing Problems

(see page 228)

Guests

A Meredith student is responsible for the appropriate behavior of her campus guests. A guest is expected to observe the same regulations as the Meredith student. Guests will be responsible for paying for all meals eaten in the dining hall (see dining hall fee schedule).

male Guests

ident students should follow policies regarding overnight female guests which are listed in the Residence Life section of this *Handbook*.

ale Guests

cept during an Open House, male guests are allowed the residence halls only in first floor parlors and only when accompanied by a Meredith student or when waiting for her. Detailed policies regarding male guests and Open Houses are in the Residence Life section of this *Handbook*.

Harassment and Non-Discrimination Policy and Complaint Procedures

roduction

Meredith College is committed to providing a work and study environment that is safe, fair and free from discrimination and harassment for all members of its campus community. Meredith College prohibits and does not engage in discrimination or harassment that is based on a person's religion, race, color, national origin, age (as defined in the Age Discrimination in Employment Act), sex, disability, veteran's status, sexual orientation or any other category protected by law. The College views this conduct as a very serious matter, and any student or employee who violates this policy will be subject to disciplinary action, up to and including dismissal (please see disciplinary information in appropriate handbook), whether such conduct occurred on or off campus.

Definitions and Descriptions

Discrimination. Meredith College is dedicated to equality of opportunity within its community. The College does not discriminate against its students, employees or applicants for employment because of race, color, national origin, age (as defined by the Age Discrimination in Employment Act), religion, sex, disability, veteran's status, or sexual orientation.

Harassment. Harassment is any action, oral or written expression, repeated or persistent series of actions, or expressions that are reasonably perceived as creating an intimidating, offensive, hostile, or otherwise meaning educational, employment, or College living environment for a student or College employee. A hostile environment is one that interferes with an individual's ability to participate in all and any aspects of academic, professional, or residential life.

III. Sexual harassment is a particular form of harassment also prohibited by the College. The Equal Employment Opportunity Commission (EEOC) has defined sexual harassment with regards to employment as follows:

"Unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature constitute sexual harassment when:
Condition of an individual's employment;
Submission to or rejection of such conduct by an individual is used as a basis for employment decisions affecting such individual; or
Such conduct has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating hostile or offensive working environment."

By way of example, verbal sexual harassment can include sexual innuendoes, offensive remarks about another person's clothing or body, suggestive or insulting sounds, implied or overt sexual propositions, or pressure for sex. Examples of physical sexual harassment can include leering or ogling, obscene gestures, inappropriate touching, fondling or kissing, and coerced sexual contact. Sexual harassment can be perpetrated upon members of the opposite gender or one's own gender. Occasional compliments of a socially acceptable nature do not normally constitute sexual harassment. Similarly, depending upon the circumstances (including the nature of course materials or the context of an action), not all verbal or physical conduct will be considered sexual in nature.

The academic setting is distinct in the workplace, and the College will maintain and encourage academic freedom. The academic setting will be considered in regard to complaints and to be harassment such behavior must be persistent, pervasive and not germane to the subject matter.

IV. **Retaliation.** It is a violation of this policy to retaliate against a person who has complained about discrimination or harassment, or for assisting, participating, or cooperating in an investigation or grievance of a complaint hereunder.

V. **Wrongful Allegations.** It is a violation of this policy to bring a knowingly false complaint under this policy. However, failure to prove a claim of sexual harassment does not alone constitute proof of a false and/or malicious accusation.

VI Confidentiality The College will make reasonable efforts to keep all information relating to complaints under this policy confidential on a "need-to-know" basis, to the extent consistent with the College's legal obligations, its need to investigate allegations, and its need to take corrective and/or disciplinary actions. All participants in the grievance process or any investigation of any allegation hereunder shall respect the confidentiality of the process and violation of confidentiality on a need-to-know basis is a violation of this policy.

VII Corrective and/or Disciplinary Action. Violations of this policy subject the violators to corrective and/or disciplinary action, up to and including termination or expulsion in accordance with College procedures.

Harassment or Discrimination By Students: Methods of Resolution

At any point in the grievance process, the Dean of Students may be contacted and will receive a complaint or provide assistance as appropriate. In the event of employee involvement, the Office of Human Resources may be contacted. Discussing a complaint does not commit one to making a formal charge. Complaints should be presented within a timely manner.

I. Individual Resolution. Either directly, or with the assistance of a third party chosen by the complainant, complainants are encouraged to make their discomfort known to perceived harassers. Perceived harassers have a responsibility to attempt to understand both the intentional and unintentional effects of their behavior and to respond in a thoughtful, sensitive manner to those perceived effects. In the most serious instances of sexual harassment, it is unreasonable to expect complainants to confront their perceived harassers.

II. Informal Resolution. If appropriate, the Dean of Students may arrange a meeting between the two parties to facilitate discussion of the complaint. Mediation is designed to encourage each person to be honest and direct with the other and to accept personal responsibility where appropriate. Its goal is to facilitate the resolution of the incident to the satisfaction of both persons involved, and to reach an agreement that is binding on both parties. If the complainant is satisfied with the outcome, the matter will be considered resolved. If the outcome of mediation is unsatisfactory to the complainant, the complaint will be returned to the Dean of Students, and the formal process may be enacted.

III Formal Resolution If mediation is unsatisfactory or undesired or if complainant prefers and/or sufficient evidence of wrongful discrimination or harassment exists, the incident should then be reported to the

Solicitor General or the Dean of Students as a violation of the Honor Code. The accused student will be asked to report to the Solicitor General of Honor Council or the Dean of Students. The accused student and the complainant will be afforded all rights outlined in the procedures of the Honor System, as described in the Constitution of the Student Government Association in the *Student Handbook and Activities Calendar* (Article III, Section II).

The College reserves the right to discipline, including immediate suspension or expulsion at any time, any student whose conduct is regarded by Meredith as undesirable or unacceptable.

Records pertaining to discrimination and/or harassment by students will be maintained in the Office of the Dean of Students. Official records are kept ten years after the completion of an Honor Council Hearing, with the exception of records regarding expulsion, which are kept permanently on file. In such case, a sanction of expulsion would also be reflected on the student's academic transcript.

Harassment or Discrimination By Faculty or Staff: Methods of Resolution

At any point in the grievance process, the Office of Human Resources may be contacted and will receive a complaint or provide assistance as appropriate. In the event of student involvement, the Dean of Students may be contacted. Discussing a complaint does not commit one to making a formal charge. Complaints should be presented within a timely manner.

I. Individual Resolution Either directly, or with the assistance of a third party chosen by the complainant, complainants are encouraged to make their discomfort known to perceived harassers. Perceived harassers have a responsibility to attempt to understand both the intentional and unintentional effects of their behavior and to respond in a thoughtful, sensitive manner to those perceived effects. In the most serious instances of sexual harassment, it is unreasonable to expect complainants to confront their perceived harassers.

II. Informal Resolution. Complainants are encouraged to report acts of harassment or discrimination to the immediate supervisor of the alleged harasser/discriminator or the Office of Human Resources/Dean of Students, as appropriate. The supervisor should contact Office of Human Resources to assist/coordinate the investigation (depending on the nature of the allegation). The supervisor is obligated to investigate the

nplaint and take appropriate actions. The supervisor should respond verbally to the complainant as to findings and outcome within ten working days of notification of the complaint.

In some situations, mediation may be an appropriate option for resolution. Mediation is designed to encourage each person to be honest and direct with the other and to accept personal responsibility where appropriate. If the complainant is satisfied with the outcome, the matter will be considered resolved.

Formal Resolution. If step II does not resolve the situation to the satisfaction of the complainant or if the complainant desires to proceed directly to step III, the complainant may submit a Formal Grievance Form. This form is available from the Office of Human Resources, Dean of Student's Office or on-line at the Meredith web site. A representative from HR/Dean of Students will assist with completion of forms or explanation of process as requested. The alleged harasser/discriminator will be notified by HR that a complaint has been filed, will receive a copy of the written complaint, and will be allowed an opportunity to present information in the same manner the complainant presents information. The supervisor the next day will set up a meeting and a representative from HR/Dean of Students will meet with both parties to review the complaint and be given copies of the policy and process. HR will coordinate the investigation of the claim. The supervisor at this level then has ten working days to provide a written response to the employee and the complainant.

The Presidents of the College who wish to bring a complaint should communicate it to the President of the College or the President's designee; likewise, complaints about Vice Presidents should be taken to the President of the College. When a complaint concerns the Vice President, the President shall act as the grievance officer for the College. Complaints about the President of the College should be communicated to the Chairperson of the Board of Trustees. In such a case, the Trustees shall devise an appropriate procedure for handling the complaint. Any individual who needs assistance initiating contact with the Board of Trustees may contact the Office of Human Resources. Complaints regarding vendors, contract workers, guests or others who may be visiting the campus should be brought to the attention of the appropriate Vice President or Office of Human Resources.

IV Grievance Committee. If the situation is still not resolved to the satisfaction of the complainant, they will notify the Office of Human Resources. An HR Representative will meet with the complainant and gather additional information beyond what is stated on the formal grievance form and inform the complainant about the grievance committee process. HR will notify the appropriate Vice President that a grievance has been filed and assemble a grievance hearing subcommittee from the larger Grievance Committee (see Grievance Committee).

The subcommittee will review the complaint, study all pertinent facts, carefully examine any policies involved, and may take statements or call witnesses to evaluate the complaint. Both parties will be given notice of the time and place of the hearing and may choose to be present during the hearing, except in extreme situations where the committee feels it would prohibit full disclosure of information. Both parties can provide questions to witnesses through committee. Both parties have the option of having another member of the Meredith Community present for moral support. The basis for a decision will be based on a preponderance of the evidence, with the decision reached by consensus of the subcommittee. The subcommittee may find that no discrimination or harassment has occurred or they may find in whole or in part for the complainant and recommend action to remedy the situation. The Chair will prepare a written report within 20 days with findings and recommendations to go to the Vice President.

The Vice President then has the option to accept the recommendations of the committee, return the case to the committee for further consideration or reject the findings after reviewing the case. The Vice President will then prepare a letter to both parties to notify them of the decision and any actions to be taken.

Upon receiving notice of the outcome, either party may appeal to the President for the following reasons: 1) whether there is a preponderance of evidence to support the outcome or decision; 2) whether the hearing was free of substantial error, prejudicial to either party, which would have affected the outcome; or 3) whether the penalty imposed is appropriate to the offense. Appeals may be filed with the Office of Human Resources within 10 working days and must state the reason for the appeal. The President then has 20 days to review the information and issue a finding. The President's decision is final.

The President of the College, or her designee, may impose a summary suspension prior to the resolution of the informal or the formal proceedings. A summary suspension may be imposed when, in the judgment of the President, the accused individual's presence on campus would constitute a threat to the safety and well-being of the members of the College community. When the grievance proceedings are completed, all materials related to the case including statements, evidence and documents, and other materials examined shall be retained in a confidential file in the Office of Human Resources. Complaint information is not placed in personnel files; any sanctions taken against the employee will be placed in the personnel file.

Grievance Committee. The Grievance Committee shall be composed of the Faculty Council, the Staff Affairs Committee and six students to be selected based on student positions appointed for the year (Honor Council Chair, Student Life Chair, Residence Hall Association President, Association of Meredith Commuters President, WINGS President, and the Diversity Committee Chair). The committee will receive training on this policy on an annual basis to assist them in performing their responsibilities on the committee.

At the time a complaint is received, the complainant will select one person from the Grievance Committee, and the Office of Human Resources will randomly select four individuals and one alternate to complete the subcommittee which will hear the complaint, ensuring no member of the committee has a known conflict of interest. The subcommittee should include individuals from each segment of the campus community represented by the concerned parties. For example, if the complaint is from a student against a faculty member, HR should try to select two students and two faculty members to hear the case; the student would select either another student, or a faculty or staff member; and the alternative could be either a student, faculty or staff member. The Chair will be selected by committee vote.

A member of the human resources staff shall serve as an ex-officio, non-voting facilitator, to provide technical assistance on procedural and policy matters.

Consensual Relationships

Meredith College strives to maintain a safe and intellectually stimulating environment where students and employees can live, work and think without undue negative influences, concerns of favoritism, intimidation, and/or hostile working or learning environments. To that end, consensual romantic, intimate and/or sex-

ual relationships are prohibited when they occur between faculty, staff and/or students when a professional power differential exists in these situations in terms of the influence and authority that the one can exercise over the other.

A "power differential" relationship is defined to include relations between a student and any faculty, staff member or student who 1) now supervises or would have a reasonable or usual expectation of supervising the student in the future; 2) now provides or would have a reasonable or usual expectation of providing the student with oral or written recommendations; 3) now grades and/or formally evaluates or would have a reasonable or usual expectation of grading and/or formally evaluating the student in the future; and/or 4) now makes significant decisions, or would have a reasonable or usual expectation of making significant decisions in the future affecting the student's living space, financial aid, and/or access to essential College programs and services.

The College strongly discourages faculty or staff from engaging in any consensual sexual, intimate or romantic relationships with any student, even where a "power differential" is not present. Of course, non-consensual sexual, intimate or romantic relationships are unlawful and strictly prohibited by College policy.

This information is available on the Meredith College web site.

Health Related Issues

AIDS

Students or employees of the College who may become infected with the AIDS virus will not be excluded from enrollment or employment, or restricted in their access to College services or facilities, unless medically-based judgment in individual cases establishes that exclusion or restriction is necessary for the welfare of the individual or other members of the College community. Individuals with the AIDS virus will be expected to maintain appropriate health practices in relationship to other members of the Meredith community.

Sexual Assault and Rape

The Meredith College community will not tolerate sexual assault or rape. Sexual assault is defined as any incident of forcing another person to perform a sexual act against his/her will. Force can be implicit through the use of threatening words, gestures, or tone of voice, or explicit through actions of physical restraints. According to North Carolina state law, rape is defined

forced sexual intercourse against the will of another son. Rape is also considered to be sexual intercourse with a person who is physically, mentally, or otherwise incapacitated (including incapacitation in the use of alcohol and drugs), when the person forming the act knows of the victim's incapacity.

Meredith College recognizes the importance of assisting a student who is a victim of sexual assault or rape in regaining a sense of personal control over her life and the decisions she makes. In this respect, several College departments coordinate efforts to offer services to a victim and others upon whom the sexual assault or rape might have an impact.

Meredith College strongly urges anyone adversely affected by a sexual assault or rape to:

1. Seek medical assistance as soon as possible following the incident (within 72 hours), being sure to advise medical personnel that treatment is necessary because of assault or rape. If a victim decides to press charges, medical information is essential. A student may contact the counselor on call through Campus Police (760-8888), Interact 24 hour Rape Crisis Line (828-3005), or Wake Medical Safe Center (828-3067) for assistance.

2. Contact the Counseling Center and/or the Office of the Dean of Students. The college will hold all reports of sexual assault or rape in the highest confidence. The names of victims will not be released to any other party without the written consent of the victim. Both offices can provide students with a variety of resources that are available to assist students who have been assaulted or raped. Furthermore, they can assist in options for changing a victim's academic and residential living situation after an alleged sex offense, if such changes are requested by the victim and are reasonably available.

3. For the safety of herself and the community, a victim is encouraged to report incidents of rape or other sexual assault to Campus Police or local law enforcement authorities. Campus Police will advise the student about her legal options.

Sexual assault programming is available throughout the year to students through Campus Police, the Counseling Center and the Office of the Dean of Students. Residence life staff training, Discovery sessions for first year students, and events such as Take Back The Night March are representative of the College's efforts to educate the campus community. Students who wish to be involved in sexual assault prevention activities may contact the Office of the Dean of Students.

Sexual assaults allegedly committed by a Meredith College student can be reported and adjudicated by the College Honor System. However, in cases of a concurrent criminal prosecution, the College defers to the criminal case. During a College on-campus disciplinary case, the accuser and the accused are entitled to the same opportunities to have others present during the disciplinary hearing. Upon request of the assaulted student, sexual assaults or rape committed by a student from another campus can be referred by the Dean of Students to that student's campus for judicial action.

Sexually Transmitted Diseases

Students with sexually transmitted diseases will not be excluded from enrollment or restricted in their access to College services or facilities, but they may be requested to relocate their housing if that is deemed appropriate by the director of residence life.

Other Communicable Diseases

The College reserves the right to request that a student with a highly communicable disease leave the campus immediately and remain away until she is medically no longer deemed contagious.

The College attempts to respect the privacy of students in all health-related matters.

Immunization Records

A law enacted by the General Assembly of North Carolina requires all new enrollees in a college/ university system to present proof of immunization prior to matriculation. The enforcement of this law is to help prevent outbreaks of dangerous communicable diseases (e.g., measles), which have been a problem on some campuses in recent years. Outbreaks are preventable if students are vaccinated adequately. The law became effective July 1, 1986, and requires proof of certain immunizations as evidence of protection against specific vaccine preventable diseases. Students must present, as a minimum, the following verification:

- 1) 3 DPT or DT Series, proof of DT Booster within last 10 years.
- 2) Proof of 2 Rubeola, Rubella, and Mumps vaccine.
- 3) Proof of TB screening test, PPD, within one year prior to enrollment.

All immunization records will be screened carefully and, if deficiencies are found, the student will be notified. *Please note that if the immunization requirement is not met, dismissal from school 30 days after registration is mandatory under the law.*

Self-Injury

Any student who harms or threatens to harm herself or another will be referred immediately to a physician or counselor for assessment. The student will be allowed to return to campus only with written documentation from the physician or counselor in a form acceptable to the College that states it is safe for her to do so and after meeting with a Meredith College Counseling Center counselor. The student will be allowed to return to campus when the vice president of student development gives approval. The College reserves the right to request an opinion from another counselor or physician at its expense to determine the student's fitness to return to campus. Students may appeal any denial of any return to campus by submitting a written appeal and stating the grounds for such appeal to the vice president for student development within five (5) business days of the College's decision. The vice president for student development will submit the student's written appeal along with any position she may have to the president who will make a decision within five (5) business days of the appeal. The president's decision shall be final.

At any time parents of the student involved and appropriate College officials may be notified at the discretion of the vice president for student development or other personnel on duty. Additionally, if a student withdraws or takes a temporary leave of absence after referral and removal from campus, she still must comply with the above requirements before resuming enrollment.

Intra-Campus Mail Service

Intra-Campus Mail Services are provided for the convenience of Meredith students and organizations. Only Meredith organizations may use the intra-campus mail distribution. All student organizations must secure approval from the director of student activities and leadership development to use Meredith campus mail (Post Office) and commuter mail pockets for information distribution.

Jurisdiction of the College

Students are expected to maintain at all times a high standard of personal conduct in keeping with Meredith principles. The College reserves the right to exclude, suspend or expel at any time any student whose academic standing or conduct is regarded by Meredith as undesirable or unacceptable.

Lake

Near the Elva Bryan McIver Amphitheater is a lovely setting with a small lake—one of Meredith's well-known landmarks. Many Meredith students find the lake area perfect for study, quiet conversation, relaxation, or contemplation. Social events, such as picnics, are often held there, as are more official gatherings, such as Class Day and graduation exercises.

Use of the lake area is discouraged at night for security reasons. Swimming in the lake is prohibited.

Meredith Seal and Wordmark

The Marketing and Communications Office oversees the College's Graphic Identity Program and maintains a program manual that provides specific information on proper use of the visual identity elements.

Meredith's seal is the official symbol of the College and should be used formally on College-wide event programs, documents, diplomas, certificates, and programs for official functions (convocations or commencement). The seal was designed in 1909 by Ida Poteat, professor of art, 1899-1940. Below the band running diagonally across the shield are pines symbolizing the State of North Carolina. The lighted torch illustrates Meredith's motto, the single word LUX, meaning light—the light of the mind and the light of the soul.

The Meredith College wordmark, redesigned in 1993 by the Marketing and Communications design staff, is the official identifier for the College. It should be used as designed and always should be reproduced from authorized art work, which is available in the Marketing and Communications Office. The wordmark and the seal may be printed in either black or PANTONE 201 burgundy. Use of departmental or other individualized logos is prohibited. Incorporating this wordmark, the College has adopted exact specifications for letterhead envelopes, business cards, and other components of Meredith's official stationery program.

Off-Campus Events

All college policies as stated in the *Meredith Student Handbook* shall be followed at all off-campus events sponsored by Meredith. Meredith students are expected to represent the College with dignity at all times. An "off-campus, College-sponsored function" is any event or activity held off of campus grounds that is organized and hosted by Meredith College or a recognized campus organization(s). "College-sponsored" means that Meredith College is aware of and has approved the event or activity. "Recognized campus organization(s)"

ers only to those listed in the Student Organizations
tion of the *Student Handbook*.

students shall not possess or consume alcoholic
everages at any College-sponsored function.

students shall not demonstrate inappropriate behav-
or at any College-sponsored function. Inappropriate

behavior is any behavior by any person present at a
College-sponsored function reflecting negatively

upon Meredith College or resulting in an unreason-
able risk or harm to that person or others. That

person will be asked to leave a function if she/he
demonstrates inappropriate behavior such as

fighting, shoving, disruption of others' enjoyment,
getting sick publicly, passing out, or wearing

appropriate dress.

Meredith students shall not possess or consume ille-
gal drugs at any College-sponsored function.

Meredith students shall be responsible for informing
their guests attending off-campus functions of

College policies to be followed.

Anyone violating these policies will be brought
before Honor Council.

cedures to be followed for off-campus, College-sponsored functions

The advisor to the group sponsoring an off-campus
event shall be notified as to the time, place, date,

and nature of the event. The organization advisor or
substitute from the Meredith faculty or staff must

attend the following: any event that is held outside of
Wake County, any major off-campus event held local-

ly by an organization or any high risk event (i.e.

horseback riding, ropes course, etc.) In the case that
there is not an advisor, the director of student activi-

ties and leadership development shall be notified.

Organizations are asked to get prior approval for
these events from the Office of Student Activities

and Leadership Development.

The Meredith Campus Police Office shall be notified
as to the time, place, date, and nature of off-cam-

pus social events.

Meredith College security officers shall be hired by
the sponsoring organization to attend each off-cam-

pus, College-sponsored dance or other social func-
tions requiring them. The purpose of hiring the

security officers shall be to aid the sponsoring organ-
ization in its responsibility to maintain order and

prevent inappropriate behavior. Any person exhibiting
inappropriate behavior shall be asked to leave the

unction immediately. However, if by leaving the per-
son presents a clear danger to her/himself or others,

the sponsoring organizations may take reasonable

steps to insure that the person is safely transported
from the function, including, but not limited to,
calling the appropriate law enforcement agency.

- Additional security shall be hired by the organization
sponsoring the event if required to do so by the
management of the off-campus building or area
being used.

- Some events require release forms, which can be
picked up in the Office of Student Activities and
Leadership Development.

Off-Campus Responsibility

Meredith College assumes no liability for any student
when that student is off the Meredith College cam-
pus. Each student is personally responsible for her
own safety, her own actions, and the results of her
own decisions.

Performances

All public performances will be discussed in advance
with the member of the faculty or administration
sponsoring or advising the organization.

Publications

(See page 141.)

Publicity and Advertising

(See Bulletin Boards and Publicity, page 127.)

Reservations for Space for Unofficial Meredith Groups

Groups of Meredith students who are not recognized
as official groups at Meredith have the opportunity to
reserve space at Meredith College from 9–11 p.m. on
weekdays and at other times during the weekend.

Groups with a religious affiliation must see the cam-
pus minister, and other groups must see the director
of student activities and leadership development for
approval to be placed on the list. Students in the
requesting group would be allowed to contact the
campus events office to be able to reserve space.
Space can only be reserved on a week-to-week basis
and on a first-come, first-served basis.

Residence Hall Regulations

Residence hall students also are responsible for abiding by rules and policies governing the residence halls. These rules and policies are listed in the *Residence Life Guide to Community Living*.

Residence Requirement

See *Residence Life, Guide to Community Living*, page 229.

Returned Checks

In the case of returned checks, the College will automatically redeposit the check at no charge. If the check is returned a second time, a \$20 handling fee is added.

Two returned checks will result in the loss of check cashing privileges on campus for the remainder of the academic year.

Social Sororities and Secret Societies

Students do not have social sororities of any name or kind on the campus, whether national or local, affiliated or unaffiliated. Also, secret societies are not permitted at Meredith. All organizations must be approved by Senate.

Solicitation Policy

Members of the Meredith community enjoy protection of their rights of privacy. Solicitation by on- or off-campus persons, organizations, or businesses is strictly prohibited unless authorized by the vice president for student development or by the director of student activities and leadership development. Any use of College facilities by off-campus persons for purposes of solicitation, even those sponsored by campus organizations, must also be approved. Under no circumstances are off-campus persons allowed to solicit door-to-door.

Any business or company requesting to give a program or presentation is to be referred to the director of student activities and leadership development to be channeled through the appropriate organization.

Any religious organization wanting to give a program or presentation is to be referred to the campus minister for approval.

Student Activities Fee

All undergraduate part-time and full-time degree-seeking students pay a student activities fee per semester. This fee is used to fund a variety of activities to enhance campus life and reduce the cost of tickets to some events.

Sunbathing

Sunbathing is permitted only in the area surrounding Faircloth, Brewer, Heilman and Barefoot. The sunbathing area is restricted to women only.

T-shirt and Sweatshirt Design Approval

Designs for student organization and class T-shirts and sweatshirts must be approved by the assistant director of student activities and leadership development. Designs for any residence hall T-shirts and sweatshirts must be approved by the director of residence life or by an assistant director of student activities and leadership development. All student organizations must complete a T-shirt/ Sweatshirt Approval Form and have it approved and on file in the Office of Student Activities and Leadership Development. All copyright laws apply. Please contact the Office of Student Activities and Leadership Development at 760-8338 for more information.

Van Transportation

The Meredith College vans are used for the purpose of providing transportation for faculty, students, and staff to College-sponsored or related activities/events on a first-come, first-served basis. There are two Ford vans limited to destinations within 300 miles from campus. The college requires that other means of transportation be used for trips beyond the 300 mile limit, i.e., rental vehicles or plans to meet at the site. All drivers must be 21 years or older. To be eligible to drive, one must have a valid driver's license and complete van training. For student organizations using the Meredith vans, an advisor must accompany the group and vans on the trip. For further information about the Meredith College van policy, please contact the Campus Police at 760-8888. All student organizations planning to use the Meredith vans also must receive permission from the Office of Student Activities and Leadership Development.

Weapons/Firearms

Possession of weapons/firearms is strictly prohibited on campus and at College-sponsored functions. Violators will be reported to campus police and the Honor Council.

Withholding Grades

All services in the Office of the Registrar are contingent upon satisfactory college accounts and other College obligations. Transcripts and grades may be withheld at the discretion of College officials for lack of payment of College fees and fines and for failure to complete other College obligations.

constitution

of the student government association

Preamble We, the students of Meredith College, organized as the Student Government Association, desiring to improve the College for present and future students, faculty, and administrators and to enrich our education by assuming responsibility for ourselves and the Meredith community, have adopted the following constitution and by-laws.

Article I Name.

This Association shall be called the Student Government Association (SGA) of Meredith College.

Article II Purpose.

The purpose of this Association shall be to ensure, in cooperation with the administration, the general welfare of the student body; to promote by example and precept scholarship, citizenship, and integrity; to act as a liaison between students, and alumnae, faculty, staff, administrators and trustees; to serve as the official advocate of the students; to receive and investigate student grievances; and to encourage students to become active participants in self-governance.

Article III Authority.

The students have freedom to shape Meredith's policies and regulations regarding student life. In its exercise of its governing powers, the Student Government Association is ultimately responsible to the president of the College under authorization by the Board of Trustees.

The SGA Executive Committee shall serve as the governing body for all students and all campus organizations. The regulation of all campus organizations shall be overseen by the SGA Senate.

Article IV Membership and Responsibility.

Section 1. Membership.

Undergraduate students who are officially enrolled at Meredith College shall become members of the Student Government Association. This membership includes full-time, part-time, degree and non-degree students (CRC students are not included).

Section 2. Responsibility.

Each student upon coming to Meredith accepts college citizenship involving self-government under the Honor Code, which, as defined by the Student Government Association, means that:

- A. Each student is expected to be honest and truthful at all times.
- B. Each student is personally responsible for her own conduct, for her obligation to the college community, and for informing herself of and abiding by the college regulations. If a student breaks a regulation, she is expected to correct her offense by reporting herself to the proper authority; in an academic matter, to the instructor concerned; and in a student government matter, to the solicitor general of the Honor Council.
- C. Each student is responsible for seeing that the Honor Code is carried out at all times. If she is aware of a violation by another student, she should call this matter to the attention of that student as a violation of her responsibility to the community.

Section 3. Statement of Responsibilities.

Early in her first semester each student must sign the Meredith College Statement of Honor concerning her responsibilities as a member of the Student Government Association.

Article V Organization.

There shall be a SGA Executive Committee, a Senate, an Honor Council, a Student Life Committee, an Elections Board, an Association of Meredith Commuters, a Residence Hall Association, Women in New Goal Settings and Unity Council.

Article VI

Student Government Executive Committee.

Section 1. Function

- A. It shall be the function of the SGA Executive Committee to serve as the executive branch of the Association. The SGA Executive Committee shall put into effect such changes in the constitution and regulations of the Association, in consultation with the individual branches, as have been approved by Senate and the vice president for student development.
- B. The SGA Executive Committee shall receive and investigate grievances, discuss problems arising within the Association, propose legislation, and make other recommendations and suggestions for appropriate action to the proper board.
- C. It shall be the function of the SGA Executive Committee to educate the student body concerning the form, function, and regulations of the Student Government Association.
- D. If deemed necessary, upon request from the president/chair, advisor, highest presiding officer of an organization, or the SGA Senate chair (upon recommendation of Senate), it will be the function of the SGA Executive Committee to require the holder of any elected office who has not performed her duties as outlined in her constitution, job description, or the Code of Ethics for Student Leaders to withdraw from the elected campus office. The SGA Executive Committee may call a hearing while considering a matter of this nature. When voting on a matter of this nature, the SGA Executive Committee must have quorum, and the vote will require a two-thirds majority.

Section 2. Members.

A. Voting Members.

The voting members of the Association shall consist of a vice-president, secretary, treasurer, freshman member-at-large, the Honor Council chair, the Student Life Committee chair, the Elections Board chair, the Residence Hall Association chair, the Association of Meredith Commuters president, the Women in New Goal Settings president, and the Unity Council chair.

B. Non-Voting Members.

The president shall only vote in the case of a tie. The advisor is a non-voting member.

Section 3. Selection Committee.

It shall be the function of the Selection Committee to select through an application/interview process all SGA Executive Committee offices not filled during campus-wide elections. The Selection Committee shall be comprised of the current Student Government Association president, the newly elected Student Government Association president, the student who currently holds the office being appointed, and the Student Government Association Executive Committee Advisor.

Section 4. Duties of the Members.

A. President.

It shall be the duty of the president to preside over all meetings of the Association and Selection Committee, to preside over all meetings of the SGA Executive Committee, to attend meetings of the Board of Trustees, to attend meetings of the faculty, to appoint the student representatives to the college committees (see Article VI Section 1), to review the reports of the college committees, to appoint a parliamentarian if she so chooses, and to perform other duties that may fall upon her as president of the Association.

B. Vice-President/Senate Chair.

It shall be the duty of the vice-president to preside over all meetings of the Senate, to assist the president in all student government affairs, to preside over all meetings of the SGA Executive Committee in the absence of the president, and to assume all other powers and duties delegated by the president of the association. A vacancy which occurs in the office of the president shall be filled by the vice-president (see other duties listed under Article IX, Section 5.A).

C. Secretary.

It shall be the duty of the secretary to record and distribute minutes to members of the SGA Executive Committee, the advisor of the committee, the dean of students, the vice president for student development, and the President of the College. The secretary also shall maintain a file of minutes from all branches in the SGA office. The secretary shall also be responsible for all correspondence of the SGA Executive Committee. The secretary shall perform other duties as necessary.

D. Treasurer/Student Activities Fee Chair.

It shall be the duty of the treasurer to keep a strict and permanent account of all receipts of the Association except for those SGA branches which have their own treasurer, to submit the records to the director of student activities and leadership development for an annual audit, and to perform other duties as necessary. The treasurer shall also serve as chair of the Student Activities Fee committee. The treasurer shall

ide over all meetings of the SAF committee and to perform
uties as necessary (see other duties listed under Article XVII.)

Freshman Member-At-Large.

shall be the duty of the member-at-large to submit articles
to the Meredith Herald when deemed necessary by the SGA
Executive Committee and to perform other duties as neces-
ary. She shall be appointed by SGA Executive Committee
members from the freshman class at the beginning of the
fall semester.

Honor Council Chair.

shall be the duty of the Honor Council chair to preside
over all meetings of the Honor Council and to perform other
duties as necessary (see other duties listed under Article X.
Section 5.A).

Student Life Committee Chair.

shall be the duty of the Student Life chair to preside over
all meetings of the Student Life Committee and to perform
her duties as necessary (see other duties listed under
Article XI. Section 7.A).

Elections Board Chair.

shall be the duty of the Elections Board chair to coordi-
nate campus and class elections, to preside over all meet-
ings of the Elections Board, and to perform other duties
as necessary (see other duties listed under Article XII.
Section 4.C.1).

Residence Hall Association Chair.

shall be the duty of the Residence Hall Association
chair to preside over all meetings of the Residence Hall
Association, to represent resident students, and to per-
form other duties as necessary (see other duties listed
under Article XIII. Section 7.A).

Association of Meredith Commuters President.

shall be the duty of the Association of Meredith Commuters
President to preside over all meetings of the commuter stu-
dents, to represent commuter students, and to perform other
duties as necessary (see other duties listed under Article XIV.
Section 7. A).

Women in New Goal Settings President.

shall be the duty of the Women in New Goal Settings
President to preside over all WINGS meetings, to repre-
sent non-traditional age students, and to perform other
duties as necessary (see duties listed under Article XV.
Section 4. C.1).

Unity Council Chair

shall be the duty of the Unity Council chair to preside
over all meetings of the Unity Council, to represent all stu-
dents affected by diversity, attend all meetings of the SGA
Executive Committee, and to perform other duties as nec-
essary (see duties listed under Article XVI. Section 7. A).

M. Advisor.

It shall be the duty of the advisor to advise the Student
Government Executive Committee on all business before
them and to serve as a non-voting member.

Section 5. Meetings.

The SGA Executive Committee shall meet regularly to con-
sider the business of that body. During the year there may
be joint meetings with any branch of the Association as a
place where the SGA Executive Committee can go to
obtain more student input as the need arises.

Section 6. Quorum.

Two-thirds of the members of the SGA Executive
Committee shall constitute a quorum.

Article VII

Student Representatives to College Committees.

Section 1. Selections.

Students shall be recommended to the vice president for
academic affairs to be appointed to the following college
committees: Academic and Co-Curricular Technology,
Admissions, Convocation, Curriculum, Disabilities, Honors,
International Studies, Library, and Undergraduate Research.
Appointments shall be made by the SGA president in con-
sultation with the vice president for academic affairs during
the latter part of the spring semester.

Section 2. Duties.

It shall be the duty of all student representatives to attend all
meetings of their respective committees and to send the
reports to the SGA president within one week of the meeting.

Article VIII

Amendments.

Amendments to the SGA Constitution may be proposed
by any member of the Meredith community to the SGA
Executive Committee. Amendments must be approved by
a two-thirds majority vote of the SGA Executive
Committee, a two-thirds majority vote of the Senate, and
approval by the vice president for student development.

Article IX

Senate.

Section 1. Name.

The name of this organization shall be Senate.

Section 2. Purpose.

It shall be the purpose of the Senate to recommend
changes in the constitution and in the regulations of the

Student Government Association, to review present and proposed organizational constitutions, to propose some legislation/regulation changes, and to approve or reject any legislation/regulation change.

Section 3. Function

- A. It shall be the function of the Senate to receive recommendations concerning updates and/or amendments in the present constitution and regulations of the Student Government Association. Once approved by Senate the updates and/or amendments will be referred to the appropriate college vice president for approval.
- B. It shall be the function of the Senate to oversee all campus organizations, to review organizational constitutions every three years, and to receive proposals of new organizations. Organization constitution proposals and changes will undergo two readings by the Senate. These readings should take place in two consecutive meetings of the Senate, unless given prior approval by the Senate Chair. Once approved by a quorum vote of Senate, the constitution will go into effect.
- C. It shall be the function of the Senate to revoke any constitution of an organization that has not been active for three or more years or of an organization that violates Meredith's policies as stated in the Student Handbook. Senate may call a hearing while considering whether or not to revoke any organization's constitution. Constitutional offenses of the Honor Code will result in a hearing by the Honor Council.
- D. It shall be the function of the Senate to consider legislation/regulation changes proposed to senate by an organization, a senator, the SGA Executive Committee, or any student. After passage by the Senate, legislation/regulation changes will be referred to the appropriate college vice president for approval.
- E. It shall be the function of the Senate to give reasons for any refusal of any legislative proposal. The proposal may be called before the student body by a referendum (in which a minimum of 25% of the undergraduate student body constitutes a quorum; a two-thirds vote can override a Senate's refusal of a legislative proposal). If the refusal is overridden by this vote of the student body, the proposal must be referred to the SGA Executive Committee, which may concur or disagree with the vote. In either case, the action of the SGA Executive Committee and the results of the referendum must be given to the appropriate college vice president for a decision.

- F. It shall be the function of the Senate to require a meeting of the Student Government Association when deemed necessary.
- G. It shall be the function of the Senate to hold referendums when the need arises as deemed necessary by the Senate or the SGA Executive Committee.

Section 4. Membership.

A. Voting Members.

Three senators elected from each class by the class, two AMC senators elected by AMC, two WINGS representatives elected by WINGS, and one faculty representative who shall be appointed for a two-year term by the vice president for academic affairs.

B. Non-Voting Members.

The chair (who shall vote only in case of a tie), the secretary, the constitution clerk, and the advisor who is the director of student activities and leadership development or her designee. The advisor may not be one of the vice presidents or deans of the College.

Section 5. Duties of the Officers.

A. Chair.

It shall be the duty of the chair of the Senate to serve as executive vice president of the Student Government Association; to serve as an active member of and to attend all meetings of the SGA Executive Committee; to preside over all meetings of Senate; to serve as a non-voting member and to vote in the case of a tie; to call any meetings she may deem necessary; to appoint committees as needed so that all senators share equal responsibility; to sign all approved constitutions; and to file all new and old constitutions in the Office of Student Activities and Leadership Development.

B. Secretary.

It shall be the duty of the secretary to record the proceedings of the meetings of the Senate and to submit these minutes to all members of the Senate, the SGA president, the SGA secretary, the director of student activities and leadership development, and to the vice president for student development; to serve as a non-voting member; to record changes concerning the student handbook and to forward those changes to the SGA Executive Committee and the vice president for student development. The Senate secretary shall be appointed (see Article X, Section 12.). The selection shall be made from the rising sophomore, junior, or senior classes through an application/interview process. The secretary shall also be in charge of appointing a senator to submit an article to the Meredith Herald when deemed necessary by the majority of the Senate.

Constitution Clerk

shall be the duty of the constitution clerk to keep records of which organizational constitutions have been reviewed; to serve as a non-voting member; to file past constitutions in the Constitutional Archives; to file approved constitutions in the current constitutions notebook in the Office of Student Activities and Leadership Development; to follow up with organizational representatives to obtain final constitutions after revisions; to determine which organizations need to be reviewed in a semester; and to send a copy of newly approved organizations to the director of student activities and leadership development. The selection shall be made from the freshman, sophomore, junior, or senior classes through an application/interview process.

Section 6. Duties of the Members.

- It shall be the duty of each member to serve as a liaison between her constituents and the Senate.
- It shall be the duty of each member to serve on subcommittees appointed by the chair.
- It shall be the duty of each member to communicate the activities of Senate with her constituents at their meetings.
- It shall be the duty of each member to participate fully in the constitution process. She shall contact the president or chair of the organization at least four weeks prior to the date the organization's constitution is to be reviewed. After initial contact, she shall schedule a time to meet with the president or chair to review the constitution and discuss any changes that need to be made. After that meeting, she shall meet with the president or chair a final time to go over the constitution checklist and to remind her that she or a representative must be present with twenty-five copies of the constitution the Tuesday the constitution is to be reviewed. The Tuesday after the constitution is reviewed by Senate, the final copy is to be turned into the Senate box in the Office of Student Activities and Leadership Development by the following Monday. Individual circumstances will be reviewed by the Senate Chair to ensure that the senator has upheld the constitution process. Failure to comply with the above process will result in the following:
 - a. First Offense—A written warning from the Senate chair shall be issued and the member will write a letter of apology to her assigned organization's president or chair.
 - b. Second Offense—A second offense will result in immediate removal from office.

Section 7. Committees

A. Student Organization Concerns Committee.

It shall be the function of the Student Organization Concerns Committee to serve as a liaison between the student body and Senate. The committee shall deal with any incoming concerns, comments, or questions regarding a student organization on Meredith's campus. The committee shall delegate concerns to the appropriate senators, who will follow the necessary procedures.

B. Active/Inactive Committee.

It shall be the function of the Active/Inactive Committee to follow up on concerns about student organizations not abiding by their constitutions. A review process will take place to determine the organization's status. (See By-Laws for student procedures of the Senate Standing Committees.)

Section 8. Attendance.

Each Senate member will be allowed one excused absence and one unexcused absence per semester. In the event of an additional absence, she will be relieved of her position by a letter from the Senate chair. This attendance policy shall apply only to regularly scheduled meetings.

Section 9. Meetings.

The Senate shall meet every other Tuesday and at least twice a month. The Senate shall hold special meetings when deemed necessary by the chair.

Section 10. Quorum.

Two-thirds of the voting members shall constitute a quorum; unless otherwise voted on.

Section 11. Tie.

In the case of a tie in the second run-off of an election the Senate shall make the final decision of the tie. The process will be as follows:

1. The Elections Board chair will notify the Senate chair that there is a tie in the second run-off.
2. The Senate chair will immediately notify all of the senators to let them know of an emergency meeting (note: the senators shall be ready for an emergency meeting on Friday morning at 10 a.m. after run-offs during elections).
3. The candidates for the position shall come to the emergency meeting ready to give a two to three minute speech on why each wants the position.
4. After both candidates have spoken, the Senate will vote by secret ballot. The tie will be broken by simple majority. The Senate's decision is final.

Section 12. Appointments

Unfulfilled Senate positions will be filled through an application/interview process by the appropriate class (for class representatives) and by AMC (for AMC representatives), and by WINGS (for WINGS representatives).

Senate chair position will be filled by appointment of the SGA Selection Committee. The Senate secretary position will be filled by application/ interview process held by the current chair, newly elected chair, current secretary, and the advisor. The constitution clerk position will be filled by an application/interview process held by the current chair, newly elected chair, current constitution clerk, and the advisor. Appointments shall be made during the week following campus-wide elections.

Article X Honor Council.

Section 1. Name.

The name of this organization shall be Honor Council.

Section 2. Purpose.

The purpose of the Honor Council shall be to foster and protect the community environment (both socially and academically), to promote personal integrity and responsibility in each student, and to model ethical leadership by example and precept.

Section 3. Function.

- A. It shall be the function of the Honor Council to operate under the premise that the student is innocent until proven otherwise through clear and convincing evidence.
- B. It shall be the function of the Honor Council to render a decision and to impose sanctions which may withdraw privileges from any registered student who has violated the Honor Code (CRC students are included). The sanctions of delay of graduation, suspension, and expulsion shall be subject to the approval of the president of the College.
- C. It shall be the function of the Honor Council to request that any member of the Meredith community appear before the council at the hearing of a case to give pertinent information. These witnesses shall have no vote.
- D. It shall be the function of the Honor Council to remove automatically from office any person placed on probation. This removal includes any officer position listed in a student organization's constitution. A student on probation may not hold any officer position for the duration of her probation. In cases of reprimand, removal from office will be decided by the Honor Council on a case-by-case basis.

Section 4. Membership of Honor Council.

A. Voting Members.

Voting members shall consist of: two representatives elected from the freshman, sophomore, junior, and senior classes; two representatives elected from AMC to hear cases involving traditional-aged commuter students; two representatives elected from WINGS to hear cases involving WINGS students; and four faculty members appointed for two-year, overlapping terms by the vice president for academic affairs.

B. Non-voting Members.

Non-voting members shall consist of: chair (who will cast the deciding vote in the event of a tie), solicitor general, support counselor, secretary, clerk, and the dean of students who shall serve as the administrative advisor.

If the dean chooses to appoint a designee, the designee will work closely with the dean of students and will attend all meetings of Honor Council but will not vote. If appointed, the designee shall serve as the advisor for the whole year.

C. Quorum.

The minimum number of council members present at any hearing will be eleven and will constitute a quorum. These members shall include the chair, solicitor general, support counselor, secretary, clerk, and advisor as non-voting members, and five voting members comprised of four student representatives and one faculty member, all to be scheduled for rotating duty by the chair.

Section 5. Duties of the Officers.

A. Chair.

It shall be the duty of the chair to preside over all meetings, to serve as a non-voting member and to call necessary meetings of the council. The chair shall meet with the advisor on a regular basis. She shall serve as an active member and attend all meetings of the SGA Executive Committee and the Review Board. If the chair is unable to be at a meeting, she shall appoint, after consultation with the advisor, a voting member to preside over the meeting in her absence.

B. Solicitor General.

It shall be the duty of the solicitor general to receive complaints of alleged violations, to investigate all complaints to determine whether there is sufficient evidence to proceed with the hearing, to formulate charges after consultation with the advisor (if need be), to present charges, and to inform the student of her rights upon the reception of the complaint. It shall be the duty of the solicitor general to refer cases involving minor violations of residence hall rules and policies to the Residence Hall Hearings Committee.

Support Counselor.

shall be the duty of the support counselor to obtain and compile facts of the student's case; to make available to the solicitor general the facts, evidence, and names of witnesses in order to create an accurate and balanced presentation; and to support the student in the hearing and in meetings with the solicitor general. It shall be the duty of the support counselor to meet soon after the hearing with those found guilty of charges to discuss the implications of the sanctions as well as the student's feelings and thoughts about her experience. This interaction should help promote learning as the outcome of the proceedings.

Secretary.

shall be the duty of the secretary to record the proceedings and decisions of all meetings of the council. The secretary shall distribute council minutes to the advisor and administrative advisor, the vice president for student development, the solicitor general, the support counselor, and the chair.

Clerk.

shall be the duty of the clerk to inform the Honor Council of upcoming cases, to maintain order with witnesses and others outside the case, to assist other officers with correspondence and paper work, and to fill in for others in the case of emergency absences.

Vacancies.

shall be the duty of the current officers, in consultation with the advisor, to fill any vacancies which should occur.

A student must have a minimum GPA of 2.4 to be appointed to any of the above offices.

Section 6. Appointment Committee.

shall be the function of the appointment committee to select through application process the solicitor general, support counselor, secretary, and the clerk. The committee shall be comprised of the current chair, the newly elected chair, the current solicitor general, the current support counselor, and the advisor. Appointments shall be made by April 15 except for the clerk, who will be selected in the fall.

Section 7. Meetings.

The Honor Council shall meet regularly to consider the business of that body. When a case is being considered, the Honor Council shall meet to hear and evaluate the evidence, render a decision, and impose a sanction if merited. The Honor Council shall not meet during fall exam weeks except to hear a case involving a graduating senior. A summer Honor Council composed of the new or retiring chair or her designee, one or two student representatives to Honor Council (either new or retiring members), one faculty representative to Honor Council, the summer residence director,

and the advisor shall hear cases occurring after the final day of classes of the spring semester through the final day of summer school classes except for those cases deferred until the beginning of the fall semester. The services of a support counselor and solicitor general may not be available, and the appeal process shall not include a Review Board.

Section 8. Review Board.

A. Purpose.

From any determination of a violation and imposition of a sanction by the Honor Council, with the exception of actions by the Residence Hall Hearings Committee, the student charged may appeal to the Review Board.

B. Function.

The Review Board consists of five students elected annually by the student body during campus-wide elections and two faculty members appointed for three-year, overlapping terms, scheduled for rotating duty by the chair. The chair and the secretary shall be selected from among the student members through an interview process with a committee comprised of the Honor Council chair, solicitor general, support counselor, and the advisor. Any vacancies in the Review Board shall be filled through the appointment and interview committee process. The actual number of Review Board members present at any appeals hearing may be nine.

C. Voting Members.

Voting members shall consist of: the three student representatives elected from any of the four academic classes (freshman, sophomore, junior, and senior) and one faculty representative appointed to the Board.

D. Non-Voting Members.

Non-voting members shall consist of: The Review Board chair (who will cast the deciding vote in the event of a tie), Honor Council chair or designee, the secretary, and the vice president for student development or his/her designee.

E. Quorum.

Although all members do not vote, three student members, one faculty member, the vice president for student development or her designee, the Honor Council chair or designee, the solicitor general, and the support counselor shall constitute a quorum of the Review Board.

Section 9. Residence Hall Hearings Committee

A. Function.

The Residence Hall Hearings Committee is a branch of the Honor Council coordinated by the Residence Hall Board. The Residence Hall Hearings Committee shall hear appeals of residence hall fines and minor residence hall cases referred by the Honor Council solicitor general.

B. Membership and Organization.

The Residence Hall Hearings Committee consists of the residence hall presidents, the vice chair of the Residence Hall Board, a clerk, and a residence director advisor. The residence hall presidents are scheduled for rotating duty by the vice chair of the Residence Hall Board. Two residence hall presidents shall be present at each hearing. A hearing shall not include the president from the building of the student. The vice chair of the Residence Hall Board shall preside over all hearings and shall not vote except in the case of a tie. The clerk shall inform the student of her rights, shall explain to the student the nature of the hearing and the case, shall complete any necessary paperwork with the student, shall record all proceedings and decisions of all meetings of the committee, and shall not vote. The clerk also shall submit written decisions to the vice chair of the Residence Hall Board, the chair of the Honor Council, the solicitor general of the Honor Council, the advisors of the hearings committee and the Honor Council, the director of residence life, the dean of students, and the vice president for student development. The clerk shall be selected through an interview process by the vice chair of the Residence Hall Board and the advisor to the hearings committee. The residence director advisor shall serve as a non-voting member. The actual number of Residence Hall Hearings Committee members at any hearing shall be five. The hearings shall be on Monday nights.

C. Retrials with Honor Council.

The decision of the Residence Hall Hearings Committee concerning fine appeals shall be final. Students may request a retrial with the Honor Council for other cases by contacting the solicitor general within 48 hours of the original hearing.

D. Quorum.

Two residence hall presidents, the vice chair of the Residence Hall Board, the clerk, and the residence director advisor to the hearings committee shall constitute a quorum of the Residence Hall Hearings Committee.

Article XI

Student Life Committee.

Section 1. Name.

The name of this organization shall be the Student Life Committee.

Section 2. Purpose.

The purpose of the Student Life Committee shall be to direct attention and study to the concerns and well-being of the students at Meredith College.

Section 3. Function

- A. It shall be the function of the Student Life Committee to serve as an open forum before which any student, faculty, staff, administrator, or trustee may appear to discuss matters related to student concerns and student life.
- B. It shall be the function of the Student Life Committee to create focus groups and/or subcommittees composed of members of the Meredith community that will study issues related to student life.
- C. It shall be the function of the Student Life Committee to promote, aid, and/or conduct any research and planning necessary to meet the changing needs of the Meredith community.
- D. It shall be the function of the Student Life Committee to originate legislation and/or regulation change which will require approval of the SGA Senate. It shall be the function of the Student Life Committee to originate amendments to the SGA Constitution in the form of legislation that will require Senate approval.
- E. It shall be the function of the Student Life Committee to be an avenue for student input through means such as forums, suggestion boxes, and e-mail.

Section 4. Membership.

A. Voting Members.

Three Student Life Committee members shall be elected from each class by the class; one international student elected by MIA to represent international students; one student elected by ACA to represent the members of ACA; one commuter student elected by AMC to represent commuter students; one non-traditional student appointed by WINGS to represent non-traditional students; one resident student elected by RHA to represent resident students; and one faculty member appointed to serve for a two-year term by the vice president for academic affairs. The MIA, ACA, AMC, WINGS, and RHA representatives may not be the officers of their electing organizations.

B. Non-voting Members.

The chairperson of the Student Life Committee (who shall vote in the case of a tie), the secretary, and the advisor shall serve as non-voting members.

Section 5. Duties of Members.

- A. It shall be the duty of each member to serve as a liaison between her constituents and the Student Life Committee.
- B. It shall be the duty of each member to raise and address campus concerns.
- C. It shall be the duty of each member to serve on any subcommittees to which she is appointed by the chair.

Section 6. Officers.

- The officers of the Student Life Committee shall consist of the chair and the secretary.
- The chair shall be elected from the rising junior or senior class. The secretary shall be chosen by the chair and the advisor to the Student Life Committee.

Section 7. Duties of Officers.

Chair.

shall be the duty of the chair to preside over all meetings of the Student Life Committee; to seek information and clarification on procedure and policy that is related to Student Life Committee business; to present all necessary information to the members; to submit end-of-the-semester reports to the Office of Student Activities and Leadership Development; to call any meetings she may deem necessary; to appoint and oversee all subcommittees; to aid in appointing the committee members who review nominations for Who's Who selection and who choose the final set of nominees; to serve as an active member and to attend all meetings of the SGA Executive Committee; to serve on the president's review board; to facilitate the activities that gather student input, and with the aid of the Student Life Committee, to direct concerns to the appropriate campus body; to serve as parliamentarian at meetings; and to meet twice a month with the advisor of the Student Life Committee. In the event of her absence, she shall appoint the secretary of the Student Life Committee to serve as chair for that meeting.

Secretary.

shall be the duty of the secretary to record and distribute minutes to all Student Life members, the SGA president, the Senate chair, the SGA secretary, the president of the college, the vice president for student development, the vice president of business and finance, and the director of student activities and leadership development; to assist the chair in corresponding with students, faculty, staff, and administrators; to assist the chair in committee matters; to reside at the meetings in the event of the chair's absence; to aid in publicizing all Student Life Committee meetings and events to the Meredith Community; to submit articles to the Meredith Herald when the organization deems it necessary; to coordinate any publicity deemed necessary by the Student Life Committee; and to record all changes concerning the Student Handbook and forward those changes to the dean of students.

Section 8. Advisor.

The advisor of the Student Life Committee shall be a faculty or staff member appointed to serve for a two-year term by the vice president for student development. The advisor shall advise the committee on procedure

and shall provide information and guidance to the members and the chair. The advisor shall meet twice a month with the chair.

Section 9. Ad-hoc Subcommittees.

Ad-hoc subcommittees may be appointed at the discretion of the chair to study any campus concern and report their results to the Student Life Committee. Members from the Student Life Committee and the Meredith community may be appointed by the chair to serve on special subcommittees.

Section 10. Meetings.

A. Regular Meetings.

The Student Life Committee shall meet on the second and fourth Tuesday of each month at 5:30 p.m. unless another time is found to be more convenient.

B. Special Meetings.

Special meetings may be called by the chair, a Meredith student, faculty member, staff member, or administrator. The request must be written and given to the chair at least two days prior to the date of the meeting.

C. Regular Attendance.

Each Student Life Committee member will be allowed one absence per semester. In the event of an additional absence, she will automatically be relieved of her position on the Student Life Committee by a letter from the chair. This attendance policy shall apply to regularly scheduled meetings and Student Life Committee sponsored functions. Exceptions to the attendance policy may be made at the discretion of the chair.

D. Special Attendance.

- Any member of the Meredith community may attend any meeting of the Student Life Committee except in cases when the chair deems the meeting closed. Any member of the Meredith community who wishes to address the committee during the business portion of the meeting must notify the chair at least two days before the meeting so that he or she may be added to the agenda.
- The Student Life Committee may request the special appearance of designated students, faculty, staff, or administrators when appropriate to the agenda.

E. Quorum.

Two-thirds of the entire membership shall constitute a quorum.

Section 11. Adoption.

This constitution shall become effective immediately upon approval by a majority vote of members present and a majority of the SGA Senate.

Article XII

Elections Board.

Section 1. Name

The name of this organization shall be Elections Board.

Section 2. Purpose.

The purpose of the Elections Board shall be to supervise and promote all class and campus elections, and to supervise all referendums as called by the SGA Executive Board.

Section 3. Function.

- A. It shall be the function of the Elections Board to hold elections for the freshman class in the fall, campus-wide and class elections in the spring, and any other special elections requested by the SGA Executive Committee, in accordance with the by-laws for the elections system.
- B. It shall be the function of the Elections Board to maintain current and accurate information on all elected positions and election procedures.
- C. It shall be the duty of the Elections Board to investigate and rule on any election contestation, in accordance with the By-Laws for the elections system.

Section 4. Organization.

A. Membership.

The board shall be composed of a chair elected by the student body, two student representatives elected by each class, two representatives appointed by WINGS, and two representatives elected by AMC. A secretary shall be appointed by a committee consisting of the current Elections Board chair, the incoming Elections Board chair, the current secretary, and the Elections Board advisor. The director of student activities and leadership development or her designee shall serve as advisor.

B. Officers.

The officers of the Elections Board shall consist of the chair and the secretary. The secretary shall be appointed by a committee consisting of the current chair and secretary, the incoming chair, and the advisor.

C. Duties of the Officers.

1. Chair.

It shall be the duty of the chair to coordinate campus and class elections, to preside over all meetings of the Elections Board, to serve as an active member of and to attend all meetings of the SGA Executive Committee, to report all activities of the Elections Board to the SGA Executive Committee and to serve on at least one campus committee as requested by the SGA President.

2. Secretary.

It shall be the duty of the secretary to perform any duties requested by the chair and to record

minutes for every meeting and distribute them to all members, the director of student activities and leadership development, the vice president for student development, the SGA president, the SGA secretary, and the Elections Board advisor.

3. Advisor.

It shall be the function of the Elections Board advisor to check the eligibility of candidates with the Office of the Registrar and the chair of the Honor Council. It shall be the duty of the Elections Board advisor to check the academic and probationary status of every person holding an elected office after each semester.

Section 5. Meetings.

The chair of the Elections Board shall hold monthly meetings and call any other meetings when necessary.

Section 6. Attendance.

Each Election Board member will be allowed a total of two excused absences per semester. In the event of an additional absence, she will be relieved of her position by a letter from the Elections Board chair. The Elections Board advisor will be notified along with the president of the class for which the student represents. The attendance policy shall apply only to regularly scheduled meetings.

Section 7. Amendments.

This constitution and election by-laws may be amended any time deemed necessary by Elections Board. Any amendments to the constitution require a quorum vote of the full board. Two-thirds of the members of Elections Board shall constitute a quorum. The Chair will only vote in the case of a tie. Amendments must be discussed at a meeting prior to voting. All amendments must be approved by the SGA Executive Board and SGA Senate.

Article XIII

Residence Hall Association.

Section 1. Name.

The name of this organization shall be Residence Hall Association, hereinafter referred to as RHA.

Section 2. Purpose.

The purpose of this organization shall be to provide a living and learning environment in the residence halls where each student is able to develop as a well-rounded individual and as a contributing member of the community. The Residence Hall Association strives to provide an atmosphere which is conducive to the intellectual, social, emotional, physical, spiritual, and vocational development of students. The Residence Hall Association is committed to serving the total educational experience of individual students by providing a climate for the exchange of ideas, an atmosphere for broadening intellectual activity, and a setting for the interaction of women.

ction 3. Function.

the following shall be the functions of the RHA:

- to provide a structure for the governance of residence halls and for planning and implementing creative programming and events;
- to provide opportunity for staff and residence hall student leadership;
- to discuss residence hall problems, policies, and procedures;
- to assess student needs and provide leadership in meeting those needs within the residence hall environment;
- to encourage campus involvement and residence hall unity;
- to support and uphold the Meredith College Honor system, including participation in the Residence Hall Hearings Committee.

ction 4. Membership.

Voting Members.

The board shall consist of the six residence hall presidents and the resident assistants.

Non-Voting Members.

The chair (who shall vote in the case of a tie); the vice-chair; the secretary; the treasurer; the national communications coordinator; the director of residence life or her designee who shall serve as advisor; and the residence directors, who shall attend as resource persons.

ction 5. Organization.

There shall be a Residence Hall Association Executive Committee and a Residence Hall Full Board. The Residence Hall Association Executive Committee is comprised of a chair, a vice-chair, a secretary, a treasurer, a clerk, and a president representing each residence hall. The RHA Executive Committee is advised by the director of residence life or her designee. Residence Hall Full Board is comprised of the RHA Executive Committee, resident assistants, residence directors, floor representatives, and the director of residence life.

ction 6. Selections of Officers/Membership.

Executive Committee.

The officers of the Residence Hall Association shall consist of a chair, a vice-chair, a secretary, and a treasurer. The chair and vice chair shall be elected by campus-wide election; the secretary, treasurer and residence hall presidents shall be selected by application and interview. All interviews and selections shall be completed before the close of the spring semester (with the exception of Freshmen representatives, which will be selected in the fall).

B. Resident Assistants.

Resident assistants are selected and hired through an application/interview process conducted by the Office of Residence Life. Resident assistants are supervised by residence directors and are paid by the College for the administration of their duties as defined in the resident assistant job description.

C. Advisor.

The advisor of the Residence Hall Association shall be the director of residence life or her designee and shall serve as a non-voting member.

Section 7. Duties of Members.

A. Chair.

It shall be the duty of the chair to preside over all meetings of the executive committee and the full board; to serve as a non-voting member except in the case of a tie; to call any meetings she may deem necessary; to appoint (following the application/interview process and counsel with the advisor) the vice-chair, the secretary, the clerk, and the treasurer; and to appoint committees as needed. She shall serve as an active member of and to attend all meetings of the SGA Executive Committee and shall report all Residence Hall Association activities at SGA meetings. She (or her designee) shall serve as a member of Campus Activities Board and the Service Council. She, along with the executive committee, shall plan and preside over the meetings of the full board.

B. Vice-Chair.

It shall be the duty of the vice-chair to preside over all meetings of the executive committee and the full board in the absence of the chair; to serve as a non-voting member except in the case of a tie when the chair is absent; and to perform all other duties when the chair is absent. The vice-chair shall be directly responsible for the resource room. The vice-chair shall serve as presiding officer of the Residence Hall Hearings Committee. The vice-chair shall also be responsible for any duties delegated to her by the chair. A vacancy that occurs in the office of the chair shall be filled by the vice-chair.

C. Secretary.

It shall be the duty of the secretary to record the proceedings and decisions of the executive committee and of any Residence Hall Association business session; to properly distribute the executive committee's minutes to each committee member as well as the vice president for student development, director of student activities and leadership development, director of residence life, dean of students, SGA president, and SGA secretary. The secretary shall assist the clerk of the Residence Hall Hearings Committee when necessary. The secretary shall serve as a non-voting member and shall be responsible for any other duties delegated to her by the chair.

D. Treasurer.

It shall be the duty of the treasurer to manage the budget of the Residence Hall Association, to allocate money to the members of the Residence Hall Association in accordance with the budget, to meet monthly with the director of student activities and leadership development, to balance Residence Hall Association's account, to update monthly the balance of each individual resident assistant, to receive purchase order requests and have those requests approved by the director of student activities and leadership development, to receive requests for work to be done in the Copy Center, and to monitor the Residence Hall Association's Copy Center account. It shall also be the treasurer's duty to submit a bi-annual financial report to the director of student activities, to serve as a non-voting member, to work closely with the SGA treasurer, and to be responsible for any other duties delegated to her by the chair.

E. Residence Hall Presidents.

It shall be the duty of the residence hall president to exhibit a strong leadership role in her residence hall, to be a liaison between the resident assistants in her residence hall and the Residence Hall Association Executive Staff, and to coordinate fire drills. All residence hall presidents will formulate a resident student programming committee to plan activities for the entire resident student population throughout the year. The residence hall presidents shall serve as voting members of the Residence Hall Hearings Committee on a rotating basis. The freshmen residence hall presidents will organize and facilitate activities for their residence halls throughout the year depending on the needs of the women in their residence halls. All residence hall presidents are strongly encouraged to be active in a residence life programming committee or week-end programming.

F. Resident Assistants.

It shall be the duty of the resident assistant to serve as the liaison between her hall and the Residence Hall Association; to assist with residence hall activities; to perform duties outlined in the resident assistant job description and manual; and to maintain a close working relationship with her residence director and residence hall president and to grant special permission for men to carry heavy items to or from a student's room in the event of a student's not being able to get permission from the residence director.

G. National Communications Coordinator

It shall be the duty of the national communications coordinator to serve as the liaison between the Meredith College Residence Hall Association and the North Carolina Association of Residence Halls (NCARH); to organize Meredith College's involvement with the conference for NCARH; to maintain a close relationship with

the executive board of NCARH; and to keep a close relationship with the director of residence life.

H. Clerk

It shall be the duty of the clerk to guide students through procedures related to the Residence Hall Hearings Committee. This duty shall include maintaining communication with the accused student and the solicitor general.

Section 8. Meetings.

A. Residence Hall Full Board.

1. The Residence Hall Full Board shall meet monthly to consider the business of the Residence Hall Association. This meeting shall be scheduled during the 6 p.m. residence life staff meeting. This meeting shall be planned and facilitated by the executive committee under the leadership of the chair and shall be a forum for ideas, problems and information exchange and may include a time for fellowship. The chair may call a full board meeting with the consultation of the director of residence life.

2. Two-thirds of the voting members of the Residence Hall Association shall constitute a quorum of the full board.

B. Residence Hall Association Executive Committee.

1. The Residence Hall Association Executive Committee shall hold regular meetings twice a month at a regularly scheduled time. The executive committee may be called into session whenever deemed necessary by the chair. The Residence Hall Association Executive Committee will be an integral part of the Residence Hall Hearings Committee.

2. Executive members shall be permitted one excused absence per semester. More than two unexcused absences by a member shall result in the automatic termination of her position. Vacancies shall be filled by appointment by the chair following the application/interview process and in consultation with the advisor. The attendance policy shall apply only to regularly scheduled executive committee meetings. When a member is absent, she shall provide a substitute (without a vote) to represent her residence hall.

3. All RHA Executive Committee members and the RHHC shall attend the Monday evening, 6 p.m., full board meetings, and any others deemed necessary by the chair. The residence hall presidents shall attend the residence hall staff meetings in her residence hall. Excessive absences from staff meetings shall be reviewed by the RHA executive committee to determine the need for disciplinary action.

4. Two-thirds of the voting members of the Residence Hall Association Executive Committee shall constitute a quorum.

ection 9. Amendments.

is constitution may be amended any time deemed necessary by the Residence Hall Association. Any amendments to the constitution requires a quorum vote of the ll board. Amendments must be discussed at a meeting prior to voting. All amendments must be approved by the GA Executive Committee and SGA Senate.

Article XIV
Association of Meredith Commuters (AMC).

ection 1. Name.

ie name of this organization shall be the Association of Meredith Commuters, hereinafter known as AMC.

ection 2. Purpose.

ie purpose of the AMC shall be to represent the body of commuters in the Student Government Association as well to provide a network of support and services to all commuters.

ection 3. Function.

It shall be the function of AMC to provide the opportunity for Meredith's commuter student population to meet on an as-needed basis to address concerns.

It shall be the function of AMC to inform students of campus-wide functions and the association's programmed activities.

It shall be the function of AMC to provide activities which serve the needs of the commuters.

It shall be the function of AMC to encourage campus involvement and commuter unity.

It shall be the function of AMC to instruct, support, and uphold the Meredith College Honor System.

ection 4. Membership.

embership in the organization is open to all commuter students enrolled at Meredith College.

ection 5. Executive Board Members.

Eligibility.

Executive board membership is available to students that have been a commuter at Meredith College for at least one year.

The executive board members of the organization shall consist of a president, vice president, secretary, treasurer, social chairperson, publicity chairperson, two senators, one Student Life Committee representative, two Honor Council representatives, and two Elections Board representatives.

C. The president shall be elected from the rising junior or senior classes during campus-wide elections. The vice president shall be elected from the rising sophomore, junior or senior classes during campus-wide elections. Following campus-wide elections, the association will elect members to the following positions: secretary, treasurer, social chair, publicity chair, one Student Life Committee representative, two senators, two Honor Council representatives, and two Elections Board representatives.

Section 6. General Duties of Executive Board Members.

- A. It shall be the duty of each executive board member to attend scheduled AMC meetings.
- B. It shall be the duty of each executive board member to raise and address student and campus concerns.
- C. It shall be the duty of each member to serve on any subcommittees to which she is appointed by the members of the executive committee.
- D. It shall be the duty of each executive board member of AMC to attend all executive and association meetings scheduled in the Student Activities Calendar. Each executive board member will be allowed two absences per semester for all meetings. Only one of the absences may be unexcused. Additional absences will be cause for review by the executive board and may result in dismissal from office. Dismissal from office will require a two-thirds majority vote of the executive board.

Section 7. Duties of Executive Board Members.

A. President.

It shall be the duty of the president of the Association of Meredith Commuters to preside over meetings of the commuter students and executive board, to serve as an active member of and attend all meetings of the SGA Executive Committee, and to attend meetings with the advisor of the Association of Meredith Commuters. She also shall be responsible for aiding in the orientation of commuter students in the fall and spring and will perform any other duties that may fall upon her as the president of AMC, including maintaining and updating the "Commuter Connection" site on Blackboard. In the event of her absence, the vice president of the association will preside over AMC meetings. The president will submit end-of-semester reports to the Office of Student Activities and Leadership Development.

B. Vice President.

It shall be the duty of the vice president of AMC to preside over meetings of the commuter students in the absence of the president of the association; to appoint committees as needed; to oversee all committees and report committee actions to the association; to reserve speakers when necessary; to attend Campus Activities Board meetings; and to

assist the president in all commuter student affairs. The vice president must also adhere to the constitution of Campus Activities Board. Failure to attend the required number of Campus Activities Board meetings will result in removal of office of vice president. A vacancy in the office of the Association of Meredith Commuters president shall be filled by the vice president.

C. Secretary.

It shall be the duty of the secretary of AMC to record the proceedings and decisions of the association and the executive board and to distribute the minutes to the AMC advisor, office of student activities and leadership development, vice president for student development, director of academic advising, and other specified individuals within one week or less of the meeting. She shall report association activities and upcoming events to the Meredith Herald. She shall also be responsible for any other correspondence deemed necessary by AMC.

D. Treasurer.

It shall be the duty of the treasurer of AMC to keep a strict and permanent account of all receipts of the association, to balance the AMC account with the Office of Student Activities and Leadership Development at least once per semester, to complete purchase orders or check requests when needed, and to file an end-of-year financial report with the director of student activities and leadership development.

E. Social Chair.

It shall be the duty of the social chair of AMC to direct a committee which is responsible for planning social events, obtaining refreshments when necessary, and planning the semester luncheons that are sponsored by AMC. She is to report to the vice president on all plans being made by the committee.

F. Publicity Chair.

It shall be the duty of the publicity chair to direct a committee which is responsible for publicizing commuter meetings and other events that AMC sponsors. She is to report to the vice president or president on all plans being made by the committee. In addition, she may maintain a scrapbook of association events.

G. Senators.

It shall be the duty of the two Senate representatives to attend every Senate meeting and report to the president and the AMC at regular meetings.

H. Student Life Committee Representative.

It shall be the duty of the Student Life Committee representative to attend all Student Life Committee meetings, to voice commuter concerns in those proceedings, and to report to AMC at regular meetings.

I. Honor Council Representatives.

It shall be the duty of the Honor Council representatives to attend all Honor Council hearings involving traditional-aged commuter students and to report to the association as deemed necessary by the representatives.

J. Elections Board Representatives.

It shall be the duty of the Elections Board representatives to attend all Elections Board meetings, to voice commuter concerns in those proceedings, and to report to AMC as deemed necessary by the representatives.

Section 8. Advisor

The advisor shall be the director for commuter life and special services or her designee.

Section 9. Meetings.

There shall be a meeting of the commuter students at least once a semester and whenever deemed necessary by the president. The SGA Executive Committee may request a special meeting of the association. There shall also be a meeting of the executive board at least once a month and at any other time deemed necessary by the president.

Section 10. Amendments.

Proposed amendments must be circulated and/or posted on the AMC bulletin board in Cate Center for general members at least two weeks prior to any regular meeting of the organization. Those students in attendance constitute a quorum. Amendments must be ratified by a two-thirds vote of the attending members. The constitution must be ratified by a two-thirds vote of the attending members of AMC, the Senate, and the SGA Executive Committee.

Section 11. Adoption.

This constitution shall become effective immediately upon approval by a majority vote of members present, and a majority of the SGA Senate.

Article XV

WINGS—Women in New Goal Settings.

Section 1. Name.

The name of this organization shall be Women in New Goal Settings—a nontraditional student organization, hereinafter known as WINGS.

Section 2. Purpose.

The purpose of this organization shall be to provide information, fellowship, support, and leadership opportunity for all nontraditional students at Meredith; to serve as a liaison between the nontraditional student and the on-campus community; and to voice nontraditional student concerns through representation on the SGA Executive Committee.

Section 3. Membership.

Membership shall be open to all Meredith students especially those who see themselves as nontraditional students.

Section 4. Organization.

Officers.

The officers shall be the president, vice president, secretary, treasurer, historian, two senators, two Honor Council representatives, one Student Life representative, a publicity chair, a social chair, and two Elections Board representatives and one 23+ Office representative.

Selection of Officers.

The officers shall be selected as follows:

1. The president and vice president shall be elected during campus elections held by the Elections Board. In the event these positions are unfilled, the SGA Selection Committee shall proceed with appointments as stated in the By-Laws of the SGA Constitution.
2. After campus-wide elections, WINGS members will be encouraged to run for the remaining WINGS officer positions. Those interested in running must notify the president-elect of their interest in a WINGS leadership position in writing.
3. The WINGS board selection committee shall interview those interested in a WINGS office and select students to fill the officer positions. The nominating committee shall consist of the president-elect, the vice-president elect, and the 23+ office representative.
4. The officers shall be selected annually.
5. The new officers shall take office at the last meeting of the school year.

Duties of Executive Board.

1. President.

It shall be the duty of the president to call and preside over all meetings of the WINGS Executive Board and the general membership. The president shall serve as an active member of and attend all meetings of the SGA Executive Committee and shall report all activities of WINGS to the SGA. The president shall meet regularly with the 23+ Office representative, and with the members of the executive board. The president shall submit end of semester reports to the Office of Student Activities and Leadership Development. The president shall also be responsible for monitoring the functions of the members of the executive board and for overseeing the budget. In the event a vacancy occurs in an office, the president may, with the executive board's approval, appoint a member to fill the office. The president-elect shall plan for the organization's programs for the coming year and shall choose standing committee chairs and

other chairs needed. The president will present any and all awards at the Day of Celebration in April of each year.

2. Vice President.

The duties of the vice president shall be to assist the president and to preside over meetings in her absence. The vice president shall be responsible for representing WINGS on the Campus Activities Board and must adhere to the Campus Activities Board constitution.

3. Secretary.

It shall be the duty of the secretary to record the minutes of all WINGS meetings and to send copies of these minutes each month to the members of the WINGS executive board, the advisor from Continuing Education, the director of student activities and leadership development, the dean of students, the vice president of student development, the SGA president, the SGA secretary, and the WINGS 23+ office representative. The secretary shall handle all business correspondence related to WINGS. It shall also be the duty of the secretary to oversee the award process for awards given by WINGS to WINGS students. She will order any and all necessary awards.

4. Treasurer.

It shall be the duty of the treasurer to maintain an accurate record of all financial transactions of WINGS and to prepare a projected annual budget. She shall monitor the funds allocated by the Office of Student Activities and Leadership Development. She will meet with and prepare monthly reports for the WINGS president and the director of student activities and leadership development. The treasurer shall submit to the director of student activities and leadership development an annual report of financial transactions by the week prior to final exams in the spring semester. She shall give financial reports, if requested, at WINGS executive board and general meetings. The treasurer shall be responsible for fundraising activities for WINGS, including fundraising for the WINGS Angel Award.

5. Historian.

It shall be the duty of the historian to maintain a scrapbook of WINGS events and news. The historian will also be responsible for the upkeep of the WINGS Bulletin Boards.

6. Senators.

It shall be the duty of the senators to attend all meetings of the Senate and to represent WINGS students. They shall serve on any sub-committees to which they are appointed. They shall report to the WINGS president or her designated representative.

7. Honor Council Representative.

It shall be the duty of the Honor Council representatives to attend meetings of the Honor Council involving WINGS students. The Honor Council representatives will attend these cases on an alternating basis, scheduled by the Honor Council chair. They shall report to the WINGS president or her designated representative.

8. Student Life Representative.

It shall be the duty of the Student Life representative to attend all meetings of the Student Life Committee, to represent WINGS students, to voice WINGS student concerns, and to serve on any subcommittees to which she is appointed. She shall report to the WINGS president or her designated representative.

9. Elections Board Representatives.

It shall be the duty of the Election Board representatives to attend all meetings of the Elections Board and to represent WINGS students. They shall serve on any subcommittee to which they are appointed. They shall report to the WINGS president or her designated representative.

10. Publicity Chair.

It shall be the duty of the publicity chair to coordinate and distribute information gathered by her committee members to both day and evening WINGS members and to new 23+ students to encourage participation in WINGS. It shall be her responsibility to publicize and promote WINGS-sponsored events and to participate in the distribution of the information pertaining to events that involve the whole Meredith community. It shall be the duty of the chair to report these events to the *Meredith Herald* as deemed appropriate. She shall serve on any subcommittee to which she is appointed. She shall report to the WINGS president or her designated representative.

11. Social Chair.

It shall be the duty of the social chair to plan, coordinate, and implement social functions for WINGS. The chair's duties will include planning and coordinating the WINGS annual spring picnic and any other events established by the general membership, the Executive Board, and the 23+ representative. She shall report to the WINGS president or her designated representative. It will also be the duty of the Social Chair to attend all meetings of the Service Council and to represent WINGS students. She shall serve on any subcommittee to which she is appointed. She shall report to the WINGS president or her designated representative.

12. 23+ Office Representative.

It shall be the duty of the 23+ Office Representative to represent all nontraditional students who are a part of the 23+ Office and this position must be filled by an individual from the 23+ Office. It shall be the duty of the 23+ Office representative to attend all Executive and general board meetings.

Section 5. Meetings.

A. WINGS shall hold regular meetings once a month during the academic year. Members wishing to present agenda items should call the president three days prior to the meeting to have the item placed on the agenda. Executive board meetings are called at the discretion of the president. Executive board meetings are open to the general membership. Dates, times, and locations will be posted on the WINGS blackboard site.

B. All materials from the prior year shall be transferred to the incoming officers and committee chairs at the last meeting of the spring semester.

Section 6. Attendance

Each executive board member will be allowed only three unexcused absences from executive board meetings. If an executive board member has a conflict, she will be excused but will submit her report to the president before the meeting. Excused conflicts shall include, but not be limited by, sickness, work and family matters, or others approved by the executive board members. If a board member has more than three unexcused absences the board may vote to relieve her of her duties.

Section 7. Awards

WINGS shall annually sponsor certain awards to be presented at the awards ceremony during the Day of Celebration. These awards shall, at minimum, include the following:

A. Angel Award.

The Angel Award is a competitive scholarship offered to a nontraditional student elected by the Executive Board and the 23+ representative following the submission of applicable contest materials. The funding for this award will come from the fundraising WINGS provides for this scholarship.

B. Leadership Award(s).

The Leadership Award is an award traditionally given to the outgoing president and vice-president for their stewardship of the organization during the preceding academic year.

C. Outstanding Board Member Award(s).

The award(s) for Outstanding Board Member is an award given to the Executive Board member who has demonstrated the most dedication, leadership, and commitment to representing nontraditional students throughout the

ar. Nominations will be taken from the Executive Board and the general membership, and the member will be elected by the president and the 23+ representative.

Outstanding Member Award(s).

The award(s) for Outstanding Member is an award given to a general body member who has attended the most meetings and events. This member has also demonstrated dedication and commitment to the organization. Throughout the course of the academic year, members earn points for participating in certain activities, events, and/or committee assignments.

Section 8. Amendments.

Proposed amendments must be posted on the WINGS Bulletin board in Cate Center for general members. Proposed amendments must be announced for discussion at a general meeting and will be voted on at the next regularly scheduled general meeting.

Section 9. Approval.

The constitution must be ratified by a two-thirds vote of the ending board members of WINGS and approved by a two-thirds majority of the SGA Senate. In the event of a tie the President shall cast the deciding vote.

Article XVI

Unity Council.

Section 1. Name.

The name of this organization shall be the Unity Council, hereinafter referred to as the Unity Council.

Section 2. Purpose.

The purpose of the Unity Council shall be to study, address and solve concerns about diversity, support the well-being of all students and student organizations affected by diversity and promote inclusiveness of diversity at Meredith College.

Section 3. Function.

It shall be the function of the Unity Council to increase education and awareness of diversity on campus.

It shall be the function of the Unity Council to serve as an open forum for students to voice concerns pertaining to issues of diversity and inclusiveness on campus.

It shall be the function of the Unity Council to sponsor and co-sponsor programs, seminars, and/or conferences on campus dealing with diversity.

Section 4. Membership.

Voting Members.

Voting members shall consist of the vice-chair, the secretary, one member from the Association of Cultural Awareness, two members from Meredith International

Association, one member from Spectrum, one member from the Disability Services Organization, one member from Women in New Goal Settings, one member from the Association of Meredith Commuters, two members from Interfaith Council and one member from Class Council.

B. Non-voting Members.

Non-voting members shall consist of the chair (who will cast the deciding vote in case of a tie) and the advisor, who is the director of commuter life and diversity programs or his/her designee.

Section 5. Duties of Members.

A. It shall be the duty of each member to serve as a liaison between her constituents and the Unity Council.

B. It shall be the duty of each member to convey and address diversity concerns of her own and from her constituents to the Unity Council.

C. It shall be the duty of each member to serve on any subcommittees to which she is appointed by the chair.

Section 6. Officers.

A. The officers of the Unity Council shall consist of the chair, the vice chair and the secretary.

B. The chair shall be elected from the rising junior or senior class in spring campus wide elections or by appointment. The vice chair shall be elected from the rising sophomore, junior or senior class in spring campus wide elections or by appointment. The secretary shall be appointed by a committee consisting of the current chair and secretary, the incoming chair and the advisor.

Section 7. Duties of Officers.

A. Chair.

It shall be the duty of the Unity Council Chair to preside over all meetings of the Unity Council, to represent all students affected by diversity, attend all meetings of the SGA Executive Committee, to serve on the President's Diversity Council, to serve as a liaison between diverse students, student organizations and the SGA Executive Committee and to serve by appointment on any campus committees as needed.

B. Vice Chair.

It shall be the duty of the vice chair to assume all actions and duties of the chair in case of her absence and to work closely with and support the chair with all of her duties.

C. Secretary.

It shall be the duty of the secretary to record the minutes of all diversity committee meetings, to distribute minutes to all members of the Unity Council, the SGA secretary, the vice president of student development and the Office of Student Activities and Leadership Development.

D. Advisor.

It shall be the duty of the advisor to attend all meetings of the Unity Council, advise the committee on all business matters put before them and serve as a non-voting member. The advisor shall be the director of commuter life and diversity programs or his or her appointee.

Section 8. Ad hoc Subcommittees

Ad-hoc subcommittees may be appointed at the discretion of the chair to study any campus concern and report their results to the Unity Council. Members from the Unity Council and the Meredith community may be appointed by the chair to serve on special subcommittees.

Section 9. Meetings.

A. Regular Meetings.

The Unity Council shall meet bimonthly. All members of the Meredith community are able to attend regularly scheduled meetings.

B. Special Meetings.

Special meetings may be called by the chair, any student, faculty member, staff member or administrator. The request must be written and given to the chair at least two days prior to the date of the requested meeting.

C. Regular Attendance.

1. Each Unity Council member will be allowed one absence per semester. In the event of an additional absence, she will automatically be relieved of her position on the Unity Council by a letter from the chair. The organization will be responsible for fulfilling the vacant position immediately. This attendance policy shall apply to regularly scheduled meetings and the Unity Council sponsored functions. Exceptions to the attendance policy may be made at the discretion of the chair.

2. Any member of the Meredith community may attend any meeting of the Unity Council except in cases when the chair deems the meeting closed. Any member of the Meredith community who wishes to address the committee during the business portion of the meeting must notify the chair at least two days before the meeting so that he or she may be added to the agenda.

3. The Unity Council may request the special appearance of designated students, faculty, staff, or administrators when appropriate to the agenda.

D. Quorum.

Two-thirds of the entire membership shall constitute a quorum.

Section 10. Adoption.

This constitution shall become effective immediately upon approval by a majority vote of members present and a majority of the SGA Senate.

Article XVII

Student Activities Fee Committee.

Section 1. Name

The name of this organization shall be the Student Activities Fee Committee, hereinafter referred to as the SAF Committee.

Section 2. Purpose

The purpose of the SAF Committee shall be to oversee the Student Activities Fee fund to the inclusiveness and benefit of the Meredith community.

Section 3. Function.

It shall be the function of the SAF Committee members to:

- A. be responsible for accepting and reviewing all SAF fund requests from clubs, organizations and individual students;

- B. notify the SAF fund requestor of the determination no later than one week after the SAF Committee decision;

- C. insure the appropriate use of SAF funds through evaluations and reimbursement documentation. The SAF Committee will require the evaluations and reimbursement documentation within a reasonable time period after the event;

- D. communicate to SGA at the end of each semester the approved SAF fund requests, or upon SGA request.

Section 4. Membership

A. Voting Members.

The voting members of the SAF Committee shall consist of: one representative from the freshman class, sophomore class, junior class, senior class, and a non-traditional commuter. The members will be selected by an application process. In case of a tie, the chair shall vote.

B. Non-Voting Members.

The chair and the advisor shall serve as non-voting members. The advisor may not be the advisor of any other student organization.

Section 5. Duties of Members.

It shall be the duties of the members to:

- A. be active members at every meeting;

- B. be responsible to read the material prior to meetings and ready to address all the submissions of the student body;

- C. discuss previous instances (possibly in previous years that are relevant to the topic at hand in discussing financial matters; however, the previous instances should not be the sole determining factor;

- D. recuse themselves for any discussion or vote regarding a SAF funds request from an organization for which they are a member.

Section 6. Officers.

The officers of the SAF Committee shall consist of the chair, secretary, and bookkeeper.

The secretary and bookkeeper shall be appointed by a committee consisting of the current chair, the incoming chair, and the advisor.

Section 7. Duties of Officers:

Chair.

shall be the duty of the chair of the SAF Committee to serve as Student Government Association Treasurer; to serve as an active member of and to attend all meetings of the SGA Executive Committee; to preside over all meetings of the SAF Committee; to serve as a non-voting member and to vote in the case of a tie; to oversee the appeals process at the Student Government Association executive committee level and to call any meeting she may deem necessary. It shall also be the duty of the chair to submit mid-year and end-of-year reports to the SGA Executive Committee and to the student body.

Secretary

shall be the duty of the SAF Committee Secretary to perform any duties requested by the chair and to record minutes for every meeting and distribute them to all members, the SGA President, the SGA Secretary, and the SAF Committee Advisor.

Bookkeeper

shall be the duty of the SAF Committee Bookkeeper to perform any duties requested by the chair and to keep a strict, accurate, and permanent account of all funds received and distributed, and assist the chair in preparing mid-year and end-of-year reports.

Section 8. Meetings.

The SAF Committee shall hold monthly meetings and the chair can call any other meetings when necessary.

Section 9. Attendance.

Each SAF Committee member will be allowed one excused absence per semester. In the event of an additional absence, she will be relieved of her position by a letter from the SAF Committee chair. The SAF Committee advisor will be notified and the application process will begin immediately to fill that position. The attendance policy shall apply only to regularly scheduled meetings.

Section 10. Amendments.

This constitution may be amended any time deemed necessary by the SAF Committee. Any amendments to the constitution require a quorum vote of the full board and must be discussed at a meeting prior to voting. The chair will only vote in the case of a tie. All amendments must be approved by the SGA Executive Committee and SGA Senate.

Section 11. Quorum.

Two-thirds of the voting members shall constitute a quorum.

Section 12. Adoption.

This constitution shall become effective immediately upon approval by a majority vote of member's present and a majority of the SGA Senate.

By-Laws

Article I Election Systems

Section 1 Filing and Elections Workshops.

Students shall file for candidacy with the Elections Board prior to the date specified by the Elections Board. All individuals interested in being candidates must attend an elections workshop. Students who do not attend an elections workshop will be ineligible to file. If a student is unable to attend a workshop, she should notify the Elections Board chair to make up the workshop.

Section 2. Campaigning

Campaigning is allowed within the regulations set forth by the Elections Board. The Elections Board shall issue each candidate a packet outlining campaign procedures at an elections workshop. The packet includes approved campaigning locations and guidelines for specialty campaigning. All specialty campaigning must be approved by the Elections Board and the Office of Student Activities and Leadership Development. During the week of campaigning, the Elections Board will patrol campus for campaign violations. Neither campaign material nor individual campaigning shall be allowed within fifty feet of the polling site where voting is taking place. Candidates may not solicit organizations to set up speaking times until they have filed for office.

Section 3. Disqualification.

The Elections Board sets forth campaign guidelines in the best interest of the elections process. A violation of the campaign or election guidelines could result in removal from the elections process. Immediate disqualification will occur with serious infractions. Serious infractions will be defined at the discretion of the Elections Board Chair, Advisor, and Secretary. If an infraction occurs, a candidate will receive a warning from the Elections Board. If a second infraction occurs, a candidate will automatically be removed from the elections process. See "Contesting a Disqualification" (Section 9) for additional information.

	Campus- Wide	Class	Major Office	Speech	Sophomore	Junior	Senior	Resident	Commuter
SGA President	•		•	•			•	•	•
SGA Vice President	•		•	•		•	•	•	•
SGA Treasurer	•		•	•	•	•	•	•	•
SGA Secretary	•		•	•	•	•	•	•	•
Honor Council Chair	•		•	•		•	•	•	•
Student Life Chair	•		•	•		•	•	•	•
Elections Board Chair	•		•	•		•	•	•	•
AMC President	•		•	•		•	•		•
AMC Vice President	•		•	•	•	•	•		•
RHB Chair	•		•	•	•	•	•	•	
RHB Vice Chair	•		•	•	•	•	•	•	
WINGS President	•		•	•					•
WINGS Vice President	•		•	•					•
Unity Council Chair	•		•	•		•	•	•	•
Unity Council Vice Chair	•		•	•	•	•	•	•	•
MCA President	•		•	•		•	•	•	•
MCA Vice President	•		•	•	•	•	•	•	•
MEA President	•		•	•		•	•	•	•
MEA Vice President	•		•	•	•	•	•	•	•
MRA President	•		•	•	•	•	•	•	•
MRA Vice President	•		•	•	•	•	•	•	•
Campus Activities Board Chair	•		•	•		•	•	•	•
Review Board Members (5)	•							•	•
Chief College Marshal (pre-requisite required)	•							•	•
Class Presidents		•	•	•				•	•
Class Vice Presidents		•	•	•				•	•
Class Secretaries		•		•				•	•
Class Treasurers		•		•				•	•
Class Historians		•		•				•	•
Class Cornhuskin' Co-Chairs		•						•	•
Class Stunt Co-Chairs		•						•	•
Honor Council Reps (2)		•						•	•
Elections Board Reps (3)		•						•	•
Class Senators (3)		•						•	•
Class Marshals (2)		•						•	•
Student Life Reps (3)		•						•	•

Section 4. Offices.

(See chart, opposite page)

Special Requirements.

1. The Chief College Marshal must have served as marshal at least one year prior to this selection.
2. Elected co-chair positions shall be limited to Cornhuskin' and Stunt. If a candidate runs as a chair and not as a co-chair, she shall remain the only chair throughout her term or consult her class president to make an appointment of a second co-chair.
3. If a candidate is running for AMC executive board membership, she must have commuted at least one year prior to her term or will be a commuter during her term of office.
4. If a candidate is running for RHA Chair or RHA Vice-Chair and wishes to live off-campus during her term, she must have been a resident for at least two years prior to holding this office.

Other Major Offices.

The chief freshman and transfer student advisors are considered to be major offices but are selected by the director for first year experience after an application and interview process. If a student advisor wishes to file for a major office, she must consult the director of first year experience before filing. Resident assistants are not allowed to hold major offices during their term of service unless approved by the director of residence life. Publications Editors and MIA and ACA Presidents are major offices.

Office Limits.

No student shall hold more than one major office during a school term. (See Section 4A and Section 4C for more information.)

Section 5. Eligibility for Filing.

Any student who has been declared ineligible to serve in office by Honor Council because of probation or preprimand may not hold any of the positions previously specified in Section 4 (See Article XI, Section 3-D). A student may run for or be appointed to an office as long as she will not be serving probation during the term of office. For example, a student whose probation will be completed at the end of the spring semester may file for or be appointed to a position in which she will serve during the following academic year. Furthermore, any current sophomore, junior or senior who does not have at least a 2.5 GPA (Meredith GPA) while attending classes at Meredith College, or any current freshman who does not have at least a 2.0 GPA (Meredith GPA) while attending classes at Meredith College may not file for any of the positions previously specified in Section 4. Class status is

based upon guidelines set in place by the Office of the Registrar. A grade check will be implemented by the Elections Board advisor in May, August, and January. Students who will not be physically attending classes at Meredith College during both semesters of term of office are also ineligible to file. If circumstances prevent an elected officer from attending classes at Meredith during her term, she must notify the SGA Executive Committee as soon as she is aware of this situation. Any student who files for a residence hall office must have lived in a residence hall for at least one full semester immediately preceding the election. Likewise, any student who files for a commuter office must have been a commuter student for at least one full semester immediately preceding the election.

B. If any candidate wishes to appeal eligibility, she must submit in writing her appeal within 48 hours to the Appeals Committee.

C. The Appeals Committee consists of the vice president for student development, the elections board advisor, and the elections board chair.

Section 6. Removal From Office.

A. A student must be removed from any position on the Section 4A chart if she violates academic status, is declared ineligible by Honor Council, or if she does not perform her duties as outlined in her organization's constitution or job description.

1. An elected or appointed rising sophomore must maintain at least a 2.0 Meredith GPA at Meredith College during her term, or her service in office will be terminated. An elected or appointed rising junior or senior must maintain at least a 2.25 Meredith GPA at Meredith College during her term, or her service in office will be terminated. The advisor to the Elections Board will check the academic status of every person holding an elected office in May, August, and January according to guidelines set up by the Office of the Registrar. If a student is in violation, she will be contacted by the Elections Board advisor before returning to campus or at the advisor's earliest convenience.

2. A student who holds any campus or class office included on the Section 4A chart will be removed from her office if she is placed on probation or otherwise declared ineligible by Honor Council (See Article XI, Section 3-D). The advisor to the Elections Board will check the Honor Council status of every person holding an elected office in May, August, and January. If a student is in violation, she will be contacted by the Elections Board advisor.

3. A student who holds any position on the Section 4A chart will be removed from office if she is not performing her duties as outlined in her organization's constitution or job description. (For additional information, see Article III, Section 6.) Once the officer is removed, the Office of Student Activities and Leadership Development and the Elections Board must be notified in writing of the removal.

4. If a student chooses to study abroad after being elected or appointed to a position listed in Section IV-A, she will then be removed from her office and the position will become an application and interview process for the organization within which this position resides. Exceptions are made for Cornhuskin' and Stunt Co-Chairs who will be physically attending classes at Meredith during the semester of their event. An exception is also granted for students who are studying abroad during the summer.

B. A student who is removed for any reason from an elected office will be suspended for the current academic year from holding any elected office or another office in that organization. A student who resigns from an elected office will be suspended for the current academic year from holding another office in that organization.

C. If any candidate wishes to appeal a removal from office, she must submit in writing her appeal within 48 hours to the Appeals Committee (See Article I, Section 5C).

Section 7 Elections Procedures

A. Validation.

For any campus-wide or class election to be valid, the Elections Board must supervise the election.

B. Schedule of Elections.

1. *Fall Elections*—see chart in Section VII-B
2. *Spring Elections*—see chart in Section VII-B

C. Voting Procedure.

1. Polling.

Polling shall take place in one location as designated by the Elections Board. The polling site will be open from 9 a.m. until 7 p.m. on the days specified in Section 7-B.

2. Poll Workers.

Poll workers may consist of the following:

- a. any Elections Board member not running for office;
- b. any Student Government Association Executive Committee member not running for office;
- c. any Student Government Association branch member not running for office; or
- d. any student assistant of the Office of Student Activities and Leadership Development not running for office.

3. Voter Eligibility.

All students who are officially enrolled at Meredith College may vote, including full-time and part-time students. Students enrolled in the 23+ program may vote for campus-wide elections and the desired class elections. Degree and non-degree undergraduate students (CRC students are not included) may vote for campus-wide elections. In order to vote, the student must present her CamCard to the Elections Board representatives or their designees stationed at the polling site.

D. Election Results.

1. The Elections Board chair (or her designee) must be present to close a polling location and to transport the ballots to the counting location.
2. The Elections Board members will check for and remove invalid ballots before tabulation. A ballot will be considered invalid if the voter has voted for more than the allotted number of candidates. For example, if there are three candidates running for SGA president and the voter votes for two of those candidates, then the total ballot will be invalid.
3. The tabulation of the ballots is the responsibility of the Elections Board chair. The Elections Board chair (or her designee), the Elections Board advisor (or her designee), the Elections Board Secretary (or her designee), and one representative of the Honor Council shall certify the results in writing.
4. Elections Board will use plurality as defining the winner, i.e. person with the most number of votes.

E. Notification and Vote Disclosure.

1. Upon completion of tabulation and certification, the Elections Board will post a copy of the results in the lobby of the Cate Student Center and the first floor parlors of all residence halls. A copy of the results will be sent to the Office of Student Activities and Leadership Development, the *Meredith Herald*, and the Office of Marketing and Communications.
2. Upon completion of tabulation and certification, each candidate shall receive phone notification of the election results within five hours of the closing of the polls. Winning candidates also shall receive written confirmation of their position.

F. Recount.

If the race is not decided by two percent of the vote, the Elections Board will have a recount of the votes.

G. Run-off Elections.

A run-off election will occur when candidates have the same number of votes.

Online election procedure is available in the Office of Student Activities and Leadership Development.

Fall Elections

The election period shall progress as follows: (See chart below.)

First full week classes	Election information available for prospective candidates.
Second week	The filing period shall begin on Monday at 8:00 a.m. and continue until Friday at 5:00 p.m. No candidate may file for general election once this period is closed. During this week, the Elections Board shall hold an informational workshop to educate candidates on campaign procedures. Candidates shall submit all proposed specialty campaign materials for approval. Campaign materials that have not been approved by the Elections Board may not be used. Any campaign material that goes up before the designated time will be taken down, and the candidate will be notified by the Elections Board. If the candidate continues to violate elections procedures, she will be disqualified (see Section 3, Disqualification).
Third week	Campaigning shall begin Monday at 7:30 a.m. The Elections Board shall schedule candidate speeches during this week.
Fourth week	Polling shall take place on Monday and Tuesday from 9:00 a.m. until 7:00 p.m. if Scantron ballots are used. If online ballots are used, then polling shall begin at 9 a.m. on Monday and run until 5 p.m. on Tuesday. Ballots are to be sent via email by 8 a.m. on Monday morning.

Spring Elections.

The election period shall progress as follows: (See chart below.)

Day 1-6	Election information available for prospective candidates.
Day 7-9	The filing period shall begin on Day 7 at 7:30 a.m. and continue until Day 9 at 5:00 p.m. No candidate may file for general election once this period is closed.
Day 10-18	Candidates shall submit all proposed specialty campaign materials for approval. Campaign materials that have not been approved by the Elections Board may not be used. Any campaign material that goes up before the designated time will be taken down, and the candidate will be notified by the Elections Board. If the candidate continues to violate elections procedures, she will be disqualified (see Section 3, Disqualification). Campaigning shall begin Day 10 at 7:30 a.m. The Elections Board shall schedule one "Meet the Candidates Event" during which candidates for campus wide and class offices shall present their speeches. Polling shall take place on Day 17 and Day 18 from 9:00 a.m. until 7:00 p.m. if Scantron ballots are used. If online ballots are used, then polling shall begin on Day 17 and run until 5 p.m. on Day 18. Ballots are to be sent via email by 8 a.m. on the morning of Day 17.

Section 8. Unfilled Elected Offices

A. Application/Interview Process.

Unfilled elected offices shall be filled through an open application and interview process within each class or organization. For example, if the position of MRA vice president is not filled during the election, MRA is responsible for filling the position. Class status may be disregarded for appointments except in the case of class offices.

Appointed current freshmen must have at least a 2.0 GPA (Meredith GPA) while attending classes at Meredith College and current sophomores, juniors and seniors must have a 2.25 GPA (Meredith GPA) while attending Meredith College and all persons applying must fulfill other election requirements. The application/interview process shall be the responsibility of the newly elected president or chair and shall progress as follows: publicize the unfilled positions, make applications available, turn in a list of prospective applicants to the Elections Board advisor for academic and probationary status checks, and schedule and conduct interviews and make selections. All selections must be reported to the Elections Board and to the Office of Student Activities and Leadership Development.

B. Appointment Process.

If no one applies for unfilled positions during the application/interview process, the current president/chair and her successor, in consultation with the advisor, have the power of appointment.

C. Deadlines.

Fall appointments for unfilled freshmen class positions must be made by October 1. Spring appointments for unfilled class and campus-wide positions must be made by April 15.

D. Chief College Marshal.

The SGA Executive Committee shall appoint the Chief College Marshal, if that office is unfilled.

Section 9. Contesting a Disqualification.

A. Eligibility.

Any candidate may contest a disqualification. See "Disqualification" (Section 3).

B. Procedures.

1. A written notice of contestation must be given to the Elections Board chair within 36 hours of the disqualification.
2. The notice of contestation must include the name of the contestor, the reasons for the contestation, and the contestor's proposed solution.
3. The Elections Board chair must expediently contact the following:
 - a. all Elections Board members;
 - b. all involved candidates;

- c. the Elections Board advisor; and
- d. an Honor Council representative.

4. The Elections Board chair must call a meeting of the Elections Board within 48 hours of the notification of the contestation. An Honor Council representative must be present at the meeting.

- a. Upon invitation, contestors or candidates may present their concerns to the Elections Board.
- b. No involved candidate may take part under any circumstances in the voting at the meeting.

5. The involved candidates must expediently be sent a written notification of the decision reached by the Elections Board.

6. If a contestor or candidate is not satisfied with the Elections Board decision, she may present her concerns to the SGA Executive Committee. If she still is not satisfied, she may appeal to the vice president for student development for a final decision.

Section 10. Contesting the Election of a Particular Office.

A. Eligibility.

Any candidate may contest an election of a particular office.

B. Procedures.

1. A candidate's total votes will not be disclosed unless the candidate makes a written request to the Elections Board chair within 24 hours of posting time or the results. The requesting candidate may receive only her total percentage. After the disclosure, the candidate may request a recount of the votes for the office for which she filed. All percentages and vote totals are confidential, except for the total number of voters for each ballot.
2. If a candidate chooses to contest the election of a particular office after receiving her percentage, she must submit a notice of contestation within 24 hours of the receipt of her elections percentage. Also, if the candidate chooses to file a notice of contestation, she must keep her voting percentage confidential during the contestation process and for at least 60 days after the contestation process is finished.
3. The notice of contestation must include the name of the contestor, the reasons for the contestation, and the contestor's proposed solution.
3. The Elections Board chair must expediently contact the following:
 - a. all Elections Board members;
 - b. all involved candidates;
 - c. the Elections Board advisor; and
 - d. an Honor Council representative.

- 4. The Elections Board chair must call a meeting of the Elections Board within 48 hours of the notification of the contestation. The members of the Elections Board, in the presence of the Elections Board chair, the Elections Board advisor, and an Honor Council representative will then recount the votes of that particular office.
- 5. The involved candidates must expediently be sent a written notification of the decision reached by the Elections Board.
- 6. If a contestor or candidate is not satisfied with the Elections Board decision, she may present her concerns to the SGA Executive Committee. If she still is not satisfied, she may appeal to the vice president for student development for a final decision.

Section 11. Contesting an Overall Election.

A. Eligibility.

Any voter or candidate may contest an election.

B. Procedures.

- 1. A written notice of contestation must be given to the Elections Board chair within 24 hours of the election.
- 2. The notice of contestation must include the name of the contestor, the reasons why the election is being contested, and the contestor's proposed solution.
- 3. The Elections Board chair must expediently contact the following:
 - a. all Elections Board members;
 - b. all involved candidates or contestors;
 - c. the Elections Board advisor; and
 - d. an Honor Council representative.
- 4. The Elections Board chair must call a meeting of the Elections Board within 48 hours of the notification of the contestation. An Honor Council representative must be present at the meeting.
 - a. Upon invitation, contestors or candidates may present their concerns to the Elections Board.
 - b. No involved candidate may take part under any circumstances in the voting on contestation at the meeting.
- 5. The involved candidates must expediently be sent a written notification of the decision reached by the Elections Board. All percentages and vote totals are confidential.
- 6. If a contestor is not satisfied with the Elections Board decision, she may present her concerns to the SGA Executive Committee. If she still is not satisfied, she may appeal to the vice president for student development for a final decision.

Section 12. Assumption of Duties.

Officers shall assume their duties after the installation which shall be no later than April 30, with the exception of Honor Council. Honor Council shall train new members during April and May.

Article II
Meeting, Order for Business,
and Quorum.

Section 1. Meeting of the Association.

A. Called Meetings.

The president of the Association may call a meeting of the Association at any time. A meeting must be called by her at the written request of ten percent of the members. This request must state the object of the meeting. A meeting also will be called in the event that Senate deems a Student Government Association meeting necessary.

B. Forums.

The Student Government Association may schedule forums throughout the year in order to receive input from the student body. The Student Government Association will inform the student body of forums at least two weeks in advance.

Section 2. Order for Business.

All business meetings of the Association and its governing bodies shall be conducted according to Robert's Rules of Order.

Section 3. Quorum

If a two-thirds quorum is not present, the SGA President may invoke the one-tenth rule. Once this rule is approved by the majority of those present, it shall take effect for the transaction of ordinary business.

Article III
Procedures.

Section 1. Legislation/Regulation Procedure.

A. Origin of Legislation/Regulation Concerns and Proposals.

Legislation/regulation concerns and proposals may originate from any member of the Meredith community and be presented to the appropriate branch of the Student Government Association. Legislation is any change in the SGA constitution. Regulations are any rules and guidelines not found in the SGA constitution.

B. Consideration of Legislation/Regulation Concerns and Proposals.

1. Once a legislation/regulation concern or proposal is presented to the appropriate branch, the branch will consider whether or not to take action on the concern or proposal. If the branch chooses to take action, it will work with its constituents within its jurisdiction to address the concern or proposal.

2. If a concern or proposal is deemed an official legislation/regulation change, the originating branch shall inform the SGA Executive Committee of the proposed change and send the concern or proposal to Senate, which may either approve or reject the change (See Constitution of the Student Government Association, Article IX, Section 3D,E).

3. If approved by Senate, a legislation/regulation change will be referred to the SGA Executive Committee. If the SGA Executive Committee rejects the change, it shall give a written reason for refusal to both Senate and the originating body. If approved, the change will be sent to the appropriate college vice president. Legislation changes will always be referred to the vice president for student development.

4. The appropriate college vice president may take one of three actions.

a. If approved by the appropriate college vice president, the legislation/regulation change shall be sent to the appropriate channels through which it will take effect.

b. If amended by the appropriate college vice president, an explanation of the vice president's action must be sent to the SGA Executive Committee. The amended legislation/regulation change will go back to the originating body and Senate for approval. If both bodies approve the amended change, it will then be referred to the SGA Executive Committee for final approval, after which it will take effect.

c. If the appropriate college vice president vetoes the legislation/regulation change, an explanation will be sent to the SGA Executive Committee, Senate, and the originating body.

5. If the appropriate college vice president does not take action on the proposed legislation/regulation change within a two-week period, a special conference will be called by the chair of the originating body to discuss the proposed change. This conference will consist of the appropriate college vice president, SGA president, Senate chair, and chair of the originating body.

Section 2. Judicial Procedure

A. Preliminary Procedure.

This procedure shall be followed by the Honor Council in the preliminary investigation of cases.

1. Initiation of Charges.

a. When an accusation is made to the solicitor general by a member of the College community (any student, faculty member, administrator, staff member, or person directly serving the College), a thorough investigation of the charges shall be undertaken by the solicitor general.

b. Formal charges following investigation shall be served on the student by the summons signed by the solicitor general.

c. The summons shall be delivered to the student by the solicitor general in person, in private, and in writing at least seven days prior to the time set for hearing.

d. The summons shall specify the charge, the time, and the place of the hearing.

e. The solicitor general shall notify the chair, support counselor, secretary, clerk, and the dean of students of the initiation of formal charges.

f. Prior to any discussion of the alleged offense between the student and the solicitor general, or any college official investigating the matter, the student shall be informed of her rights. Failure to inform the student of her rights shall cause all incriminating statements made by her prior to such time to be inadmissible in any proceeding on the alleged offenses.

g. The solicitor general shall present the student with the alternatives open to her in responding to the formal charge after informing her of the following rights granted under this instrument:

1. The right before the hearing to written notification of hearing, time, place and charge.

2. The right to be presumed innocent until proven otherwise through clear and convincing evidence.

3. The right to refuse to respond to questions that would tend to be self-incriminating.

4. The right to a fair, impartial, and confidential hearing.

5. The right to a speedy hearing.

6. The right to the services of the support counselor, if she so chooses, or a council of her own choosing from among the students presently enrolled at the College who have no formal legal training.

7. The right to present material and character witnesses from members of the Meredith College community only, and to testify and present evidence in her own behalf.

Written testimony from off-campus persons may be presented at the hearing.

8. The right to a separate hearing upon request.

9. The right to know the evidence and to face witnesses testifying against her.

10. The right to question any material witnesses or to challenge and refute any evidence.

11. The right to plead innocent without fear of being tried for lying in relation to that plea if proven guilty. (This right does not disallow being tried for lying if the student lies in order to support a plea.)

12. The right to a tape of the presentation at the hearing, if notification is given within 48 hours of the hearing, for the benefit of the student in the appeal to the Review Board.

13. The right to immediate oral notification of the Honor Council's findings regarding decision and sanction. If the student is not present at the hearing, the chair will write or call her at the first opportunity. The secretary will deliver Official Notification of the Honor Council action to the student.

14. The right to be free from a retrial under this procedure for the same offense, after acquittal under this procedure.

15. The right to submit an appeal by noon on the Wednesday following her Honor Council hearing.

16. The right to waive any of the above rights after explanation of the possible consequences, provided that the waiver is made of the student's own free will and in writing.

1. If the student fails to appear before the Honor Council and the Honor Council chooses to proceed with the hearing, all hearing-related rights shall be automatically waived, and the defendant may be subject to a more severe sanction if deemed appropriate by the council.

2. In response to the student's right to the service of the support counselor:

1. If the student waives her right to the service of the support counselor, she and the solicitor general shall have the preliminary conference at which time the solicitor general shall obtain the facts of the case and a plea from the student. (This waiver brings to an end the preliminary procedure.)

2. If the student exercises her right to the service of the support counselor, she and the support counselor have a preliminary meeting to discuss the facts and determine the plea. The next step in this case is the preliminary conference.

3. Service of a support counselor is not available during the summer.

j. Honor Council reserves the right to hear an emergency hearing if a student is of harm to herself, her community or has been arrested off-campus on a felony charge. The Emergency Board shall consist of the Honor Council chair, support counselor, solicitor general, Honor Council advisor, Dean of Students, a faculty representative, and two Honor Council board members.

2. Preliminary Conference.

a. In order to enable the student to prepare a defense, a preliminary conference must take place at least ninety-six (96) hours before the hearing. However, upon request for waiver by the student, the hearing may be held in a period either less than or greater than ninety-six (96) hours. Request for departure from the time requirement shall be filed by the student with the solicitor general.

b. The support counselor and the student shall meet with the solicitor general for the preliminary conference at which time the summons shall be issued. The plea and facts shall be presented to the solicitor general and the solicitor general shall explain the charge and the nature of the evidence against the student.

c. The plea presented to the solicitor general during the preliminary conference cannot be changed within the immediate twenty-four hour period prior to the hearing.

d. Upon revelation of the facts of the case, any material witnesses shall be served with a written summons by the solicitor general to appear at the hearing. Failure to comply with such a summons is a violation of the Honor Code and shall be treated as such. No material witness may appear in a hearing who has not been officially summoned by the support counselor or the solicitor general.

e. Character witnesses may be contacted by the student and must comply with deadlines set by the support counselor. Members of the Meredith College community may appear at the hearing while nonmembers are invited to submit letters which will be read at the hearing.

B. Jurisdiction.

1. After completion of the preliminary procedures, the case is presented to the Honor Council. During the presentation of a case, any member of the Honor Council may question a student but only in areas directly related to the case. The five voting members of Honor Council, who serve on a rotating basis, shall render a decision and determine appropriate sanctions by simple majority. In the event of a tie vote on either accepting a plea or rendering a decision by voting members of the Honor Council, the chair of the Honor Council shall cast the deciding vote. The student is

notified of the decision and sanction in writing at the conclusion of the hearing. The chair or solicitor general of the Honor Council also notifies the accuser (if he/she is a staff or faculty member) and the vice president for student development of the decision and sanction. In the event of delay of graduation, suspension, or expulsion, if after a 48-hour period following her notification the student has not appealed, the decision will be submitted to the president of the College for final approval.

2. The student may appeal any Honor Council decision. The route of appeal begins with the Review Board, whose action is final except in cases involving delay of graduation, suspension or expulsion. All cases of delay of graduation, suspension and expulsion go to the president of the College for approval.

3. A tape will be made of the hearing (not including the deliberation), and the student will be allowed a copy at her own expense. This tape is for the benefit of the student in an appeal to the Review Board. If she fails to give notice of desiring a copy of the tape within 48 hours of oral notification of the Honor Council decision and sanction, the tape will no longer be made available to the student.

4. In the event that a student fails to respond to her summons to appear before the Honor Council, the Honor Council may choose to proceed with the hearing without the student present. Such action by the student shall be considered a violation of the Honor Code and deserving of a sanction.

Section 3. Review Board

A. Method of Appeals to Review Board.

A student may appeal to the Review Board by giving a written notice of her appeal to the vice president for student development by noon on the Wednesday following her Honor Council hearing. The notice of appeal must plainly identify the charge from which the appeal is taken and state a reason for the appeal. The Review Board hearing shall typically occur on the Friday following the receipt of the notice of appeal unless preempted by another student appeal.

B. Record of Appeals.

The appeal is considered solely on the record of the Honor Council proceedings. (This record consists of the minutes and the tape recording of the proceedings. The Honor Council secretary shall be responsible for making the Honor Council records available to the Review Board 48 hours before the review.)

C. Consideration of Appeal: Scope of Review.

1. Consideration of Appeal.

The Review Board shall consider the appeal based solely on the record. It shall not receive any new evidence. It may permit written briefs, oral arguments, or both, by the student charged, the support counselor, or the solicitor general upon their request. Such briefs and arguments shall be confined to matters considered by the Review Board to be within the scope of its review as defined in the following paragraph. An appellant shall have a maximum of five minutes to present her appeal.

2. Scope of Review.

Review of hearing is confined to these questions: (1) whether there is clear and convincing evidence in the record to support the decision and/or the sanction; and (2) whether the hearing was free of substantial error prejudicial to the student charged which would have affected the outcome; and (3) whether the sanction imposed is appropriate to the offense (looking at total context).

D. Determination of Appeal: Notice of Action.

1. Determination of Appeal.

Members of the Board sitting on an appeal shall review all records of the Honor Council proceedings and any written briefs. The members sitting on an appeal shall together then hear such oral arguments as are received, and the Board shall reach a decision. A majority vote shall decide the action on the appeal both in respect of the finding of violation and of the imposition of a sanction. A decision shall be rendered within seven (7) days after receipt of the appeal unless an extension is deemed necessary by the Review Board.

2. Notice of Action.

Written Notice of Action taken on appeal shall be given in person by the secretary of the Board to the student charged within 24 hours of the Board's decision.

E. Action Available to Review Board.

On the basis of its review of the record and its consideration of any briefs and arguments received, the Review Board may; (1) affirm both the findings of violation and the sanction imposed; (2) remand for a rehearing if it determines that substantial error prejudicial to the student charged was committed at the hearing; (3) reverse and dismiss the charge if it determines that there is not substantial evidence on the record to support a finding of violation; (4) affirm the finding of violation but reduce the sanction to one deemed more appropriate than that imposed; or (5) where violation was admitted, reduce the sanction to one deemed more appropriate.

F. Finality of Action on Appeal by Review Board.

The action of the Review Board is final except in cases of remand, and except for the right of the student charged to appeal to the president of the College in cases provided in paragraph G.

G. Appeal to President of the College.

In cases wherein the Review Board affirms a sanction of delay of graduation, suspension or expulsion, the student charged may appeal the sanction to the president of the College within 48 hours of the Review Board's decision. The student shall present her appeal in writing to the vice president for student development who shall then present the appeal accompanied with relevant case documents to the president. Review is based solely on the record of the appeal presented before the Review Board and any written brief filed with the Review Board by the student charged. The president of the College may, in a conference with the student charged, hear and consider oral argument but may not consider any new evidence. Review by the president of the College is confined solely to the question of appropriateness of the sanction in total context. The president of the College shall reach a decision with the help of an advisory committee and give a formal written notice within ten days after receiving the written notice of appeal. She may affirm the imposition of a sanction by the Review Board or change it to one deemed by her to be more appropriate. The action of the president of the College is final.

Section 4. Residence Hall Hearings Committee.

A. Method of Fine Appeals to Residence Hall Hearings Committee.

A student may appeal a residence hall fine to the Residence Hall Hearings Committee by giving a written notice of her appeal to the clerk within 48 hours of receiving the fine. The written notice must identify what fine is being appealed and why the fine is being appealed. The clerk will notify the appellant of the date and time of the hearing.

B. Consideration of Fine Appeals.

The clerk will introduce any material and/or character witnesses. The appellant shall have a maximum of five minutes to present her appeal. Members of the committee sitting on an appeal may ask questions of the material witnesses and appellant. The committee shall reach a decision by majority vote while the appellant waits in another room. The decision of the committee is final. Written notice of the decision shall be given by the clerk.

C. Procedure for Minor Violations of Residence Hall Policies.

This procedure shall be followed by the Residence Hall Hearings Committee when a minor violation of residence hall policy is referred by the solicitor general of the Honor Council.

1. The solicitor general of the Honor Council provides the clerk with the information from the preliminary investigation of the case.
2. Prior to any discussion by the student and the clerk of the alleged offense, the accused shall be informed of her rights.
 - a. The right before the hearing to written notification of hearing time, place, and charge.
 - b. The right to be presumed innocent until proven otherwise through clear and convincing evidence.
 - c. The right to refuse to respond to questions that would be self-incriminating.
 - d. The right to a fair, impartial, and confidential hearing.
 - e. The right to a speedy hearing.
 - f. The right to testify and present evidence on her own behalf.
 - g. The right to have one character witness from the Meredith College community.
 - h. The right to a separate hearing upon request.
 - i. The right to know the evidence and to face witnesses testifying against her.
 - j. The right to question any material witnesses or to challenge and rebut any evidence.
 - k. The right to plead innocent without fear of being tried for lying in relation to that plea if proven otherwise. (This right does not disallow being tried for lying if the student lies in order to support a plea.)
 - l. The right to a tape of the hearing, if notification is given within 48 hours of the hearing, for the benefit of the student if she requests a retrial of the hearing with the Honor Council.
 - m. The right to immediate oral notification of the Residence Hall Hearings Committee's findings regarding decision and sanction. The student will receive a written notification of decision and sanction from the clerk.
 - n. The right to request, within 48 hours of the hearing, a retrial with the Honor Council.
 - o. The right to waive any of the above rights after explanation of the possible consequences, provided that the waiver is made of the student's own free will and in writing.

3. After informing the student of her rights, the clerk shall explain the procedures of the hearing, explain the charge and the nature of the evidence against the student, and provide a hearings summons stating the date, time, and place of the hearing. The student must tell the clerk in advance of the hearing the name of her character witness if she chooses to have a witness.

4. The vice chair of the Residence Hall Board chairs the hearing. A tape will be made of the hearing. During the hearing, the clerk presents the evidence and material witnesses. The student then testifies on her own behalf and invites her character witness to join the hearing when directed by the vice chair of the Residence Hall Board. The members of the committee are allowed to ask questions of the clerk, witnesses, and student. The committee will reach a decision by majority vote while the student waits in another room. The clerk notifies the student of the committee's decision orally and in writing. In the event that the student fails to appear for the hearing, the committee may choose to proceed in her absence.

5. The clerk shall submit written decisions to the vice chair of the Residence Hall Board, the chair of the Honor Council, the solicitor general of the Honor Council, the advisors of the hearings committee and the Honor Council, the director of residence life, the dean of students, and the vice president for student development.

Section 5. Senate Student Committee

A. Student Organization Concerns Committee.

1. Any student who has an organizational concern shall fill out a Student Organization Concern Form, located in the Office of Student Activities and Leadership Development and outside the SGA Office.

2. The student should return the form to the Senate box, located in the Office of Student Activities and Leadership Development.

3. A member of the Student Organization Concerns Committee will contact the student before the next Senate meeting to confirm that her concern has been received.

4. The Student Organization Concerns Committee will investigate the concern based on procedural guidelines approved by the SGA Senate.

5. A copy of the procedural guidelines can be obtained from the SGA Senate Chair or from the Office of Student Activities and Leadership Development.

B. Active/Inactive Committee.

1. The committee will look into whether an organization is following its constitution (i.e., officer positions filled, purpose, meetings, etc.).

2. The committee will send a letter to the organization president and advisor informing them that their organiza-

tion is being reviewed to determine whether the student organization is active or inactive.

3. The organization will have a grace period, to be determined by Senate, in order to regroup and reorganize in order to avoid inactive status.

4. If the organization is in consideration of becoming inactive, an article will be submitted in the Meredith Herald, notifying the Meredith community. Students will have the opportunity to assist the student organization in keeping its active status.

5. At the end of the grace period, the student organization will be taken to Senate and voted upon as active or inactive.

Section 6. Disqualification Removal from Office

A. Offices Subject to Removal.

Any student holding any position (i.e., officer or chair/co-chair) within any recognized campus organization may be removed from office if she is not performing her duties as outlined in her organization's constitution or job description or for a failure to uphold the Code of Ethics for student leaders.

B. Procedure for Removal.

Before the student can be removed from office, the president, chair, or advisor of the organization must issue an oral warning stating what duties are not being performed. If the student continues not performing her job, the president, chair, or advisor must issue a written warning. If this situation persists after the warning, the president, chair, or advisor must remove the student from her position. Once the student is removed, the Office of Student Activities and Leadership Development must be notified in written form of the removal. (For additional information, see Article VIII, Section 1-D.)

Section 7. Appeals Process for Removal from Office

Any student holding any position within any recognized campus organization who has been removed from office for not performing her duties as outlined in her organization's constitution may appeal this decision. She should appeal this decision in writing to the highest presiding officer and/or advisor in her organization. The organization should then implement an appeals process to consider the appeal. If this appeal is denied, she may further appeal to the Student Organization Concerns Committee of SGA Senate by completing a Student Organization Concerns form, available in the Office of Student Activities and Leadership Development and the SGA office. The Student Organization Concerns Committee will hear the appeal based on SGA Senate-approved guidelines.

“Students live on campus not only for the convenience, but for the close friendships they make with their classmates, faculty and staff.”

Heidi LeCount, Director of Residence Life

residence life

2006-2007

I Believe ...

...that the best colleges are good communities

residence life

guide to community living

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Mission Statement:

In response to the ever-changing needs of college students, the residence life staff provides a program of student services designed to enrich the quality of life of Meredith students. By offering programming and counseling, maintaining safety, and intervening in crisis situations, we provide an environment conducive to student success at Meredith.

The philosophy of the residence life staff is one which recognizes and affirms the uniqueness and worth of each student and her potential for growth. To enhance and supplement the classroom experience, the residence life staff promotes activities, programming and community building which contribute to the holistic development of the student. The residential setting, as a living/learning dimension of campus life, is

perhaps the single most important synthesis of classroom learning and college experience and activity.

A commitment to the living/learning environment provides the motivation for community building that serves students and provides opportunities for intellectual, physical, social, emotional, spiritual, and professional growth. The Residence Hall Association provides the structure for the governance of residence halls and is instrumental in planning and monitoring campus communications as well as special residence hall and campus programming. Residence hall presidents, resident assistants, and residence directors assess and respond to the particular interests and needs of their students and select interesting, challenging, informative, and entertaining programs, speakers, and events.

We're Here to Help

Resident students at Meredith enjoy many opportunities while living on campus. Enjoyment of these opportunities depends upon personal involvement as well as personal commitment to the welfare and needs of residents living together. Each resident must take personal responsibility to abide by the rules and regulations, so the group as a whole can function effectively and benefit from the creative interaction of residence life.

The residence life staff provides a program of student services designed to enrich the quality of life for Meredith students. The residence life staff includes the director of residence life, residence directors, resident assistants, the residence hall association, and the residence hall councils.

Director of Residence Life

Heidi LeCount
(919) 760-8633
reslife@meredith.edu

Residence Directors

Residence directors (RDs) are full-time staff members who live in the residence halls on campus. RDs are trained in the areas of student development, crisis intervention and counseling skills as well as how to assist students with social, emotional, and academic concerns. They perform a variety of duties on campus, work through the Office of Residence Life, and are available to assist students with questions or concerns. Residence directors supervise the resident assistants of the building and serve as a resource to their residents and students on campus.

Emergencies should be reported immediately to the residence director on duty, who maintains contact with security.

If you need to contact the Residence Director on duty, call the cell phone at 612-6350 (leave voice mail message if there is no answer).

Residence Directors' Phone Numbers:

- Vann Hall/Stringfield Hall, Rachel Dickens, 760-8520
- Brewer Hall, Sarah King, 760-8506
- Faircloth Hall, Sharlene Provilus, 760-8508
- Poteat Hall, Jennifer Hilton, 760-8508
- Barefoot, Cara Behneman, 760-8527
- Heilman Hall, Kasey Ashton, 760-8694

Resident Assistants

Resident assistants are student staff who live on each floor of the residence halls. They are supervised by the residence director of the building. Their primary responsibilities include:

- To be accessible to the residents on her hall for assistance and counsel.
- To uphold and enforce the Honor Code.
- To encourage student participation in campus activities.
- To facilitate good campus communication.
- To create a positive living/learning environment on her floor which will enhance and facilitate maximum community interaction and encourage accelerated personal growth.

Resident assistants are chosen in the spring by the residence life staff. Selection follows an in-depth application process which includes a formal written application, recommendations from three references, an interview and group process activities. Resident assistants are part of the staff of the Office of Residence Life and receive financial compensation.

Resident Assistants' Phone Numbers:

Barefoot		
1st	Meredith Cowart	2008
2nd	TBA	2181
3rd	Mary Garland Knott	2068
4th	Jacynthia Shephard	2090
Faircloth		
1st	Mollie Baker	2411
2nd	Amber Krawczyk	2438
3rd	Whitney Parker	2463
4th	Leila Ellsworth	2478
Poteat		
Ground	Leslie Harris	2585
1st	Jacinta Whitehurst	2596
2nd	Julie Shaw	2611
3rd	Emmie Corl	2634
Heilman		
1st	Kamika Henderson	2940
2nd	Anna Morgante-Kusse	2534
3rd	Ashley Vaughan	2563
Stringfield		
1st	Caityn Riner	2940
2nd	Rachel McElwain	2971
3rd	Ashley Smith	2997
4th	Cynthia Abell	2209
Vann		
1st	Kaitlin Briggs	2659
2nd	Marissa Knott	2684
3rd	Amy Kay Nickerson	2220
4th	Shannon Pascoe	2920

Getting Involved in our Residence Hall

Community Agreements

A community agreement is a contract among the residents regarding certain features of community living such as when to hold quiet hours; what is an acceptable noise level during non-quiet hours or courtesy hours; how residents want to use the laundry room such as having a sign-up system or first-come, first-serve; and the expectation of how residents will communicate with one another about individual concerns.

Resident Assistants and Residence Directors will be facilitating the Community Agreement process in the first semester.

Hall Council

Students are encouraged to become active and contributing members of their hall communities by helping their neighbors, developing hall themes, joining the Hall Council, attending hall meetings, assisting with enforcing quiet hours, and attending residence hall programs and activities.

One of the best ways residents can meet people and become active in their residence hall community is to serve on the Hall Council as a floor representative.

Each residence hall has a Hall Council to assist with governance as well as social and educational programming. The Hall Council is composed of the residence hall president, two or more representatives from each floor, the resident assistants, and the residence director, who also serves as the advisor.

Hall Meetings

Freshman hall meetings are held during the week of freshman orientation and throughout the fall. Upperclass hall meetings are held during each semester as necessary.

Hall meetings are used as times to discuss community issues, upcoming programs, and other campus information. Attendance is required at all hall meetings.

The staff of each residence hall sponsors a variety of social, cultural, educational, recreational, and community service programs and activities.

At the beginning of the year, your RA will ask for suggestions about the types of programs and activities that interest you.

Getting involved in the programs and activities that occur in your building will help you to learn about yourself, your community, and the world around you!

Important Residence Life Dates

Residence Halls Open for Freshmen, 8:00 a.m.	August 19
Residence Halls Open for Transfer Students, 8:00 a.m.	August 19
Freshman Hall Meetings, 9:00 p.m.	August 19
Residence Halls Open for Upperclass Students, 8:00 a.m.	August 20
Fire Safety Training for New Students	August 20
Freshmen Hall Meetings, 9:00 p.m.	August 20
Residence Halls Room Changes Begin	September 6
Residence Halls Close for Semester Break, 10:00 a.m.	December 17
Residence Halls Open after Semester Break, 2:00 p.m.	January 7
Resident Assistant Applications Available	January 19
Residence Halls Room Changes Begin	January 24
Resident Assistant Applications Due, 5:00 p.m.	February 2
Return room sign-up for rising juniors and rising seniors	March 26
Return room sign-up for rising sophomores	March 27
Residence Halls Close, 6:00 p.m.	May 13

Home Improvement

Residence hall rooms are equipped with two twin beds with standard size mattresses, two desks, two dressers, and two closets. Some students coordinate bed-spreads and discuss color schemes with their roommates before even setting foot into their room of bare walls and stripped beds. Others let the room evolve. All students find a way to make their room a home away from home for themselves.

Decorating a residence hall room can be one of the most creative "budget" efforts a student ever undertakes. Foot lockers are great for transporting and storing belongings and also make great pieces of furniture.

The key to residence hall decorating is learning to incorporate existing furniture with flexible items you add like carpet or free-standing shelves. Posters and personal knick knacks can warm up your room. Just remember to keep it safe (no candles or possessions that are fire hazards—see pages 156-157 for complete fire hazard information) and keep it temporary (you'll want to leave the room as you found it). *Have fun!*

Roommates

Students will tell you that some of the biggest unfounded fears about college relate to having a roommate. It is true that it is rare for roommates to agree on everything, but, when roommates take the time to learn about each other and to talk about each other's likes and dislikes, they quickly pave the way for positive living experiences.

It helps to begin thinking about how you can be a good roommate to someone else.

Here are some tips about being a good roommate:

- Communicate.
- Set boundaries.
- Respect privacy.
- Resolve conflicts.
- Be open and friendly.
- Be understanding.
- Ask before you borrow.

Remember: Give your roommate the courtesy of speaking to her first about any problem before she hears it from someone else on the floor.

Roommate Agreement

Each set of freshman roommates should complete a roommate agreement during their first week together as roommates. This Roommate Agreement should be helpful as you negotiate the guidelines you want to follow in your roommate relationship.

Roommate Bill of Rights and Responsibilities

- The right to read and study free from undue interference in one's room (unreasonable noise and other distractions inhibit the exercise of this right).
- The right to sleep without undue disturbance from noise, guests of a roommate, etc.
- The right to expect that a roommate will respect one's personal belongings.
- The right to a clean environment in which to live.
- The right to free access to one's room and facilities without pressure from a roommate.
- The right to personal privacy.
- The right to address grievances. Residence hall staff are available for assisting in settling conflicts.
- The right to be free from fear of physical and/or emotional intimidation.

How to Make it Work

Once you've talked about each other's likes and dislikes, read through the Roommate Agreement and complete the form. Remember to talk with your roommate if something is bothering you. The sooner you talk about it, the sooner you can resolve your concerns. If you are nervous about talking with your roommate, you'll find that your resident assistant or residence director can be very helpful as you work through your differences.

Learning Together

Once your roommate relationship has developed past the adjustment period, you'll find the experience of getting to know your roommate can be one of the most rewarding experiences of your college years.

Residence Hall Procedures

Housing Contract

A student who lives on campus signs a contract for student housing and pays a non-returnable \$150 advance room fee that is applied to her account for the following year. The contract is binding for one academic year, consisting of fall and spring semesters of the same academic year. Students are responsible for meeting all terms of the contract. Any student who breaks her contract is subject to an additional \$500 fee.

Check-in Procedures

Each resident student must secure a key to her room and complete both a Room Condition Report and an Emergency Contact Information card.

Room changes occur during the academic year, all keys must be returned and exchanged for keys to the new room. Keys must be returned within 24 hours when vacating the campus.

Check-Out Procedure

Students who are withdrawing should make an appointment with the dean of students to complete a withdrawal form. A student not planning to return to school following the semester break must remove all belongings before leaving for break. A student who, during the semester break, decides not to return to school must remove all belongings prior to the date students return to campus.

Make an appointment with the RA to complete room check-out.

Remove all belongings from the room.

Put all trash in appropriate containers.

Clean and sweep room and bathroom and clear walls. (Do not sweep trash into the hall.)

Be sure all college furniture is in the room.

Meet with the RA for room check for cleanliness and damages. (Residence life staff makes a preliminary inspection; housekeeping staff make the final inspection.)

Both the student and the RA sign and date the Room Condition Report.

Leave room key and Room Condition Report with the RA. The last occupant to check-out locks the bathroom connecting door, then locks the door to her room before turning in her Room Condition Report and key.

Students vacating the residence halls are expected to do so within 24 hours after terminating their housing contract. Failure to check out properly will result in a \$50 improper check out fee and \$40 lock and key replacement fee.

Keys

Keys are not to be duplicated and are to be returned when the room is vacated. Lost keys are to be reported immediately to the Office of Residence Life with a request for a lock change.

A charge will be assessed for a lock replacement and a new key. The charge for a new key is \$10. The charge for a new lock and two new keys is \$40.

Responsibility for Damage

Residents will be held responsible for damage to residence hall buildings or furniture and will be charged cleaning and damage fees where they have caused damage to their own rooms or common areas. Students who steal or vandalize are referred to the Honor Council. The cost of repairs for damage of campus areas will be shared by the students responsible or, if no one takes responsibility for the damage, by all resident students served by the damaged common area.

Lock-outs

Students should keep their doors locked and carry their keys at all times. When a student is locked out of her room, she should contact the following people accordingly:

8:00 a.m.–11:00 p.m.

RD in the building or call the RD on duty at 612-6350.

11:00 p.m.–8:00 a.m.

Campus police, 760-8888.

A \$10 fine may be charged each time a master key must be used to open a locked door will be added to the student's account. A student will be required to show her Meredith I.D. before the door will be unlocked.

Residence Hall Closings

Residence halls will be available during Fall Break, Thanksgiving, Spring Break, and Easter break.

Residence halls will be closed during the time between fall and spring semesters. For safety purposes:

- Residents who do not stay on campus are encouraged to unplug their room belongings in case of severe weather or electrical surges. The college is not responsible for damages for items left plugged in during a campus break.
- Residence hall staff will check rooms to ensure that everything is turned off and the doors are locked. Staff will test room smoke alarms at these times.
- For assistance during a campus break, contact the RD on duty at 612-6350 or Campus Police at x8888.

Housing Assignments

The College reserves the right to move a student to a different room at any time if a reassignment is deemed appropriate by the director of residence life and/or the Dean of Students.

Grievance Procedures

Housing Problems

A student who experiences a housing problem during the academic year should discuss the problem with the resident assistant responsible for her floor or the residence director responsible for her residence hall. If the problem cannot be resolved through discussion with the resident assistant or the residence director, the student may make an appointment with the director of residence life for further consideration.

Room Change Procedure

Residence directors are available to assist students with room changes. Residents requesting a room change are encouraged to meet first with their RD to discuss their options for changing rooms.

Students may move from one room to another with permission from the RD or the director of residence life. Students may change rooms without charge.

Room changes will take place after the 10th day of classes each semester.

In order to make a room change:

1. Make arrangements with the other students involved.
2. Obtain a Room Change Form from the RD.
3. Complete and secure the signatures of all involved and take the form to the Office of Residence Life.
4. Follow the proper Check-In/Check-Out procedures as outlined earlier in this section.
5. Move.
6. Return former room key to RD.

Follow check out procedures for old room and check in procedures for new room.

Residents who do not follow proper room change procedures will be charged \$50.

Vacancies and Private Rooms

When a vacancy occurs in a double occupancy room and space allows, the Office of Residence Life will contact the remaining occupant to give her the option of paying for a private room (at a cost of one and a half times the regular rate), finding a roommate within a specific period of time, or moving in with another resident. If the student does not pay for a private room, find a roommate, or move, residence life staff can add a roommate without prior notice any time the space is needed. A student who lives in a double room with a vacancy must keep her room available to receive a roommate at any time by leaving one dresser and one closet empty. If you need assistance finding a roommate, please contact the Office of Residence Life.

A student will be allowed to move into an unoccupied room if she pays the private room fee which is one and a half times the regular rate. A private room contract must be signed before any of the student's belongings may be moved into an empty room. The private room option is only available if there is space and with approval of the director of residence life.

If one student occupies a double occupancy room, she has the following options:

- move to another room with another student
- have another student move in with her
- pay the private room fee so that a roommate will not be assigned
- be assigned a roommate at any time a space is needed

A student with a communicable disease or who exhibits inappropriate and unacceptable community behavior may be required to move off campus.

Insurance Claims

The college is not responsible for the loss or damage of personal property in the residence halls. In most cases, a student's personal property is covered under her family's homeowners insurance. When this coverage does not apply, students should secure insurance coverage under a renter's policy.

Residence Life Policies

Honor Council

The Honor System is a long-cherished tradition and a basis for all life at Meredith. It is essential that each student commit herself to abide by and uphold Meredith's Honor Code and system of self-government. A student violating college policies included in the "Guide to Community Living" or the *Student Handbook* will be obligated to report herself to the solicitor general of the Honor Council. Detailed information is included in the *Student Handbook*, pages 173-177. Ignorance of a rule or regulation shall not be accepted as a defense by the Honor Council.

Residence Hall Hearings Committee

The Residence Hall Hearings Committee is a branch of the Honor Council. The solicitor general assigns hearings to the Residence Hall Hearings Committee. Students appealing a residence hall fine should contact the clerk of the Residence Hall Hearings Committee. Detailed information is included in the Honor System section of the *Student Handbook*.

Alcohol and Drug Policy

page 179.

Smoking Policy

Residence halls at Meredith College are smoke-free environments. Residents who smoke must do so outside the buildings in designated areas. Students who are caught smoking inside will be fined. A second smoking offense will result in the student being referred to the Residence Hall Hearings Committee for disciplinary action. See page 179, for more information on the smoking policy.

Baby Sitting Policy

Baby sitting is not permitted on campus regardless of the age of the child. Baby sitting includes hosting family members with young children or watching other relatives regardless if services are paid or voluntary. The residence halls are not an appropriate environment for young children, especially infants.

Bicycle Policy

Bicycles are to be registered with the campus police. There is no charge for this service. Bicycles are to be stored in the bike racks outside the residence halls unless they can be disassembled and stored in the student's room in such a way as not to create a fire hazard or infringe on a roommate's space. Bicycles stored anywhere other than in the bike rack or in the student's room will be impounded by campus police and returned to the student at the end of the semester. A penalty for violation of this policy is a \$15 fine.

Married Students

Married students who meet the residence requirements may live in the Meredith residence halls under the following conditions:

- Off-campus housing for a married student must be approved by the director of residence life.
- All student government regulations apply to married students according to their academic classification.
- All residence hall rules and regulations apply to married students.

Residence Requirements

Campus residence halls are living/learning environments that provide supportive communities for student development. Traditional-aged students are encouraged to take advantage of the opportunity for building friendships, developing interpersonal and communications skills, and participating in programs and activities that are all part of the residential living experience.

1. Freshman and sophomore students under the age of 23 must live in the residence halls or reside with their parents, husbands, or (with special permission) another close relative. Freshman and transfer students who enter the College over the age of 21 may apply to live off campus. Housing contracts are for the entire academic year.
2. Continuing juniors and seniors with at least a 2.0 GPA may request to live off campus by a designated deadline in the spring semester. Along with at least a 2.0 GPA, students must have at least 60 hours or have resided four semesters in the residence halls. Transfer students who meet established eligibility requirements as stated on the transfer application for admission may apply as commuting students under the off-campus housing option. Requests are available in the Office of Residence Life.
3. Campus housing is available to undergraduate degree-seeking students.
4. Resident students must be enrolled as full-time (at least 12 hours) students while living in the halls. If a student drops below full-time, she will not be eligible to live on campus unless approved by the dean of students.
5. Students interested in housing during the summer terms must check with the Office of Residence Life for housing options and stipulations.
6. The cost of health services and meals in the dining hall are included in the payment for room and board. Students who live off campus must pay a health fee in order to receive services from the Health Center. Students who live off campus must pay for any meals eaten in the dining hall.
7. Students who do not meet the requirements to live off campus but choose to do so can be charged the full amount of room and board for the academic year.
8. Residential policies will be reviewed annually.

Right of Entry

Authorized college personnel, including but not limited to the dean of students, director of residence life, security officers, residence directors, and resident assistants, and facilities staff may enter student rooms at any and all times to assure that college policies are being upheld, to inspect, and to make such repairs to the space as the College may deem appropriate.

Students will not be allowed to enter another student's room in her absence for any reason unless the student who lives in the room has given written permission.

Room Regulations

- Each room will be inspected by the resident assistant before the resident moves into the room. If rooms are changed during the year, the proper check-in/check-out procedure must be followed.
- Students may not be destructive of college property when decorating rooms. They may not paint furniture or rooms, or mar walls or doors with paint. (see "Responsibility for Damage" on p.227).
- Students may not keep animals or pets other than fish (10-gallon tank maximum) in the residence halls.
- For health reasons, all dishes should be properly cleaned after use. No dirty dishes should be left on halls, in rooms, or in kitchens. Dishes are not to be removed from the dining hall.
- All cooking must be done in the residence hall kitchens.
- Ceiling fans are not permitted.
- Using any parlor furniture or other college furnishings in residence rooms is prohibited.
- With respect to the College's wireless internet technology, resident students should use any style/type of phone other than 2.4 GHz.
- Windows are to be kept closed and locked at all times to assist with security and the regulation of temperature. Entry or exit through windows is prohibited, including moving items in through a window or having a friend announce his/her arrival by knocking on a window.

Quiet Hours

Quiet levels and acceptable noise levels will be determined by each floor's Community Agreement. For more information, see page 225.

Fire Safety Rules

- Candles, incense, or any open flames are prohibited in the residence halls. No flammable chemicals are to be kept in residence halls.
- Electric holiday lights or decorative string lights (with the exception of battery-operated lights) may not be used anywhere in the residence halls. All decorations must be nonflammable or treated with fire retardant chemicals.
- Live holiday trees are not permitted.
- Metal trash cans are recommended.
- All hallways and exitways are to be kept clear of obstructions with complete access to be available at all times. Students who leave items in the hall may be fined. "Welcome mats" are prohibited.
- Storage areas must be kept neat and contain no empty cardboard boxes.

- All students must exit the building immediately when fire drills are conducted.
- Smoking in any resident room or residence hall is prohibited.
- No tissue paper or other flammable materials may be placed on walls or doors except on designated bulletin boards.
- Posters and notices cannot be placed on exit door stairwell doors or walls. Use hall bulletin boards or the bulletin boards that are provided for you on your door only.
- Draperies must be made of fire resistant material.
- Residents are not permitted to hang or affix any items to the ceiling.
- All types of extension cords are prohibited in the residence hall. Only UL-approved surge-protected power strips with circuit breakers may be used. No electrical adapters of any kind may be used in the residence halls. All power strips need to be plugged into the wall. A power strip cannot be plugged into another power strip.
- Electrical appliances of any kind (i.e., hair dryer, curling iron, curlers) must be Underwriters' Laboratories (UL) approved. Students are expected to use all appliances with utmost safety.
- Electrical cooking appliances (deep fryers, blenders, toasters, toaster ovens, sandwich makers, indoor grills, etc.), sun lamps, personal microwave ovens and space heaters may not be used in the residence halls. Any cooking appliances found can be confiscated by the residence director and returned to the resident when she is able to take it home.
- Irons must be used and stored immediately after use in the designated area of each residence hall. The residence life staff in the building will announce the designated area at the first hall meeting.
- Refrigerators must meet college standards. One unit, maximum 4.0 cubic feet, per room.
- Halogen and lava lamps of any kind are not allowed in the residence halls.
- Each residence hall room door is equipped with an automatic door closure for fire safety. These closures are not to be tampered with at any time. Dismantling the closure is tampering with fire equipment and will result in a \$50 fine.

Each violation of these rules will result in a \$15 fine.

A second violation of the same type will result in a \$25 fine.

Scellaneous Hall Safety Prohibitions

idents should refer to the Security, Safety and
ergency Procedures section, pp. 154–157, for
e complete information.

se of sporting equipment such as skates, skate-
ards, roller blades or other similar items within
sidence halls is prohibited.
unning in halls is prohibited.
leeping in hallways and parlors is prohibited.
limbing on any campus roof or ledge is prohibited.
ation of any of these policies will result in a \$15 fine.

Room Health and Safety Inspections

residence life staff will conduct inspections once
mester and at campus closings in each residence
room. The inspection will include a check for
th and safety hazards such as:

Electrical, heating, halogen lamps, lava lamps and
cooking appliances.

Combustibles.

Housekeeping, health hazards, excessive and
perishable trash.

Extension cords, non-surge protector power strips,
and electrical adapters with multiple plugs.

Surge protector extension cords plugged in to
one another.

Candles and incense.

Items hanging from or secured to the ceiling or
attached to the wall.

Electric holiday lights.

Dismantled door closures (see “Fire Safety Rules”
on pp. 156-157).

College-owned parlor furniture.

2.4 GHz phones.

**h violation of these policies will result in a \$15 fine,
idence Hall Hearings committee action, or the total
of the damaged item. A second violation of the same
will result in a \$25 fine.**

Personal Safety section for fire safety regulations.

residence life staff may confiscate items found in
ation of College policies.

ectors entering a student's room will leave a notifi-
on of the inspection. Violations are to be corrected
in two working days. Fines issued for violations will
added to a student's account. Follow-up inspections
be conducted to determine if corrective action has
n taken. Failure to correct safety violations will result
disciplinary action, and item(s) will be confiscated.

Room Searches

Meredith reserves the right to inspect all rooms in the
residence halls at any time and as often as deemed
necessary. Attention will be given to maintenance,
safety, health hazards, room damage, and compliance
with college policies. A student will be responsible for
any damage she does to college property. A residence
director has the responsibility and the authority to
conduct an immediate room search if she suspects
alcohol, drugs, or males in a residence hall room.
The College also reserves the right to conduct room
searches and motor vehicle searches with reasonable
suspicion of a violation of college policies. Procedures
will be followed to ensure the protection of the
student and her property.

On occasion, an entire hall may be searched. If so,
each resident of the hall will be asked to remain out-
side of her room until her room has been searched
thoroughly. Her vehicle may also be searched. Careful
procedures will be followed to insure that the search
is conducted properly and as quickly as possible.

If a report is made to the solicitor general of the
Honor Council that one or more students are suspected
of violating the Honor Code (i.e., possession of
alcohol, possession of drugs, males in residence hall
rooms, theft of personal property), and no specific
information is given about a particular room, a warn-
ing may be given to the entire hall by the solicitor
general. If there is reason to believe that a violation
has previously occurred in a specific room but there is
no evidence of a current violation, a personal warning
may be given to the student(s) involved. If a hall warn-
ing or a personal warning is given and the problem
persists, a search may be conducted.

Theft of Personal Property

Residents who experience a theft or loss of personal
property should alert Campus Police as soon as
possible. Meredith is not responsible for the personal
property of students. Families are encouraged to make
sure that homeowner's insurance policies cover the
student's residence hall property. If a student has
evidence that another student is responsible for the
theft, she should alert the campus police and solicitor
general of the Honor Council.

Facilities & Services

Kitchens

Student kitchens are located on the first floors of Vann, Brewer, Stringfield, and Faircloth; on each floor of Poteat, Heilman and Barefoot, and may be used before midnight. Safety precautions should be observed at all times, and students are responsible for cleaning kitchens after using them. Food being cooked should not be left unattended.

Parlors

Parlors are located on each floor of the residence hall for the enjoyment and use of each resident. Please treat your parlor as you would the living room of your own home. Try to keep the parlors tidy, and respect the rights of others sharing the parlor. Do not use the parlor for any kind of painting project or construction project, i.e., Cornhuskin' props, organization banners, etc. *See the *Student Handbook* page 127 for further information on parlor usage.

Laundry Rooms

Automatic washers and dryers can be found in the following locations:

Vann	1st and 4th floors
Stringfield	1st and 4th floors
Faircloth	1st and 4th floors
Brewer	1st, 2nd, and 3rd floors
Poteat	Ground, 1st, 2nd, and 3rd floors
Barefoot	1st, 2nd, 3rd, and 4th floors
Heilman	1st, 2nd, and 3rd floors

There is a 75¢ charge for each washer and a 75¢ charge for each dryer. Washers and dryers should not be used to wash and dry shoes, bedspreads or rugs. If a machine malfunctions, MacGray should be called. Their number is available in each laundry room. Ironing boards are provided, but students must supply irons. Irons left on the ironing boards should be unplugged when unattended. No ironing is to be done in students' rooms.

Storage

There are storage rooms in most of the residence halls for luggage storage during the academic year. No bicycles, appliances of any kind, Meredith furniture, etc., may be stored in storage rooms. Please have identification on outside and inside of luggage. Because of fire regulations, cardboard boxes may not be stored in the storage rooms. The College is not responsible for lost articles from hall storage.

There is no summer storage on campus. If summer storage is needed, there are private commercial storage facilities available nearby.

A student must remove all personal items from storage areas before the last day of exams. Items left in storage after graduation day will be discarded.

Any items of clothing, carpets, etc., left in rooms or storage rooms at the end of the spring semester will be disposed of by the housekeeping staff immediately after closing.

Post Office

The campus mail room is located on the first floor of the Cate Center. Although the mail room is not an official U.S. Post Office, stamps are available for purchase and packages that do not require special handling will be accepted. These services are available between the hours of 8 a.m. and 4:30 p.m., Monday through Friday, while classes are in session. Outgoing mail that requires special handling may be taken to the Method Road branch of U.S. Post Office, which is located within walking distance of the campus.

Resident students are assigned a mail box number that corresponds to their room assignment. The number will change if a student moves to another room.

Student mail boxes have combination locks. Each student will be given her combination upon arrival to campus.

It is the student's responsibility to remember this combination. If you forget, you must show your CamCard to obtain your combination.

Student mail is put in mail boxes Monday through Saturday, except during student holidays. Students who receive packages by U.S. Mail or United Parcel Service (UPS) will receive package slips telling them to come to the window to pick up the packages. Students are required to bring their CamCard in order to receive packages. Only the student the package is addressed to may pick up the package.

Outgoing mail pickup is 5 p.m., Monday through Friday.

The following example shows the proper format for student mailing address:

Name
308 Poteat Residence Hall
Meredith College
Raleigh, NC 27607-5298

Telephone Services

Meredith provides telephone and voicemail service to each residence hall room. The charge is included as part of the student room fee. There is no installation fee or monthly service charge.

Students receive discount long-distance service through Alltel®. Individualized monthly statements are provided by Alltel and are paid to the company.

Students receiving repeated obscene or harassing phone calls should call campus police at 760-8888.

In respect to the College's wireless internet technology, resident students should use any style/type of phone other than 2.4 GHz. Residents may have 2.4 GHz or 5.8 GHz phones. Residents who have 2.4 GHz phones will be required to remove them. There is one telephone jack in each room. Students will only be charged for repairs made necessary as a result of abuse. Decisions concerning charges will be made by the technician at the time of the repair and will be final.

Technology Services

Campus-wide network provides e-mail and Internet access. All residence halls have wireless technology access to the campus network. For information concerning residence hall room hook-up to the campus network, contact technology services at 760-2323.

Time Warner Cable Services

Residence hall rooms have basic cable television outlets. Arrangements for premium channel boxes (D, Cinemax, etc.) must be made with Time Warner Cable, Inc. All installation of boxes and service is done by Time Warner. Students must provide the connecting cable from the wall to their room. Any student experiencing problems should call Annie Fitzgerald, the Meredith Cable Television Administrator, at 760-2346.

Maintenance Requests

Requests for maintenance, housekeeping, and room-keeping may be made to the facilities services office, 760-8560, or by completing a request order form on the Meredith College web site. www.meredith.edu/service/facservice/facserwo.htm. The work order link can also be found under the link for rooming on Meredith's E-news web page.

Guests

A Meredith student is responsible for the appropriate behavior of her campus guests. A guest is expected to observe the same regulations as the Meredith student. Guests will be responsible for paying for all meals eaten in the dining hall. Meredith students are expected to escort their campus guests at all times while in the residence halls.

Female Guests

A female guest is allowed to stay overnight on campus only if her host is also on campus. When hosting a female guest, a student should respect the rights of her roommate regarding the behavior and length of stay of the guest. The host should register her guest (female) before 11 p.m. with her residence director, who will issue her a guest pass. If the guest arrives after closing hours, the student must register her with a security guard. The security guard may request identification of any guest coming in after closing hours. A guest will not be permitted onto campus if she does not have a guest pass or is not accompanied by her Meredith host.

Residents are permitted to host the same guest for a maximum of three nights within a 30-day period.

Male Guests

Except during an Open House for reasons of privacy and security, male guests are allowed in the residence halls only in first floor parlors and only when accompanied by a Meredith student or when waiting for her. A student should inform a male guest of the location of an outdoor campus phone from which he can call to communicate his arrival on campus.

All male guests must enter and exit the residence halls through the first floor parlor.

Residence directors and resident assistants may grant special permission for men to carry heavy items to or from a student's room (heavy items include: refrigerators, heavy trunks, book shelves, heavy furniture, unusually bulky or large items). This permission is a privilege; therefore, men should not linger on the halls after they have completed the task for which they were granted permission. The person giving permission to a male to carry things onto the hall is responsible for checking to make certain the male vacated the hall. Residents are expected to announce "male on the hall." They are to escort their helper out of the building within 15 minutes.

(continued on next page)

Fathers of Meredith students and brothers under the age of 12 are allowed in the residence halls at any time before closing hours provided they are escorted by the Meredith student to and from her room.

Males unaccompanied by a Meredith student are not allowed in the courtyard after dark unless they are en route to a residence hall first-floor parlor for an arranged meeting.

Other campus locations for visiting with male guests:

- Weatherspoon Gymnasium during the hours posted by the department of Health, Exercise and Sports Science. Equipment must be returned to its proper place upon leaving. (Note: No guests may use equipment in the Margaret W. Parker Fitness Center).
- Cate Center including the Bee Hive Cafe, lounges, and supply store.

Safety Restrictions

- Males unaccompanied by a Meredith student are not allowed in the courtyard after dark unless they are on their way to a residence hall first-floor parlor for an arranged meeting.
- Males are not allowed on campus after closing hours (1:00 a.m. Sunday-Thursday; 2:00 a.m. Friday and Saturday) except to accompany students to their residence halls. Then the men must immediately leave campus.
- Use of the lake area at night is discouraged.

Open Houses

After Labor Day weekend in the fall and after Martin Luther King, Jr., Holiday in the spring, Open Houses are planned for

<i>Fridays</i>	<i>5 p.m.–midnight;</i>
<i>Saturdays</i>	<i>12 noon–12 a.m.;</i>
<i>and Sundays</i>	<i>12 noon–7 p.m.</i>

No Open Houses are held during exams. All open house weekends are listed in the *Student Handbook Activities Calendar*. Freshman residents are required to sign in and sign out their guests.

Safety Procedures

See pages 154–157 and 230–231

Residents should refer to the Security, Safety and Emergency Procedures section of the *Student Handbook*, pages 154-157. Also see pages 230-231, in this "Guide to Community Living."

FAQs

Can I have a car on campus and where do I park?

At the beginning of each semester, all students may bring a car on campus by signing the appropriate agreement, paying the parking permit fee, and displaying the numbered decal on the car. Decals must be affixed permanently with the decal's adhesive to the rear bumper or rear window of the car. Decals may not be taped to the rear window or bumper. Forms and decals may be obtained from the Camp Police Office. Adequate parking is provided for all those who qualify. Annual resident permits cost \$175. Detailed parking information and regulations are in the *Student Handbook*, pages 179-180.

What is a CamCard?

All Meredith students are required to have and carry a Meredith picture identification card called the CamCard. CamCards are required of all individuals in order to check out library materials, for student access to residence halls, and for general identification purposes around the campus. Resident students must use the CamCard for Meredith dining services. Identification cards are made free of charge in the CamTel/CamCard Office, first floor Johnson Hall. Detailed information on CamCard use policies can be found in the *Student Handbook*, page 155.

What if I need health services?

The Health Center staff provides clinical care for minor illnesses, health education, emergency care, health protection, and disease prevention services for students. Services are maintained under the direction of the director of health services and the college physician. A student health form, furnished by the College, must be completed and all immunizations documented and updated, if needed, prior to enrollment. Detailed information on health services and health policies are in the *Student Handbook*, pages 132-133.

What is Meredith Beach?

Meredith Beach is the area surrounded by Faircloth Brewer, Heilman, and Barefoot residence halls and the only campus sunbathing area. The sunbathing area is restricted to women only.

bers of the Meredith community enjoy protection of their rights of privacy. Solicitation by persons, organizations, or businesses is strictly prohibited unless authorized by the vice president for student development or by the director of student activities or leadership development. Any use of College facilities by off-campus persons for purposes of solicitation, even those sponsored by campus organizations, must also be approved. Under no circumstances are off-campus persons allowed to solicit door-to-door. Any religious organization requesting to give a presentation or presentation is to be referred to the campus minister for approval. Students who are approached by individuals violating this policy should immediately contact a residence life staff member or security.

Breakfast7:30–9:00 a.m. (M–F)
Continental Breakfast ...9:00–10:15 a.m. (M–F)
 ...8:30–10:00 a.m. (S–Su)
Lunch11:00–1:30 p.m. (M–F)
 ...11:30–1:30 p.m. (S–Su)
Dinner5:00–7:00 p.m. (M–Th)
 ...5:30–7:00 p.m. (F–Su)
Summer Hours will be posted in May, 2007.

Monday-Thursday 7:30 a.m.-8:00 p.m.
Friday 7:30 a.m.-4:00 p.m.
Saturday-Sunday Closed

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Admissions	760-8581
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BeeHive	760-8328
Belk Dining Hall	760-8377
Campus Activities Board	760-2247
Campus Events	760-8533
Campus Minister	760-8346
Campus Police and Parking	760-8888
Career Center	760-8341
Commuter Life/Diversity Programs	760-8521
Community Outreach	760-8450
Copy Center	760-8677
Counseling Center	760-8427
Dean of Students	760-8521
Dial-A-Menu	760-8150
Disabilities Services	760-8427
Enrollment	760-8026
Facilities Services/Maintenance	760-8560
Financial Assistance Office	760-8565
First Year Experience	760-8521
Graduate and Professional Studies	760-8353
Health Center	760-8535
Herald	760-2824
Housekeeping	760-2820
Inclement Weather	832-8878
Information Desk, Cate Center	760-8065
International Student Advisor	760-8429
Library (Carlyle Campbell)	760-8531
MEA/Balloon Gallery	760-8650
Meredith Performs Box Office	760-2840
Oak Leaves	760-8114
Paralegal Program	760-2855

RD on Duty	612-63
Registrar	760-81
Residence Life & Housing	760-81
Student Activities & Leadership Development	760-81
SGA (Student Government Assoc.)	760-2
Supply Store (Bookstore)	760-8
Technology Services Help Desk	760-2
Volunteer Services	760-6
V. P. for Academic Affairs	760-8
V. P. for Student Development	760-8
WINGS/AMC	760-2
Work Orders	760-8

Emergency 9-911 or
If at any time you believe it is necessary to call the

so they can direct EMS to the site of the emergency. The person receiving the service of EMS will be responsible for all fees charged.

Campus Police	760-81
Police, City of Raleigh, non-emergency	890 3
State Highway Patrol	733 8
Hopeline	231 5
Poison Control	1-800-848 9

Campus Switchboard

<i>(on campus)</i>	760-81
<i>(off campus)</i>	760-81

Directory Assistance

<i>(fee charged per use)</i>	9-411
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Long Distance Information

<i>(fee charged per use)</i>	1-(Area Code)-55
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Personal Data

	Phone
	City
Zip	Email

My List

	Name
	Phone
	Email
	Name
	Phone
	Email
	Name
	Phone
	Email

The BeeHive!

located on the second floor
Cate Student Center.



BeeHive Café Hours:

Monday-Thursday	7:30 a.m.-8:00 p.m.
Friday	7:30 a.m.-4:00 p.m.
Saturday-Sunday	Closed
Phone	760-8328

Meredith Supply Store

The Smart Shopping Place!

Serving Students, Faculty, and Staff

Monday, Tuesday 8:00 a.m.-6:00 p.m.
Wednesday, Thursday, Friday 8:00 a.m.-5:00 p.m.

Textbooks • School Supplies • Gift Items • Greeting
Cards • Clothing • Health and Beauty Aids • Trade
Books • and CDs

Store760-8545
Book Department760-8433

Pre-pay your textbooks on-line or shop 24 hours a
day at www.efollett.com.

Student Handbook
Activities Calendar
2005-2007

Edited by Jean Jackson, '75; Ann Gleason; Cheryl Jenkins; Heidi LeCount
Calendar Information Compiled by Elizabeth Beasley, '08
Graphic Design by Mary Rose, '01
Produced by Office of Marketing and Communications 05/06 06-107 St Dev

MEREDITH COLLEGE

The Division of Student Development

3800 Hillsborough Street

Raleigh, North Carolina 27607-5298

(919) 760-8600

www.meredith.edu

*Meredith College admits qualified women students
without regard to race, creed, sexual orientation,
national or ethnic origin, age or disability.*

*Produced by the Office of Marketing and Communications
04/06 OF-107 St. Jay*

...rd work and serious fun...in friends that make you laugh—and make you think...
...a lot of good questions...that the best colleges are good commu...
...think...in teachers who make you think—and make you laugh...that leadership can be tau...
...ducation lasts a lifetime...that a good life starts here. At Meredith...tha...
...be taught. And I plan to learn it...that sometimes the best answer is a good question...I've

MEREDITH
COLLEGE

2007-2008 Undergraduate

student handbook & activities calendar

no make you think--and make you laugh... Leadership can be the
best attribute for a lifetime... Your college life starts here. At Mer
c., that sometimes means being over the top... I've got a lot of good opportunities
evening... and a lot of fun and serious fun... all friends that
ions... that the college are good at things... the

ove...

Alma Mater

*We salute thee, Alma Mater, we salute thee with a song,
At thy feet our loyal hearts their tribute lay;
We had waited for thy coming in the darkness, waited long,
Ere the morning star proclaimed thy natal day.
Thou hast come through tribulation and thy robe is clean and white,
Thou art fairer than the summer in its bloom.
Thou art born unto a kingdom and thy crown is all of light;
Thou shalt smile away the shadow and the gloom.
In thy path the fields shall blossom and the desert shall rejoice,
In the wilderness a living fountain spring;
For the blind shall see thy beauty and the deaf shall hear thy voice,
And the silent tongues their high hosannas sing.
Where the rhododendron blushes on the burly mountain's breast,
In the midland, where the wild deer love to roam;
Where the water lily slumbers, while the cypress guards its rest,
Lo, thy sunny land of promise and thy home.
Where the sons of Carolina taught a nation to be free,
And her daughters taught their brothers to be brave;
O'er a land of peaceful plenty, from the highlands to the sea,
May thy banner, Alma Mater, ever wave.*

—Richard Tilman Vann, President of Meredith College, 1900–1915

I Believe...

...that a good life starts here. At Meredith.

Whether you are beginning your journey as a new student or returning as an alumnus/alumna, it is a pleasure to welcome you to our new and exciting year at Meredith College. It is our privilege to ensure a transformative educational experience that will prepare you for life and service in a global society. The Meredith campus—your home away from home—is a warm and vibrant community of diverse and talented students and leaders. Your fellow classmates will have the finest friends you have made anywhere throughout the world. Their professors are leading the way and breaking in the field of teaching today. And your learning environment is designed to immerse you with an intellectual world of intellectual and cultural exchange.

At Meredith, we celebrate each person's individuality and uniqueness as we all work together toward an educational beyond experience. Welcome home here, and you will enjoy a supportive and inclusive community in your journey's rich tradition of scholarship and achievement. You will be expected to be creative and continuously engaged in the values of honor and integrity and to live above your fellow students.

As you will find that you are engaged in a vibrant, collective and multifaceted life, prepared for leadership and service in the ever-changing world. I hope you will embrace the life of the college and the college's rich tradition of scholarship and achievement. I invite you to join our community and to live above your fellow students. I wish you the best of success in all your endeavors.

Dr. [Signature]

President, Meredith College

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The Meredith College Student Handbook

is the official source of information regarding academics, the honor system, college policies, safety procedures and services and opportunities available to students.

Participation and personal responsibility are essential to the education of students at Meredith College. The College's honor system promotes an atmosphere of trust and integrity throughout the Meredith community.

Education at Meredith is not limited to class lectures, assignments, labs and tests but extends into every facet of daily life. Meredith is committed to providing rich and varied opportunities for leadership, personal growth, fellowship, and fun through rigorous academics and a lively campus environment.

Mission

In educating women to excel, Meredith College fosters in students integrity, independence, scholarship, and personal growth. Grounded in the liberal arts, the College values freedom and openness in the pursuit of truth and, in keeping with its Christian heritage, seeks to nurture justice and compassion. Meredith endeavors to create a supportive and diverse community in which undergraduate and graduate students learn from the past, prepare for the future, and grow in their understanding of self, others, and community. To these ends, Meredith strives to develop in students the knowledge, skills, values, and global awareness necessary to pursue careers, to assume leadership roles, to continue their education, and to lead responsible lives of work, citizenship, leisure, learning, and service.

Nondiscriminatory Policy

Meredith College admits women students of any age, race, creed, sexual orientation, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the College. It does not discriminate on the basis of race, color, national origin, religion, sex, disability, veteran's status, sexual orientation or age (as defined by the Age Discrimination in Employment Act) in administration of its educational policies, admission policies, scholarship and loan programs, and other school-administered programs. Furthermore, it does not discriminate in admission or access to its programs and activities on the basis of disability as defined by Section 504 of the Rehabilitation Act of 1973. The vice president for business and finance at Meredith coordinates the College's nondiscriminatory policy on the basis of disability.

Right to Amend

The College may amend, change, terminate, and/or make exceptions to the policies herein as it may determine in its discretion at any time.

This *Student Handbook & Activities Calendar* is produced on behalf of the Office of the Dean of Students and the Office of Student Activities and Leadership Development, Division of College Programs, Meredith College, Raleigh, North Carolina.

activities calendar

2007-2008

“Meredith College is an inclusive community that offers a number of opportunities for its students. Meredith College women are those who are capable of stepping out into society and making a difference, change as a result of their strength, uniqueness and passion.”

Primer B. Cole, J.D., President, 2007-08

I Believe...

for great things, hard work and serious

2007-2008

student activities calendar

All events are subject to change. For the latest information regarding events, go to: www.meredith.edu/calendar

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Location Codes for Calendar

AH	Alumnae House
AMP	Amphitheater
BDH	Belk Dining Hall
CC	Career Center
CCR	Chapel Common Room
CHPL	Chapel
CRR	Chapel Reading Room
CTY	Courtyard
DCR	Diversity Conference Room—Cate
GH	Gaddy–Hamrick
ISL	Island
JOY	Joyner
JA	Jones Auditorium
JL	Joyner Lounge
KRS	Kresge Auditorium
LED	Ledford
MAR	Martin
SMB	Science and Mathematics Building
ST	Studio Theatre in Jones
TCR	Traditions Conference Room—Cate
W	Wainwright Music Building
WG	Weatherspoon Gym

Fall 2007 Course Schedule

	Monday	Tuesday	Wednesday	Thursday	Friday
8:00					
9:00					
10:00					
11:00					
12:00					
1:00					
2:00					
3:00					
4:00					
5:00					
6:00					
7:00					
8:00					
9:00					
10:00					

Spring 2008 Course Schedule

	Monday	Tuesday	Wednesday	Thursday	Friday
8:00					
9:00					
10:00					
11:00					
12:00					
1:00					
2:00					
3:00					
4:00					
5:00					
6:00					
7:00					
8:00					
9:00					
10:00					

Fall 2007 Meredith College Examination Schedule

Morning Class = Morning Exam

Afternoon Class = Afternoon Exam

Evening Class = Evening Exam

	Thu. Dec. 6	Fri. Dec. 7	Sat. Dec. 8	Mon. Dec. 10	Tues. Dec. 11	Wed. Dec. 12	Thurs. Dec. 13	Fri. Dec. 14	Sat. Dec. 15
Begin 9:00 a.m.— End 12:00 p.m.	Reading Day	9:00 a.m. MWF	11:00 a.m. T TH	*All Psychology 100 Level	9:30 a.m. T TH	11:00 a.m. MWF	8:00 a.m. T TH	8:00 a.m. MWF	*All Foreign Languages 100-200 Levels
Begin 1:00 p.m.— End 4:00 p.m.	No Exams	*All Religion 100 level	*All History 100 Level	12:00 p.m. MWF	12:30 p.m. T TH	3:00 p.m. MW or MWF 3:30 p.m. or 4:00 p.m. MW or MWF	2:00 p.m. T TH	2:00 p.m. MWF 2:00 p.m. MW	1:00 p.m. MWF
Begin 6:00 p.m.— End 9:00 p.m.	Reading Day	5:00 p.m. or 5:30 p.m. T TH 6:00 p.m. TH only	7:00 p.m. T TH 6:00 p.m. T only	7:00 p.m. MW 6:00 p.m. W only	3:30 p.m. T TH	*All English 111, 112, 200, 206	5:00 p.m. or 5:30 p.m. M W 6:00 p.m. M only		

Spring 2008 Meredith College Examination Schedule

Morning Class = Morning Exam

Afternoon Class = Afternoon Exam

Evening Class = Evening Exam

	Wed. Apr. 30	Thurs. May 1	Fri. May 2	Sat. May 3	Mon. May 5	Tues. May 6	Wed. May 7	Thurs. May 8	Fri. May 9
Begin 9:00 a.m.— End 12:00 p.m.	Reading Day	11:00 a.m. T TH	*All Religion 100 level	9:30 a.m. T TH	11:00 a.m. MWF	8:00 a.m. T TH	8:00 a.m. MWF	*All History 100 Level	9:00 a.m. MWF
Begin 1:00 p.m.— End 4:00 p.m.	No Exams	*All Foreign Languages 100-200 Levels	12:30 p.m. T TH	*All English 111, 112, 200, 206	3:00 p.m. MW or MWF 3:30 p.m. or 4:00 p.m. MW or MWF	2:00 p.m. T TH	2:00 p.m. MWF 2:00 p.m. MW	1:00 p.m. MWF	12:00 p.m. MWF
Begin 6:00 p.m.— End 9:00 p.m.	Reading Day	7:00 p.m. T TH 6:00 p.m. T only	7:00 p.m. MW 6:00 p.m. W only		*All Psychology 100 Level	3:30 p.m. T TH	5:00 p.m. or 5:30 p.m. M W 6:00 p.m. M only	5:00 p.m. or 5:30 p.m. T TH 6:00 p.m. TH only	

1. Reading Day is a day of preparation for examinations. No instructor may schedule an exam on this day nor may any student ask to take an exam on this day.

2. Examination periods marked with * are for multisections of introductory courses in certain departments. In resolving examination conflicts, these multisection exams take priority.

3. A student is considered to have an exam conflict if she is scheduled for two exams at the same time or three exams within a 24 hour period. In the case of two exams at the same time, the student and instructors should negotiate for a mutually convenient time to reschedule one of the exams.

In the case of three exams during a 24 hour period, she may choose to reschedule the third exam of the three at the mutual convenience of the instructor and student unless the third exam is a multisection exam. In that case, the second exam of the three is the one to reschedule.

4. There are no exams on Sunday, Dec. 9 (Fall), and Sunday, May 4 (Spring). The last period for exams is at 1:00 p.m. on Saturday, Dec. 15 (Fall), and 1:00 p.m. on Friday, May 9 (Spring).

5. Final examinations for all courses which meet during evening hours, even if the course is scheduled as a block exam, must be given during the evening.

Undergraduate Academic Calendar

Fall Semester 2007

Arrival of New Students	Sat., Aug.
Registration and Drop/Add	Tues., Aug.
Classes Begin	Wed., Aug.
Last Day To Drop a Class Without Paying	Tues., Aug.
Last Day to Add a Course	Tues., Aug.
Labor Day Holiday—No Classes Held	Mon. Sep.
Last Day to Make A Grading Change	Wed., Sep.
MidTerm	Tues., Oct.
Progress Reports Due at noon	Wed., Oct.
Autumn Recess Begins after the Last Class	Wed., Oct.
Classes Resume at 8 a.m.	Mon., Oct.
Last Day to Withdraw from a Class	Tues., Oct.
Thanksgiving Recess Begins after the Last Class	Tues., Nov.
Classes Resume at 8 a.m.	Mon., Nov.
Last Day of Classes	Wed., Dec.
Reading Day; Music Juries	Thu., Dec.
Final Examinations	Fri., Dec. 7–Sat., Dec. 8
Commencement	Sat., Dec. 8

Spring Semester 2008

Registration and Drop/Add	Tues., Jan. 8
Classes Begin	Wed., Jan. 9
Last Day To Drop a Class Without Paying	Tues., Jan. 15
Last Day to Add a Course	Tues., Jan. 15
Holiday—Dr. Martin Luther King, Jr., Day	Mon., Jan. 21
Last Day to Make A Grading Change	Wed., Feb. 6
MidTerm	Thurs., Feb. 28
Progress Reports Due at Noon	Fri., Feb. 29
Spring Recess Begins after last class	Fri., Feb. 29
All Offices Closed for Spring Break	Fri., Mar. 7
Classes Resume at 8 a.m.	Mon., Mar. 10
Last Day to Withdraw from a Class	Thurs. Mar. 20
Easter Recess Begins after the Last Class	Thurs., Mar. 20
Classes Resume at 8 a.m.	Tues., Mar. 25
Celebrating Student Achievement (no classes)	Thurs., Apr. 24
Last Day of Classes (follow the regular Thursday schedule)	Tue., April 29
Reading Day; Music Juries	Wed., April 30
Final Examinations	Thurs., May 1–Fri., May 9
Commencement	Sun., May 11

Summer 2008

(Classes will not meet on Monday, May 26, or Friday, July 4.)

First six-week day and evening session
May 12–June 20

Second six-week day and evening session
June 23–August 1

First three-week session
May 19–June 6

Second three-week session
June 9–June 27

Third three-week session
July 7–July 25

Opening Day of Class for 2008–2009 Academic Year
Wednesday, August 20

This calendar is subject to periodic review and change. Such changes will be distributed to the Meredith community and will be available in the registrar's office.

Year-At-A-Glance 2008-2009

2008

January 2008						
M	T	W	T	F	S	
	1	2	3	4	5	
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

February 2008						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	

March 2008						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23/30	24/31	25	26	27	28	29

April 2008						
M	T	W	T	F	S	
	1	2	3	4	5	
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May 2008						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June 2008						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

July 2008						
S	M	T	W	T	F	S
	1	2	3	4	5	
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August 2008						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

September 2008						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October 2008						
S	M	T	W	T	F	S
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November 2008						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23/30	24	25	26	27	28	29

December 2008						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

2009

January 2009						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February 2009						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March 2009						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2009						
S	M	T	W	T	F	S
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2009						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

June 2009						
S	M	T	W	T	F	S
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July 2009						
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August 2009						
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September 2009						
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October 2009						
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November 2009						
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December 2009						
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August 6-12

Monday 6

Tuesday 7

Wednesday 8

August 2007

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2007

Thursday 9

Friday 10

Saturday 11

Sunday 12

September 2007

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August 13-19

Monday 13

Tuesday 14

Wednesday 15

- Student Advisor Return
- Student Advisor Training

August 2007

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- Orientation Crew Arrives
- Student Advisor Training
- Student Advisor Training

Thursday 16

Friday 17

Saturday 18

- Halls Open for New Students
- Arrival of New Students
- Freshman and Transfer Orientation

Sunday 19

- Halls Open for Returning Students
- Freshman and Transfer Orientation

September 2007

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- Student Advisor Training
- Sloan Leadership Connection:
Responsible Leadership 10am-12pm (JA)

Student Advisor Training

August 20-26

Monday 20

Tuesday 21

Wednesday 22

August 2007

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- Registration and Add Drop
- Freshman and Transfer Orientation

- Classes Begin
- Freshman and Transfer Orientation
- Worship 10am (CHPL)
- Student Activities and Services Fair
- 5-7pm (CTY)

Thursday 23

Friday 24

Saturday 25

- MEA Retreat
- MRA Retreat
- CAB Fall Retreat (HAR 214)
- SGA Retreat
- ACA Blastoff 2-5pm (CTY)

Sunday 26

- CAB Fall Retreat (HAR 214)
- SGA Retreat
- Big Sis/Lil' Sis Social 7:30pm (CTY)

- MEA Retreat
- MRA Retreat
- SGA Retreat
- Junior Class Poster Sale (1st Cate)
- Freshman Connection 10am
- Service Council Meeting 10am
(Reading Room-CHPL)
- WINGS Executive Board Meeting 10am
(23+ Conf. Room)
- New Student Employment Orientation
3pm (KRS)

September 2007

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- Teaching Fellows Opening Event (Picnic)
- Junior Class Poster Sale (1st Cate)
- SGA Meeting 5:30pm (DCR)
- VCF Fellowship Meeting 8pm (NCSU)
- CC Prime Time 8pm (NCSU)

August 27-September 2

Monday 27

Tuesday 28

Wednesday 29

- Freshman Elections Info Available (202 Cate)
- MAFCS Meeting 10am (Martin Round Room)
- CAB Meeting 10am (HAR 104)
- Senior Class Executive Board Meeting 10am (TCR)
- Honor Council 7pm (CCR)

August 2007

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- Last Day to Drop a Course Without Paying
- Last Day to Add a Course
- Freshman Elections Info Available (202 Cate)
- Teaching Fellows Counselor Training 12-4:30pm (KRS and Cate)
- Senate 5-7pm (HAR 214)
- Chi Alpha 707 Gathering 7pm (NCSU-Talley)
- Senior Class Meeting 9pm (BDH-String)
- Sophomore Class Meeting 9pm (BDH-Poteat)

- Freshman Elections Info Available (202 Cate)
- Senior Portraits (Lifetouch Studios)
- Worship 10am (CHPL)
- Volunteer Service-Learning Fair 11am-1:30pm (BDH)
- Senior Salute 4:30-6pm (Career Center)

Thursday 30

Friday 31

Saturday 1

- Soccer @ Va. Wesleyan 4pm
- Volleyball vs. Ferrum @ Emory & Henry
Invitational 1:15pm
- Volleyball-Emory & Henry Invitational
Playoff or Finals 3:30pm/5:45pm

Sunday 2

- Soccer-Va. Wesleyan Marlin Invitational
- Soccer vs. Eastern (PA) or Ohio
Wesleyan @ Va. Wesleyan 1pm or 3:30pm

- Freshman Elections Info Available
(202 Cate)
- WINGS General Meeting 10am (126 JOY)
- RHA Meeting 10am (MAR 100)
- MRA Regular Meeting 10am (HAR 104)
- Review Board 10am (CCR)
- AMC Exec. Meeting 10am (HAR 108)
- SAF Proposals Due 5pm (202 Cate)
- Volleyball vs. Va. Wesleyan
@ Emory & Henry 6:30pm
- IVCF Fellowship Meeting 8pm (NCSU)
- Volleyball vs. Randolph
@ Emory & Henry 8:45pm

September 2007

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Freshman Elections Info Available
(202 Cate)
Senior Portraits (Lifetouch Studios)
GA Executive Committee Meeting
30-7pm (DCR)
CC Prime Time 8pm (NCSU)

September 3-9

Monday 3

Tuesday 4

Wednesday 5

• Labor Day Holiday—No Classes

September 2007

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23/30	24	25	26	27	28	29

- Freshman Elections Filing (202 Cate)
- Academic Choices for Excellence Group
2-3pm (SMB 160)
- Organization Officer Training
5:30-7:30pm (KRS)
- Freshman Campaign Workshop 7-8pm
(214 HAR)
- Chi Alpha 707 Gathering 7pm
(NCSU-Talley)
- Junior Class Meeting 9pm (BDH-Poteat)
- Freshmen Class Meeting 9pm (BDH-String)
- Philaretian Society Information Session
9pm

- Freshman Elections Filing (202 Cate)
- Worship 10am (CHPL)
- Teaching Fellows Counselor Event
12-4:30pm (KRS and Cate)
- Organization Officer Training
5:30-7:30pm (KRS)
- MeredithREAOS Volunteer Training
5:30-7:30pm (Oak Room-Belk)
- Philaretian Society Rush Event 9pm

Thursday 6

Friday 7

Saturday 8

- Soccer vs. Agnes Scott @ WRAL Soccer Complex 8pm
- Volleyball-Greensboro Tournament
- Project WILD Workshop 8am-3pm (LED 214)
- Open House 12pm-12am
- Meredith and a Movie 8pm (KRS)

Sunday 9

- Soccer vs. Spellman (Ga.) @ WRAL Soccer Complex 8pm
- Open House 12-7pm
- PA CAB Meeting 6-8pm (HAR 214)

- Freshman Elections Filing (2nd Cate)
- Volleyball-Greensboro Tournament (Greensboro)
- ACA Meeting 10am (110 HAR)
- Freshman Campaign Workshop 10am-11am (162 SMB)
- MEA Meeting 10am (HAR 102)
- Time Management Workshop 10am (SMB 160)
- RHA Meeting 10am (MAR 100)
- AMC General Meeting 10am (HAR 104)
- Resume Workshop 10am (Career Center)
- Open House 5pm-12am
- Meredith and a Movie 8pm (KRS)

- Freshman Elections Filing (202 Cate)
- Academic Choices for Excellence Group 3pm (SMB 160)
- PA Executive Committee Meeting 10-7pm (DCR)
- MeredithREADS Volunteer Training 10-7:30pm (Oak Room-Belk)
- CF Fellowship Meeting 8pm (NCSU)
- NC Prime Time 8pm (NCSU)
- Philaretian Society Rush Event 9pm

October 2007

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September 10-16

Monday 10

Tuesday 11

Wednesday 12

- Freshman Election Campaigning
- MIA Meeting 10am (110 HAR)
- Officer Training 10-11am
- MAFCS Meeting 10am
(Martin Round Room)
- CAB Meeting 10am (HAR 104)
- Senior Class Executive Board Meeting
10am (TCR)
- Blue Cross-Blue Shield of NC
Presidential Lecture Series:
Anne Fadiman 7pm (AMP)
- Honor Council 9pm (CCR)

September 2007

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- Patriot Day
- Freshman Election Campaigning
- LeaderShape Vision Showcase
8am-ALL DAY (KRS)
- Senate 5-7pm (HAR 214)
- Sister to Sister 6pm (CCR)
- Chi Alpha 707 Gathering 7pm
(NCSU-Talley)
- Volleyball vs N.C. Wesleyan 7pm
- Philaretian Society Rush Event 9pm

- Rosh Hashanah - Begins at Sundown
- Freshman Election Campaigning
- LeaderShape Vision Showcase
8am-ALL DAY (KRS)
- Worship 10am (CHPL)
- Commuter Appreciation Day 10am
(Cate Center)
- Organization Advisor Luncheon
11:30am-1pm (Dogwood A B)
- Teaching Fellows Counselor Event
(Make Up) 12-4:30pm (KRS and Cate)
- 09-11 Social 8pm (2nd Cate)
- Philaretian Society Rush Event 9pm

Thursday 13

Friday 14

Saturday 15

- National Hispanic Month
- Meredith Tennis Invitational
(Cary Tennis Park)
- Volleyball @ Christopher Newport 11am
- Open House 12pm-12am
- Soccer @ N.C. Wesleyan 12pm
- Volleyball vs. Ferrum @ CNU 1:30pm

Sunday 16

- National Hispanic Month
- Meredith Tennis Invitational
(Cary Tennis Park)
- Soccer vs. Salem College or Trinity (DC)
@ N.C. Wesleyan (TBD)
- Open House 12-7pm
- Volleyball @ Chowan 1pm

- Rosh Hashanah - End of a Window
- Freshman Election Campaigning
- Meredith Tennis Invitational
(Cary Tennis Park)
- Senior Open On Campus
- Student Advisor Meeting (Room 125)
- WINSS Exec. Meeting (Room 125 - Conf. Room)

- Rosh Hashanah
- 1st Day of Ramadan
- Freshman Election Campaigning
- Organization Advisor Conference
- 1:30pm (Dogwood A-B)
- GA Executive Committee Meeting
- 10-7pm (DCR)
- 12 Prime Time (Room 123)
- Philaretian Society Induction
- CF Fellowship Meeting (Room 123)

October 2007

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September 17-23

Monday 17

Tuesday 18

Wednesday 19

- National Hispanic Month
- Freshman Election Voting
- Freshman Connection 10am
- Service Council Meeting 10am
(Reading Room-CHPL)
- Thinking About Grad School 10am (KRS)
- Senior Class Exec. Board Meeting
(Dennis TCR)
- Extended Teacher Candidates Cooperative
Teaching 5-9pm (Rotunda BDH)
- Freshman Connection 7pm (CCR)
- African American Meeting 7:30pm
(AAR 214)

September 2007

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- National Hispanic Month
- Freshman Election Voting
- Freshman Connection 10am
(AAR 214)
- Senior Class Meeting 9am (BDH TCR)
- Sophomore Class Meeting 9pm
(BDH TCR)

- National Hispanic Month
- Last Day to Make a Grading Change
- Workshop 10am (CHPL)
- AAR Meeting (AAR 214)
- AAR Meeting 4-7pm (SMB)
- AAR Meeting 5-7pm (CTY)
- AAR Meeting 7pm

Thursday 20

Friday 21

Saturday 22

- **Yom Kippur**
- National Hispanic Month
- Soccer @ Christopher Newport (TBD)
- Open House 12pm-12am
- Volleyball vs. Shenandoah 12pm (WG)
- Volleyball vs. Greensboro 5pm (WG)
- Elizabeth: Almost by Chance a Woman 8pm (ST)

Sunday 23

- National Hispanic Month
- Open House 12-7pm
- Volleyball vs. Mary Baldwin 12pm (WG)
- Volleyball vs. Averett 5pm (WG)
- Elizabeth: Almost by Chance a Woman 2pm (ST)

National Hispanic Month
 4 Executive Committee Meeting
 3-7pm (DCR)
 Alpha Nu Sigma Inductions
 3pm (CCR)
 Campus Dialogue on Diversity
 8pm (KRS)
 Elizabeth: Almost by Chance a Woman
 8pm (ST)
 C Prime Time 8pm (NCSU)
 F Fellowship Meeting 8pm (NCSU)

- **Yom Kippur** - Begins at Sundown
- National Hispanic Month
- Commuter Appreciation Day 10am (Cate Lobby)
- ACA Meeting 10am (110 HAR)
- MEA Meeting 10am (102 HAR)
- RHA Meeting 10am (MAR 100)
- Review Board 10am (CCR)
- Open House 5pm-12am
- SAF Proposals Due 5pm (202 Cate)
- Elizabeth: Almost by Chance a Woman 8pm (ST)

October 2007

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September 24-30

- National Hispanic Month
- MeredithServes Project Week
- Freshman DISCOVERY 10-11am & 7-8pm (JA)
- Graduate School Entrance Exams 10am (Career Center)
- CAB Meeting 10am (HAR 104)
- Senior Class Exec. Board Meeting 10am (Traditions)
- Full Residence Life Meeting 10am (HAR 214)
- MIA Meeting 10am (HAR 110)
- Honor Council 7pm (CCR)

September 2007

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23	24	25	26	27	28	29
30						

- National Hispanic Month
- SA Appreciation Day and Dinner 6pm (Oak Room)
- Resume Workshop 4pm (Career Center)
- Soccer vs. Ferrum 4pm (HOME)
- Senate 5-7pm (HAR 214)
- Chi Alpha 707 Gathering 7pm (NCSU-Talley)
- Elizabeth: Almost by Chance a Woman 8pm (ST)

- National Hispanic Month
- Worship 10am (CHPL)
- MEA Fall Fest 5-7pm (CTY)
- Volleyball vs. Peace 7pm (WG)
- Elizabeth: Almost by Chance a Woman 8pm (ST)

Thursday 27

Friday 28

Saturday 29

- National Hispanic Month
- BSU Fall Convention
- CAB Day Trip
- MeredithServes Project 9am-1pm
- Open House 12pm-12am
- Volleyball @ Mary Baldwin 12pm
- Volleyball vs. Averett @ MB 2:30pm
- Soccer @ Marymount (Va.) 5pm
- Elizabeth: Almost by Chance a Woman 8pm (ST)

Sunday 30

- National Hispanic Month
- Open House 12-7pm
- Soccer @ Mary Baldwin 1pm
- Elizabeth: Almost by Chance a Woman 2pm (ST)

October 2007

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21	22	23	24	25	26	27
28	29	30	31			

- National Hispanic Month
- BSU Fall Convention
- WINGS General Meeting 10am (126 JDY)
- AMC Exec. Meeting 10am (HAR 108)
- MRA Regular Meeting 10am (HAR 104)
- Review Board 10am (CCR)
- Open House 5pm-12am
- Elizabeth: Almost by Chance a Woman 8pm (ST)

- National Hispanic Month
- Campaign for Meredith Celebration 7pm (JA)
- A Executive Committee Meeting 7-10pm (DCR)
- Elizabeth: Almost by Chance a Woman 8pm (ST)
- C Prime Time 8pm (NCSU)
- CF Fellowship Meeting 8pm (NCSU)

October 1-7

Monday 1

Tuesday 2

Wednesday 3

- National Hispanic Month
- MIA Meeting 10am
- Personal Statements for Graduate School 10am (Career Center)
- CAB Meeting 10am (HAR 104)
- Senior Class Exec. Board Meeting 10am (TCR)
- Sloan Leadership Circle 3:30-5pm (Dogwood A)
- Honor Council 7pm (CCR)

October 2007

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21	22	23	24	25	26	27
28	29	30	31			

- National Hispanic Month
- Volleyball vs. Chowan 6pm (WG)
- Chi Alpha 707 Gathering 7pm (NCSU-Talley)

- National Hispanic Month
- Worship 10am (CHPL)
- Soccer vs. Averett 4pm, 7pm (HOME)

Thursday 4

Friday 5

Saturday 6

- National Hispanic Month
- Open House 12pm-12am
- Soccer @ Roanoke (Va.) 5pm
- Volleyball vs. Sweet Briar @ VWU 5pm
- Volleyball @ Va. Wesleyan 7pm
- Senior Parent Night
- Guardian Angel Dance (Marriott at Crabtree Valley)

Sunday 7

- National Hispanic Month
- Open House 12-7pm

- National Hispanic Month
- ACA Meeting 10am (110 HAR)
- MEA Meeting 10am (102 HAR)
- Choosing a Major Workshop 10am (SMB 160)
- RHA Meeting 10am (MAR 100)
- MRA Regular Meeting 10am (HAR 104)
- Review Board 10am (CCR)
- WINGS Exec. Board Meeting 10am (23+ Cont. Room)
- Open House 5pm-12am

November 2007

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- National Hispanic Month
- Executive Committee Meeting 7pm (DCR)
- Fellowship Meeting 8pm (NCSU)
- Prime Time 8pm (NCSU)

October 8-14

Monday 8

Tuesday 9

Wednesday 10

- Columbus Day
- National Hispanic Month
- MIA Meeting 10am (HAR 110)
- NIAFCS Meeting 10am
(Lamar Round Room)
- Solid Class Excc. Board 11-12pm
(Room 705)
- Student Body Meeting 10a (Room 500)
- Student Leadership Group 22-23pm
(Room 504)
- Student Leadership Group 22-23pm
(Room 504)
- Student Leadership Group 22-23pm
(Room 504)

October 2007

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Mid-Term

Thursday 11

Friday 12

Saturday 13

- *Eid al-Fitr: The Feast of the Breaking Fast*
- *Autumn Recess*
- *National Hispanic Month*
- *No Open House*
- *Soccer @ Shenandoah 1pm*

Sunday 14

- *Autumn Recess*
- *National Hispanic Month*
- *No Open House*

November 2007

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- *Ramadan Ends*
- *Autumn Recess*
- *National Hispanic Month*
- *No Open House*

Autumn Recess

National Hispanic Month

2C Prime Time 8pm (NCSU)

October 15-21

Monday 15

Tuesday 16

Wednesday 17

- *Classes Resume at 8am*
- *National Hispanic Month*
- *RBC Centura Business Week*
- *Featured Speaker: Dr. Linda Trevino*
10-11am (TBA)
- *Undergraduate Portraits (CCR)*
- *Service Council Meeting 10am*
(Reading Room-CHPL)
- *Senior Class Exec. Board Meeting*
10am (TCR)
- *Sloan Leadership Circle 3:30-5pm*
(Dogwood A)
- *Honor Council 7pm (CCR)*
- *White Iris Circle Meeting 7:30pm*
(JOY Lounge)

October 2007

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- *Undergraduate Portraits (CCR)*
- *RBC Centura Business Week*
- *Soccer vs. Guilford 4pm-7pm (HOME)*
- *Chi Alpha 707 Gathering 7pm*
(NCSU-Talley)
- *Orientation to Teacher Education*
7-8:30pm (LED 206)
- *Senior Class Meeting 9pm (BDH-Poteat)*
- *Sophomore Class Meeting 9pm*
(BDH-String)

- *RBC Centura Business Week*
- *Worship 10am (CHPL)*
- *Orientation to Teacher Education*
7-8:30pm (LED 206)
- *Volleyball vs. Methodist 7pm (WG)*

Thursday 18

Friday 19

Saturday 20

- Open House 12pm-12am
- Soccer @ Greensboro 2pm
- Volleyball vs. Christopher Newport @ Ferrum 4pm
- Volleyball @ Ferrum 6:30pm
- Meredith and a Movie 8pm (KRS)

Sunday 21

- Open House 12-7pm
- Freshman Officer Leadership Retreat 12-6pm
- Meredith and a Movie 3pm (KRS)
- PA CAB Meeting 6-8pm (HAR 214)

- RBC Centura Business Week
- ACA Meeting 10am (HAR 110)
- MEA Meeting 10am (HAR 102)
- WINGS General Meeting 10am (126 JDY)
- Pre-Registration Prep Workshop 10am (SMB 160)
- RHA Meeting 10am (MAR 100)
- AMC Exec. Meeting 10am (HAR 108)
- MRA Regular Meeting 10am (HAR 104)
- Review Board 10am (CCR)
- SAF Proposals Due 5pm (202 Cate)
- Open House 5pm-12am
- White Iris Ball 9pm-1am (Marriott at Crabtree Valley)

November 2007

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October 22-28

Monday 22

Tuesday 23

Wednesday 24

- Financing Graduate School 10am (Career Center)
- CAB Meeting 10am (HAR 104)
- Senior Class Exec. Board Meeting 10am (TCR)
- Fall Residence Life Meeting 10am (HAR 214)
- MIA Meeting 10am (HAR 110)
- Sloan Leadership Circle 3:30-5pm (Dogwood A)
- Honor Council 7pm (CCR)

October 2007

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- Last Day to Withdraw From a Class
- Freshman English Competency Test 3:30pm & 6pm
- Senate 5-7pm (HAR 214)
- Chi Alpha 707 Gathering 7pm (VCSU-Tailey)
- Volleyball vs. Peace 7pm
- Fall Chorus Concert 8pm (CHPL)

- United Nations Day
- Worship 10am (CHPL)
- Soccer vs. Peace 4pm (HOME)

Thursday 25

Friday 26

Saturday 27

- USA South Cross Country Championships (Hagen Stone Park, Greensboro, NC)
- Open House 12pm-12am
- Volleyball @ Shenandoah 12pm
- Soccer vs. Methodist 2pm (HOME)
- Volleyball vs. Greensboro @ SU 2:30pm
- RHA Haunted Tour 8pm (Dogwood A&B)

Sunday 28

- Open House 12-7pm

- Four Year Planning Workshop 10am (SMB 160)
- Student Advisor Meeting 10am (KRS)
- AMC Exec. Meeting 10am (HAR 108)
- MRA Regular Meeting 10am (HAR 104)
- Review Board 10am (CCR)
- Open House 5pm-12am
- Junior Class Ring Dinner 7pm

November 2007

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October 29-November 4

Monday 29

Tuesday 30

Wednesday 31

- Cornhuskin' Week
- Senior Class Exec. Board Meeting
10am (TCR)
- Freshman Connection 10am
- Freshman Practice 6pm (Carswell)
- Sophomore Practice 7pm (Carswell)
- Honor Council 7pm (CCR)
- Junior Practice 8pm (Carswell)
- Senior Practice 9pm (Carswell)
- Big Sis Lil' Sis Bonfire 10pm (Behind GH)
- MRA Scavenger Hunt 10pm

October 2007

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- Cornhuskin' Week
- Soccer-USA South Athletic Conference
Tournament Quarterfinals
- Volleyball-USA South Quarterfinals
- Senior Practice 6pm (Carswell)
- Chi Alpha 707 Gathering 7pm
(NCSU-Talley)
- Freshman Practice 7pm (Carswell)
- Sophomore Practice 8pm (Carswell)
- Junior Practice 9pm (Carswell)
- President's Raid 10pm (Meet in front
of BDH)

- Halloween
- Cornhuskin' Week
- Worship 10am (CHPL)
- Can Art 4pm (CTY)
- Junior Practice 6pm (Carswell AMP)
- Senior Practice 7pm (Carswell AMP)
- Freshman Practice 8pm
(Carswell AMP)
- Sophomore Practice 9pm
(Carswell AMP)

Thursday 1

Friday 2

Saturday 3

- Soccer-USA South Athletic Conference
Tournament Championship Final
- Open House 12pm-12am

Sunday 4

- Daylight Saving Time Ends
- Open House 12-7pm

- Cornhuskin' Week
- No Open House
- Soccer-USA South Athletic Conference
Tournament Semifinals
- Volleyball-USA South Semifinals
- Volleyball-USA South Finals
- Review Board 10am (CCR)
- WINGS Exec. Board Meeting 10am
(23+ Conf. Room)
- ACA Meeting 10am (110 HAR)
- RHA Meeting 10am (MAR 100)
- AMC Exec. Meeting 10am (HAR 108)
- MRA Meeting 10am (AMP)
- Cornhuskin' Parade 3:30pm (Front Drive)
- Cornhuskin' Picnic 4:30pm (CTY)
- Cornhuskin' Competition 6pm (AMP)
- After Cornhuskin' Party 11pm (BDH)

Cornhuskin' Week
 Promore Practice 5pm (AMP)
 IA Executive Committee Meeting
 10-7pm (DCR)
 nior Practice 6pm (AMP)
 shman Practice 7pm (AMP)
 nior Practice 8pm (AMP)
 CF Fellowship Meeting 8pm (NCSU)
 C Prime Time 8pm (NCSU)

November 2007

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November 5-11

Monday 5

Tuesday 6

Wednesday 7

November 2007

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Thursday 8

Friday 9

Saturday 10

- *W.I.L.D. (Women in Leadership Development) Conference (Peace College)*
- *Keyboard Day (Wainwright and Jones)*
- *Open House 12pm-12am*
- *Trojan Women 8pm (ST)*

Sunday 11

- *Veterans' Day*
- *Open House 12-7pm*
- *Trojan Women 2pm (ST)*

December 2007

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23/30	24/31	25	26	27	28	29

- *Week*
- *Executive Committee Meeting 10-7pm (DCR)*
- *Fellowship Meeting 8pm (NCSU)*
- *Trojan Women 8pm (ST)*
- *Prime Time 8pm (NCSU)*

- *AMC General Meeting 10am (HAR 104)*
- *MRA End of Semester Party 10am (HAR 104)*
- *Review Board 10am (CCR)*
- *Open House 5pm-12am*
- *Trojan Women 8pm (ST)*

November 12-18

Monday 12

Tuesday 13

Wednesday 14

- International Film Festival
- MeredithServes Project Week
- Retakes-Undergraduate Portraits (CCR)
- Senior Open Day 7am-4pm
- Freshman DISCOVERY 10-11am & 7-8pm JA
- Senior Class Exec. Board Meeting 10am (CCR)
- Residence Life Meeting 10am (HAR 214)
- Math Exploration Group 2-3pm (SMB 160)
- Seniorization Pictures 5-10pm Johnson Hall Ballroom
- International Education Week 5pm (LED 101)
- Honor Council 7pm CCF

November 2007

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- International Film Festival
- International Education Week 5pm (LED 101)
- Sister to Sister 6-7:30pm (CCR)
- Chi Alpha 707 Gathering 7pm (MCSU-Talley)
- Senior Class Meeting 9pm (BDH-Potter)
- Synonym Class Meeting 9pm (BDH-Strickland)

- International Film Festival
- Veterans 10am CHPL
- Study Abroad Fair 10am-2pm (Gate Lobby)
- Freshman English Competency Test 3:30pm & 6pm
- International Education Week 5pm (LED 101)

Thursday 15

Friday 16

Saturday 17

- Meredith Serves Project 9am-12pm (TBA)
- Basketball @ Emory and Henry Tip-Off Classic vs. Oglethorpe 12pm
- Open House 12pm-12am
- MDT in Concert 8pm (JA)
- Meredith and a Movie 8pm (KRS)

Sunday 18

- Open House 12-7pm
- PA CAB Meeting 6-8pm (HAR 214)

- International Film Festival
- International Education Week
- MDT and HS Day of Dance (JA)
- AMC Exec. Meeting 10am (HAR 108)
- Commuter Appreciation Day 10am (Cate Lobby)
- NC State Government Internship Program 10am (Career Center)
- Review Board 10am (CCR)
- ACA Meeting 10am (HAR 110)
- MEA Meeting 10am (HAR 102)
- WINGS General Meeting 10am (126 JDY)
- RHA Meeting 10am (MAR 100)
- Basketball @ Emory and Henry Tip-Off Classic vs. Emory & Henry 2pm
- Open House 5pm-12am
- SAF Proposals Due 5pm (202 Cate)
- Meredith and a Movie 8pm (KRS)
- MDT in Concert 8pm (JA)
- Aqua Angels Show 8pm (Weatherspoon Pool)

International Film Festival
Study Abroad Fair 11am-1pm (BDH)
International Education Week 5pm
ED 101)
GA Executive Committee Meeting
30-7pm (DCR)
MDT in Concert 8pm (JA)
/CF Fellowship Meeting 8pm (NCSU)
CC Prime Time 8pm (NCSU)
qua Angels Show 8pm
Weatherspoon Pool)

December 2007

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November 19-25

Monday 19

Tuesday 20

Wednesday 21

- **Student Council Meeting** 10am
(Reading Room - CHPL)
- **CAB Meeting** 10am (HAR 104)
- **Senior Class Exec. Board Meeting** 10am
(TCR)
- **MA Meeting** 10am (HAR 110)
- **Master Explorathon Group** 2-3pm
(SA'S 160)
- **Student Council** 7pm (CCR)
- **Student Council Meeting** 7:00pm
(HAR 104)

November 2007

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- **Thanksgiving Recess Begins after the Last Class**
- **Chr. Alt. 107 Gathering** 7pm
(Vt SU Talley)
- **Basketball - Senior College** 7pm

• **Thanksgiving Recess**

Thursday 22

Friday 23

Saturday 24

- **Thanksgiving Recess**
- **No Open House**
- **Basketball vs. Gallaudet @ Gallaudet**
Thanksgiving Tournament 6pm/8pm

Sunday 25

- **Thanksgiving Recess**
- **No Open House**
- **Basketball vs. John Jay/Lebanon Valley**
@ Gallaudet Thanksgiving Tournament
1pm/3pm

December 2007

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23/30	24/31	25	26	27	28	29

Thanksgiving
Thanksgiving Recess

- **Thanksgiving Recess**
- **No Open House**

November 26-December 2

Monday 26

Tuesday 27

Wednesday 28

- *Classes Resume at 8am*
- *Senior Class Exec. Board Meeting*
10am (TCR)
- *Major Exploration Group 2-3pm*
(SMB 150)
- *Honor Council 7pm (CCR)*

November 2007

S	M	T	W	T	F	S
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- *Senior 5-7pm (HAR 214)*
- *Chr Alpha 707 Gathering 7pm*
(NCSU-Talley)

- *Worship 10am (CHPL)*
- *Basketball vs. Salem 7pm (WG)*

Thursday 29

Friday 30

Saturday 1

- Open House 12pm-12am
- Directing Class: Scenes and One-Acts 8pm (ST)

Sunday 2

- Open House 12-7pm
- Christmas Choral Concert 3pm & 8pm (JA)

- MEA Meeting 10am (HAR 102)
- RHA Meeting 10am (MAR 100)
- AMC Exec. Meeting 10am (HAR 108)
- Review Board 10am (CCR)
- Open House 5pm-12am
- Directing Class: Scenes and One-Acts 8pm (ST)

December 2007

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23/30	24/31	25	26	27	28	29

December 3-9

Monday 3

Tuesday 4

Wednesday 5

- MIA Meeting 10am (HAR 110)
- Fellowship Life Meeting 10am (HAR 214)
- Honor Council 7pm (CCR)

December 2007

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23/30	24/31	25	26	27	28	29

- Hanukkah: Festival of Lights - Begins at Sundown
- Chi Alpha 707 Gathering 7pm (NCSU-Talley)
- Moroccan Feast 7:30pm (CHPL)

- Hanukkah
- Last Day of Classes
- Christmas Worship 10am (CHPL)

Thursday 6

Friday 7

Saturday 8

- Final Examinations
- No Open House
- CCGC Christmas Concert 7:30pm (JA)

Sunday 9

- No Open House

Reading Day; Music Juries
 Triangle Counselors' Breakfast
 30am-9:30am (Massey House)
 Commuter Relaxation Day 10am (KRS)
 'CF Fellowship Meeting 8pm (NCSU)
 CC Prime Time 8pm (NCSU)

- Final Examinations
- No Open House
- Review Board 10am (CCR)

January 2008

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December 10-16

Monday 10

Tuesday 11

Wednesday 12

• Final Examinations

December 2007

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23/30	24/31	25	26	27	28	29

- Hanukkah Ends
- Final Examinations
- Teacher Candidates Licensure Meeting (EDU 490) 4:15-6:30pm (LED 101)

• Final Examinations

Thursday 13

Friday 14

Saturday 15

- Commencement
- Final Examinations

Sunday 16

- Residence Halls Close 10am

January 2008

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- Final Examinations
- Kappa Nu Sigma Inductions 9am (CCR)
- NonTraditional Student Graduation Reception 12:30-2pm (Grimmer Alumnae House)

nal Examinations

December 17-23

Monday 17

Tuesday 18

Wednesday 19

• Semester Break

December 2007

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23 ₃₀	24 ₃₁	25	26	27	28	29

• Semester Break

• Semester Break

Thursday 20

Friday 21

Saturday 22

• Semester Break

Sunday 23

• Semester Break

January 2008

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27	28	29	30	31		

• Semester Break

• Semester Break

December 24-30

Monday 24

Tuesday 25

Wednesday 26

• Semester Break

December 2007

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23/30	24/31	25	26	27	28	29

• Christmas
• Semester Break

• Kwanzaa Begins
• Semester Break

Thursday 27

Friday 28

Saturday 29

• Semester Break

Sunday 30

• Semester Break

January 2008

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• Semester Break

• Semester Break

December 31-January 6

Monday 31

Tuesday 1

Wednesday 2

• Semester Break

December 2007

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23/30	24/31	25	26	27	28	29

• New Year's Day

• Semester Break

• Semester Break

Thursday 3

Friday 4

Saturday 5

• Semester Break

Sunday 6

• Residence Halls Open 2pm

January 2008

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Semester Break

• Semester Break

January 7-13

Monday 7

Tuesday 8

Wednesday 9

• Spring Orientation

January 2008

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• Registration and Drop Add
• Spring Orientation

• Classes Begin
• Worship 10am (CHPL)

Thursday 10

Friday 11

Saturday 12

- Leadership Conference for High School Women 8am-4pm (1st Cate)

Sunday 13

- PA CAB Meeting 6-8pm (HAR 214)

February 2008

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GA Executive Committee Meeting 5:30-
m (DCR)
CF Fellowship Meeting 8pm (NCSU)
C Prime Time 8pm (NCSU)

- MEA Meeting 10am (HAR 102)
- WINGS Exec. Meeting 10am
(23+ Conf. Room)
- RHA Meeting 10am (MAR 100)

January 14-20

Monday 14

Tuesday 15

Wednesday 16

January 2008

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- [illegible]

Thursday 17

Friday 18

Saturday 19

- Basketball @ Averett University 2pm
- Meredith and a Movie 8pm (KRS)

Sunday 20

- Basketball vs. Methodist College 2pm (WG)

- Campus-Wide Elections Info Available (202 Cate)
- Senior Open Day 7am-4pm
- Service Council Meeting 10am (Reading Room, CHPL)
- ACA Meeting 10am (HAR 110)
- Time Management Workshop 10am (SNB 160)
- AMC Exec. Meeting 10am (HAR 108)
- Resume Workshop 10am (Career Center)
- MRA Regular Meeting 10am (HAR 114)
- Review Board 10am (CCR)
- SAF Proposals Due 5pm (202 Cate)
- Meredith and a Movie 8pm (KRS)

February 2008

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January 21-27

Monday 21

Tuesday 22

Wednesday 23

- Holiday-Martin Luther King, Jr.
Day-No Classes
- MLK Jr. March 10am
(Johnson Hall, Rotunda)

January 2008

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- Electronics Fling (202 Gate)
- Emerging Leaders Seminar Session
3:30-5pm (ARS)
- Basketball Pease College 7pm
- Chi Alpha 707 Gathering 7pm
(NCSU-Talley)
- Campaign Workshop 7-8pm (214 HAR)
- Philaretian Society Information Session
9pm
- Junior Class Meeting 9pm (BDH-Potter)
- Freshman Class Meeting 9pm
(BDH-Strong)

- Electronics Fling (202 Gate)
- MLK Jr. Worship Service 10am (CH)
- Philaretian Society Rush Event 9pm

Thursday 24

Friday 25

Saturday 26

- *Emerging Leaders Seminar Series*
8am-1pm (2nd Cate)
- *Open House* 12pm-12am
- *Basketball @ Mary Baldwin College* 2pm
- *MEA Comedy Night* 7pm (Carswell)
- *NCDF Dance Concert* 8pm (JA)

Sunday 27

- *Open House* 12-7pm
- *Basketball @ Shenandoah University* 2pm

ctions Filing (202 Cate)
A Executive Committee Meeting
1-7pm (DCR)
DF Children's Festival 7pm (JA)
F Fellowship Meeting 8pm (NCSU)
C Prime Time 8pm (NCSU)
aretarian Society Rush Event 9pm
th Night

- *Elections Filing* (202 Cate)
- *Student Advisor Meeting* 10-11am (KRS)
- *Campaign Workshop* 10-11am (162 SMB)
- *MEA Meeting* 10am (HAR 102)
- *WINGS General Meeting* 10am (126 JOY)
- *Goal Setting Workshop* 10am (SMB 160)
- *RHA Meeting* 10am (MAR 100)
- *Open House* 5pm-12am
- *NCDF Dance Concert* 8pm (JA)

February 2008

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January 28-February 3

Monday 28

Tuesday 29

Wednesday 30

- International Economic Symposium
- American Comedy Awards
- Congressional Budget Office
Release of the 2008 Budget
(10am-12pm)
- American Meteorological Society
Annual Meeting
- American Medical Association
Annual Meeting
- American Psychological Association
Annual Meeting
- American Statistical Association
Annual Meeting
- American Sociological Association
Annual Meeting
- American Veterinary Medical Association
Annual Meeting
- American Wildlife Management Society
Annual Meeting
- American Zoological Society
Annual Meeting

January 2008

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- American Economic Association
Annual Meeting
- American Entomological Society
Annual Meeting
- American Fisheries Society
Annual Meeting
- American Horticultural Society
Annual Meeting
- American Mathematical Society
Annual Meeting
- American Meteorological Society
Annual Meeting
- American Microscopical Society
Annual Meeting
- American Mineralogical Society
Annual Meeting
- American Musicological Society
Annual Meeting
- American Neurological Society
Annual Meeting
- American Nuclear Society
Annual Meeting
- American Paleontological Society
Annual Meeting
- American Pharmaceutical Association
Annual Meeting
- American Psychological Association
Annual Meeting
- American Statistical Association
Annual Meeting
- American Sociological Association
Annual Meeting
- American Veterinary Medical Association
Annual Meeting
- American Wildlife Management Society
Annual Meeting
- American Zoological Society
Annual Meeting

- American Association of University Professors
Annual Meeting
- American Association of Women's Colleges
Annual Meeting
- American Association of Women's Schools
Annual Meeting
- American Association of Women's Teachers
Annual Meeting
- American Association of Women's Administrators
Annual Meeting
- American Association of Women's Executives
Annual Meeting
- American Association of Women's Scientists
Annual Meeting
- American Association of Women's Engineers
Annual Meeting
- American Association of Women's Artists
Annual Meeting
- American Association of Women's Writers
Annual Meeting
- American Association of Women's Journalists
Annual Meeting
- American Association of Women's Photographers
Annual Meeting
- American Association of Women's Musicians
Annual Meeting
- American Association of Women's Dancers
Annual Meeting
- American Association of Women's Actors
Annual Meeting
- American Association of Women's Directors
Annual Meeting
- American Association of Women's Producers
Annual Meeting
- American Association of Women's Screenwriters
Annual Meeting
- American Association of Women's Composers
Annual Meeting
- American Association of Women's Musicians
Annual Meeting
- American Association of Women's Artists
Annual Meeting
- American Association of Women's Writers
Annual Meeting
- American Association of Women's Journalists
Annual Meeting
- American Association of Women's Photographers
Annual Meeting
- American Association of Women's Musicians
Annual Meeting
- American Association of Women's Dancers
Annual Meeting
- American Association of Women's Actors
Annual Meeting
- American Association of Women's Directors
Annual Meeting
- American Association of Women's Producers
Annual Meeting
- American Association of Women's Screenwriters
Annual Meeting
- American Association of Women's Composers
Annual Meeting

Thursday 31

Friday 1

Saturday 2

- *Black Emphasis Month*
- *Teaching Fellows Rising to the Challenge*
11:30am-4:30pm (LED 101 and SMB Atrium)
- *Open House* 12pm-12am
- *Basketball vs. Christopher Newport University* 2pm

Sunday 3

- *Black Emphasis Month*
- *Open House* 12-7pm
- *Basketball vs. Ferrum College* 2pm

Campus-Wide Election Campaigning
 GA Executive Committee Meeting
 30-7pm (DCR)
 Campus Dialogue on Diversity 6-8pm
 (RS)
 CF Fellowship Meeting 8pm (NCSU)
 CC Prime Time 8pm (NCSU)
 Philaretian Society Inductions 8pm
 Alice in Wonderland 8pm (JA)

- *Black Emphasis Month*
- *Campus-Wide Election Campaigning*
- *ACA Meeting* 10am (HAR 108)
- *AMC Exec. Meeting* 10am (HAR 108)
- *MRA Regular Meeting* 10am (HAR 108)
- *Review Board* 10am (CCR)
- *Open House* 5pm-12am
- *Alice in Wonderland* 8pm (JA)

February 2008

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February 4-10

Monday 4

Tuesday 5

Wednesday 6

- Black History Month
- Carnival Week - Exotic
- MAFCS Week - 10th
- Martin Luther King Jr. Day
- AIDS Awareness Week - 10th
- Constitution Day - 10th
- 100th Anniversary of the 19th Amendment
- 100th Anniversary of the 19th Amendment
- 100th Anniversary of the 19th Amendment

February 2008

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24	25	26	27	28	29	

- Black History Month
- Carnival Week - Exotic
- MAFCS Week - 10th
- Martin Luther King Jr. Day
- AIDS Awareness Week - 10th
- Constitution Day - 10th
- 100th Anniversary of the 19th Amendment
- 100th Anniversary of the 19th Amendment
- 100th Anniversary of the 19th Amendment

- Ash Wednesday
- Last Day to Make a Grading Change
- Black History Month
- 100th Anniversary of the 19th Amendment

Thursday 7

Friday 8

Saturday 9

- *Black Emphasis Month*
- *Teaching Fellows Rising to the Challenge- Make Up Date (SMB)*
- *FAFSA Day 9am-12pm (SMB)*
- *Open House 12pm-12am*
- *Basketball vs. Averett University 2pm (WG)*

Sunday 10

- *Black Emphasis Month*
- *Open House 12-7pm*
- *Basketball @ Methodist College 2pm*

- *Black Emphasis Month*
- *MEA Meeting 10am (HAR 102)*
- *RHA Meeting 10am (MAR 100)*
- *AMC Exec. Meeting 10am (HAR 108)*
- *Review Board 10am (CCR)*
- *WINGS Exec. Board Meeting 10am (23+ Conf. Room)*
- *Interviewing Workshop 10am (Career Ctr.)*
- *Open House 5pm-12am*

- *Black Emphasis Month*
- *IA Executive Committee Meeting 10-7pm (DCR)*
- *Basketball @ Greensboro College 7pm*
- *CF Fellowship Meeting 8pm (NCSU)*
- *C Prime Time 8pm (NCSU)*

March 2008

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February 11-17

Monday 11 Tuesday 12 Wednesday 13

- Black Emphasis Month
- Honor and Integrity Week
- MeredithServes Project Week
- LeaderShape Registration (202 Cate)
- MIA Meeting 10am (HAR 110)
- Preparing for Career Fair 10am (Career Center)
- Senior Class Exec Board Meeting 10am (TCR)
- Bachelor Teacher Candidates Cooperative Teachers 6-9pm (Bathman BDH)
- Homecoming 7pm (CCR)

February 2008

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- Black Emphasis Month
- Honor and Integrity Week
- LeaderShape Registration 202 Cate
- Mock Interviews 9am-4pm (Career Center)
- Emerging Leaders Seminar Series 3:30-5pm (KRS)
- Senate 5-7pm (HAR 214)
- Chi Alpha 707 Gathering 7pm (d.c. SU Tabern)
- Senior Class Meeting 9pm (BDH-Pegat)
- Sophomore Class Meeting 9pm (BDH-Sitney)

- Black Emphasis Month
- Honor and Integrity Week
- LeaderShape Registration (202 Cate)
- Student Leadership and MeredithServes Conference on the Environment
- Mock Interviews 9am-4pm (Career Center)
- Homecoming (CHPL)
- Basketball vs. Peace College 7pm (WLC)

Thursday 14

Friday 15

Saturday 16

- Black Emphasis Month
- Junior Visitation Day 7am-4pm
- Open House 12pm-12am
- Basketball vs. Mary Baldwin College 2pm (WG)
- Meredith and a Movie 8pm (KRS)

Sunday 17

- Black Emphasis Month
- Scholarship Weekend
- Open House 12-7pm
- Basketball vs. Shenandoah University 2pm (WG)

Valentine's Day
Black Emphasis Month
Honor and Integrity Week
LeaderShape® Registration (202 Cate)
Eating Disorder Screening Day
9am-5:30pm (Counseling Center, d Carroll)
AA Executive Committee Meeting
10-7pm (DCR)
CF Fellowship Meeting 8pm (NCSU)
C Prime Time 8pm (NCSU)

- Black Emphasis Month
- Honor and Integrity Week
- LeaderShape® Registration (202 Cate)
- Student Advisor Applications Due
- ACA Meeting 10am (HAR 110)
- Commuter Appreciation Day 10am (Cate Lobby)
- MRA Regular Meeting 10am (HAF 104)
- Review Board 10am (CCR)
- SAF Proposals Due 5pm (202 Cate)
- Open House 5pm-12am
- Meredith and a Movie 8pm (KRS)

March 2008

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February 18-24

Monday 18

Tuesday 19

Wednesday 20

- Presidents' Day
- MIA Week
- Black Emphasis Month
- Scholarship Weekend
- LeaderShape Registration (202 Cate)
- Service Council Meeting 10am
(Reading Room-CHPL)
- CAB Meeting 10am (HAR 104)
- Senior Class Exec. Board Meeting 10am
(TCR)
- Honor Council 7pm (CCR)
- White Iris Circle Meeting 7:30pm
(JOY Lounge)

February 2008

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- MIA Week
- Black Emphasis Month
- LeaderShape Registration (202 Cate)
- Student Advisor Interviews
- Emerging Leaders Seminar Series
3:30-5pm (KRS)
- Chi Alpha 707 Gathering 7pm
(NCSU-Talley)
- No, No Nanette 8pm (JA)
- Freshmen Class Meeting 9pm
(BDH-String)
- Junior Class Meeting 9pm (BDH-Poteat)

- Black Emphasis Month
- MIA Week
- LeaderShape Registration (202 Cate)
- Student Advisor Interviews
- Spring Career Fair 9am-4pm
(McKimmon Center)
- Worship 10am (CHPL)
- Beta Beta Beta Inductions 6pm
- No, No, Nanette 8pm (JA)
- Sophomore Class Charming Evening

Thursday 21

Friday 22

Saturday 23

- Black Emphasis Month
- Open House 12pm-12am
- Basketball @ Ferrum College 2pm
- Gospel Fest 6pm (Chapel/CCR)
- No, No, Nanette 8pm (JA)

Sunday 24

- Black Emphasis Month
- Open House 12-7pm
- President's Reception for Local Area Accepted Students 1-3pm (Massey House)
- No, No, Nanette 2pm (JA)
- PA CAB Meeting 6-8pm (HAR 214)

- Black Emphasis Month
- MIA Week
- LeaderShape: Registration (202 Cate)
- Student Advisor Interviews
- Student Advisor Meeting 10am (KRS)
- MEA Meeting 10am (HAR 102)
- WINGS General Meeting 10am (126 J03)
- Choosing a Major Workshop 10am (SMB 160)
- RHA Meeting 10am (MAR 100)
- AMC Exec. Meeting 10am (HAR 108)
- MRA Regular Meeting 10am (HAR 104)
- Review Board 10am (CCR)
- Open House 5pm-12am
- Basketball @ Christopher Newport University 7pm
- No, No, Nanette 8pm (JA)

Black Emphasis Month

MIA Week

LeaderShape: Registration (202 Cate)

Student Advisor Interviews

GA Executive Committee Meeting

30-7pm (DCR)

CF Fellowship Meeting 8pm (NCSU)

CC Prime Time 8pm (NCSU)

No, No, Nanette 8pm (JA)

March 2008

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February 25-March 2

Monday 25

Tuesday 26

Wednesday 27

- 2:00pm Leadership Workshop
- Student Advisor Interview
- Founders' Day Celebration 10am
- Student Advisor Interview
- Founders' Day Celebration 10am
- Student Advisor Interview
- Founders' Day Celebration 10am
- Student Advisor Interview
- Founders' Day Celebration 10am

February 2008

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- Founders' Day Celebration 10am
- Student Advisor Interview
- Founders' Day Celebration 10am
- Student Advisor Interview
- Founders' Day Celebration 10am
- Student Advisor Interview
- Founders' Day Celebration 10am
- Student Advisor Interview
- Founders' Day Celebration 10am

- Founders' Day Celebration 10am
- Student Advisor Interview
- Founders' Day Celebration 10am
- Student Advisor Interview

Thursday 28

Friday 29

Saturday 1

- **Spring Break**
- **Basketball-USA South Conference Tournament**

Sunday 2

- **Spring Break**
- **Teaching Fellows Regional Screening 7:30am-5pm (LED 101)**
- **Sloan Washington, D.C., Global Leadership Experience**

Mid-Term

Lack Emphasis Month

ennis @ Peace 3:30pm (Peace College)

GA Executive Committee Meeting

30-7pm (DCR)

/CF Fellowship Meeting 8pm (NCSU)

CC Prime Time 8pm (NCSU)

irst Spring Choral Concert 8pm (CHPL)

- **Progress Reports Due at Noon**
- **MRA Regular Meeting 10am (HAR 104)**
- **Review Board 10am (CCR)**
- **Basketball-USA South Conference Tournament**
- **Spring Break Begins After Last Class**

March 2008

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23/30	24/31	25	26	27	28	29

March 3-9

Monday 3

Tuesday 4

Wednesday 5

- Spring Break
- Spring Washington, D.C. Global Leadership Experience

March 2008

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23/30	24/31	25	26	27	28	29

- Spring Break
- Spring Washington, D.C. Global Leadership Experience
- Teacher Network Fair 9:30am-12pm (BDH)

- Spring Break
- Spring Washington, D.C. Global Leadership Experience

Thursday 6

Friday 7

Saturday 8

- *Spring Break*
- *No Open House*

Sunday 9

- *Daylight Saving Time Begins*
- *Spring Break*
- *No Open House*

April 2008

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- *Spring Break*
- *All Offices Closed for Spring Break*
- *No Open House*

Spring Break

March 10-16

Monday 10

Tuesday 11

Wednesday 12

- Classes Resume at 8am
- MFA Meeting 10am HARB 115
- MAFSD Meeting 10am HARB 115
- CUB Meeting 10am HARB 115
- CUB Meeting 10am HARB 115
- CUB Meeting 10am HARB 115
- CUB Meeting 10am HARB 115

March 2008

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- CUB Meeting 10am HARB 115
- CUB Meeting 10am HARB 115
- CUB Meeting 10am HARB 115
- CUB Meeting 10am HARB 115

- CUB Meeting 10am HARB 115
- CUB Meeting 10am HARB 115
- CUB Meeting 10am HARB 115
- CUB Meeting 10am HARB 115

Thursday 13

Friday 14

Saturday 15

- Lil' Friends Weekend
- Junior Visitation Day 7am-4pm
- Tennis vs. Spellman 1pm (HOME)
- Open House 6pm-12am

Sunday 16

- Palm Sunday
- Open House 12-7pm

- FAFSA Deadline for 2008-2009
- Study Circles (Dogwood A&B)
- ACA Meeting 10am (110 HAR)
- WINGS Exec. Meeting 10am (23+ Conf. Room)
- MEA Meeting 10am (HAR 102)
- RHA Meeting 10am (MAR 100)
- AMC Exec. Meeting 10am (HAR 106)
- MRA Regular Meeting 10am (HAR 104)
- Review Board 10am (CCR)
- Lil' Friends Weekend (Registration) 4:30-7pm
- Lil' Friends Weekend (2nd Gate)
- No Open House

April 2008

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March 17-23

Monday 17

Tuesday 18

Wednesday 19

- St. Patrick's Day
- MeredithServes Project Wesleyan
- Service Council Meeting 10am (Reading Room-CHPL)
- Senior Class Exec. Board Meeting 10am (TCR)
- Student Body Meeting 10am and 5:30pm
- Honor Council 7pm (CCR)
- Wesleyan Circle Meeting 7:30pm (JOY Lounge)

March 2008

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- Reading Room Wesleyan
- Wesleyan Mount. Va.
- Senior Class Meeting 9am (BDH-Pateat)
- Senior Class Meeting 9pm (BDH-Spring)

- Workshop 10am (CHPL)
- ME4 Lunch 5:30pm (CTY)

Thursday 20

Friday 21

Saturday 22

- **Easter Recess**
- **No Open House**
- **Tennis vs. Mary Baldwin (HOME)**

Sunday 23

- **Easter**
- **Easter Recess**
- **No Open House**

April 2008

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Last Day to Withdraw From a Class

Women's History Month Program

Easter Recess Begins After Last Class

VCF Fellowship Meeting 8pm (NCSU)

CCC Prime Time 8pm (NCSU)

• **Good Friday**

• **Easter Recess**

• **No Open House**

March 24-30

Monday 24

Tuesday 25

Wednesday 26

• Easter Recess

March 2008

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- Classes Resume at 8am
- Sports: 5-7pm (HAR 214)
- Freshman Class Meeting 5pm (BDH-Poteat)
- Freshman Class Meeting 5pm (BDH-Strong)
- Freshman English Competency Test 5:30pm and 6pm
- Worship 10am (CHPL)
- Tennis @ Methodist (Fayetteville, N.C.)

Thursday 27

Friday 28

Saturday 29

- *BSU Spring Conference*
- *English Major Field Achievement Test*
8:30am
- *Tennis @ Shenandoah (Winchester, V.A.)*
- *Open House 12pm-12am*
- *Tea For Two (Marriott at Crabtree Valley)*
- *Meredith and a Movie 8pm (KRS)*

Sunday 30

- *BSU Spring Conference*
- *Tennis @ Christopher Newport (Newport News, Va.)*
- *Open House 12pm-7pm*
- *PA CAB Meeting 6-8pm (HAR 214)*

- *BSU Spring Conference*
- *MEA Meeting 10am (102 HAR)*
- *WINGS General Meeting 10am (126 JOY)*
- *Pre-Registration Prep Workshop 10am (SMB 160)*
- *RHA Meeting 10am (MAR 100)*
- *Student Advisor Meeting 10am (KRS)*
- *AMC Exec. Meeting 10am (HAR 108)*
- *MRA Regular Meeting 10am (HAR 104)*
- *Nonprofit Career Fair 11am-1pm (Peace College)*
- *Study Circles 3-6pm (TBA)*
- *SAF Proposals Due 5pm (202 Cate)*
- *Open House 5pm-12am*
- *Aqua Angels Show 8pm (Weatherspoon Pool)*
- *Meredith and a Movie 8pm (KRS)*

GA Executive Committee Meeting
30-7pm (DCR)
New Student Advisor Training 6-9pm
3DH-CTY)
appa Nu Sigma Inductions 6:30pm
3DH)
ICF Fellowship Meeting 8pm (NCSU)
CC Prime Time 8pm (NCSU)
qua Angels Show 8pm
Weatherspoon Pool)

April 2008

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March 31-April 6

Monday 31

Tuesday 1

Wednesday 2

- M... Series Project Wee
- Fr... Connection 10am
- AEC Meeting 10am
- CAB Meeting 10am (HAR 104)
- Senior Class Exec Board Meeting 10am (TCR)
- F... 12:15pm Meeting 10am (HAR 104)
- M... Ex... 2-3pm (MS 16)
- R... 10:30am (HAR 104)
- R... 10:30am (TCR)

March 2008

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- T... 10:30am (HOME)
- T... 10:30am (HOME)
- T... 10:30am (HAR 214)
- T... 10:30am (HAR 214)
- T... 10:30am (HAR 214)

- A... 10:30am (HOME)
- A... 10:30am (HOME)

Thursday 3

Friday 4

Saturday 5

- Asian American Month
- Meredith Serves Project 9am-12pm (TBA)
- Open House 12pm-12am
- MEA Spring Fling 2-6pm (Front Lawn)

Sunday 6

- Asian American Month
- Tennis @ Averett (Danville, Va.)
- Open House 12-7pm
- Così fan tutte 2pm (JA)

- Asian American Month
- ACA Meeting 10am (110 HAR)
- WINGS Exec. Board Meeting 10am (23+ Conf. Room)
- MEA Meeting 10am (102 HAR)
- Four Year Planning Workshop 10am (SMB 160)
- AMC Exec. Meeting 10am (HAR 108)
- MRA Regular Meeting 10am (HAR 104)
- Review Board 10am (CCR)
- Study Circles 3-6pm (BDH - Dogwood A&B)
- Open House 5pm-12am
- Così fan tutte 7:30pm (JA)
- Spring Formal 9pm-1am (Marriott 3, Crabtree Valley)

April 2008

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Asian American Month
 GA Executive Committee Meeting
 3:30-7pm (DCR)
 VCF Fellowship Meeting 8pm (NCSU)
 CC Prime Time 8pm (NCSU)

April 7-13

- Asian American Month
- MAFCS Meeting 10am
(Martin Round Room)
- Commuter Appreciation Week
- Senior Class Exec. Board Meeting 10am
(TCR)
- MIA Meeting 10am (HAR 110)
- Major Exploration Group 2-3pm
(SMB 160)
- Honor Council 7pm (CCR)

April 2008

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- Asian American Month
- Commuter Appreciation Week
- Chi Alpha 707 Gathering 7pm
(NCSU-Talley)
- Senior Class Meeting 9pm (BDH-Potential)
- Sophomore Class Meeting 9pm
(BDH-String)

- Asian American Month
- Worst Road (CHPL)
- Commuter Appreciation Week
- Tennis vs. Peace 3:30pm (HOME)
- Senior Induction Ceremony 6:30pm
(CHPL)

Thursday 10

Friday 11

Saturday 12

- Asian American Month
- Tennis vs. Ferrum (HOME)
- Experience Meredith! 7am-4pm
- English Major Field Achievement Test 8:30am
- Open House 12pm-12am
- Stoppard Repertory Theatre:
Rosencrantz & Guildenstern are Dead
and The Real Inspector Hound 2pm (ST)
- Concerto - Aria Concert 8pm (JA)
- Meredith and a Movie 8pm (KRS)

Sunday 13

- Asian American Month
- Open House 12-7pm
- Stoppard Repertory Theatre:
Rosencrantz & Guildenstern are Dead
and The Real Inspector Hound 2pm (ST)
- CAB Spring Retreat 6-8pm (HAR 214)

Asian American Month
Commuter Appreciation Week
SGA Executive Committee Meeting
6:30-7pm (DCR)
VCF Fellowship Meeting 8pm (NCSU)
CCC Prime Time 8pm (NCSU)
Stoppard Repertory Theatre:
Rosencrantz & Guildenstern are Dead
and The Real Inspector Hound 8pm (ST)

- Asian American Month
- Commuter Appreciation Week
- RHA Meeting 10am (MAR 100)
- Review Board 10am (CCR)
- Study Circles 3-6pm (Dogwood A&S)
- Open House 5pm-12am
- Meredith and a Movie 8pm (KRS)
- Stoppard Repertory Theatre:
Rosencrantz & Guildenstern are Dead
and The Real Inspector Hound 8pm (ST)

May 2008

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April 14-20

Monday 14

Tuesday 15

Wednesday 16

- 2:00-2:15pm Meeting
- LAB Meeting 10am (HAR 104)
- Service Unit Exec Board Meeting 10am (SSB)
- Major Emergency Group 2-3pm (SMB 16)
- Student Welfare and Leadership Development 5-7pm (BDH)
- Health Care Team (ECR)

April 2008

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- April 14th Meeting
- Fire Station Emergency Competition 10:00-11:00am
- Service 5-7pm (HAR 214)
- Sir Alpha 107 Gathering 7pm (NCSS) Talking
- St. Paul's Repertory Theatre
- Resurrection & Goldenberg are Dead
- The Real Inspector Hound 8pm (ST)
- Junior Class Meeting 9pm (BDH-Pete H)
- Fire Station Meeting 9pm (BDH-St Paul)

- April 15th Meeting
- St. Paul's Repertory Theatre
- The Real Inspector Hound 8pm (ST)

Thursday 17

Friday 18

Saturday 19

- **Passover** - Begins at Sundown
- Asian American Month
- ACA Staff Appreciation Day 1-6pm
- Organization Presidents' Retreat
- Stoppard Repertory Theatre:
Rosencrantz & Guildenstern are Dead
and The Real Inspector Hound 2pm (ST)
- Open House 12pm-12am

Sunday 20

- **Passover**
- Asian American Month
- Open House 12-7pm
- Stoppard Repertory Theatre:
Rosencrantz & Guildenstern are Dead
and The Real Inspector Hound 2pm (ST)

- Asian American Month
- Organization Presidents' Retreat
- MEA Meeting 10am (102 HAR)
- AMC Exec. Meeting 10am (HAR 108)
- Review Board 10am (CCR)
- WINGS General Meeting 10am (126 JQY)
- ACA Meeting 10am (HAR 110)
- Open House 5pm-12am
- SAF Proposals Due 5pm (202 Cate)
- Stoppard Repertory Theatre:
Rosencrantz & Guildenstern are Dead
and The Real Inspector Hound 8pm (ST)

May 2008

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April 21-27

Monday 21

Tuesday 22

Wednesday 23

- Asian American Month
- Service Council Meeting 10am
(Reading Room-CHPL)
- CAB Meeting 10am (HAR 104)
- MIA Meeting 10am (HAR 110)
- Major Exploration Group 2-3pm
(SMB 160)
- Honor Council 7pm (CCR)
- White Iris Circle Meeting 7:30pm
(JOY Lounge)

April 2008

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- Asian American Month
- Freshmen Fire and Water Dinner
6:30-9pm (BDH)

- Asian American Month
- Worship 10am (CHPL)
- BCBSNC Presidential Lecture Series:
2008 Woman of Achievement Lecture
7pm
- Chi Alpha 207 Gathering 7pm
(NCSU-Talley)

Thursday 24

Friday 25

Saturday 26

- Asian American Month
- Open House 12pm-12am
- CAB End of Year Bash
- DanceWorks 8pm (JA)

Sunday 27

- Passover Ends
- Asian American Month
- Open House 12-7pm
- WINGS Silver Bells Celebration 2-4pm (Oak Room-BDH)
- Second Spring Choral Concert 3pm (CHPL)

celebrating Student Achievement
Vo Classes)
Asian American Month
DanceWorks 8pm (JA)
Second Spring Orchestra Concert 8pm
(Carwell)
/CF Fellowship Meeting 8pm (NCSU)
CC Prime Time 8pm (NCSU)

- Asian American Month
- Traveler Visitation 9am-12pm
- BHA Meeting 10am (Oak Room)
- MIRA End of School Party (HAR 104)
- Romance End of School Party
- Open House 12-7pm
- DanceWorks 8pm (JA)

May 2008

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April 28-May 4

Monday 28

Tuesday 29

Wednesday 30

- Asian American Month
- Faculty Student Advisory Meet & Greet
10-11am (BDH)
- MIA Meeting 10am (HAR 110)
- CAB Meeting 10am (HAR 104)
- Senior Class Exec. Board Meeting
10am (TCR)
- Full Residence Life Meeting 10am
(HAR 214)
- House Council Meeting (CF)

April 2008

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- Last Day of Class--Classes Today
Follow the Regular Thursday Schedule
- Asian American Month
- MIA Stress Fest 12-4pm (CTV)
- Sophomore Class Meeting 9pm
(PDH Studio)
- Senior Class Meeting 9pm (BDH-Foreign)
- Reading Day 10-11am
- Asian American Month
- Graduate Reading Day 10-11am
(HAR 104)
- Graduate Reading Day 10-11am
(HAR 104)
- Graduate Reading Festival
11:30am-1:30pm (CTV)

Thursday 1

Friday 2

Saturday 3

• Final Examinations

Sunday 4

• Holocaust Observance 1:30-4:30pm (JA)

May 2008

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18	19	20	21	22	23	24
25	26	27	28	29	30	31

nal Examinations

/CF Fellowship Meeting 8pm (NCSU)

• Final Examinations

• Review Board 10am (CCR)

May 5-11

Monday 5

Tuesday 6

Wednesday 7

• Fall Expo - 12

May 2008

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

• Fall Expo - 12

- Fall Expo - 12
- Teacher Conference & Licensure Meeting (EDU 490) 4-15-6 30pm (LED 101)

Thursday 8

Friday 9

Saturday 10

- Kappa Nu Sigma Inductions 9am (CCR)
- **Baccalaureate** 11am (CTY)
- **Class Day** 4pm (AMP)

Sunday 11

- **Mother's Day**
- **Commencement** 10am
- Halls Close 6pm
- CCGC Spring Concert 7:30pm (JA)

June 2008

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

- Final Examinations
- NonTraditional Student Graduation Reception 12:30-2pm (Grimmer Alumni House)

Final Examinations

May 12-18

Monday 12

Tuesday 13

Wednesday 14

• First six-week session (Day and Evening)

May 2008

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

• LeaderShape Institute (Ft. Caswell)

• First six-week session (Day and Evening)

• LeaderShape Institute (Ft. Caswell)

• First six-week session (Day and Evening)

Thursday 15

Friday 16

Saturday 17

- *LeaderShape® Institute (Ft. Caswell)*
- *Alumnae Reunion Weekend*

Sunday 18

- *LeaderShape® Institute (Ft. Caswell)*
- *Alumnae Reunion Weekend*

June 2008

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

- *LeaderShape® Institute (Ft. Caswell)*
- *Alumnae Reunion Weekend*
- *First six-week session (Day and Evening)*

May 19-25

Monday 19

Tuesday 20

Wednesday 21

-
-

May 2008

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

-
-
-

Thursday 22

Friday 23

Saturday 24

Sunday 25

June 2008

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

First six-week session (Day and Evening)
First three-week session

• First six-week session (Day and Evening)
• First three-week session

May 26-June 1

Monday 26

Tuesday 27

Wednesday 28

• Memorial Day

May 2008

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

• First six-week session (Day and Evening)
• First three-week session

• First six-week session (Day and Evening)
• First three-week session

Thursday 29

Friday 30

Saturday 31

Sunday 1

June 2008

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

st six-week session (Day and Evening)
st three-week session

• First six-week session (Day and Evening)
• First three-week session

June 2-8

Monday 2

Tuesday 3

Wednesday 4

- First six week session (Day and Evening)
- First three-week session

June 2008

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

- First six week session (Day and Evening)
- First three-week session
- First six week session (Day and Evening)
- First three-week session

Thursday 5

Friday 6

Saturday 7

Sunday 8

July 2008

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

First six-week session (Day and Evening)

• First six-week session (Day and Evening)

First three-week session

• First three-week session

June 9-15

Monday 9

Tuesday 10

Wednesday 11

June 2008

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

- First six-week session (Day and Evening)
- Second three-week session

- Five six-week session (Day and Evening)
- Seven and three-week session

Thursday 12

Friday 13

Saturday 14

- Flag Day

Sunday 15

- Father's Day
- Strings Camp (Wainwright and JA)

July 2008

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

First six-week session (Day and Evening) • First six-week session (Day and Evening)
Second three-week session • Second three-week session

June 16-22

Monday 16

Tuesday 17

Wednesday 18

- Strings Camp (Wainwright and JA)
- First six-week session (Day and Evening)
- Second three-week session

June 2008

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

- Strings Camp (Wainwright and JA)
- First six-week session (Day and Evening)
- Second three-week session
- Strings Camp (Wainwright and JA)
- First six-week session (Day and Evening)
- Second three-week session

Thursday 19

Friday 20

Saturday 21

Sunday 22

- *Strings Camp (Wainwright and JA)*

July 2008

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Strings Camp (Wainwright and JA)

First six-week session (Day and Evening)

Second three-week session

• *Strings Camp (Wainwright and JA)*

• *First six-week session (Day and Evening)*

• *Second three-week session*

June 23-29

Monday 23

Tuesday 24

Wednesday 25

- Spring (Day and Evening) and (JA)
- Second six-week session (Day and Evening)
- Second three-week session

June 2008

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

- Spring (Day and Evening) and (JA)
- Second six-week session (Day and Evening)
- Second three-week session

- Spring (Day and Evening) and (JA)
- Second six-week session (Day and Evening)
- Second three-week session

Thursday 26

Friday 27

Saturday 28

Sunday 29

July 2008

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Strings Camp (Wainwright and JA)

Second six-week session

Day and Evening

Second three-week session

• Strings Camp (Wainwright and JA)

• Second six-week session

(Day and Evening)

• Second three-week session

June 30-July 6

Monday 30

Tuesday 1

Wednesday 2

• Second six-week session
(Day and Evening)

June 2008

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

• Second six-week session
(Day and Evening)

• Second six-week session
(Day and Evening)

Thursday 3

Friday 4

Saturday 5

Sunday 6

Second six-week session
(Day and Evening)

- Independence Day
- Second six-week session
(Day and Evening)

July 2008

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

July 7-13

Monday 7

Tuesday 8

Wednesday 9

- Regular Piano Camp (Wainwright and JA)
- Second six-week session
(Day and Evening)
- Third three-week session

July 2008

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

- Regular Piano Camp (Wainwright and JA)
- Second six-week session
(Day and Evening)
- Third three-week session

- *Recovery Planning* (Wainwright and ...)
- *Second six-week session*
(Day and Evening)
- *Third three-week session*

Thursday 10

Friday 11

Saturday 12

Sunday 13

August 2008

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

Regular Piano Camp (Wainwright and JA)

Second six-week session

Day and Evening

Third three-week session

• Regular Piano Camp (Wainwright and JA)

• Second six-week session

(Day and Evening)

• Third three-week session

July 14-20

Monday 14

Tuesday 15

Wednesday 16

- Regular Piano Camp (Wainright and JA)
- Second six-week session (Day and Evening)
- Third three-week session

July 2008

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

- Regular Piano Camp (Wainright and JA)
- Second six-week session (Day and Evening)
- Third three-week session
- Regular Piano Camp (Wainright and JA)
- Second six-week session (Day and Evening)
- Third three-week session

Thursday 17

Friday 18

Saturday 19

Sunday 20

August 2008

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

Regular Piano Camp (Wainright and JA)
 Second six-week session
 (Day and Evening)
 Third three-week session

• Regular Piano Camp (Wainright and JA)
 • Second six-week session
 (Day and Evening)
 • Third three-week session

July 21-27

Monday 21

Tuesday 22

Wednesday 23

- Second six-week session (Day and Evening)
- Third three-week session

July 2008

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

- Second six-week session (Day and Evening)
- Third three-week session

- Second six-week session (Day and Evening)
- Third three-week session

Thursday 24

Friday 25

Saturday 26

Sunday 27

August 2008

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

Second six-week session

(Day and Evening)

Third three-week session

• Second six-week session

(Day and Evening)

• Third three-week session

July 28-August 3

Monday 28

Tuesday 29

Wednesday 30

• *Second six-week session*
(Day and Evening)

July 2008

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

• *Second six-week session*
(Day and Evening)

• *Second six-week session*
(Day and Evening)

Thursday 31

Friday 1

Saturday 2

Sunday 3

August 2008

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

Second six-week session
(Day and Evening)

• Second six-week session
(Day and Evening)

August 4-6

2008

Monday 4 Tuesday 5 Wednesday 6

August 2008

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

I Believe ...

...I've got a lot of good questions.

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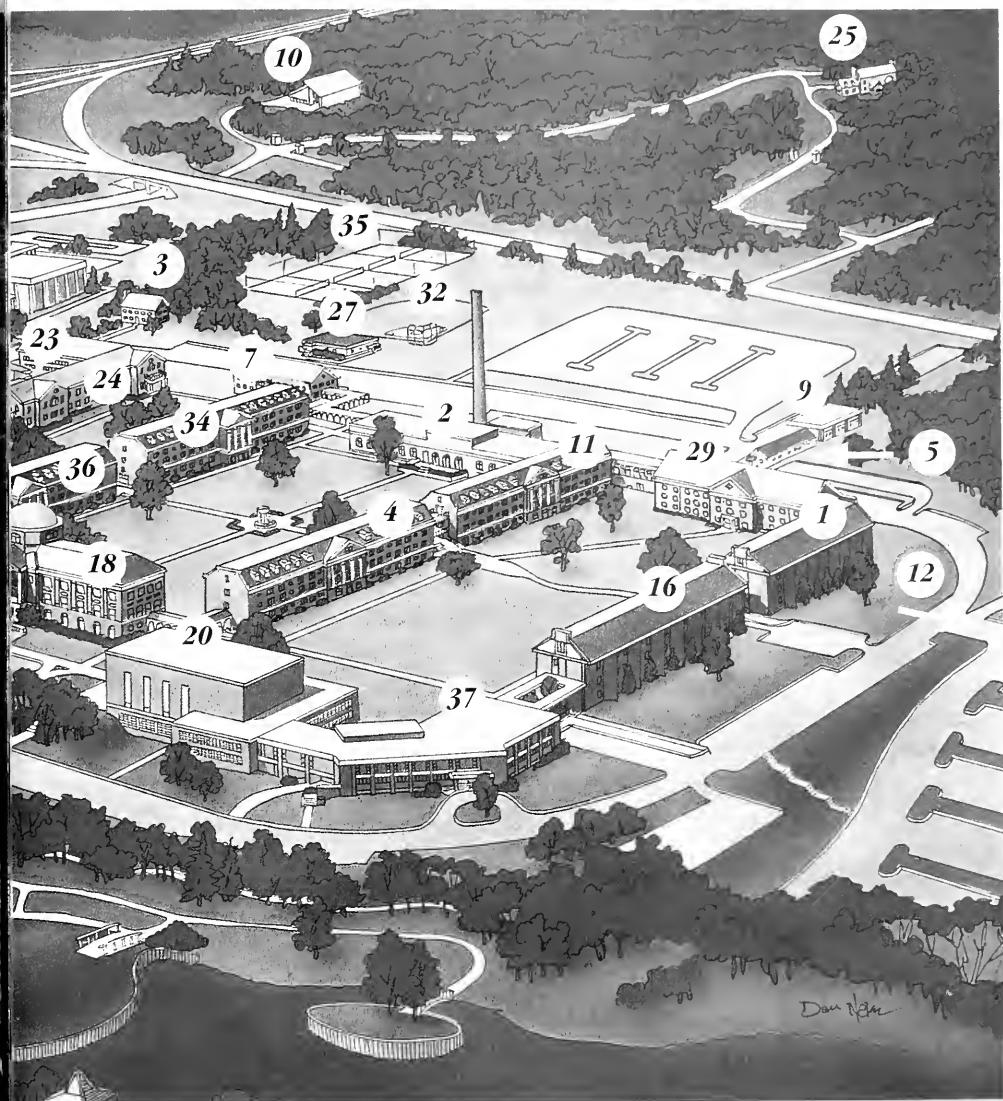
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Restaurants • Pizza • Sub Sandwiches • Coffee Shops • Ice Cream • Bagels and Donuts • Banks • Copies/Shipping • Grocery Stores • Shopping Centers • Movie Theaters • Video Stores • Comedy Clubs • Sports • Parks and Recreation • Museums • Other Attractions • Other Local Colleges and Universities

campus map



- | | | |
|--|---|--|
| 1. Barefoot Residence Hall | 8. Cate Student Center
(Kresge Auditorium,
Student Activities Center,
Post Office) | 15. Harr's Building
(Communication;
School of Business) |
| 2. Belk Dining Hall
(Wainwright Conference Suite) | 9. Facilities Services | 16. Heilman Residence Hall |
| 3. Brewer House
(Infant Care Teaching Lab) | 10. Facilities Services/Grounds | 17. Hillsborough Street Entrance |
| 4. Brewer Residence Hall | 11. Faircloth Residence Hall | 18. Johnson Hall (Administration) |
| 5. Campus Police/Copy Center | 12. Faircloth Street Entrance | 19. Jones Chapel |
| 6. Carlyle Campbell Library | 13. Gaddy-Hamrick Art Center
(Frankie G. Weems Art Gallery) | 20. Jones Hall
(Auditorium; Studio Theater;
Learning Center) |
| 7. Carro Health Center | 14. Grimmer Alumnae House | |



1. Wyner Hall
 2. History/Political Science,
 3. English, Religion/Philosophy
 4. Bedford Hall
 5. Psychology, Education,
 6. Sociology & Social Work
 7. Martin Annex
 8. Martin Hall
 9. Foreign Languages; Human
 10. Environmental Sciences
 11. Massey House
 12. Resident's Residence

13. 26. McIver Amphitheater &
 Meredith Lake
 14. 27. Noel House
 (Technology Services)
 15. 28. Park Center
 (Executive and Professional
 Programs, The John E. Weems
 Graduate School, Student
 Development Offices)
 16. 29. Poteat Residence Hall
 17. 30. Science & Mathematics Building
 18. 31. Soccer Field, Driving Range

19. 32. Softball Field
 20. 33. Spangler Gazebo and Garden
 21. 34. Stringfield Residence Hall
 22. 35. Tennis Courts
 23. 36. Vann Residence Hall
 24. 37. Wainwright Music Building
 (Carswell Concert Hall;
 Music, & Theatre)
 25. 38. Weatherspoon Building
 (gymnasium, dance studio,
 pool, Parker Fitness Center)

administrative offices

President of the College

Maureen Hartford, 760-8511

As the chief educational and administrative officer of Meredith College, the president is responsible to the Board of Trustees for the supervision, management, and government of the College, and for interpreting and carrying out the policies of the Board of Trustees. The president signs all diplomas and other documents and legal instruments authorized by the Board or the Executive Committee. The president coordinates all administrative and educational functions of the College, and serves as the official representative of the College. The Office of the President is located on the second floor of Johnson Hall.

Vice President for Academic Programs

Allen Page, 760-8514

The vice president for academic programs supervises the academic programs of the College and is available to assist in matters relating to instruction. The vice president for academic programs is responsible for supporting both student and faculty in their academic and intellectual work, which is the focus of our learning community. The Office of the Vice President for Academic Programs is located on first floor of Johnson Hall, room 126.

Vice President for Business and Finance

William Wade, 760-8516

The vice president for business and finance is responsible for all financial matters except those which relate to student financial assistance, including student charges and payments. In addition to financial matters, the vice president for business and finance is responsible for buildings and grounds, maintenance, housekeeping services, dining services, student store, campus security, telephone services, technology services, post office, and copy center. The Office of the Vice President for Business and Finance is located on the first floor of Johnson Hall.

Vice President for College Programs

Jean Jackson, '75, 760-8556

The vice president for college programs coordinates work of the division, including: academic advising, admissions, athletics, campus ministry, career center, commuter life and diversity programs, counseling center, dean of students, disability services, enrollment, financial assistance, first year experience, health services, institute for women's leadership, international student advising, registrar, residence life, student activities and leadership development, 23+ programs, and volunteer services. The vice president sets policy and plans and encourages special opportunities related to these areas. She promotes student life at Meredith, supports student leadership, and seeks to enhance students' personal, physical, spiritual and intellectual growth and development. The Office of the Vice President for College Programs is located in 106-108 Johnson Hall.

Vice President for Institutional Advancement

Connie Harris, 760-8374

The vice president for institutional advancement is the chief administrative officer responsible for the development of external relations for the College. Institutional Advancement is comprised of: major gifts, gift planning, corporate and foundation relations, the Meredith Fund, alumnae and parent relations, development systems, research, gift records and advancement services. The members of the Institutional Advancement team work with the other administrative units of the College, as well as with the volunteers of the Alumnae Association and its committees, the Parent and Family Board, the Board of Trustees Development Committee, The Parents' Fund Advisory Board, the Alumnae Legacy Scholarship Committee, the Student Ambassadors, the Meredith Fund Advisory Committee, the Young Alumnae Board, the Granddaughter's Club, Meredith Alumnae Chapters and other external organizations. In addition to the

development and enhancement of relationships, Institutional Advancement is responsible for the raising of funds for current support, endowments and deferred support of the college. The offices of Institutional Advancement are split between first floor Johnson Hall (location of the vice president) and the Mae Grimmer Alumnae House.

Office of Marketing and Communications

Christi Eaves-McLennan, Director, 760-8455

The Office of Marketing and Communications is responsible for developing, implementing, and managing Meredith's internal and external strategic marketing/communications programs. This office develops all primary, official, and regularly-scheduled College communications materials, including publications for student recruitment, enrollment, and retention; catalogs; handbooks; magazines; newsletters; videos; Meredith's Internet web site; fundraising and alumnae-related materials; the Meredith Institutional Graphic Identity Program (stationery, business cards, use of logos, seals, wordmarks, etc.); brochures and programs for Meredith events; and other materials. The office also holds primary and direct responsibility for development, implementation, and management of the College's internal and external programs for media relations, publicity and advertising, community relations, and crisis communications.

Registrar

Jody Hamilton-Davis, 760-8593

The Office of the Registrar is responsible for scheduling classes, keeping academic records, conducting registration for courses, and certifying graduation requirements. The Office of the Registrar is located on the first floor of Johnson Hall.

Dean of Students

Ann Gleason, 760-8521

The dean of students coordinates the work of the staff in the following areas of campus life: First Year Experience, which includes new student orientation, the student advisor program, the First Year Experience class and activities designed to increase new student adjustment to the College community; student housing and residence life; commuter life and diversity programs, which includes assistance for transfer students, international students, and students of color; counseling center; disability services; health services; SGA Honor Council and related areas; student profiles research; special programs related to student life; and personal counseling and interaction with students encountering difficulties. The Dean of Students is the ADA coordinator. The Office of the Dean of Students is located on the second floor of Park Center.

Office of Alumnae & Parent Relations

Hilary Allen, '01, Director, 760-8751

Beth Jarvis, '03, Assistant Director, 760-8391

The Meredith College Alumnae Association includes all Meredith graduates and any former students who did not graduate but request to become members. The Association serves to strengthen the relationship between alumnae and the College. Each class has three class agents and two young alumnae board members selected their senior year and will report to the assistant director of alumnae and parent relations upon graduation. These members link the College, the Alumnae Association, and their class.

student services

Meredith students have the opportunity to participate in nearly 100 clubs and organizations offering more than 500 student leadership positions; athletic teams including cross country, basketball, soccer, softball, tennis and volleyball; and community-wide cultural events including theatrical productions, lectures and art shows. Meredith College offers a variety of offices and services to assist students with all aspects of College life. This section contains information on where to find anything a student needs to know about – from dining options to the campus bookstore. For more information contact the Office of the Vice President for College Programs.

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Assistance for International and Multicultural Students

Source handbooks have been compiled for both international and multicultural students. Please make inquiries to the Vice President for College Programs, the Dean of Students, the Director of Commuter Life and Diversity Programs, or the Director of Student Activities and Leadership Development about available source materials, handbooks, campus organizations as well as committees that address the needs of students from diverse populations. Staff members within the Division of College Programs are available to offer assistance, answer questions, address concerns and/or provide counseling.

ATM Machine

Wachovia automated teller machine is located in the lobby of Cate Center. The machine will provide most of the services, except deposits, normally available at ATM machines. There is no fee to customers of Wachovia Bank, although a small fee will apply to customers of other banks who use the Plus or Relay Network to access their accounts. The lobby of Cate Center is open from 6:00 a.m. until midnight.

Bulletin Boards and Publicity

Bulletin boards in Cate Center provide a communication center where campus offices and organizations post information about programs, projects, and meeting times. Each group using a bulletin board is responsible for posting its own announcements, and each publicity item should be stamped and approved by the Office of Student Activities and Leadership Development. Individuals may use the bulletin boards on the second floor of Cate Center to post information as long as they have the item stamped for approval. To provide adequate space for each group, all announcements should be put up no earlier than one week prior to the event, and all articles must be removed immediately following the program. Unapproved announcements will be removed.

No publicity may be placed on outside doors of residence halls, on the doors of other campus buildings (including the dining hall), on inside or outside walls, or breezeway areas. Each residence hall has a designated bulletin board where flyers pertaining to campus events should be posted. Those bulletin board locations are

Brewer—1st floor near south stairwell
Faircloth—1st floor near north stairwell

- Vann—1st floor near south stairwell
- Stringfield—1st floor near north stairwell
- Barefoot—first floor near south stairwell
- Heilman—Bulletin Board near vending machine
- Poteat—1st floor near parlor

Approval for posting announcements in Cate Center of non-Meredith College events must be secured from the Office of Student Activities and Leadership Development prior to posting. Approval for posting announcements in residence halls must be secured by the residence director in each hall or the director of residence life prior to posting. Unapproved announcements will be removed.

All announcements/flyers must identify the sponsoring organization and/or a contact person. Meredith College reserves the right to deny permission to post publicity from any group that is not in accord with the philosophy of the college.

Other avenues for publicity are listed below with a name or office and phone number to contact for more information.

Office of Student Activities and Leadership Development, 202 Cate Center, 760-8338

- Poster Printer; Sandwich Board; Banner Paper; Wipe-off Board at Information Desk
- Detailed information is available in the Office of Student Activities and Leadership Development General Manual.

Dining Hall, Thad O'Briant, 760-8377

Office of the Dean of Students, director of commuter life and diversity programs, 760-8521

- Commuter Mail Pockets in Cate Center Mail Room
- Commuter Bulletin Board in Cate Center Mail Room
- Commuter Bulletin Board in Commuter work station in Cate Center.

Meredith Herald, Weekly Campus Newspaper, 760-2824

- Deadline for submissions is 1:00 p.m. every Friday.
- Articles can be placed in the Herald's box located outside the Publications Office on the second floor of Cate Center or submitted electronically to herald@meredith.edu.

MCTV (Meredith Cable Television)

- Channel 5 is Meredith's 24-hour information bulletin board. It's fast, easy and FREE! To post campus events, classified ads, etc., simply call 760-2346, or e-mail MCTV at fitzgeraldm@meredith.edu. Make sure you leave a detailed message about your advertisement along with a contact number. Paid advertisements are not accepted.

Campus E-News

- Students, faculty and staff from the Meredith College community may submit e-news articles using the e-news submission form on Meredith's Web site. Please refer to e-news policies and procedures posted online for more information.

Cablevision

All residence hall rooms have basic cable television channels. Arrangements for premium channel boxes (HBO, Cinemax, etc.) may be made with Time Warner Cable, Inc. All installation of boxes and cables is done by Time Warner. Students must provide the connecting cable from the wall to their TV. Any student experiencing problems should call Melanie Fitzgerald, the Meredith Cable Television administrator at 760-2346.

Campus Dining

Thad O'Briant, Food Service Director, 760-8377

Menu Line, 760-8150

BeeHive Cafe, 760-8328

Fax, 760-2389

Catering Department, 760-8377

campusdining@meredith.edu

Belk Dining Hall

Conveniently located near the center of campus, Belk is our all-you-care-to-eat dining hall. Belk offers a state-of-art food court with unlimited options from which to choose. We offer a variety of cutting edge American entrees, ethnically inspired foods, vegetarian selections, and much more. Policies:

- Residents students must present their CamCard (student I.D.) to enter Belk Dining Hall
- Commuter students may purchase a Commuter Meal Plan, use a declining balance from their CamCard, or pay cash for meals in Belk. Information about the Commuter Meal Plan is available in the Dining Hall and Accounting Offices.
- Guests of students must pay at the entrance to the Dining Hall to gain access.
- Personal dishes and cups should not be used in the dining hall because of health department regulations.
- Food, dishes, and glassware are not to be removed from the dining hall.

Belk Dining Hall will be closed during the following breaks: fall break, Thanksgiving Weekend, semester break, spring break and Easter weekend.

Belk Dining hours for Fall and Spring

<i>Breakfast</i>	<i>7:30-9:00 a.m. (M-T)</i>
<i>Continental Breakfast</i>	<i>9:00-10:15 a.m. (M-T)</i>
.....	<i>8:30-10:00 a.m. (S-S)</i>
<i>Lunch</i>	<i>11:00 a.m.-1:30 p.m. (M-T)</i>
.....	<i>11:30 a.m.-1:30 p.m. (S-S)</i>
<i>Dinner</i>	<i>5:00-7:00 p.m. (M-T)</i>
.....	<i>5:30-7:00 p.m. (F-S)</i>
<i>Summer Hours will be posted in May, 2008.</i>	

The BeeHive Café

Located on the second floor of the Cate Student Center, the BeeHive Café offers a convenient place on campus to meet and eat with your friends. Menu selections include favorites like burgers, pizza and deli sandwiches. In addition, you can enjoy piping hot soups, crisp salads, and all of your favorite snacks and beverages throughout the day. Please check our information board for daily specials and promotions.

Additional information concerning meal plans, campus dining and campus catering is available in Belk Dining Hall, the BeeHive Café and the Accounting Office.

BeeHive Café hours for Fall and Spring

7:30 a.m.-8:00 p.m. (M-Th)

7:30 a.m.-4:00 p.m. (F)

(Closed Saturday and Sunday)

Summer Hours will be posted in May, 2008.

Residential Dining Membership

The Residential Dining Membership provides you with 21 RFOC meals per week in Belk Dining Hall and \$5 Dining Dollars per semester to spend in the BeeHive Café. Your CamCard identifies you as a resident student and must be presented at each meal.

An optional 15+200 dining plan is offered to Sophomores, Juniors and Seniors. This plan provides you with 15 RFOC meals per week in Belk Dining Hall and \$200 Dining Dollars per semester for purchases made in the BeeHive Cafe. Students will receive registration information for this plan when they arrive to campus in August.

The cost for both plans is the same.

Commuter Dining Memberships

Commuter memberships fit the way you live. You get easy access to great food and value for your money when you use a dining membership. Start a membership with as little as \$45. A magnetic strip on the back of your CamCard works with our computer system to identify you as a dining plan member.

ommuter plans have two options – Block Plans and Dining Dollars. Each saves you time and money. Try a combination for the best of both.

Block Meals - Provide a set number of all-you-care-to-eat meals in our residential restaurant in RFOC at Belk Dining Hall. The meals are deducted from the balance on your account.

- 10 Meal Block - \$45
- 15 Meal Block - \$110

Dining Dollars - Pay as you go. Dining Dollars work like a bank debit card. Your purchases in the BeeHive Café are subtracted from your account balance.

For \$50, you get \$50 Dining Dollars
or \$115, you get \$125 Dining Dollars

Belk Dining Hall and the BeeHive service hours may be adjusted due to inclement weather. Changes will be posted in Belk Dining Hall and on the menu line 760-8150.

Campus Catering

Our knowledgeable and friendly catering staff is available to assist with all of your on-campus catering needs. From light refreshment breaks for club and resident hall socials to formal luncheons and dinners, our goal is to ensure the success of every event. In addition, our on-campus bakery can create decorated cakes for any occasion. Contact our Catering Department at 760-8377 to arrange catering services (please note—we require a three business day notice for most orders).

Campus Events

Campus Events Coordinator, 760-8533

The College calendar is located in the Office of Campus Events (326 Johnson Hall). Priority is given to campus-wide events and to the earlier date of application. Applications are available in the Office of Campus Events for scheduling events and reserving campus space for specified periods of time. Requests for reserving space also may be made by telephone at (919) 760-8533, emailed to events@meredith.edu or atalieh@meredith.edu or faxed to (919) 760-8093. All meetings and all reservations for campus rooms or buildings must be confirmed through the Office of Campus Events with the exception of Jones Auditorium, Carswell Concert Hall, the Diversity Conference Room and 2nd floor lounge in Cate Center. To reserve Jones Auditorium, call Bill Brown at 760-8597; Diversity Conference Room and 2nd floor Cate Lobby, call Student Activities and Leadership Development at 760-8338; and the Carswell Concert Hall, call Jeannette Rogers at 760-8536.

Campus Chapel

Sam Carothers, Chaplain, 760-8346
Penny Ulmer, Office Manager, 760-8346

8:00 a.m.–5:00 p.m.
8:00 a.m.–7:00 p.m. (M)

The campus chapel staff provides guidance for the development of religious programs on the campus as well as a pastoral presence for the campus community.

The ministerial staff serve as advisors to the Meredith Christian Association and in addition offers lectures, programs, small group experiences and counseling opportunities for the campus at large. The chaplain and staff are available to the College community for counseling pertaining to religious questions, religious vocations, and personal problems.

Also, students seeking help in finding a place of worship in the Raleigh community may contact the chapels staff for help. Regardless of one's faith heritage, the chaplain is available to provide help to students as they seek a faith community with which to affiliate. Students may call the office or stop by to talk about local congregations and how to arrange transportation.

Students are invited to visit with the staff and make use of the Jones Chapel Meditation Room and Reading Room, as well as to participate in the community worship services each Wednesday at 10:00 a.m. in Jones Chapel. Students are encouraged to come by the office to tour the chapel and to inquire about programs being offered.

Religious Environment

Meredith College seeks to maintain an environment that is supportive of all faiths and ideals and which fosters personal integrity, intellectual freedom, and academic excellence. Baptists bring a tradition of religious freedom with respect for different belief systems and of personal freedom of the individual to be responsible in matters of faith. In shaping the religious environment at Meredith, the College seeks to support the freedom of each student to choose her own faith, and also seeks to foster an environment in which these different religious perspectives are supportive and respectful of the resulting diversity. Meredith welcomes those religious traditions that share this appreciation of diversity, affirm the freedom of the individual, and support the College experience. Meredith College offers opportunities for spiritual growth to its students as an integral part of the life of the campus. Many of those options are offered through the work of the chaplain and the Meredith Christian Association.

Campus Police/Parking

Frank Strickland, Chief, 760-8888

In case of emergency, call Campus Police at 760-8888, or x8888 from an on-campus telephone. Parking regulations are enforced 24 hours per day, 7 days per week. For more information on parking, see page 178.

Career Center

Maria Sumner, Director, 760-8344

Dana Sumner, Associate Director,

Employer Relations, 760-8428

Amy Losardo, Assistant Director,

Career Development, 760-8343

Mary Ellen Philen, Office Manager, 760-2344

Ann Philios, Administrative Secretary, 760-8341

8:00 a.m.–5:00 p.m., evenings by appointment

www.meredith.edu/career

The Meredith College Career Center is a student's vital link between campus and career. The office's professional staff provides a range of programs to help students translate knowledge about themselves into career plans that are meaningful, satisfying, and consistent with their education, experience, personal values, and goals.

The office and adjoining Career Resource Room are located on the second floor of Park Center. Hours of operation are 8:00 a.m. to 5:00 p.m. weekdays. Evenings by appointment. Students also may contact the Career Center through e-mail: career@meredith.edu.

Let our professional staff help you.....

Explore majors and careers through ...

- Individual career counseling
- Assessments and Vocational Testing
- Career Planning Seminar 101
(for freshmen and sophomores)
- Career Panels
- What Can I Do With a Major In...(on our website)
- Resource information

Prepare for careers and further training through...

- Career Planning Seminar 301
(for juniors and seniors)
- Resume consultation, workshops, and
48-hour "resume drop"
- Co-op and internship referrals
- Career Resource materials

Connect with employers and graduate and professional schools through ...

- Career Fairs (Spring Career Fair, Non-profit Job Fair, Teacher Network Fair)
- On campus interviews

- Individualized job search assistance
- Career panels, networking and etiquette events
- E-leads, Meredith Connection, and electronic job postings and referrals
- Graduate school workshops and resources

Check Cashing

Check cashing services are provided in the Meredith Supply Store to all students with a Meredith CamCard or other picture I.D. The amount is limited to \$50 per day. Family members and friends sending checks to be cashed by students in the Supply Store should keep this dollar limit in mind. There is a \$20 service fee for each returned check. Returned checks are automatically redeposited before they are charged to the student. In cases in which two checks have been returned, check cashing privileges are suspended.

Commuter Life and Diversity Programs

Tomecca Sloane, Director, 760-8521

8:00 a.m.–5:00 p.m.

Commuter students are encouraged to become fully immersed in the life and leadership of Meredith College by taking advantage of the opportunities for involvement in a wide variety of campus organizations and committees. Staff members within the division of College Programs are available to serve as a resource for students desiring to increase their level of participation and involvement in campus organizations, events, and activities. The responsibility of seeking these leadership opportunities rests on the shoulders of each individual student.

The Office of Commuter Life and Diversity Programs provides programs and services that address the need of commuters as well students from racial and ethnically diverse backgrounds. A primary goal of the Office of Commuter Life and Diversity Programs is to help students find ways to connect with Meredith College by becoming involved in campus organizations or by attending events and activities within the campus community. The Office is located on the second floor of the Park Center in the Dean of Students Suite.

In addition to the support and services provided by the Office of Commuter Life and Diversity Programs, commuters can take advantage of the Cate Center lounges, study areas, computers, the BeeHive Café, a telephone, and a vending machine area with a microwave and refrigerator available for commuter use. Up-to-date bulletin boards are located near the lounge and study areas for information pertinent to

ampus life. Filing cabinets with commuter mail pockets are located in the mail room on the first floor of the Health Center. Commuter students may pick up CamTel directories at the dean of students' suite.

Other Services Include

Commuter Workstation
Commuter Meal Plan
Association of Meredith Commuters (AMC)
Freshman Commuter Orientation

Rules & Regulations Governing Commuter Students

Commuter students are expected to follow all College policies, rules and regulations as set forth elsewhere in the *Student Handbook*. See specific policies or regulations for details.

Diversity Programs

The Office of Commuter Life and Diversity Programs also provides assistance and support to students from diverse populations. Please see the following for more information:

Multicultural services include:

Summer Symposium—2 day experience
Sister-to-Sister
Aspiring Angels Mentor Program
Campus Dialogue on Diversity
Spectrum
Reference Guide for Diversity Resources
Association of Cultural Awareness (ACA)
Black Emphasis Month

Services for International students include:

Services provided by the Office of Study Abroad and the Office of Commuter Life and Diversity Programs)
Meredith International Association (MIA)
Orientation for New International Students
International Student Handbook

Copy Center

Kevin Walker, Director, 760-8677

8:30 a.m.—5:00 p.m.

The main responsibilities of the copy center include producing high quality digital prints in both black and white and full color, monitoring the on-campus copiers and performing any minor maintenance when needed.

Requests for printing can be made by bringing the job to the Copy Center and via email to copycenter@meredith.edu. Requests sent through inter-office mail will not be accepted.

Counseling Center

Beth Meier, Director, 760-8427

Jill Triana, Assistant Director

Coordinator of Disability Services, 760-8427

Lynn Bregman-Blass, Assistant Director

Coordinator of Outreach, 760-8427

Lynne Kohn, Assistant Director,

Coordinator of Graduate Internships, 760-8427

Betty-Shannon Prevatt, '99, Disability Counselor, 760-8427

Angela Frederick, '99 & '02, Office Manager, 760-8427

8:00 a.m.—5:00 p.m. (M-F)

Evening hours by appointment.

The Counseling Center offers individual and group counseling to students with concerns of any kind—social, emotional or academic—with counselors who are degreed and licensed. All counseling services are free and confidential. The Center also works with students with disabilities and their faculty. In addition to counseling services, the Counseling Center offers psychological consultation, and general referral services. The Counseling Center offers an eating disorder and a depression/anxiety screening day. During the Fall and Spring semesters the center provides the community with a counselor on call to assist in crisis situations. The counselor on call can be accessed by calling Campus Police at 760-8888. Ultimately, services for acute psychological crises are provided by local hospitals. Hours of operation for the center are 8:00 am to 5:00 pm weekdays. Evening by appointment. The Counseling Center is located on the second floor of Carroll Hall above the Health Center.

Dial-A-Menu

760-8150

Daily menus for breakfast, lunch and dinner are available by calling (919) 760-8150.

Disability Services

760-8427

Disability counselors in the Counseling Center provide, arrange, and coordinate accommodations for students in courses, programs, services, activities, and facilities. The staff maintains disability-related documents, certifies eligibility for services, determines reasonable accommodations and develops plans for the provision of such accommodations for students with disabilities.

(continued next page)

Meredith College's goal is to create an accessible community in which people are judged on their abilities, not their disabilities. The staff strives to provide individuals with the tools by which they can better accomplish their educational goals.

In post-secondary settings, it is the student's responsibility to request accommodations, if desired. It is important to remember that not every student with a disability needs an accommodation. It is equally important to remember that even though two individuals may have the same disability, they may not need the same accommodations.

Facilities Services, Maintenance and Housekeeping

760-8560

Requests for maintenance, housekeeping and groundskeeping may be made to the facilities services office, 760-8560, or by completing a work order form at www.meredith.edu/service/facservice/facserwo.htm.

Financial Assistance

Kevin Michaelsen, Director, 760-8565

Betty Harper, Associate Director, 760-2245

Belinda Styron, Assistant Director, 760-2829

Sandra Rhyne, Assistant Director, 760-8841

Miranda McCall Lassiter,

Financial Assistance Counselor, 760-2829

Gini Stelle, Financial Aid Assistant, 760-8078

8:00 a.m.–5:00 p.m. (M–F)

8:00 a.m.–7:00 p.m. (during Drop/Add periods)

Through its student assistance, Meredith tries to meet the financial need of each student. The Office of Financial Assistance, which is located on the third floor of Johnson Hall, administers the program of scholarships, grants, loans, and campus jobs. Any student who feels she needs assistance in order to attend Meredith or who has questions about an award that has been received should contact the Office of Financial Assistance.

A student must file a Free Application for Federal Student Aid (FAFSA) for each year she wishes to be considered for assistance. Returning students must file this form by March 15; it is available online at www.FAFSA.ed.gov or in The Office of Financial Assistance. Awards are made beginning in early May and usually consist of a package of several types of assistance.

A job location and development service is also available in the Office of Financial Assistance. This service is provided for students seeking off-campus employment and is available to all students.

First Year Experience

Chrissie N. Bumgardner, Co-Director, 760-8521

Candice Fisher, Co-Director, 760-8521

Committed to the success of every first year student, the directors for first year experience are available to assist with transitional issues, academic concerns, and other personal needs. Orientation, student advisors, Discovery, Summer Reading Program, Fire and Water dinner and first year experience classes are among the programs coordinated through this office, located on the second floor of Park Center in the dean of students suite.

First Year Experience Course

First Year Experience is a course open to all first year students, designed to facilitate a successful transition for women entering higher education. Each section is taught by a faculty or staff member who places emphasis upon the process of academic success, personal growth, and campus and community resources. Topics in this course will include study skills, communication skills, interpersonal/ community relationships, ethical decision making, personal discovery, and appreciating differences in others. Students who enroll and successfully complete the course will receive one hour of course credit.

Fitness Center

The Margaret Weatherspoon Parker Fitness Center, available only to Meredith students, faculty, and staff is located in the Weatherspoon Building. The center offers a full range of weight machines, free weights, and cardiovascular equipment. Students, faculty, and staff who wish to use the facility must complete an online orientation which will introduce them to the equipment, rules, and regulations. Refer to the pool and fitness hours on the college website for the schedule of available hours.

Health Services

Sherri Henderson, MHS, PA-C,

Director of Health Services, 760-8139

Melinda McLain, RN-C, Staff Nurse, 760-8535

Anne Smithson, MD, College Physician, 760-8535

8:30 a.m.–5:30 p.m. (M–Th)

8:30 a.m.–5:00 p.m. (F)

The Carroll Health Center staff provides confidential clinical care for minor illnesses, health education, emergency care, health protection, and disease prevention services for students. Services are maintained under the direction of the director of health services

nd the College physician. A student health form (available on the Meredith website), furnished by the college, must be completed and all immunizations documented and updated, prior to matriculation. All health forms are due on the specified date on the instruction sheet. All ocular and dental work either should be attended to before students enter or scheduled for vacations or holidays.

The Health Center hours are 8:30 a.m.–5:30 p.m., Monday–Thursday, and 8:30 a.m.–5 p.m. Friday. The college physician is available in the Medical Clinic on Monday and Tuesday at 11:30 a.m., Thursday at 9 a.m., and Friday at 10 a.m. Students may make an appointment to see the physician by calling the Health Center at 760-8535. Gynecological services are available for a nominal fee to students on Wednesdays from 9 a.m. until 12 p.m. Appointments must be made through the Health Center for this clinic.

At night (5:30 p.m.–8:30 a.m.) and on weekends (from 5 p.m. Friday–8:30 a.m. Monday), check the Health Center (760-8535) recorded message for advice, should you have an illness. For emergencies, call Campus Police (760-8888).

Health fees, which are included in the residence fee, cover costs of physician and nursing services rendered in the Health Center. Some prescriptions, x-rays, laboratory tests, the Gyn-Clinic, student teacher physicals, emergency room fees, and consultations with physicians off campus must be paid for by the student. A limited amount of over-the-counter medication is available to students without additional charge. Commuter students must pay the Health Center fee, \$100 per semester, to receive services.

Health Center policies are as follows:

- Written class excuses are not provided by the Carroll Health Center. Nurses will, however, verify the illness of a student at the request of a faculty member. Specific medical details will not be released without written permission of the student.
- Only minor illnesses and emergencies will be treated by the Health Services staff. Major illnesses will be referred off campus or to family physicians.
- The health services staff is responsible for the diagnosis and treatment of minor illnesses and the maintenance of health records. All records are confidential information and are not part of your permanent record at Meredith.
- The notification of parents regarding serious illness of students is the responsibility of the Health Services staff.

- Transportation to the Health Center can be provided by Campus Police for students who are unable to get there on their own.
- Other avenues of health care available to students are private physicians, urgent care facilities, and the hospital emergency department.
- Students may leave school any time to see their private physician or enter the hospital for care.

In the Health Center, you will find many brochures, magazines, and books on health issues such as nutrition, health maintenance, and disease. Scales and blood pressure apparatus, as well as video tapes and health software, are available for student use in the Health Center.

Inclement Weather

832-8878

During inclement weather, information about possible class cancellation is available on the inclement weather line at (919) 832-8878. In case of class cancellation, the College will also run announcements on local radio and television stations, as well as the College's web page. When the College has not elected to cancel classes, individual professors have the option of cancelling their classes, and professors will have inclement weather and class cancellation information on their syllabi. Student organizations should consider cancelling organization meetings in conjunction with the cancellation of classes.

Information Desk, Cate Center

760-8065

8:00 a.m.–8:00 p.m. (M–TH)

8:00 a.m.–5:00 p.m. (F), except during exam weeks, holidays and summer

The Information Desk is located on the first floor of Cate Center across from the Meredith Supply Store. Some of the resources available at the Information Desk are:

- Daily Listing of Campus Activities
- General Announcements

For further details about the Information Desk or to post information about a campus-sponsored event, please contact the Office of Student Activities and Leadership Development at 760-8338. The phone number for the Information Desk is 760-8065. The email address is infodesk@meredith.edu.

Insurance

Student accident insurance is covered by the College for all full-time students. If you desire the optional sickness coverage, you will need to complete the application form available in the Health Center and mail it and the fee prior to September 1. The Sickness Plan is not intended to be a substitute for normal major medical insurance.

International Student Advisor

Kevin Morrison, 760-8429

The international student advisor is available to assist international students with a variety of issues related to immigration regulations and cultural adjustment, among others. He also coordinates a daylong international student orientation prior to the campus-wide orientation for new students. The purpose of this orientation is to introduce new international students to the American educational system, academic expectations, and Meredith specific information such as traditions and student life.

Laptops for Loan

The college has a small pool of laptops that students, faculty, and staff may borrow for up to three days. These circulating laptops have the same software loaded on all student machines and are connected to the campus wireless network. Laptops are loaned through the Media Services department in the library. Students may reserve laptops up to three weeks in advance, if they wish. Users must provide their own CDs or flash drives for saving data, as these laptops will not allow users to save on the hard drive. For more information about the laptop lending program, contact Media Services (760-8444).

Prompt return of this equipment is expected. Borrowers will be charged \$10 per day for equipment returned late. Taking receipt of the equipment and accessories constitutes acceptance of full legal and financial responsibility for damage to or loss of those items while they are in the possession of the Borrower or in the possession of the borrower's designee. (Normal wear does not constitute "damage.")

Carlyle Campbell Library

Administration 760-8531

Main Library 760-8532

Information Desk 760-8095

The Carlyle Campbell Library is the academic heart of the College, with a substantial collection of academic

books and journals, musical scores and recordings, videos, and audiovisual equipment. Librarians and library staff in both the main and music libraries are eager to help students, faculty and staff make the best use possible of resources available.

The library collection is designed to support the research requirements of Meredith students. It includes over 190,000 volumes, over 7,500 videos and over 8,000 musical scores. Faculty college-wide assist the library in developing this collection. The library also has a large set of information materials in electronic form, including full-text copies of articles from thousands of academic periodicals and newspapers. These are found in over 100 different databases with direct access to articles in over 8,000 periodicals. The electronic resources are available from anywhere on campus, and, using a password, from off campus as well. The library's homepage can be found at www.meredith.edu/library. The library also maintains the College's Archives, material related to the history and people of the College.

The library is a center for intellectual exchange. We provide individual and group study areas, including three small group study rooms and a projection room available to larger groups in the main library. Individual video viewing stations and music listening stations are also available in both libraries. The LINC Center Computer Lab is located on the ground floor of the main library. Computer workstations, printers and other computing equipment are available in the LINC Center whenever the main library is open.

Reference Services, 760-8532

The library's Reference librarians assist the Meredith community in their research. Reference Librarians are on duty at the reference desk most of the time the main library is open. They are glad to consult with individual students about research projects. In addition to assisting students with materials in Meredith library, reference librarians will also help locate useful materials in other libraries and have those materials loaned to Meredith for the student. Librarians also instruct students in library research techniques in English 111, English 200, through the general education information literacy thread courses, and at the request of other faculty and student groups. In addition, reference librarians can give to Meredith College students borrowing privileges at the other Cooperating Raleigh Colleges (North Carolina State University, Peace College, Shaw University, St. Augustine's College).

Media Services, 760-8444

Do you need to borrow a laptop? Do you need to laminate a poster, so it will not get messed up? Do you need a copy of a videotape? How can somebody show a PowerPoint presentation? Media Services can help you with all of these things. They check out early 3,000 pieces of computer and audiovisual equipment a year. They help students edit dozens of video projects each semester. If you want to learn how to do it, they can show you!

The library's Media Services department is a key provider of classroom teaching and learning support, providing equipment such as data projectors, video cameras, microphones, sound systems, etc. The equipment in Media Services is available for loan to students, faculty and staff. Media Services staff provide training in the use of the equipment. Circulation periods for equipment vary. Talk with Media Services staff for details (760-8444). They are here to help you!

Meredith College Television – MCTV

Channels 5, 10, and 11 are cablecast from the Meredith Cable Television (MCTV) office located in room 13 of the Carlyle Campbell Library. Channel 5 is Meredith's 24-hour information bulletin board. It's fast, easy and free. To post campus events, classified ads, etc. simply call 760-2346, or e-mail MCTV at fitzgeraldm@meredith.edu. Make sure you leave a detailed message about your advertisement along with a contact number. Paid advertisements are not accepted. Channel 10 is the home for MCTV weekly programs, often used by professors to cablecast videos for out-of-class viewings.

Channel 11 airs SCOLA (international news and entertainment programming).

MCTV provides video editing services for educational projects and advertisements for campus events. Appointments **MUST** be made at least two weeks in advance of the project's due date. Call the MCTV Administrator at 760-2346 for an appointment.

An internship for MCTV station manager is offered each semester. Students interested in video production should contact Melanie K. Fitzgerald, cable administrator at Meredith College at 760-2346.

Any questions or concerns regarding MCTV should be directed to Melanie K. Fitzgerald, Cable Administrator at Meredith College at 760-2346.

Music Library, 760-8396

The Music Library, located in Wainwright Music Building, houses an extensive collection of scores, musical recordings, and instruction materials. The Listening Room contains turntables, compact disc players and tape decks for individual listening. Study areas are also available in the Music Library.

Library Policies

A valid Meredith CamCard must be presented to check out materials, including reserve items. The CamCard is your library card. Materials may be renewed in the library or by phone or online in the library catalog. Most library materials are loaned to students for a three-week period and may be renewed twice provided they have not been requested by someone else. Laser discs circulate for three days only.

(continued next page)

Library Hours During the Academic Term

Main Library	Building	Information Desk	Media Services
Monday–Thursday	7:45 a.m.–1:00 a.m.	9:00 a.m.–10:00 p.m.	8:00 a.m.–6:00 p.m.
Friday	7:45 a.m.–9:00 p.m.	9:00 a.m.–5:00 p.m.	8:00 a.m.–5:00 p.m.
Saturday	11:00 a.m.–7:00 p.m.	1:00 p.m.–5:00 p.m.	
Sunday	1:00 p.m.–1:00 a.m.	1:00 p.m.–9:00 p.m.	
<i>Music Library</i>			
Monday–Thursday	8:00 a.m.–10:00 p.m.	<i>Library hours are subject to change. Please check the library web page for the most up-to-date information. Intersession, summer, and holiday hours may vary.</i>	
Friday	8:00 a.m.–5:00 p.m.		
Saturday	closed		
Sunday	2:00 p.m.–10:00 p.m.		

The following materials may not be taken from the library building: reference books, periodicals, 16mm films, records and CDs. Most videos and DVDs also remain in the library, although we have a small collection of popular movies and TV shows on video and DVD that may be checked out. Exceptions are made for students doing class presentations and for student teachers. Inquiries should be made with the Circulation staff.

Reserve materials may be checked out from the circulation desk. Faculty specifies one of the following types of reserve for each item:

Strict—Three hours in-library use only (check-out limit: four items)

Overnight—checked out overnight and due 1 1/2 hours after the library opens the next day (check-out limit: two items)

Three-day—to be returned within a three-day period (check-out limit: two items)

Reserve materials are checked out on a first-come, first-served basis and cannot be placed on hold.

Note: Videos on reserve always have a "strict" circulation period.

Students are responsible for the payment of fines for overdue items, including reserve materials, and for replacement costs of lost items. The fine is ten cents per day for most items, fifty cents per hour for reserve materials, \$10 per day for laptop computers, and \$1 per day for circulating videos and DVDs. Borrowing privileges are suspended for any student with total fines exceeding \$3 and are reinstated when fines are paid. At the end of each semester, students with overdue materials or excessive fines are reported to the accounting office.

Lost and Found

760-3886

Lost and found articles are collected in the Campus Police department. Proper ID is required when recovering found property. All departments are encouraged to turn in all found items to campus police as soon as possible.

Meredith Performs Box Office

760-2840

Meredith Performs Theatre offers a season of theatre to the campus and surrounding communities. Tickets for Meredith's many performances can be reserved by calling the box office at 760-2840 or by email at boxoffice@meredith.edu.

Meredith Supply Store (Book Store)

Mary Ann Reese, Manager, 760-8545

8:00 a.m.—6:00 p.m. (M, T)

8:00 a.m.—5:00 p.m. (W, Th, F)

The Meredith Supply Store located in Cate Center contains all the necessary textbooks and supplies for academic courses. In addition, the store carries general reference books, CDs, clothing, and gifts. The Supply Store also allows students to cash checks up to \$50. The Meredith Supply Store is open Monday and Tuesday from 8 a.m. to 6 p.m. and Wednesday, Thursday and Friday from 8 a.m. to 5 p.m.

Post Office

(See page 232.)

Recycling

Recycling is available in the residence halls using the blue Meredith Recycles baskets. Additionally, there are recycling receptacles beside Johnson Hall, Vann, Faircloth, and Belk Dining Hall. In the academic buildings, there are recycling bins at the ends of most hallways. At Meredith, plastic, aluminum, paper, glass and cardboard are recycled. Please help to reduce, reuse and recycle when possible.

RD on Duty

612-6350

Residence hall emergencies should be reported immediately to the residence director on duty, who maintains contact with security. The RD on duty can be reached via cell phone 919-612-6350 (leave voice mail message if there is no answer, as messages are checked regularly).

Residence Life and Housing

Heidi LeCount, Director, 760-8633

8:00 a.m.—5:00 p.m.

(For a complete listing of residence life policies and services, please refer to the *Residence Life* section at the back of this handbook.) Resident students at Meredith enjoy many opportunities while living on campus. Enjoyment of these opportunities depends upon personal involvement as well as personal commitment to the welfare and needs of those living together. Each resident must take personal responsibility to abide by the rules and regulations so that the group as a whole can function effectively and benefit from the creative interaction of residence hall living.

The residence life staff provides a program of student services designed to enrich the quality of life of Meredith students. The residential setting, as a living/learning dimension of campus life, is perhaps the single most important synthesis of classroom learning and College experience activity. The residence life staff includes the director of residence life, residence life assistant, residence directors, resident assistants, and residence hall presidents.

Residence Directors

Residence directors are professional staff members in the Division of College Programs who live in apartments in the residence halls on campus. They perform a variety of duties on campus, working through the Office of Residence Life, as well as being available to assist any student with questions or problems. Residence directors supervise the work of resident assistants and serve as a resource to all campus students. Residence Directors—see page 224.

Resident Assistants

Resident assistants live on each floor of the residence hall, are supervised by the residence director of their residence hall, and serve as her assistant. Resident assistants are part of the staff of the Office of Residence Life and receive financial compensation. For resident assistant names and contact information, see page 224.

Hall Council

Each residence hall has a hall council to assist with governance and programming. The hall council is composed of the residence hall president, two or more representatives from each floor, the resident assistants, and residence director, who also serves as advisor.

Seminars

Numerous seminars are offered throughout the year by the Division of College Programs. Topics range from women's health issues to campus adjustment for new students. Call the Dean of Students Office (x8521) for information on topics, location and time of current seminars.

Student Activities and Leadership Development

Cheryl Jenkins, Director, 760-8338

Nikki Curliss, Associate Director, 760-8338

Betsy Dunn, Assistant Director, 760-8338

Kathy Owen, Office Manager, 760-8338
studentactivities@meredith.edu

8:00 a.m.–5:00 p.m. (M–F)

The Office of Student Activities and Leadership Development offers a variety of co-curricular experiences for Meredith students to be actively engaged within the campus community through involvement in student organizations, volunteer opportunities and student self-governance. The office also offers numerous leadership development programs throughout the year. Students benefit from leadership development programs that challenge them to have a greater understanding of self, others and the community in a dynamic environment that emphasizes active and collaborative learning. Through participation in leadership activities and involvement on campus, students at Meredith College will develop skills necessary to lead people, manage projects and the ability to handle real-life experiences. By taking on leadership roles on campus, students gain confidence in their abilities, enhance communication skills and learn the importance of integrity as a leader.

The Office of Student Activities and Leadership Development offers or assists with the following leadership programs and events:

- Celebrating Student Achievement
- Co-curricular Resume Program
- Emerging Leaders Seminar
- LEAD Conference
- The LeaderShape® Institute
- Organization Officer and Advisor Training
- Organization Presidents' Retreat
- Sloan Family Student Leadership Program
- Sophie Lanneau Women's Leadership Development Program
- Student Activities and Leadership Development Banquet
- Women in Leadership Development (W.I.L.D.)

The Office of Student Activities and Leadership Development also offers a variety of services for use by student organizations as well as the Meredith community:

- Banner Paper and Markers
- Dining Hall Vending Permits
- Fundraising Ideas
- (and Approvals for Student Organizations)

- Information Desk
- Leadership Library
- Maintenance of Cate Center Bulletin Boards
- Off-Campus Trip Approval Forms (and release forms)
- Poster Printer
- Reservations of Cate Center Conference Rooms and Fundraising/Publicity Tables
- Sandwich Board for Publicity
- Student Activities Calendar
- T-shirt/Sweatshirt Approval Forms

For more information on any of the listed services, please refer to related sections of this handbook or to the Office of Student Activities and Leadership Development General Manual. Copies of the General Manual are available in 202 Cate Center and on the office's web site.

Switchboard *(Meredith College operator)*

(on campus) dial 0

(off campus) 760-8600

8:00 a.m.–5:00 p.m. (M-F)

Technology Services

TBA, Chief Information Officer, 760-2323 (Help Desk)

The Technology Services department is the technology leadership and support organization for the college. The department is organized around the major functions for which it is responsible:

Network Services

The group focuses on the telecommunications infrastructure (data, voice and, later video), technical systems administration of the college's core file servers and administration of our e-mail system. The group also provides technical support for the CamCard system.

User Services

The group brings together the collection of technical initiatives associated with the Meredith Technology Initiative (MTI), coordinates departmental technology requests and incorporates the Desktop Support staff (Help Desk, extension 2323, off campus call 760-2323) working out of the Noel Annex. Questions ranging from location and hours of computer labs to applying for e-mail accounts, to details on connecting student owned computers to the campus network should be addressed to the Help Desk.

Campus Computing Services

The group focuses on the expansion of Blackboard as an instructional tool, offers consulting and training for the suite of the college's standard software

packages and also offers an expanded variety of web-based initiatives.

Information System Services

The group is responsible for the administration and maintenance of the college's core information systems. The completion of the Colleague implementation, as well as the expansion of the system's functionality, continues as the group's top priority.

Services provided by the Technology Services department include:

- Maintaining of all components—both wired and "wireless" of the campus network
- Providing e-mail accounts to all members of the college community
- Providing Blackboard and library system accounts
- Maintaining the campus telephone network
- Providing Internet access to all systems that are part of the campus network
- Maintaining the college's computer labs (hardware and software)
- Providing one student resident technology assistant for each residence hall.

Volunteer Community Services

Lynne Wheatley, Coordinator, 760-2323

Volunteer Community Services offers service and learning opportunities and events for all members of the College committed to affecting change through their humanitarian contributions and civic engagement activities within the local community, the state, the nation and the world. Through advocacy and meaningful service experiences students, faculty and staff learn about themselves, those with whom they work and the dynamics of the world in which they live.

A student may make a commitment to a community service organization, participate in a focused MeredithServes project or annual service event in the community, serve project, or volunteer for a service trip. These service experiences support the College mission, help create an engaged campus, challenge students to be active learners, and encourage the growth and development of responsible citizenship.

To participate with Meredith Volunteers or for more detailed information on service opportunities, contact: Lynne Wheatley, Volunteer Services, 760-8357 or wheatleyl@meredith.edu

student opportunities

There are over 90 organizations and clubs on Meredith's campus offering a variety of opportunities for participation and leadership, and addressing most students' interests, i.e., academics, politics, honors, service, religion, and professions. In order to be a member of a Meredith College student organization and to hold office, a student must currently be enrolled in at least one credit hour at Meredith College. Constitutions of all organizations are maintained in the Office of Student Activities and Leadership Development. Full privileges of an official Meredith student organization include an organizational account, access to reserving space on campus, an email account, a roster list, participation in the activities fairs, and access to all services related to publicity on campus. Students who are interested in starting a new organization at Meredith should speak to the SGA Senate chair or visit the Office of Student Activities and Leadership Development to obtain the Guidelines and Procedures for Establishing New Organizations at Meredith.

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Student Government Association

As early as 1905, Meredith took an important step forward when it introduced student government, apparently the first college in the state to do so, and one of the first in the South (Mary Lynch Johnson, A History of Meredith College). Since that time Meredith students have held an integral role in the shaping of the policies, philosophy, and tradition of the college.

Executive, legislative, and judicial branches comprise the basic structure of the current Student Government Association, with numerous boards and committees completing the structure.

The purpose of the association shall be to promote, in cooperation with the administration, the general welfare of the student body; to promote by example and precept scholarship, citizenship, and integrity; to act as a liaison among students, alumnae, faculty, staff, administrators, and trustees; to serve as the official advocate of the students; to receive and investigate student grievances; and to encourage students to become active participants in self-governance. See the Constitution of the Student Government Association and By-Laws for detailed information.

All Meredith undergraduate students are members of the Student Government Association and are encouraged to become involved in all its functions. Student involvement is crucial to the effective governance of the campus and vital to the educational process of each student. Each student has a voice in this government through participation in the election of officers, interaction with their class representatives on each branch of the government, self-involvement in the various branches, and an open-communication policy with student government officers. Opportunities for student leadership and involvement are open to all students through campus elections and membership on numerous boards and committees. The elections schedule is printed in this calendar, and detailed information about positions and elections is included in the Constitution of the Student Government Association and By-Laws.

The SGA office is located on the second floor of the Cate Center, and the phone number is 760-2248. sga@meredith.edu

Executive Committee

Serves as the coordinating body of all branches of the Student Government Association and is made up of the president, vice president/senate chair, treasurer, secretary, freshman member-at-large, advisor, and the chairs/presidents of the Student Life Committee, Elections Board, Association of Meredith Commuters, Honor Council, Residence Hall Association, WINGS, and Diversity Committee.

President: Britney Brown

Association of Meredith Commuters

Serves as a liaison between commuter students and the on-campus community. Provides an opportunity to address commuter concerns through the "Commuter Connection" on Blackboard and as needed during association meetings. Several organizations have commuter representatives to address concerns and serve as advocates for commuter students. Informs commuter students of campus-wide functions and builds the commuter student community through programmed activities and services. All commuter students are members and are encouraged to attend meetings and events and participate in activities.

President: Laura Marshall

Elections Board

Supervises and promotes all class and campus-wide elections, as well as all student referendums called by the SGA Executive Committee.

Chairperson: Taneah Patterson

Honor Council

Serves as the head of the judicial body of student government. Fosters and protects the community environment, both socially and academically, and promotes personal integrity and responsibility in each student. The Review Board and Residence Hall Hearings Committee are also branches of the Honor System.

Chairperson: Meredith Pugh

Residence Hall Association

Provides the opportunity for resident students to discuss problems, policies, and procedures. The Residence Hall Association is composed of an executive committee and all residents. Residence directors attend as resource persons and serve as advisors to each residence hall council. The executive committee consists of the chair of the board, the vice-chair, the secretary, the treasurer, and the

even residence hall presidents. RHA assists the residence life staff in the creation of a positive living experience and environment for all resident students through governance, programming, and community development.

Chairperson: Elise Moffitt

Senate

Recommends changes in the SGA constitution and in the regulations of the Student Government Association, reviews and approves present and proposed organizational constitutions, and approves or rejects legislation/regulation changes to some policies governing students.

Chairperson: Amanda Citron

Student Activities Fee Committee

Oversees the Student Activities Fee fund to the inclusiveness and benefit of the Meredith community.

Chairperson: Nicole Ellison

Student Life Committee

Studies the concerns and well-being of the Meredith College community. Any student may bring a campus concern to the Student Life Committee.

Chairperson: Ashley King

Unity Council

The Unity Council studies, addresses, and attempts to solve concerns about diversity; promotes inclusiveness and supports the well being of all students and organizations; increases diversity education and awareness on campus; serves as an open forum for students to voice concerns pertaining to issues of diversity and inclusiveness on campus; sponsors and co-sponsors programs, seminars, and/or conferences on campus dealing with diversity, and facilitates and/or participates in Study Circles.

Chairperson: Brittany Allred

WINGS, Women in New Goal Settings

WINGS is the student organization that represents non-traditional students at Meredith College. Non-traditional students include undergraduates who live off campus, who are married, who are mothers of small children and who entered through the 23+ program. The organization's purpose is to provide information, fellowship, support and leadership opportunities for all non-traditional students and to serve as a liaison between non-traditional students and the on-campus community.

President: Chondra Coles-Boswell

Publications

Meredith College students publish the *Meredith Herald*, a weekly newspaper; the *Colton Review*, an annual arts and literary journal; and the *Oak Leaves*, an annual yearbook. Student editors and their staffs, supported by college funding and guidance of faculty advisors, take full responsibility for editing and producing these publications. The *Meredith Herald* and *Oak Leaves* supplement their budgets with the proceeds of other approved fundraising activities. The staff of each publication is further guided by a constitution approved by the Student Government Association (SGA) Senate.

Student publications operate with full editorial independence, free from prior approval of copy. Their endeavors, however, take place within the context of the Meredith community and with an awareness of the college's mission. Editorial staffs maintain professional standards of journalistic integrity, social responsibility and ethics. They obey copyright laws. The Publications Board, a standing college committee, supports the goals and activities of these publications and arbitrates disagreements regarding policy and accepted practice. The College itself assumes no responsibility for the content of student publications.

Publications Board

Provides support and constructive evaluation for the campus publications. Membership consists of appointed class representatives, faculty and staff representatives, and a representative from the Office of Marketing and Communications. Editors of the three campus publications serve as non-voting members.

Chair: TBA

The Colton Review

(A Journal of Art and Literature)

The *Colton Review* is the student literary magazine and includes poetry, prose, and art. Published once yearly and distributed free of charge, *The Colton Review* accepts literary submissions from all interested writers and art submissions from the Meredith community. Work is juried and only the strongest entries are published.

Co-Editors: TBA

Meredith Herald

The *Meredith Herald*, the weekly student newspaper, is both a vehicle for keeping the community informed and a permanent record of events that take place at Meredith. It is the medium that allows for total campus involvement through news coverage, letters to the editor, editorials, features, cartoons, or special columns. As readers and as contributors, all members of the Meredith community have both the privilege and the responsibility to contribute to the success of the paper.

Editor-in-Chief: Meredith Beeman

Oak Leaves

The college yearbook, *Oak Leaves*, strives to capture the best memories of each year at Meredith. *Oak Leaves* shows the collage campus, the academic departments and faculty, the administrative staff, the classes and their special events, the campus organizations, and the athletic and social programs offered each year.

Yearbooks of the previous year are provided during the fall semester of each academic year to all full-time students. Students who are not full-time both semesters may pay for a yearbook. Seniors are responsible for having yearbooks mailed to them the fall semester following graduation or for picking them up at the College before the fall semester ends.

Photographers are scheduled by the yearbook staff to photograph students, but it is the student's responsibility to make an appointment, have the appropriate photograph made, and provide any additional information needed.

Editor: Caroline Peterson

Programming Associations

Campus Activities Board

Brings together Meredith College's major programming organizations to meet the programming needs of the Meredith community and to encourage active participation in all sponsored events. The members of the Campus Activities Board are the chair, advisor, secretary, treasurer, vice chair/weekend activities chair, publicity chair and the presidents of ACA, MEA, MIA, MRA, MCA, and all four classes as well as the vice presidents of AMC and WINGS and the designee of the RHA president.

Chair: Ashley Stiles

Association for Cultural Awareness

This organization exists at Meredith College for the benefit of all students of color and for anyone who wishes to promote diversity. The association is designed to promote the interests of all students of color, to enhance the academic and social lives of students, to advocate for the interests and concerns of students of color, and to promote multi-culturalism. ACA is involved in various activities during the year, such as Blast Off; Gospel Fest; Martin Luther King, Jr. Celebration; Worship Services; Black Emphasis Month; Hispanic Heritage Month; and a variety of culture observances. Membership and participation within the organization are open to anyone in the Meredith community.

President: Ashley Ellis

Meredith Entertainment Association

Coordinates a variety of entertainment and social activities for the entire college community. MEA provides various entertainment on and off campus. For example, MEA sponsors the White Iris semi-formal Ball, Fall Fest, Luau, Spring Fling, mixers, comedy nights, picnics and more. Resident and commuter students, faculty, staff, and friends of the College are all invited to participate in MEA programs. Persons interested in working with MEA to plan and implement programs are welcomed at MEA meetings held throughout the year on Fridays at 10:00 a.m. For more information, please e-mail mea@meredith.edu.

President: Emelia Dunston

Meredith International Association

Shares knowledge and understanding of the different cultures in the Meredith community. Serves as a support group for international students in the Meredith community. Promotes interest in other cultures, as well as explores cultural values and social and political issues through interaction with other students, faculty, administration, and community groups. To facilitate this purpose, the members of the association sponsor MIA Week activities each year.

President: Nayely Perez-Huerta

Meredith Recreation Association

Provides co-curricular recreation activities for the entire college community. These activities include: intramural sports, Cornhuskin', Stunt, Little Friends Weekend, aerobics, fitness, socials and recruitment. Persons interested in working on the Executive Board of MRA are encouraged to contact an MRA officer or attend an MRA meeting. Every student is a member of the Meredith Recreation Association.

President: Amanda Mills

Religious Organizations

Many opportunities for worship, conversation, "hands-on" ministry, lectures, retreats, conferences, and more are available to the Meredith community. The Meredith Christian Association welcomes students of all faiths and denominations. An Interfaith Council, under the administrative supervision of the chaplain, guides and coordinates all religious organizations granted permission to form a campus organization. Students interested in forming a campus religious organization or club must submit the appropriate documents to the SGA Senate for consideration for approval.

Interfaith Council

Promotes understanding and fellowship among the numerous religious groups on campus. The Interfaith Council is made up of the presidents from the following organizations on our campus: A.U.R.A., Meredith Christian Association, Campus Crusade for Christ, Catholic Community of Meredith College, Chi Alpha Christian Fellowship, MSA, and InterVarsity Christian Fellowship. Other groups that may be in the process of organizing may be invited to join. Together, as a team, the Interfaith Council plans activities that promote fellowship and understanding among the different organizations on our campus.

Advisor: Sam Carothers

Campus Crusade for Christ

Communicates the truth of Jesus Christ and the gospel in a sensitive, relevant manner to students on campus. Provides opportunities for students to grow and be equipped for a lifetime of Christian service through Bible studies, conferences, retreats, socials, and community events. Provides multiple opportunities to be involved in mission work locally, interculturally, and internationally. Encourages an atmosphere of prayer for students and faculty.

President: Ashley Smith

Catholic Angels

Supported by the Roman Catholic Diocese of Raleigh, Catholic Angels is the Catholic campus ministry at Meredith College. Catholic Angels ministers to the spiritual, social and theological needs of the students, faculty and administration. We stress the values of social justice and participate in programs reaching out to the community at large. Although this group was established to minister to Catholics, it is open to all persons interested in this faith or being a part of this community.

President: TBA

Chi Alpha Christian Fellowship

This organization is sponsored by the Assemblies of God, although students from all religious, ethnic, economic, and educational backgrounds are welcome. The organization is a Protestant Pentecostal campus ministry in nature but non-denominational in focus. For more information, visit www.xa-ncsu.com.

Meredith Coordinator: TBA

InterVarsity Christian Fellowship

IVCF is an interdenominational campus ministry open to all students. This organization is committed to helping students come to know Jesus personally and serve him as Lord. This group offers a fellowship where its members unite to share their faith in Jesus and help one another grow as disciples and witnesses to God's love and forgiveness. Large group connects students from NCSU and Meredith each Thursday night (meetings held at NCSU) and provides a time of learning how Jesus is relevant to students' lives. There are student-led small groups that meet once a week for Bible study, worship, and community. This group is an ideal environment to develop close friendships and grow personally, and it provides many opportunities for summer mission trips, leadership training, retreats, and campus community involvement.

President: Brittany Geary

Meredith Christian Association

Provides numerous opportunities for the understanding, growth, and expression of the Christian faith. The Meredith Christian Association encourages each student to become involved in local churches, and provides sources for finding the right church home-away-from-home. Students of all faiths and denominations are welcome to join weekly fellowships, worship services, local ministry projects, service projects, retreats, and the spring break mission trip. The Meredith Christian Association also provides information for numerous summer mission opportunities.

President: Meredith Cowart

The Muslim Student Association

MSA is a student run organization which has recently been established. Membership is open to anyone who is interested in joining. The purpose of MSA is to serve the best interest of Islam and Muslims at Meredith College. Towards this end MSA will promote friendship and understanding between Muslim students and the non-Muslim Meredith community.

share knowledge and practices of Islam, serve as a support group for Muslim students in the community, and conduct social, cultural, educational and religious activities on behalf of and for its members and the Meredith community at large.

President: TBA

Service Organizations

Service Council

Serves as the coordinating body for Meredith projects and serves all service organizations. Provides a forum for service organizations to collaborate on projects and serve as resources for each other and the college community.

Co-Chairs: TBA

Circle K

Circle K International is a collegiate service organization whose mission is to involve college students in campus and community service while developing quality leaders and citizens.

President: TBA

Meredith College Junior Woman's Club

Provides a variety of services to the Meredith and Raleigh communities. Affiliated with the Raleigh Junior Woman's Club Chapter.

President: Sanjeeka Silva

Meredith Habitat for Humanity

The purpose of Meredith Habitat for Humanity shall be to help provide the Raleigh community with affordable housing by building, fund-raising, educating, and advocating and also to promote awareness on the Meredith College campus of the need for affordable housing in Raleigh.

President: Hayley McPhail

Philaretian Society

Promotes bonds of sisterhood between members through a variety of service projects in the Meredith and Raleigh communities.

President: Jacinta Whitehurst

Classes

Class Council

Promotes unity, community, and fellowship among and within the classes and within the student body as a whole.

Chair: TBA

Freshman Class President: To be elected

Sophomore Class President: Meredith Pearce

Junior Class President: Maggie Bizzell

Senior Class President: Stephane Massey

Class officers coordinate traditional class events.

Clubs

American Institute of Graphic Arts

The purpose of AIGA is to set the national agenda for the role of design in its economic, social, political and cultural contexts. AIGA is the oldest and largest membership association for professionals engaged in the discipline, practice and culture of designing.

President: Whitney Phillips

American Society of Interior Designers

Promotes professional development in interior design. Membership is open to majors and minors in interior design.

President: TBA

Angels for the Environment

Promotes awareness of environmental issues on the Meredith campus and in the Raleigh area.

President: TBA

Artists' Alliance

The purpose of the Artists' Alliance is to provide fellowship through a series of informative lectures, social events, and civil engagements that enhance the Meredith learning experience.

President: Molly Nelms

Barber Science Club

Promotes interest in science among the student body and provides an outlet for the special scientific interests of its members.

President: Terri Richards

Canaday Math & Computer Science Club

Membership is comprised of students having an interest in mathematics or computer science.

President: Kerri Rehm

College Democrats

Serves to stimulate political thought and interest in governmental affairs and to support and promote the ideals and principles of the Democratic Party of the United States.

President: TBA

College Republicans

The College Republicans Club holds monthly meetings and planned activities in order to get students involved in politics and to make them more aware of the party's principles and ideals.

Chair: Sydney Williford

Collegiate Music Educators National Conference

Conducts programs and activities that build a vital musical culture as well as an enlightened musical public.

President: Brittany Geary

Colton English Club

Encourages participation of all students who are English majors or who have English-related interests. Named after Miss Elizabeth Avery Colton, a professor of English at Meredith from 1908 to 1920.

President: TBA

Communication Club

The Communication Club provides an opportunity for the education and fellowship of Meredith College Communication majors and those interested in the fields of human and mass communication. The club seeks to offer opportunities for growth and development in the Communication field, including panels, speakers, internships, socials, and networking relationships.

President: TBA

Die Reblaus German Club

Serves to further the interest of all students in German culture, civilization, and language through the presentation of educational and social programs.

President: TBA

Disability Support Organization

Promotes fellowship for students with disabilities at Meredith College and students who are advocates for people with disabilities. The organization seeks to educate the community and be a voice on campus for students with special needs. Membership is open to all students, faculty and staff.

President: TBA

Extra Theatre Company

Provides an organized forum through which Meredith students may produce theatrical works that are not a part of the scheduled theatrical season. Membership is open to all Meredith students interested in theatre.

Co-Presidents: TBA

Feminist Majority Leadership Alliance

A student run pro-choice, non partisan, feminist campus organization affiliated with the Feminist Majority Foundation. The FMLA seeks to increase awareness on campus about the struggles women face in terms of the right to choose, pay equity, equal rights, and access to information and resources regarding reproductive health. The organization promotes social, political, and economic equality for women and men, girls and boys.

President: Melissa Staley

History and Politics Club

Serves to encourage awareness of historical perspectives to today's problems, to focus on political problems, to foster an interest in the study of history and politics, to monitor current events and sponsor activities pertaining to these events, and to serve as a means of cultural exchange among all Meredith students.

President: TBA

La Societa Italiana Italian Club

Promotes the study of the Italian language and culture for all Meredith students and faculty.

President: Ann Stoehr

La Tertulia Spanish Club

Promotes interest of the Spanish-speaking countries and peoples. Exciting cultural activities will engage students and afford them the opportunity to practice Spanish while learning about Hispanic cultures.

President: TBA

Le Cercle Francais French Club

Fosters interest in and a better understanding of the French language and culture.

President: Molly Aiken

Mae Grimmer Granddaughters' Club

Provides an opportunity for fellowship for Meredith students whose mothers, grandmothers, or great grandmothers attended Meredith. Members also participate in alumnae programs.

President: TBA

Meredith Accounting Association

Established in 1985 for all students with an interest in the field of accounting. Informs students of current accounting issues and educates them about available career alternatives.

President: Shenna Whitley

Meredith Advocates for Young Children

Open to all students in child development and related fields. Committed to improving the quality and availability of services for children from birth through age eight. Activities include speakers, discussions, hands-on learning and volunteer opportunities.

President: Nichole Ecklund

Meredith Association of Family and Consumer Sciences

A national professional organization open to students majoring in any area of human environmental sciences (i.e., child development, foods and nutrition, clothing and fashion merchandising, interior design and family and consumer sciences).

President: Jordan Robinson

Meredith Association of Pre-Health Profession Students

The purpose of this organization is to encourage excellence in pre-health (pre-medical, pre-dental, pre-veterinary, etc.) scholarship. Endeavors to promote cooperation and contact between pre-health students and health professionals within the community. Endeavors to encourage pre-health students to provide service to the surrounding community. Aids in binding together similarly-interested students for the benefit of students, charities, and the community.

President: J.J. Sheeler

Meredith Fashion Association

Provides for the professional development of fashion merchandising and design students at Meredith College and those involved in the CRC program. Membership is open to students majoring/minoring in clothing and fashion merchandising and those who have a general interest in this major.

President: TBA

Meredith-N-Harmony

The purpose of Meredith-N-Harmony is to promote diversity through song. The group sings traditional and contemporary gospel and multicultural music. Membership is open to all Meredith students, faculty and staff.

President: TBA

Meredith Nutrition and Wellness Club

Designed for any major interested in topics related to nutrition and wellness. Established in 1989 to promote nutrition throughout the Meredith campus and surrounding Raleigh areas, to market the dietetics program at Meredith College, and to explore career opportunities in the areas of nutrition, food service and wellness.

President: Valerie Dickerson

Model United Nations

Promotes the understanding of functions, structures, procedures, committees, and principle organs of the United Nations. The club seeks to develop a greater knowledge of the nations of the world, their policies, and the nature of their involvement in the United Nations. The club also attends at least one Model United Nations conference a year.

President: Emily King

Psychology Club

Shares the importance of psychology with members of the Meredith community and beyond. Emphasis on interesting aspects of psychology and having fun through events like Psychology Week, the Special Populations Dance, the Carolinas Psychology Conference, and other special projects.

President: Melissa Staley

Student Social Work Association

Promotes interest and awareness in the field of social work. Members participate in social work related activities on campus and in the community. Serves as the official advisory club to the social work program. All majors are welcome.

President: Nikki Hicks

Society for Human Resource Management (SHRM)

A professional society that allows students the opportunity to participate in programs that will enhance job skills and networking opportunities. A concentration in human resources is not required to become a member of SHRM. Affiliated with Raleigh-Wake Human Resource Management Association.

President: Emily Hedrick

Spectrum

Meredith's gay-straight alliance provides a support group for all members of the campus community who have concerns regarding issues of sexual orientation. Members include people who identify as lesbian,

sexual or transgender; people with family and friends who are gay, lesbian, bisexual or transgender; and others who are interested and supportive. The spectrum serves as an educational forum, fostering tolerance and understanding by promoting campus dialogue through films, discussions, and lectures.
President: TBA

Sports Science Association

This organization explores the importance and the use of sport in the community through various activities including: attending sporting events at school and in the community; volunteering at health or sport related events; recruiting local professional guest speakers; and participating in other social activities for the interest of the members. Membership is open to any interested Meredith student.
President: TBA

Student-Athlete Advisory Committee

The purpose of the SAAC shall be to provide athletes' input regarding institutional athletic policies in order to enhance the total student-athlete experience, promote opportunity for participation in athletics, protect student-athlete welfare and foster a positive student-athlete image.
President: TBA

Student Business Advisory Board

Serves as a liaison between students and faculty of the Business and Economics Department. Members are nominated at the end of each school year by the sophomore, junior, and senior business and economics majors at Meredith College.
President: Ann Stoehr

Student NC Association of Educators

Seeks to orient students to the profession of education, to acquaint them with outstanding educators of the state and nation, and to promote the aims and objectives of modern education.
President: Brittany Krohn

White Iris Circle

The White Iris Circle enhances the image of Meredith College by using the talents of students in recruitment events. The White Iris Circle is an invitation-only organization. Students will be invited to join based on their academics, leadership, and ability to promote Meredith.
President: Jordan Yourick

Honor Societies

Alpha Lambda Delta

The national honor society for freshmen. Freshmen who have completed their first semester with an overall GPA of 3.5 are inducted during the spring semester. Sophomores who have completed their freshman year with an overall GPA of 3.5 are inducted in the fall semester of their sophomore year.
President: TBA

Alpha Psi Omega

Honorary theatre fraternity. Membership is earned by theatre participation both on stage and backstage.
President: TBA

Beta Beta Beta

The Tau Xi Chapter of Beta Beta Beta was installed at Meredith in 1982. The organization recognizes the interest and achievement of faculty and students in biology. Members are junior or senior science majors who have taken at least 12 credit hours in biology and have a 3.2 average in biology courses and a 3.0 GPA overall.
President: Meredith Secosky

Delta Mu Delta

International honor society in business administration. The Gamma Rho Chapter of Delta Mu Delta was established at Meredith in the fall of 1980. To be eligible for membership, undergraduate students must have good character, be in the top 20% of their college class, have junior or senior standing, have a 3.25 overall GPA and have 21 credits in business or economics at Meredith. MBA students must be in the top 20% of their second year class and have a 3.6 GPA.
President: Ann Stoehr

Iota Iota Iota

Named for the goddesses Inanna, Ishtar, and Isis, this is an egalitarian national society of scholars dedicated to the ideals of excellence in Women's Studies and scholarship. This organization promotes an interest in Women's Studies, research of social problems affecting women, and other social and intellectual activities that lead to improvements in the condition of life for all people. Membership is open to majors and minors in Women's Studies who have at least 6 hours in approved Women's Studies courses and at least a 3.5 in the major or minor. Additionally any student at Meredith College who possesses a strong interest in Women's Studies, has taken at least 6 hours in

Women's Studies courses, including WST 200, has an overall GPA of 3.0, and who has achieved third semester standing is also eligible for membership in this society.

President: Keturah Beckham

Kappa Nu Sigma

Organized in 1923, this scholastic honor society takes its name from three Greek words *Kallos*, *Nous*, and *Sophia*, meaning beauty, sound mindedness, and intelligence. The purpose of the society is to promote scholarship at Meredith. Membership is limited to students with junior hours who have a 3.9 GPA or better, students with senior hours who have a 3.8 GPA or better, and graduating seniors who have a 3.7 GPA or better. At least 59 of these hours must be taken at Meredith.

President: Jill Palchinsky

Kappa Omicron Nu

Kappa Omicron Nu is a national Honor Society for students seeking a major in the human environmental sciences department at Meredith College. The five majors include: child development, clothing and fashion merchandising, family and consumer sciences, foods and nutrition, and interior design. Students are chosen from the sophomore, junior and senior classes for this honor. To be eligible for membership, a student must have a minimum grade point average of 3.0 (overall and at Meredith) and be in the upper 25% of her class, have declared a major (first and second majors) in one of the five majors in the Department of Human Environmental Sciences, have completed 45 semester hours and have shown evidence of superior personal qualities and leadership potential. Students join Kappa Omicron Nu by invitation only.

President: TBA

Lambda Pi Eta

Lambda Pi Eta recognizes, fosters, and rewards outstanding scholastic achievement in communication studies; promotes and encourages professional development among communication majors; provides an opportunity to discuss and exchange ideas in the field of communication; and establishes and maintains closer relationships and mutual understanding between communication studies faculty and students.

President: TBA

Nu Delta Alpha

A national dance honor society designed for dance education students, dance educators, and professional dancers to express their devotion to the art form by

sharing, recognizing, and promoting dance education within schools and communities.

President: TBA

Phi Alpha

The national social work honor society. Membership is open to Meredith students who are admitted to the social work program, have completed at least six semester hours of social work, and have an overall grade point average of 3.0.

President: TBA

Phi Alpha Theta

An honor society that recognizes undergraduate students who have demonstrated a vital interest in history by excelling in their study of history and in their overall academic studies. Membership is by invitation only.

President: TBA

Phi Lambda Upsilon

National chemistry honor society. Promotes high scholarship in all branches of pure and applied chemistry. Recognizes students who have achieved a high GPA in chemistry and their overall course work.

Advisor: Dr. Walda Powell

Pi Delta Phi

National French honor society. To be eligible for membership a student must have taken five courses in French including one in French literature. She must have a GPA of 2.8 in general studies and have a 3.0 average in French.

President: Kristen Flora

Pi Kappa Lambda

National honorary society for musicians. Members are chosen from the faculty, graduate students, senior and junior classes each year based on scholastic achievement and musicianship.

Advisor: TBA

Pi Mu Epsilon

A national honor society that promotes scholarly activity in mathematics. To be eligible for membership, a senior must have completed at least 20 hours in mathematics courses at the 200 level or above with a GPA of 3.2 or higher. In addition, she must maintain an overall GPA of at least 3.0 or be in the upper third of her class. A junior must have completed at least 17 hours in mathematics at the 200 level or above with a GPA of 3.5. She must maintain an overall GPA of at least 3.2 or be in the upper fourth of her class. A sophomore must have completed at

at least 9 hours of mathematics in the core curriculum with a GPA of 4.0. She must maintain an overall GPA of at least 3.2 or be in the upper fourth of her class.

President: TBA

Sigma Alpha

National Political Science Honor Society.

Advisor: Barbara True-Weber

Psi Chi

National honor society in psychology, Psi Chi is both an affiliate of the American Psychological Association and a member of the Association of College Honor Societies. To be eligible for membership, a student must be in the top 35 percent of her class in general scholarship, have an overall 3.0 average in psychology, have completed three semesters of college courses and be a registered major or minor in psychology.

President: Meagan Millen

Sigma Alpha Iota

International professional music fraternity for women. Members are chosen from music students and are admitted on the basis of scholarship, musical ability, and recommendation of the music faculty. Chapter service intensive.

President: Brittany Geary

Sigma Delta Pi

National Spanish honor society. Requirements for membership are completion of at least six semester hours in the 300 level of Spanish at Meredith or the equivalent (including at least three semester hours in 300 level literature course) with a minimum GPA of 3.0 in these classes, rank in the upper 35 percent of her respective class, and completion of at least three semesters of the college career.

President: TBA

Sigma Tau Delta

National English Honor Society. This organization recognizes English majors and minors for their academic achievements in the English language and literature. The Alpha Iota Rho chapter of Sigma Tau Delta was established at Meredith in the spring of 2000. To be eligible, Meredith students must have declared their English major or minor and should have completed at least three semesters of course work while maintaining a GPA of 3.0 or better in their English courses. Productions will be held in the spring semester.

President: TBA

Silver Shield

Honorary leadership society that serves to recognize junior and senior students who promote by example and precept a well-rounded student life, an understanding between faculty and students, a high standard of honor and cooperation in the student body, the ideals and traditions of Meredith, and commitment to the honor system.

Members are selected from the rising and present senior classes by members of the organization and the faculty. The selection is made on the basis of constructive leadership, honor, service to the school, and scholarship.

President: Hayley McPhail

Theta Alpha Kappa

National honor society for the academic study of religion. This organization is to promote and recognize excellence in the academic study of religion; promotes student research in the field; and provides a forum for the exchange of shared interests.

President: TBA

Cultural Programs

Campus-sponsored cultural programs are generally open free of charge to Meredith students. Such opportunities are part of the total educational program.

- *Convocations provide a forum for spiritual, intellectual, cultural, and social ideas through speakers or performances from various fields.*
- *Symposia are offered occasionally to explore in-depth ideas and issues of concern to the College community.*
- *The Meredith Center for Women In The Arts offers: Meredith Performs Series—Student theater, music, and dance productions, as well as other outstanding artists, lecturers, and performers, enhance the College's program.*

Recitals—Meredith students, faculty, and guests perform in concert.

Art Exhibits—Student art majors and other artists display their works at the galleries in Johnson Hall and Gaddy-Hamrick Art Center, as well as other campus locations.

Lectures—Regionally and nationally acclaimed proponents of the arts speak on campus.

Convocation, Worship, Student Assembly/Meetings

The period from 10 to 10:50 a.m. on Mondays, Wednesdays, and Fridays is reserved for convocation,

worship, and assemblies:

- Convocations for the entire Meredith community are held throughout the year and often are scheduled on Mondays. As an integral part of the academic program, these convocations are planned to stimulate and add to the community's spiritual, intellectual, and cultural enrichment. All students are encouraged to attend. For 2007–2008, the year-long theme of convocation and other events will be "Ethical Leadership."
- Services of worship are on Wednesdays. The community seeks to foster its heritage as a Christian institution by meeting together regularly for worship. All members of the College community are encouraged to attend.
- Student assemblies convene on Mondays or Fridays. They may be required as deemed necessary by the Executive Committee of the Student Government Association or by the Student Senate.

Intercollegiate Athletics

Meredith offers opportunities for participation on the following intercollegiate teams: basketball, cross-country, fast-pitch softball, soccer, tennis and volleyball. Cross-country, soccer and volleyball are offered in the fall with practice beginning the week prior to the first day of classes. Tennis practice begins the first day of classes and includes a short fall season, but their official season is in the spring. Basketball is played during the winter season, followed by softball and tennis in the spring. Students who wish to participate in one or more sports are encouraged to do so. Students also have the option of participating as team managers, score keepers, or statisticians. For further information, contact individual coaches or Jackie Myers, Athletics Director, in the Office of Athletics at 760-8205,

Performing Arts

Aqua Angels

For students interested in synchronized swimming, Meredith offers an opportunity to participate in Aqua Angels, a synchronized swimming group sponsored through the Department of Health, Exercise and Sports Science. The Aqua Angels perform throughout the year. Tryouts are in late November. Basic synchronized swimming skills are taught in PED 113. Call Scott Wray, Aquatic Director, at 760-8334 for more information.

Dance Companies

Meredith Dance Theatre

Meredith Dance Theatre is a performing dance company which trains modern dancers creatively and technically. The year is highlighted by guest residencies, workshops, and performances. Participation in Meredith Dance Theatre is by audition held the first week of the academic year. For further information contact Carol Finley, director of dance, at 760-8015.

Creative Arts Touring Company

This is a student-based performing arts group open to all Meredith students. CATC focuses on bringing together students from different disciplines to create, produce and perform a performance piece for public school children. You may choose to dance, sing, act, write, paint, or take a role "behind the scenes." Offered fall semester, odd years only, for two credits. Contact Carol Finley (760-8015) for further information.

Meredith Tap Ensemble

A student-based tap performance group that performs a full show each year and participates in DanceWorks and other campus activities. Auditions held each semester during the first week of classes. Contact Carol Finley (760-8015) for further information.

Meredith Performs Theatre

Meredith Performs Theatre offers a season of theatre to Raleigh and the campus community. This performance series serves as the principle laboratory experience for students majoring in theatre. Volunteers also come from other students, staff, faculty, and friends of the College. Extensive theatre experience is not required to work with Meredith Performs, but plan to make friends, learn, and have fun. Actors, singers, and dancers come to open auditions for mainstage and studio productions. Backstage workers can stage manage or help with sets, properties, costumes and makeup, lighting and sound, the box office, or publicity. You may choose to receive credit for performing on work associated with productions by registering for a theatre practicum. See the theatre faculty or visit our web site for details.

Musical Groups

Chapel Choir

Chapel Choir is a student conducted ensemble comprised of students, faculty and staff. They meet

Monday at 10:00 a.m. and sing twice per month chapel services. Non-credit, no audition.

Meredith Chorale

The Meredith Chorale is a prestigious touring choral group that represents Meredith on an annual tour and on many other occasions in churches, schools, and concert halls. In addition, the Chorale sings for many major campus events. Membership is by audition. A year-long commitment to the group is expected. 1 credit hour.

Meredith Chorus

The Meredith Chorus is a large choral ensemble, open to all students who enjoy singing. It performs frequently—in chapel, in the annual Christmas concert, off campus for both church services and concerts, and at other campus events. Membership is open, without an audition, to all interested students. All are welcome. 1 credit hour.

Score!

Score! is a small group of singers that performs a wide variety of repertoire. Performances include concerts, dinners, club meetings and other requests made by the campus and community. Membership is by audition. 1 credit hour.

Meredith Chamber Orchestra

Students who play instruments are encouraged to audition for the Meredith Chamber Orchestra, which rehearses regularly and performs frequently on campus and in the community. In addition, students may participate in community orchestras such as the Raleigh Symphony or the N.C. State University orchestras.

Raleigh Concert Band

The Raleigh Concert Band rehearses Wednesday nights, 7:30–9:30, and is open to any woodwind, brass, or percussion player who would like band experience. Other band experience is available through the N.C. State Bands program for Cooperating Raleigh Colleges credit.

Flute Ensemble

The Flute Ensemble is open to all students who play the flute. It rehearses three hours per week and performs frequently, on and off campus.

Traditions and Annual Events

Alice in Wonderland

Once in every college generation since 1924, the faculty presents Lewis Carroll's *Alice in Wonderland* for the students. Students are hard-pressed to identify their elaborately costumed instructors who act out this literary fantasy. The next performance is scheduled for January-February 2008.

Awards Presentations

Each year as the spring semester comes to a close, Meredith celebrates the achievements of its outstanding women at an annual Academic and Leadership Awards program. College-wide academic and leadership awards are presented to many outstanding students.

In addition, many departments and schools host awards ceremonies scheduled during the second semester. A number of those events, as well as the Undergraduate Research Conference, are held on a day of "Celebrating Student Achievement," a tradition begun in 2003 through the cooperation of the Divisions of Academic and College Programs.

Bathtub Ring

Three members of the Class of 1970—Betty King, Ayn Sullivan, and Peggy Timmerman—founded The Bathtub Ring singing group in the spring of 1968 and first performed for Phi Luau during Rush Week. Their blend of rebellion against and honoring of Meredith traditions has made The Bathtub Ring a perennial favorite at Cornhuskin' and other campus events. Membership is by audition, and selections are made by The Bathtub Ring from Phis who are members of even-year classes.

The Bathtub Ring members of the Class of 2008 are Heather Allen, Anna Edwards, Jill Guyton, Jill Palchinsky and Shannon Walsh. They will be followed by members of the Class of 2010.

Big Sister-Little Sister Classes

The Big Sister-Little Sister program forms lasting relationships that help underclass students adjust to College life. Freshmen may choose to be assigned a junior to be her "big sister" until the upperclass student graduates. Throughout the year, sister classes participate in events such as ice cream socials, skating parties, pizza parties, and class serenades. The culmination of the two classes' years together is

Class Day on which the members of the sophomore class honor their big sisters. (See also Odd and Even Classes and Class Day Activities).

Black History Month

The views and interests of the African-American community are highlighted during the celebration of Black History Month in February. The month's activities include events focused on African-American culture and history.

Bonfire

After the senior picnic at a grudge bonfire, each senior burns any article representing what she has most disliked at Meredith. Her memories of Meredith are, as a result, only supposed to be pleasant ones.

Class Colors

The colors of all odd classes are blue and white until their junior year when they adopt rainbow colors. Leap year classes' colors are purple and gold. Even classes use green and white.

Class Day Activities

Sophomores honor their senior big sisters, and the seniors highlight their College years during the Saturday of Commencement Week.

The little sisters spend the morning constructing two 75-100 foot daisy chains to be used for the afternoon's Class Day exercises in the amphitheater. The white-clad sophomores hold two daisy chains and sing as their sister class marches through the chains. Class historians recall and depict key events of the graduating class' four years at Meredith. The sophomore and alumnae sister classes sing traditional songs to the seniors. The members of the odd year classes wear black gloves on their left hands and give their little sisters wish bone charms for luck. The even classes give their little sisters bags of sticks and stones "to protect them from the Odd Spirit's bones."

At the conclusion of Class Day, the chains form the class numerals of the graduating class. The seniors then go onto the island, form a circle, and celebrate with their classmates.

Class Events and Activities

Each class participates in a variety of annual events. Senior events include a celebration night of the days remaining until graduation based on the class's graduation year, a senior picnic, and baccalaureate. Seniors also have the privilege of painting the tunnel below Wade Avenue each year. In the fall, the junior class sponsors a Ring Dinner. At the dinner, juniors

celebrate the wearing of their class rings. The sophomores sponsor a Guardian Angel Dance in the fall and Tea for Two in the spring as well as a Charming Evening. Freshmen participate in the Fire and Water Dinner in April. Each class may participate in car raids throughout the year. Class presidents are asked to call Campus Police at least one week in advance to inform them of the times for car raids.

Class Ring

The Meredith Class Ring was created in 1953, and the designer of the ring was Ann Lovell, '54. The ring is an oval onyx ring surrounded by silver or gold with the Meredith seal engraved on the onyx and oak leaves impressed on the band. As an undergraduate, a student wears the ring on her finger with the seal pointing toward her. At graduation she turns the ring around so that the seal "faces the world." Degree-seeking undergraduate students who have completed 60 hours of coursework (typically the first semester of the junior year) are eligible to purchase the ring. Sales are coordinated by the Meredith Supply Store.

College Colors

The Meredith College official colors are maroon and white.

College Flower

The Meredith College official flower is the iris. Loleta Kenan Powell, '41, developed the "Meredith Hues" iris planted around the fountain, near the Cate Center near the Alumnae House and at other locations around campus.

Cornhuskin'

In the fall, each class presents for competition a skit, word parade, a tall tale, songs and a hog-calling skit, all of which are related thematically. The four classes are judged on these performances as well as on apple-bobbing, cornhuskin', can art, class attendance and sweatshirt design. WINGS students and faculty also participate in the night of fun. The Meredith Pride Spirit stick is given by MRA to the most spirited class. All of these activities comprise the official Cornhuskin' festivities. Additional activities scheduled throughout the week include Big Sis/Lil' Sis Bonfire, Scavenger Hunt, the President's Raid, hall raids, and Cornhuskin' parade. Cornhuskin' is sponsored by the Meredith Recreation Association and usually occurs during the first week in November. Cornhuskin' rules are available in the Office of Student Activities and Leadership Development.

ie Crook

ch spring the seniors hide a wooden crook from the seniors. The juniors, aided by enigmatic clues, spend week searching the campus for this stick and very ely find it.

the crook is found, it is brought into Class Day with black ribbon. If it is not found, the crook is brought to Class Day with a ribbon of the Senior class colors. Crook Hunt rules are available in the Office of Student Activities and Leadership Development.

he event was begun in 1906 when the crook was presented by an instructor to the seniors. This elaborate hide-and-seek has been staged annually since it is revived in 1929.

founders' Day

ch year, a day is set aside for Meredith to honor past. Founders' Day is marked by a convocation dress and remembrance of Thomas Meredith, Baptist leader and advocate for women's education. The College's name was changed in 1909 from Baptist University for Women (Baptist Female University, 1891–1904) to honor his work in founding the College.

eredith Mascot

uring the spring semester of 1980, the Student Government Association Executive Committee launched a campaign to establish the Angel as the official Meredith mascot. During 2006-2007, the College examined the mascot and re-affirmed its voice of the Angel.

dd and Even Classes

he four classes are divided into odd-numbered and even-numbered years. "Thorn Bones" is the song of the odd-numbered year and "Hail to the Even Spirit" is the song of the even-numbered year. On Class Day, members of the odd classes wear black gloves on their left hands and give their little sisters wish bone charms to wish them luck. The even classes give their little sisters bags of sticks and stones "to protect them from the Odd Spirit's bone."

he Oddballs

he Oddballs is a spirit group that consists of four very enthusiastic students in an odd class. To be an Oddball, a student must be a member of an odd class and then audition at the end of her sophomore year when try-outs are held. Upon being selected as an Oddball member, a student will be inducted into

oddball status at the following Class Day, held the day before graduation. The Oddballs entertain, if asked to do so, by doing cheers and other amusing stunts at Cornhuskin' and other special events.

Spring Fling

The Meredith Entertainment Association sponsors Spring Fling each spring. Spring Fling is traditionally on Meredith's front lawn and includes a band, amusements, and food.

Spring Formal Dance

The freshman, sophomore, and junior classes sponsor a formal dance in the spring in honor of the senior class. Seniors attend the dance free of charge. All students are welcome.

Stunt

The Meredith Recreation Association (MRA) has sponsored this event of class rivalry since 1915, its form changing from original plays to a variety of recreational competitions. Stunt promotes class unity through class competition, creativity, and fun. Points are awarded for each event and are used in determining the overall winner of Stunt. Recent events in Stunt have included bat spin, tug of war, lip sync, balloon toss, limbo, egg toss, sponge toss, and a three-legged race. The event usually occurs in mid-April. Rules for Stunt are available in the Office of Student Activities and Leadership Development.

White Iris Ball

The Meredith Entertainment Association sponsors a semi-formal dance each fall for all students. The White Iris Ball is held at an off-campus site.

security, safety, and emergency procedures

Security—Shared Responsibility

Although the College takes seriously the need to provide a campus that is as safe as possible, each student must assume the responsibility for her own personal safety. No environment can be assumed to be totally safe, so each person must be constantly alert to her own safety and that of her peers.

The best defense is a good offense. To increase personal safety and security, students are advised to take the following precautions:

- Be aware of your surroundings. Avoid dark areas and look for and report suspicious activity.
- Avoid walking alone to and from the outer parking lots after dark.
- Travel with a companion whenever possible.
- Resident students should keep their doors locked while not in their rooms.
- Lock doors to cars, residence hall rooms, etc. Close and lock ground level windows. Do not leave the outer doors to residence halls propped open.
- If you decide to go out alone with a casual acquaintance, make sure to know that person's identity. You should also tell a friend where you are going and who will be accompanying you.
- Avoid parties where drugs or excessive use of alcohol is obvious.
- Set limits and communicate them clearly. Understand your right to say "No!" at any time and have that decision respected and obeyed.

Campus Closing Hours

Campus closing hours are 1 a.m. Sunday through Thursday, and 2 a.m. Friday and Saturday. As an additional security measure, Meredith is closed to the public at 10 p.m. daily. At this time all cars entering the campus must stop at the gatehouse. Only those cars with justifiable reasons may continue onto campus.

For resident students and students entering campus after 10 p.m. each night:

- Meredith students present Meredith ID or driver's license to security at the gate house. Students are

encouraged never to leave campus without their Meredith ID. Any student returning to campus after hours without her Meredith ID will be fined \$5.

- Persons other than Meredith students must present their drivers' license, which will be retained by campus police until they leave campus. No one will be allowed to enter campus without proper identification.
- Cars proceed to appropriate designated campus location.
- If the driver of the car is a Meredith student, she proceeds to her designated parking lot.
- If the driver is not a Meredith student, s/he proceeds to the residence hall of the Meredith student(s); drop off passenger(s); returns immediately to gatehouse to reclaim ID; exits campus.
- Meredith student(s) proceed(s) to the entry door of the residence hall.
- The Faircloth gate will be locked nightly at 10 p.m. and opened at 6:45 a.m. During holidays and other specified times, the Faircloth Gate may be locked earlier in the day or remain locked all day.

All campus classroom buildings will normally be opened at 7 a.m. and locked at 11 p.m., during school periods. At 11 p.m., a Meredith student who is in a classroom building may remain there if she has her Meredith ID in her possession, reports her specific location to Campus Police (8888), and is accompanied by another Meredith student at all times. (All students are encouraged to work with a partner anytime they are in a classroom building after dark—including the 24-hour computer lab in Joyner.)

It is the student's responsibility to ensure that any door she exits locks behind her.

This schedule applies only during the regular academic calendar (holidays excluded) and does not include the swimming pool or the library. Check at those locations for current hours.

- Johnson Hall is open at 7 a.m. and locked most evenings at 6 p.m.
- The Faircloth Gate is opened at 6:45 a.m. and locked each evening at 10 p.m. During holidays and other specified times, the Faircloth Gate may be locked earlier in the day.

Residence halls are locked 24 hours daily. Access is by Meredith CamCard at specified doors. Check the College calendar for special lockup times related to holidays.

Students may only enter and exit residence halls via doors with CamCard readers.

Third Access to Residence Halls

In an effort to provide as secure a living environment as possible, all residence halls are locked 24 hours daily. Students access the building through specially-equipped doors using their CamCards. Students must exercise utmost care to protect their CamCards and immediately report any lost or stolen card to the CamCard office. Students pulling on doors in order to gain entry and breaking the lock will be subject to disciplinary action. Check the College calendar for special lockup times related to holidays.

Important—Please Note: Any student returning to campus after hours without her Meredith ID will be fined \$5. She will have 72 hours in which to appeal or fine to security before the charge is forwarded to the Accounting Office.

Minor Illness or Injury to Students

During the regular academic year, students with minor illness or injuries should be referred to the Health Center, 8535.

Illness or injury to resident students during hours when the Health Center is closed should be reported to the resident director or resident director on duty. If a resident director cannot be located, notify the campus police department of the student's illness or injury.

Campus Emergency Procedures

- Call Campus Police by dialing 8888 on a campus phone (or 760-8888 on a private phone).
- Residents also should call their resident director or the residence director on duty. The RD on duty can be reached at 612-6350. Call Campus Police at 8888 if there is no answer.
- Campus police and security officers are trained in first responder care. Medical emergencies should be reported to Campus Police (8888) immediately.
- If at any time you believe it is necessary to call for the Emergency Medical Service, call the Campus Police (8888), so they can direct EMS to the site of the emergency. The person receiving the services of EMS will be responsible for all fees charged.

Theft of Personal Property

Students who experience a theft or loss of personal property should alert Campus Police as soon as possible. Meredith is not responsible for the personal property of students. Families are encouraged to make sure that homeowner's insurance policies cover the student's residence hall property. If a student has evidence that another student is responsible for the theft, she should alert the campus police and solicitor general of the Honor Council.

Snowstorm Safety

Use common sense when enjoying the snowfall, and consider your own safety and that of others.

1. Stay away from windows and doors in the event of high winds and falling limbs.
2. Do not attempt to drive on campus.
3. Listen to the radio or TV regarding the closing of classes, or call the Meredith inclement weather number, 832-8878.
4. In case of power failure, see your residence life staff for instructions.

(Fire Emergency Procedures, Hurricane Safety, and Tornado Emergency continued on next page.)

Fire Emergency Procedures

In case of fire:

If YOU discover the fire:

- Activate the nearest alarm.
- Get out of the building immediately if fire is threatening.
- Alert Campus Police at 8888. Also alert residence director for a residence hall fire.
- If it is a small fire, use a fire extinguisher.
- If it is a large fire, exit the building.
- Before leaving a room, check the doorknob to see if it is hot. If hot, do not open; go to the window and wait for the firefighters to rescue. Do not try to jump or climb down. (With the door closed, you are not in immediate danger).
- If smoke is beginning to fill the hallway as you evacuate, grab something to help filter the smoke. If you get caught in heavy smoke, crawl to the nearest exit.
- If fire blocks your nearest exit, go immediately to the next closest exit.
- When evacuating a residence hall, meet the resident assistant at the evacuation meeting point.

During a fire drill:

Students

- Close windows.
- Turn off all lights except overhead.
- Close door when leaving room.
- Walk rapidly (do not run) out of the building. The first person to reach the door should hold it open for others.
- When evacuating a residence hall, meet the resident assistant at the evacuation meeting place. Line up as directed.
- Wait for the signal to return.

Please Note: Students should be aware that it is against the law to activate a fire alarm when there is no fire.

Information for resident students regarding procedures during fire drills or real fires:

Residence Hall Association

Coordinates check of fire alarm equipment with the director of residence life and campus police during the first week of school.

- Designates the date and time for the drill (first drill must be held during the first two weeks of each semester) and announces it at the regular meeting of the Executive Board.
- Explains procedure to the residence hall president.
- Informs security, RD on duty, nurse in the Health Center, and dining hall manager (if drill is close to dining hall hours) prior to the fire drill.
- Informs the director of residence life of the fire drill.
- Designates outside evacuation meeting places for each hall to line up in single-file line.

Residence Hall Presidents

- Conduct fire procedures training for resident assistants, fire marshals, and residence directors.
- Locate fire alarms for the residence hall; know how to operate them and check to make sure they are working correctly (check with the Residence Hall Association chair). Check fire extinguishers on each hall of the residence halls periodically to see that they are functional.
- Inform residence director of the date and time of the drill.
- Make sure resident assistants have chosen fire marshal suites.
- Inform the hall of designated outside evacuation meeting place for hall residents to line up in single-file.
- Sound alarm at the designated time and move to designated evacuation meeting place. Receive reports from resident assistants.
- Relay any necessary information to residence directors, security, and firefighters.
- In a fire drill, at the signal of the Residence Hall Association chair, deactivate the alarm to signal the end of the drill.

Fire Marshal

- Check rooms to make sure all students are out and make note of any locked doors.
- Knock on locked doors and remove their card.
- Close windows and turn off overhead lights in each room.
- Close doors to each room.
- Go directly to the resident assistant and report that all rooms are clear and give her the cards pulled from doors.

Resident Assistants

Move quickly to the evacuation meeting point.
Receive reports from fire marshals and account for all students on the hall using hall roster.
Report to the residence hall president evacuation times and problems (in real fire, i.e., the possibility of students still in building, etc.). Remain at the assigned position until instructed to return to the residence hall.

Residence Hall Association Chair

Records the time of each residence hall's departure.
Receives reports from the residence hall presidents regarding evacuation after the fire drill.
Keeps careful records of all fire drills and forwards copies of these records to the director of residence life.

Fire Alarm System Policies

Students should be aware that it is against the law to activate a fire alarm when there is no fire. It is also against the law to tamper with fire safety equipment.

Fire Drill Policy

Fire drills are held frequently for the safety of all students. Any student who does not leave the residence hall during a fire drill will be subject to maximum penalty of \$50. Repeated failure to cooperate in the fire drill procedures will result in judicial action.

Hurricane Safety

Unlike a tornado, a hurricane usually allows adequate warning of a strike, and you can adequately prepare to evacuate or secure belongings.

Cooperate with staff and Campus Police.
They will direct you.

Have a battery-operated radio available to listen to for information regarding the storm.
Keep windows and doors closed.

Unless otherwise instructed, stay inside the residence hall.

Move to the first floor if necessary.

See your residence hall staff for further instructions.

Tornado Emergency Procedures

Campus police and the dean of students have weather alert radios that emit an audible signal if the national weather bureau has issued a warning for our immediate area. Staff members will sound the alarm for an alert.

A tornado watch means tornadoes are possible. A tornado warning means that a tornado has been sighted in the warning area.

If a tornado WATCH is issued, *prepare to protect yourself:*

1. Keep the radio or TV tuned to weather announcements.
2. Keep a flashlight nearby in case the power goes out.
3. Be alert for changes in the weather.
4. Be prepared to move to a safe shelter.
5. See your residence hall staff for further instructions.

If a tornado WARNING is issued, *or if you see or hear a tornado coming, don't wait:*

1. Proceed quickly and quietly to the first floor hallway, a safe area. THEN STAY INSIDE!
2. Make sure all first floor doors are closed for safety.
3. When in a safe area, crouch on your knees, head down, and cover your head with your arms.
4. Stay out of large glassed areas and away from windows.
5. Cooperate and accept direction from staff and campus police.
6. See your residence hall staff for further instructions.

Know these tornado danger signs:

Bad Thunderstorm: thunder, lightning, hard rain, strong winds.

Hail: bullets of ice from a dark, cloudy sky.

Funnel: a dark, spinning rope or column from the sky to the ground.

In the event of a tornado alert, *students must follow the following procedures:*

- Go immediately to an interior first floor hallway or basement. Avoid areas with wide, free-span roofs such as the gymnasium.
- Close all first floor doors for safety.
- Move as far away from windows and outside doors as possible.
- Take shelter underneath a desk or any heavy furniture available.
- Sit down on the hallway floor with your head between your knees, and cover your head with your hands.
- Remain in this position until danger is past.

student's guide to greater raleigh

For further information, please see the Raleigh phone book.

Restaurants

42nd Street Oyster Bar and Seafood Grill
West Jones St.

518 West (Italian)
West Jones St.

Amedeo's (Italian)
Western Blvd.

Angus Barn
Glenwood Ave.

Applebee's
Hillsborough St.

Carver's Creek
Capital Blvd.

Char-Grill
*Hillsborough St.
Olde Raleigh Shopping Ctr.
Atlantic Ave.*

Chili's (southwestern)
*Kildaire Farm Rd., Cary
Glenwood Ave.*

Crowley's
Medlin Dr.

Farmer's Market Restaurant
*Farmer's Market,
Lake Wheeler Rd.*

Glenwood Grill
Glenwood Village Shopping Ctr.

Kanki Japanese House of Steaks
*Crabtree Valley Mall
Old Wake Forest Rd.*

Lone Star
*Glenwood Ave.
Old Wake Forest Rd.*

The Loop Pizza Grill
Kildaire Farm Rd., Cary

Lucky 32
Tryon Rd.

Macaroni Grill
*Maynard Rd. & Walnut St., Cary
Triangle Town Center*

Margaux's
Creedmoor Rd.

The Melting Pot
Wake Forest Rd.

Neomonde
Beryl Rd.

Playmakers
Hillsborough St.

Ragazzi's (Italian)
Glenwood Ave.

Red, Hot and Blue (barbecue)
Cary

Rock-Ola Cafe
*Avent Ferry Rd.
Six Forks Rd.*

Second City Grill
Lake Boone Trail

Simpson's
Creedmoor Rd.

TGI Friday's
*Kildaire Farm Rd., Cary
Wake Forest Road*

T.K. Tripp's
*Ridgewood Shopping Ctr., Wade Av.
Falls of the Neuse Rd.*

The Village Deli
Cameron Village, Raleigh

Winston's Grille
Falls of the Neuse Rd.

Pizza

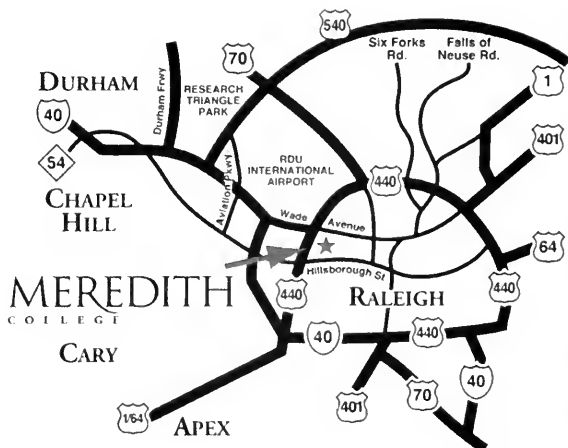
Capital Creations
(delivery) 782-7080

Domino's
(delivery) 851-6191

Gumby's
(delivery) 836-1555

Papa John's
(delivery) 834-7272

Pizza Hut
(delivery) 833-1213



o Sandwiches

no's

Hillsborough St.

conscious

Hillsborough St.

way

Avent Ferry Rd.

Hillsborough St.

Lake Boone Trail

Western Blvd.

ffee Shops

ibou Coffee

Triangle Town Center

Raleigh Village

A-Joe's

Mission Valley Shopping Ctr.

Hillsborough St.

al Bean

Hillsborough St.

rbucks

Cameron Village

Lake Boone Shopping Center

Face St.

Third Place

Glenwood Ave.

e Cream

iry Queen

Western Blvd.

eam & Bean

Hargett St.

Hillsborough St.

skin Robbins

Cameron Village

n & Jerry's

Hillsborough St.

ld Stone Creamery

Crossroads Plaza, Cary

Triangle Town Center

agels and Donuts

uegger's

Hillsborough St.

Ridgewood Shopping Ctr., Wade Ave.

anhattan Bagel

High House Rd.

inkin Donuts

Hillsborough St.

Crabtree Valley Mall

Banks

BB&T

Cameron Village/Hillsborough St.

First Citizens

Cameron Village

Glenwood Ave.

Ridgewood

Suntrust

Cameron Village

Wachovia

Hillsborough St.

Cameron Village

Western Blvd.

Blue Ridge Rd.

Copies/Shipping

Kinko's Copies

Hillsborough St.

Glenwood Ave.

Mail Boxes, Etc.

Cameron Village

Parcel Plus

Ridgewood

Falls of the Neuse Rd.

Grocery Stores

Food Lion

Western Blvd.

Avent Ferry Rd.

Lake Boone Trail

Fresh Market

Cameron Village

Harris Teeter

Cameron Village

Glenwood Ave.

Edwards Mill Rd.

Kroger

Six Forks Rd.

Trader Joe's

Cary

Whole Foods

Ridgewood Shopping Ctr.

Shopping Centers

Cameron Village

Oberlin Rd.

Cary Towne Center

Walnut St. & Maynard Rd.

City Market

Moore Square

Crabtree Valley Mall

Glenwood Ave.

Crossroads Plaza

Walnut St. & I-440, Cary

North Hills

Six Forks Rd.

Pleasant Valley Shopping Center

Glenwood Ave.

South Hills Mall

Buck Jones Rd., Cary

The Streets at Southpoint

I-40 & Fayetteville Rd., Durham

Triangle Town Center

Capital Blvd.

Movie Theaters

Blue Ridge Cinemas

Blue Ridge Rd., Raleigh

645-1111

Carmike Cinemas

Atlantic Ave., Raleigh

645-1111

Crossroads 20

Crossroads Shopping Ctr, Cary

226-2000

IMAX Theatre at Exploris

Hargett St.

834-4040

Raleighwood Cinema and Grill

Falls of the Neuse Rd.

847-0326

Mission Valley Cinemas

Mission Valley Shopping Ctr.

833-5437

Movie on the Lawn

NC Museum of Art

839-6262

Movies at Brier Creek

Brier Creek Shopping Ctr.

484-9994

Movies at North Hills

North Hills Mall

786-4511

Park Place 16 Cinemas

Chapel Hill Rd., Morrisville

645-1111

The Rialto
Glenwood Ave.
856-0111

Southpoint Cinemas
I-40 & Fayetteville Rd., Durham
226-2000

Video Stores

BlockBuster
Cameron Village/Mission Valley Shopping Center

North American Video
Cameron Village

Video Bar
Mission Valley Shopping Center

Comedy Clubs

Charlie Goodnight's
West Morgan St.
(919) 828-5233

Comedy Sports
Peace St.
(919) 829-0822

Sports College, University,
and Professional Sporting Events

Carolina Hurricanes (Hockey)
(919) 467-7825

Carolina Mudcats (Baseball)
(919) 269-2287

Duke
(919) 681-2583

Durham Bulls (Baseball)
(919) 687-6500

NCSU
(919) 515-2011

Saint Augustine's
(919) 516-4235

Shaw University
(919) 546-8300

UNC-Chapel Hill
(919) 962-2296

Parks and Recreation

Cary Town Parks
(919) 469-4061

Falls Lake
(919) 676-1027

Fred G. Bond Park
Cary
(919) 469-4100

Jordan Lake
(919) 362-0586

Lake Johnson Park
(919) 233-2121

NC State Parks and Recreation
(919) 733-4181

Pullen Park
(919) 831-6052

Raleigh Parks and Recreation
(919) 831-6640

Shelley Lake Sertoma Park
(919) 420-2331

Wake County Parks and Recreation
(919) 857-9374

William B. Umstead State Park
(919) 571-4170

Museums

Exploris
Hargett St.

NC Museum of Art
Blue Ridge Rd.

NC Museum of History
E. Edenton St., near Capitol

NC Museum of Life and Science
Durham

NC Museum of Natural Science
Bicentennial Plaza, near Capitol

Other Attractions

Alltel Pavilion (Concerts)
Rock Quarry Rd.

Artspace
E. Davie St.

BTI Center
(Concerts, Plays, Musicals)
E. South St.

Cary Ice House (Ice Skating)
Buck Jones Rd.

Fairgrounds and Dorton Arena
(Flea Market, Special Shows and Events, NC State Fair)
Blue Ridge Rd.

NCSU Arboretum
Beryl Rd.

NC State Capitol and Legislative Bldg.
Jones St.

Putt Putt Miniature Golf and Games
Capital Blvd.

Raleigh Convention and Conference Center
(Conferences, Special Shows and Events)
Salisbury St.

Raleigh Little Theater and Rose Garden
Pogue St.

Silver Lake Water Park
Tryon Rd.

Theater in the Park
Pullen Rd.

Thompson Theater at NCSU
Dunn St.

Western Lanes Bowling Alley
Hillsborough St.

Other Local Colleges and Universities

Duke University
(919) 684-8111

North Carolina Central University
(919) 530-6180

North Carolina State University
(919) 515-2011

Peace College
(919) 508-2000

Saint Augustine's College
(919) 516-4000

Shaw University
(919) 546-8200

UNC-Chapel Hill
(919) 962-2211

I Believe...

...the best education lasts a lifetime.

academic & student life guidelines

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academic information

Meredith's curriculum begins with an innovative general education program that gives every student a firm foundation in interdisciplinary study, world citizenship and scholarly research. To build upon that base, Meredith students may choose from more than 60 majors and concentration. This section offers an overview of academic life at Meredith. For more details, contact the Office of the Vice President for Academic Programs, or consult your undergraduate or graduate catalog.

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Academic Probation/Suspension

To continue enrollment at Meredith, students are expected to maintain satisfactory progress toward graduation. Satisfactory progress means maintaining at least the minimal expected quality point ratio or grade point average (QPR or GPA). A student is considered to be making minimal progress if she has earned at the end of any semester the appropriate quality point ratio indicated below:

<i>Total Hours Attempted</i>	<i>Minimum Expected Meredith QPR</i>
1-16	1.500
17-25	1.700
26-59	1.800
60-89	1.900
90 and above	2.000

If a student fails to achieve minimum progress, she will be placed on academic probation for the following semester. A student on academic probation who does not meet the minimum QPR (GPA) at the conclusion of the spring semester will be suspended for the following fall semester (See College Catalogue for further information).

Advisors, Academic

Amy Hitlin, Director, 760-8059

Each incoming degree-seeking student is assigned a faculty advisor to aid her with academic concerns, scheduling, and registration. When a student declares her major by the end of her sophomore year, she is assigned an advisor from her major department. Throughout her college career, any student may consult the Office of Academic Advising for advice and counsel in addition to that given by her faculty advisors. The Office of Academic Advising is located on the second floor of the Park Center.

Academic advisors meet with students individually and in groups to assist students in their consideration or clarification of educational goals. Each student is ultimately responsible, however, for her own choices and academic pursuits.

Advisors, Student

Freshman student advisors are upper-class women who have been selected and trained to assist freshmen in working through transitional issues that they may encounter as a new student, particularly during the first few weeks of school. Transfer student ambassadors assist new transfer students. Student

advisors must have a 2.4 GPA and must receive permission from the co-director for FYE to concurrently hold a major office. Students with concerns about their student advisors and students who are interested in becoming student advisors are encouraged to contact the co-directors of first year experience, whose office is on the second floor of Park Center. The two chief student advisors (one for freshmen and one for transfer students) are selected through an application process to lead the student advisor team. Application deadlines for student advising positions are listed in the Student Activities Calendar. During the 2007-2008 year, Megan Ray is the chief freshman student advisor, and Heather Widener is the chief transfer student ambassador.

Class Attendance

Each student is expected to be regular and prompt in her attendance at all classes, conferences, and other academic appointments. Regular attendance is vital for the student, the professor, and her classmates to benefit from sharing and thinking in the classroom. Each student must accept full responsibility for class preparation, announcements, and assignments missed because of absence.

The student is responsible for contacting her professors regarding any absence. The faculty will be notified by the Office of the Dean of Students in the event of a death in the student's immediate family (parents, spouse, siblings, children) or the hospitalization of a student.

The effect of class attendance on the grade will be clearly specified in writing by each instructor at the beginning of the course.

Classification

Students are classified according to the following number of credit hours:

<i>Freshman</i>	<i>1-25 hours credit</i>
<i>Sophomore</i>	<i>26-59 hours credit</i>
<i>Junior</i>	<i>60-89 hours credit</i>
<i>Senior</i>	<i>90-above hours credit</i>

Committees with Student Representation

Many academic departments at Meredith have advisory committees that include students in their membership. Also, a majority of College standing committees have student members.

Cooperating Raleigh Colleges

TBA, Director, 760-8538

Meredith College, North Carolina State University, Peace College, Shaw University and Saint Augustine's College form a consortium through which they provide their collective educational resources to students at each of the five institutions. A student who wishes to register for a course at one of the Cooperating Raleigh Colleges should consult the Office of the Registrar for procedure.

Exams

If a student's semester exam schedule includes more than two exams within a 24-hour period, she may request to reschedule the third exam. For more information, see page 11.

Experiential Learning

Through the Cooperative Education and internship programs at Meredith, a student can try one or more work environments before graduating. This experience allows her to learn more about herself and work, to assess a career-related application of her major and predict if she will enjoy it, and to determine for herself additional courses or skills that she may need to achieve her career goals. Cooperative Education is coordinated through the Meredith Career Center. Internships are administered through academic departments. For further information, contact your academic advisor or the Career Center (760-8341).

Grade Point Average

Each student has her grade averaged in two ways: a Meredith average and an overall average. Each semester hour with a grade of A carries four quality points; B, three; C, two; D, one; F, none. The grade point average or quality point average is calculated by dividing the number of quality points earned by the number of semester hours attempted, whether passed or not. A course that is repeated does not count toward additional hours attempted in calculating the quality point ratio. (Also, see Academic Probation/ Suspension)

Grading System

Each course receives one official semester grade, an evaluation of the entire work of the student during the semester. A grade report is sent to the student or to another person designated by the student. For further information on the grading system see "Grading System" in the College Catalogue.

Graduate and Professional Studies

TBA, Director, Community Outreach, 760-2367

Marisa Campbell, Director, Paralegal Program, 760-8354

TBA, Graduate Admissions, 760-8738

Community Outreach, provides opportunities for women, men, and children to enrich their lives through a variety of programs offered each semester, including summer. Call 760-8450, e-mail outreach@meredith.edu, or visit www.meredith.edu/outreach.

The Paralegal Program is an American Bar Association approved and North Carolina State Bar qualified professional certificate program for women and men who have previously earned a bachelor's degree in any discipline. The program can be completed in two semesters in the evening. Call 760-2855, e-mail paralegal@meredith.edu, or visit www.meredith.edu/legal.

The John E. Weems Graduate School offers a Master of Business Administration, Master of Education with a concentration in elementary education, or with licensure options in English as a Second Language (ESL) or reading, Master of Music—Performance and Pedagogy, and Master of Science in Nutrition. The Post-baccalaureate Dietetic Internship is also offered through the graduate school.

To receive information on these programs, call (919) 760-8423 or e-mail graduate@meredith.edu, specifying which program brochure you would like.

Honors Program

The Honors Program offers to the intellectually gifted and ambitious student a number of special opportunities to develop academically to her full potential. Each year, approximately 25 entering students are invited to participate in the Honors Program. Additional students with outstanding academic performance in their first semester at Meredith are invited to join the program at the beginning of their second semester. The honors curriculum spans the four-year undergraduate experience and is well integrated into the entire academic program.

Benefits of Honors include a learning community of students who share goals and interests, use of the Honors Lounge, access to special Honors classes and speakers, opportunities to attend state and national conferences, as well as local cultural events and an annual Honors Weekend trip, and recognition on the transcript and at graduation.

A student is expected to take honors work each year. She would typically take at least two honors classes

During the freshman year, including the honors writing course, an honors lab science, and perhaps an honors colloquium. Honors students must maintain a minimum overall grade point average of 3.25.

Interested students (including transfer and 23+ students) are invited to express their interest to the honors director, Dr. Cynthia Edwards, by writing honors@meredith.edu. For more information, visit www.meredith.edu/honors.

Leave of Absence

A currently enrolled student may request from the registrar a leave of absence for up to one year without having to apply for readmission as long as she is in good academic, social, and financial standing at Meredith. See the *College Catalogue*.

Except in an emergency situation, the leave of absence must be requested in writing prior to departure from the College and no later than the last day of classes if a student does not plan to complete the semester. If a student should decide to take college work elsewhere while on leave, she must apply for visitation credit through the Office of the Registrar at Meredith. A student on leave of absence who does not re-enroll within the allotted leave time will be officially withdrawn from the College. After any withdrawal or noncompliance with the leave policy, a student must follow the readmission procedure described in this section of the *Handbook*.

A student is in good academic standing if she will not be on academic probation at the end of the term in which she applies for the leave of absence. She is in good social standing if she is not on social probation and if there is no Honor Council case pending that would involve probation, suspension, or expulsion. To be in good financial standing, a student must have paid all tuition, fees, and other charges in the accounting office, and returns her laptop.

Learning Center

The Learning Center provides free, one-on-one tutoring to Meredith students. The tutors are Meredith students who have excelled in their coursework and have been trained to assist their peers. We specialize in tutoring mathematics, grammar and writing for all subjects. Help in other subjects varies by semester. Check our website for our offerings and hours. To make an appointment, sign up outside the Learning Center in 122 Jones, call 760-2800 or visit us at www.meredith.edu/learn and submit an online request.

Opportunities for Academic Enrichment

In building the total program of study, many students take advantage of one or more of the special opportunities listed below to pursue specific academic interests. These opportunities afford a variety of learning experiences. Contact information can be found in the *College Catalogue*.

Capital City Semester, program of intensive seminars in North Carolina government and politics.

Cooperating Raleigh Colleges, Meredith belongs to the CRC consortium with the other Raleigh colleges: North Carolina State University, Peace College, Saint Augustine's College, and Shaw University. While enrolled at Meredith, a student may take classes at any of these other institutions.

Marymount Manhattan College, opportunity for study in New York City.

Meredith Study Abroad, a summer session abroad offering up to a full semester of credit for approximately the same price as attending Meredith for a semester including transportation costs.

Overseas Travel/Study Abroad Programs, arranged within departments and in consultation with the director of study abroad.

Special Studies, may be proposed by students or faculty in all departments.

Independent Study, involves a minimum of guidance and truly autonomous study, e.g., biology or chemistry lab research.

Directed Individual Study, study planned with guidance of instructor, e.g., historical research.

Group Studies, special topic course not already in the curriculum, e.g., Women's Studies.

Community Internship, field experience with supervision, e.g., interior decorating, graphic design, hospital work.

Service Learning, service experience with an academic component and reflection.

United Nations Semester at Drew University, classes in Madison, NJ, and observation seminar sessions at the United Nations.

Undergraduate Research Program, one-on-one study and research with a Meredith faculty member.

Washington Semester at American University, study and research on the federal government level in Washington, DC.

Plagiarism

Plagiarism is the dishonest use as one's own of another's words, thoughts, ideas, or organization. Honest work in no way precludes using another's work; it simply requires that in all instances such use be properly acknowledged.

Plagiarism results when a student copies from another student's paper or from books and other sources and fails to acknowledge such borrowing.

Whether source materials are quoted directly or are paraphrased, all such borrowing must be acknowledged clearly in the final paper or oral report through the use of footnotes or source tags.

If a student discovers that she has made a mistake in acknowledging sources in a paper already submitted, she should make this error known to her instructor.

A plea of ignorance will not be accepted as an excuse by the Honor Council.

As the educational purpose of papers differs from classroom to classroom, it is the joint responsibility of the instructor and the student to clarify what constitutes plagiarism in keeping with the purposes outlined for a particular paper. Each instructor should state specifically the extent and limits of available sources a student may employ in writing her paper. A student who is uncertain about an assignment and sources to be used should consult with her instructor for clarification before completion of the paper.

(Please note that the use of one's own old high school or collegiate papers is discouraged, but if used, must be acknowledged as a source.)

Pre-Registration

Pre-registration is the process of requesting space in classes for the next term. It is open only to students who are in a prescribed program of study at Meredith such as a degree or teacher licensure program. Pre-registration is held during the last half of the semester. No payment is required for class reservation, but payment must be made before registration can be completed. Information on the pre-registration process is available from the Registrar's office immediately after midterm recess.

Progress Report

Midway into each semester, instructors provide the Registrar's Office with progress reports for those students whose performance in class indicates work below a "C" average. Not a permanent grade, this report is an indication of the student's progress thus far in the current semester. The student and her faculty advisor are notified of the grade in October for the fall semester and in March for the spring semester.

Records, Access to

FERPA, the Family Educational Rights and Privacy Act of 1974, is a federal law requiring Meredith College to protect the confidentiality of student educational records. Meredith College has adopted the policies outlined below to comply with the law, inform students of their privacy rights, and to maintain the protection of student educational records.

Although student educational records are protected, Meredith College is not required to protect information that is classified as "directory" information. Meredith College has the right to release the following directory information without a student's prior consent:

- Name, address, telephone number, and e-mail address
- Date and place of birth and country of citizenship
- Dates of attendance, academic major, degrees and awards received
- Institutions attended
- Weights and heights of athletic team members
- Participation in sports and activities
- Student photographs

All students who would like their directory information to be protected under the same FERPA guidelines as those used for educational records should submit a written request to the following offices: registrar's office for undergraduate students, graduate office for graduate students, and School of Education for licensure only students. This written request must be submitted to the appropriate office by the 20th classroom day of the fall or spring semester. It is not retroactive.

Meredith College is permitted by law to release and share your student educational records without your prior consent to the following parties:

- Meredith College employees with a legitimate educational purpose
- Officials of other schools in which the student seeks admission
- Appropriate persons in connection with a student's application for, or receipt of, financial aid
- Federal or state officials as defined in paragraph 99.37 of the Family Educational Rights and Privacy Act of 1974
- State and local officials authorized by state statute
- Organizations conducting studies for, or on the behalf of, Meredith College for the purpose of assisting in accomplishing the College's stated goals
- Organizations conducting studies for schools the student has attended
- Accrediting organizations, to carry out their functions
- Parents of a dependent student as defined in section 152 of the Internal Revenue Code of 1954

(Written consent may be allowed from either of these separated or divorced parents subject to any agreement between the parents or court order. In the case of a student whose legal guardian is an institution, a party independent of the institution, appointed under state and local law to give parental consent, may be allowed to do so).

In compliance with judicial order or subpoena appropriate persons in connection with an emergency if such knowledge is necessary to protect the health or safety of a student or other person

NOTE: With the exception of Meredith College employees who have been determined by the College to have a legitimate educational purpose, all individuals and agencies who have requested or obtained access to a student's record (other than directory information) will be noted in a record which is kept with each student's educational records. A request must be in writing stating the purpose of the request. This record will also indicate specifically the legitimate interest that the person or agency had in obtaining the information. If the legitimate educational purpose of a request is in question, the matter will be referred to the president of the College for adjudication.

Meredith College will comply with FERPA to protect student educational records from unauthorized access.

Definitions

Education Records are those records, files, documents and other materials which (1) contain information directly related to a student; and (2) are maintained by Meredith College or by a person acting for the College.

Records are information recorded in any medium, including, but not limited to, the following: handwriting, print, electronic media, tapes, film, microfilm, and microfiche. Educational records do not include: (1) personal notes, (2) records available only to law enforcement personnel, (3) employment records, or (4) medical and psychiatric records (these are accessible by the student's physician), (5) directory information previously defined.

School officials or employees are persons employed by the College, elected to the Board of Trustees or employed by or under contract to the College to perform a special task, such as an attorney or auditor or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. Legitimate educational purpose is the performance of a job-related task related to a student's education, performance of a task related to the discipline of a student, or providing a service or benefit related to the student, or student's family, such as health care, counseling, job placement, or financial aid.

Students are persons who are or have been enrolled at Meredith College. Applicants who do not enroll or who are declared ineligible to enroll have no inherent right to inspect their files. Whenever "student" is used in reference to personal rights, an eligible parent of a dependent student has similar rights.

Eligible parents are those who have satisfied Section 152 of the Internal Revenue Code of 1954 and who present such proof to the custodian of an educational record. Normally the proof will be a certified copy of the parent's most recent Federal Income Tax Form.

Procedures for Accessing Education Records

Meredith College, in compliance with FERPA, permits students to have access to their educational records. Students wanting access to their educational records should file a written request to the appropriate office (i.e., registrar's office for undergraduate students, graduate office for graduate students, 23+ office for 23+ students). The student may ask for an explanation and/or copy of any record. If there seem to be corrections needed to the educational record requested by the student, the student may submit an appeal in writing for a formal hearing. The president of the College will appoint an Appeals Committee which must meet within 45 days of the receipt of the written appeal. The committee will allow the student to present evidence to substantiate the appeal and shall render a written decision to the student within 45 days of the hearing.

NOTE: This policy does not provide for a hearing to contest an academic grade.

Exclusions

FERPA does not give students access to the following records or information:

- Financial records of parents or any information therein;
- Confidential letters and statements of recommendation which were placed in the educational record prior to January 1, 1974;
- Records to which access has been waived by the student. (This exclusion applies only if a student, upon request, is notified of the names of all persons making confidential recommendations and if such recommendations are used solely for the purpose for which they were intended.)

Destruction of Education Records

Meredith College will retain student educational records as long as information is valid and useful. Student educational records will be destroyed when the records are no longer of use to the institution. All records will be destroyed by means of confidential disposal.

(continued next page)

Informing Students

Meredith College informs its students of the policy governing privacy rights of students' educational records by publishing its policy.

Readmission

A student who was previously enrolled at Meredith but who did not complete the semester immediately preceding the term she wishes to enter must apply for readmission. The exception to this policy is the student who was granted a leave of absence, who has complied with the terms of the leave, and who enrolls within the allotted leave time.

Registrar

(See *Administrative Offices Section, page 125.*)

Summer School

Meredith offers summer courses on a variety of schedules. Registration begins in early March each year. More information can be seen at www.meredith.edu/summer and a brochure is available in the Office of the Registrar.

Students may also take courses at other institutions during the summer. All such courses must be approved prior to enrollment by Meredith before they can be added to the academic record. Approval forms for visitation courses are available in the Registrar's Office and on the Meredith website at www.meredith.edu/registration.

On-campus housing is available to Meredith students during the summer only to those students who are eligible for housing in the fall and spring terms and:

- Attending summer school at Meredith,
- Attending summer school at CRC institutions, with permission from the registrar to visit away,
- Working full-time on campus (40 hours per week),
or
- Working as an intern or co-op student receiving credit from Meredith.

Students must vacate their rooms immediately after the completion of their summer school term, internship, job or co-op. Housing fees (including meals) are assessed each week.

Transcripts

Students may receive official copies of their college transcripts from the registrar's office. The student's signature is required before a transcript can be released. Requests cannot be accepted by phone. All services in the Office of the Registrar are contingent upon satisfactory College accounts and other College obligations.

Undergraduate Degree Program for Women 23+

Susan Adams, Director, 760-8631

LeNelle Patrick, Associate Director 760-8452

Undergraduate Degree Program for Women 23+, for women over 23 who wish to begin or resume academic course work leading to an undergraduate degree, a second degree, or a second major. Course scheduling is flexible, offering students the option of day and evening classes each semester.

For The Undergraduate Degree Program for Women Age 23+ admission procedures, see 23+ Program Admission information in the *Meredith College Catalogue*.

Withdrawals

If a student wishes to withdraw from the College and terminate her enrollment, it is her responsibility to have a conference with a staff member in the Office of the Dean of Students. If receiving financial assistance, she must also meet with the director of financial assistance. If she is enrolled in the laptop program, she must return her laptop to Technology Services in the Noel House. Any student withdrawing must complete the withdrawal form and leave her official college records and obligations in good standing. Students over the age of 23 withdrawing will meet with an advisor in the 23+ Program instead of meeting with the dean of students. Students enrolled in the teacher licensure program withdraw through the School of Education. See the College Catalogue.

A student withdrawing from the college after the last day of classes in a semester will receive grades for that semester. A student withdrawing from the college who has a pending Honor Council case is expected to complete the necessary procedures with the Honor Council before leaving the college.

Upon completion of withdrawal, a resident student will be expected to complete proper check out, vacate her room, and return her room key to her residence director within forty-eight hours.

NOTE: If there is any room deposit refund due the student, it will be mailed later from the business office.

When a student decides to return to Meredith after withdrawing, she applies for readmission through the admissions office.

NOTE: See Leave of Absence for temporary withdrawal.

honor system

Founded on the premise that dishonesty has no place at Meredith, the Honor System demands personal integrity of each student. The Honor System is operated by the student body. Students are personally responsible for their own conduct and obligations to the Meredith Community. For more information on the Honor System at Meredith, contact the Dean of Students Office.

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Statement of Honor

We, the Meredith Community, are committed to developing and affirming in each student a sense of personal honor and responsibility. Uncompromising honesty and forthrightness are essential elements of this commitment. The Honor System is a method by which individual honors are protected and maintained. Any dishonorable action will be regarded as a violation of this commitment, and corrective action will be taken.

If I am in violation of the Honor Code, to prevent jeopardizing the Honor System or weakening our system of self-government, I have an obligation to report myself to the proper authorities. If I am aware of a violation of the Honor System by another student, I shall call this matter to the attention of that student as a violation of responsibility to the community.

In choosing Meredith College, I am accepting the Honor System as a way of life. As a Meredith student, I am responsible for insuring that the Honor System is at all times carried out.

Honor Pledge

I do solemnly pledge my honor that as long as I am a student at Meredith College, I will faithfully uphold the principles of the Honor Code and will respect and observe the procedures and requirements of the Honor System. I also pledge my support to our system of self-government, an integral part of our way of life at Meredith College. I make this pledge in view of my fellow students thus signifying our high resolve to keep our honor forever sacred and our self-government forever strong.

Enrollment is not complete until a student has signed the Honor Pledge.

Honor Council

The Honor Council is composed of the chair; the solicitor general; the support counselor; the secretary; the clerk; two representatives from the freshman, sophomore, junior, and senior classes; two commuter representatives; two W.I.N.G.S. representatives; and four faculty members, who are appointed for two-year terms by the vice president for academic programs. The dean of students and/or her designee shall serve as a non-voting member and as advisor.

In addition to the solicitor general and support counselor, nine board members are present at any hearing. These members include the chair, the secretary, the

clerk, and the advisor as non-voting members, and five voting members who shall consist of one faculty representative and four student representatives, all to be appointed on a rotating basis by the chair. The accused can waive her right to a full board when the unavailability of a board member would delay her case.

The Honor Council shall not convene during exam weeks except for those cases involving graduating seniors.

NOTE: A summer Honor Council composed of the chair (when possible), one or two student representatives to Honor Council (either new or retiring members), one faculty representative to Honor Council, the summer residence director, and the dean of students or her designee, shall hear cases occurring after the final day of classes of the spring semester through the final day of classes of summer school except for those cases deferred until the beginning of the fall semester. The services of a support counselor and solicitor general may not be available, and the appeal process will not include a Review Board.

Residence Hall Hearings Committee

The Residence Hall Hearings Committee is a branch of the Honor Council coordinated by the Residence Hall Board. The Residence Hall Hearings Committee shall hear appeals of residence hall fines and minor residence hall cases referred by the Honor Council solicitor general.

Present at each hearing are the vice chair of the Residence Hall Board, two residence hall presidents, a clerk, and a residence director advisor. The vice chair of the Residence Hall Board shall preside over all hearings and shall not vote except in the case of a tie. The residence director advisor shall serve as a non-voting member. The hearings shall be on Monday nights.

The decision of the Residence Hall Hearings Committee concerning fine appeals shall be final. Students may request a retrial with the Honor Council for other cases by contacting the solicitor general of the Honor Council within 48 hours of the original hearing.

The Residence Hall Hearings Committee will not meet in the summer. Summer fine appeals should be directed to the summer Honor Council.

Honor Code Violations

The Honor Council acts on violations of the Honor Code. Violations of the Honor Code include, among others:

Academic dishonesty, including, but not limited to:

Unauthorized copying, collaboration, or acceptance of assistance in the preparation of academic work (i.e., written, laboratory, artwork, computer programs, etc.)

Plagiarism—which is defined as the intentional representation of another person's words, thoughts, or ideas as one's own

The use of notes, books, or other unauthorized aids on examinations

Stating that assignments are completed when they are not (i.e., parallel readings) or aiding and abetting a dishonest action of another student

Theft or misuse of, or damage to, any personal property on institutional premises, any academically related personal property wherever located, or any College property.

Violation of any College policies as set forth in this *Student Handbook*.

Alteration, forgery, falsification, abuse, or fraudulent misuse of college documents, records, or identification cards.

Violation of rules governing the residence halls, the health center, the library, the dining hall, and other college owned, operated or regulated property.

Possession of firearms or other weapons on College property or at College-sponsored functions.

Conduct resulting in physical harm, harassment and/or discrimination of another. Harassment includes, but is not limited to, acts of intolerance and/or malice directed at individuals or groups and delivered in oral, written, or electronic form.

Intentional disruption or obstruction of teaching, research, administration, disciplinary procedures, or other college activities, operation or functions, including the failure to appear before college officials or disciplinary bodies when directed to do so.

Disorderly conduct on College-owned, -operated, or -controlled property or at College-sponsored functions. Disorderly conduct shall include acts which violate the rights of others, which tend to breach the peace, or which are deemed lewd, indecent, or obscene.

Unauthorized entry into or occupation of or trespass upon College facilities or property.

Unauthorized use of the name of the College or the names of member organizations in the College community.

Intentional abuse of a position of trust or responsibility within the College community.

Furnishing of false information, with intent to deceive, to members of the College community who are acting in the exercise of their official duties.

Failure to follow directions given by College officials or staff members in the exercise of their official duties.

Failure to abide by sanctions or penalties properly imposed by the College or disciplinary bodies.

Aiding or abetting any violation of the Honor Code.

Any other conduct deemed by the College to be undesirable or unacceptable, or which interferes with or threatens the College's ability to fulfill its educational purposes.

NOTE: A student may be accused of more than one violation as a result of a single incident.

Ignorance of a rule or regulation shall not be accepted as a defense by the Honor Council.

The College reserves the right to make violations of federal, state, or local law by its students a matter for consideration and action of Honor Council. In addition, misconduct by Meredith students while on other college or university campuses may be cause for Honor Council action. The College may suspend students awaiting court hearings of felony violations.

Reporting a Violation of the Honor Code

Self-referral

If a student realizes that she has violated the Honor Code, she is encouraged and expected to report herself in a timely manner to the solicitor general.

Report by another student

If a student witnesses or suspects that an infraction has occurred, she has two paths she may follow. In a timely manner, she may confront the suspected student, or she may refer her suspicion directly to the solicitor general or residence life staff.

Report by a member of the faculty or the administrative staff

If a faculty or staff member suspects a student of an Honor Code violation and is able to ascertain the facts of the case, it is that faculty or staff member's responsibility to inform the student and request that she

report herself within 24 hours to the solicitor general or the dean of students. Should the student not make the report, the faculty or staff member should do so.

Report by Campus Police

All Campus Police reports are submitted to the office of the Dean of Students and, when necessary, may be reviewed by the Solicitor General. If the Solicitor General determines that the Honor Code has been violated, she will contact the student.

Sanctions

One or more of the following sanctions or others deemed appropriate by the Honor Council may be imposed upon students for violations of the Honor Code, depending upon the gravity of the offense:

Papers

A student may be required to write a paper, so she can examine critically her behavior and decision-making process. The length and due date of the paper will be determined by the Honor Council.

Presentations

A student may be required to design or attend an educational presentation or program.

Campus work

A student may be required to render a specified number of hours of unpaid work to be performed on campus as designated by the Honor Council.

Restitution

Reimbursement for damages to or misappropriation of property and/or reimbursement for medical expenses for injury.

Fines

A student may be charged a fine for an Honor Code offense. The amount of the fine may be determined by the Honor Council and used for the benefit of the Meredith College community.

Warning

Written notice that continuation or repetition of the cited conduct found wrongful, within a period of time stated in the warning, may be cause for more severe disciplinary action.

Reprimand

A written censure including the possibility of more severe disciplinary sanctions in the event of the finding of another violation of the Honor Code within a stated period of time. Other components are as follows:

- Notification of parents of traditional-aged students

to be considered by the vice president for college programs. If she deems notification necessary, the vice president for college programs will write to the parents and may ask the chair of Honor Council to write a letter as well.

- Honor Council will consider whether students placed on reprimand will be eligible to serve as an officer of any recognized campus organization. Duration of the period of reprimand will be specified for each case.
- A student may be asked to move out of the residence hall if she is of danger to herself or other students.

Probation

Probation is a set period of time during which the student is to give exceedingly careful attention to her behavior in order to affirm her ability to abide by the Meredith College rules and regulations.

IMPORTANT—PLEASE NOTE that if at any time a student who is on probation is found guilty of another violation of the Honor Code, she may be suspended for a minimum of one semester or expelled from the College. Components of probation are as follows:

- *Notification of parents of traditional-aged students.* Within two weeks following the final hearing, a copy of the written notification of penalty shall be sent to the parents by the chair of the Honor Council accompanied by a letter from the vice president for college programs.
- *Statement of offense* to be placed in a confidential file in the Office of the Dean of Students.
- *Notification of academic advisor and Office of Financial Assistance.*
- Students while on probation are ineligible to serve as an officer within any recognized campus organization.
- A student may be asked to move out of the residence hall if she is of danger to herself or other students.

Delay of Graduation

Delay of graduation ceremony and receipt of diploma as set forth in the Notice of Delay of Graduation. Other components are as follows:

- If after a 48-hour period following her notification of delay of graduation the student has not appealed, the sanction will be submitted for final approval by the vice president for college programs to the president of the College.
- Parents of traditional-aged students will be notified by the president of the College.
- The academic advisor, Office of Financial Assistance, and Office of the Registrar will be notified.

- Action will be recorded on official records in the Office of the Dean of Students and the Office of the Registrar.
- A student may not participate in commencement ceremonies until sanctions have been completed.
- A student whose graduation has been delayed may take classes to complete her degree.
- Students while on delay of graduation are ineligible to serve as an officer within any recognized campus organization.

Suspension

Exclusion from classes and other privileges or activities related to the College for a minimum of one semester as set forth in the Notice of Suspension. Other components are as follows:

- If after a 48-hour period following her notification of suspension the student has not appealed, the decision will be submitted by the vice president for college programs to the president of the College for final approval.
- In the case of immediate suspension, the student must vacate the campus within 24 hours following the final decision of the president.
- The student may apply for readmission to Meredith after the specified period of suspension.
- Parents of traditional-aged students will be notified by the president of the College.
- The academic advisor and Office of Financial Assistance will be notified.
- Action will be recorded on official records in the Office of the Dean of Students and the Office of the Registrar. A student who chooses to appeal shall continue attending classes during the appeal process. Continued class attendance, however, shall have no effect upon the outcome of the appeal.

Expulsion

Termination of student status. Other attributes are as follows:

- If after a 48-hour period following her notification of expulsion the student has not appealed, the decision will be submitted by the vice president for college programs to the president of the College for final approval.
- In the case of immediate expulsion, the student must vacate the campus within 24 hours following the decision of the president.
- The student shall not have the privilege to apply for readmission to the College. Expulsion shall be recorded on official college records in the Office of the Registrar and the Office of the Dean of Students.

- A student who chooses to appeal shall continue attending classes during the appeal process; continued class attendance, however, shall have no effect on the outcome of the appeal.
- Parents of traditional-aged students will be notified by the president of the College.
- The academic advisor and Office of Financial Assistance will be notified.

NOTE: Any of the penalties listed in this chapter resulting from cases involving academic dishonesty shall include the right of the professor to levy any additional academic penalty he or she shall deem appropriate.

Appeals of Honor Council Action

A student may appeal Honor Council action to the Review Board. To do so she should deliver written notice of her appeal to the vice president for college programs by noon of the Wednesday following her Honor Council hearing. The Notice of Appeal must state clearly the reason for the appeal. (See the By-laws: Article III section 3C2) The Review Board Hearing shall typically occur on the Friday following the Notice of Appeal.

The appellant shall have a maximum of five minutes to present her appeal to the Review Board.

The action of the Review Board is final except for the right of the student charged to appeal to the president of the College in cases of delay of graduation, suspension or expulsion. A student may appeal a Review Board decision by presenting her written appeal to the vice president for college programs within 72 hours of the Review Board Hearing. The vice president for college programs will then present the appeal accompanied with relevant case documents to the president for her review and decision.

Following consultation with an advisory committee made up of the vice president for academic programs, the chair of the Faculty Council, and the chair of the Student Life Committee, the president shall reach a decision and give formal, written notice to the student and to the chair of the Honor Council within ten days after receiving the notice of appeal. The action of the president is final.

Appeals from an Honor Council hearing presented during fall exam week will be heard at the beginning of the following semester unless the case involves a graduating senior. Appeals presented during spring semester exam week will be heard if possible.

Appeals of Residence Hall Fines

A student may appeal a residence hall fine to the Residence Hall Hearings Committee by giving written notice of her appeal to the clerk of the Residence Hall Hearings Committee within 48 hours of receipt of the notification of the fine. The written notice must identify what fine is being appealed and why the fine is being appealed. The clerk will notify the appellant of the date and time of the appeals hearing.

At the appeals hearing, the clerk will introduce any material and/or character witnesses. The appellant shall have a maximum of five minutes to present her appeal. Members of the Committee sitting on an appeal may ask questions of the material witnesses and appellant. The decision of the Residence Hall Hearings Committee on fine appeals is final.

CRC Students

Students participating in the Cooperative Raleigh Colleges (CRC) Program who are accused of academic dishonesty are liable to the judiciary process of the host institution.

Commuter Students

Both traditional and nontraditional-aged commuter students' cases, like those of any other student, will be heard by the Honor Council.

Good Social Standing

A student is considered to be in good social standing with the College if she has no pending Honor Council case, if she completes by the deadline any educational sanction given by Honor Council, and if she is not serving a term of probation or suspension.

Honor System Records

Honor Council, Review Board, and Residence Hall Hearings Committee records are maintained by advisors and chairs of each branch. Official records in the Office of the Dean of Students are kept ten years after completion of a penalty (Exception: records of expulsion are on permanent file.)

Jurisdiction of the College

Students are expected to maintain at all times a high standard of personal conduct in keeping with Meredith principles. The College reserves the right to suspend, expel or to exclude at any time any student whose academic standing or conduct is regarded by Meredith as undesirable or unacceptable.

Honor Council Officers and Members
2007-2008

Chairperson	Meredith Pugh
Solicitor General	Amanda Citron
Support Counselor	Leigh Singley
Secretary	TBA
Clerk	TBA
Senior Representatives	TBA
Junior Representatives	Emily Harper
Sophomore Representatives	Katie Nagel
Freshman Representatives	To be elected
AMC Representatives	TBA
WINGS Representatives	TBA
Administrative Advisor	Ann Gleason, Dean of Students
Honor Council Faculty Representatives	To Be Appointed

Review Board Officers and Members

Chair	TBA
Secretary	TBA
Members	TBA
Advisor	Dr. Jean Jackson, Vice President for College Programs
Review Board Faculty Representatives	TBA

Residence Hall Hearings Committee
Officers and Members

Residence Hall Association Vice Chair	TBA
Clerk	TBA
Residence Hall President Members	TBA
Advisor	TBA

NOTE: For further information related to the Honor System refer to the SGA Constitution (Article XI) and By-Laws.

college policies and regulations

In this section you'll find information about all College policies and regulations such as fundraising, van travel, and publicity and advertising. For more information contact the Dean of Students Office.

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Alcohol and Other Drugs

The College strongly discourages the use of alcoholic beverages by Meredith students. Students shall not possess or consume intoxicants on the campus or at any College-sponsored functions sponsored by Meredith students or any Meredith student organization. A student may not attend class while under the influence of alcohol. Inappropriate or illegal behavior related to alcohol use will result in disciplinary action. Meredith students are expected to represent the College with dignity at all times. Any amount of alcohol shall be considered "possession" and shall result in judicial action. Memento bottles are not allowed. Students participating in any Meredith or Meredith-affiliated study abroad program are expected to follow the laws of the host country and host institution during any study abroad program.

Meredith believes it essential to the well-being of students to make every effort to maintain a campus environment free of such influences as illegal drugs. In view of this belief, the Board of Trustees has articulated the following policy related to illegal drugs. The policy simply stated is as follows:

Meredith College students shall not illegally manufacture, possess, sell or deliver a controlled substance or counterfeit controlled substance or possess drug paraphernalia. The terms "controlled substance" and "counterfeit controlled substance" shall be defined in accordance with the definitions set out in the North Carolina General Statutes. Any student suspected of a violation of this policy is subject to a hearing by the Honor Council of Meredith College. If found responsible, the student will be suspended or expelled in accordance with the drug policy as enunciated by the Board of Trustees. The violator is also subject to North Carolina law. Paraphernalia that tests positive for any illegal substance shall be considered possession of a drug.

Drivers deemed to be impaired will not be allowed by campus police to operate vehicles on campus. The threshold of impairment is very low (any alcohol or controlled substance previously consumed remaining in the body) for persons under the age of twenty-one.

Campus Police will send a report to the Dean of Students in the case of any student deemed to be driving while impaired. In the case of a resident student deemed to be driving while impaired, an immediate report will be made to the student's resident advisor or residence director.

Smoking Policy

Out of consideration for members of the College community who choose not to smoke or are allergic to smoke, smoking is prohibited in residence halls and all other campus buildings. Smoking is also prohibited within 30 feet of campus buildings. Each residence hall floor sets policies for its porches.

Automobile Regulations and Fees

Student Parking Permits

At the beginning of each semester, all students may qualify for the privilege of bringing a car on campus by signing the appropriate agreement, paying the parking permit fee, and displaying a numbered decal. Decals must be affixed permanently with the decal's adhesive to the rear window of the car. Decals may not be taped to the rear window. Forms and decals may be obtained from Campus Police. Adequate parking is provided for all those who qualify.

Fee Schedule for Parking Permits

<i>Annual resident permit</i>	<i>\$175</i>
<i>Annual commuter permit</i>	<i>\$100</i>
<i>Annual commuter evening only</i>	<i>\$50</i>

(This decal is only valid after 5 pm. Any vehicle displaying the decal must get a visitors pass if on campus during the hours 7 am-5 pm.)

Permits are payable each fall. Refunds will be prorated by semester. A student who does not have a vehicle registered may purchase a temporary permit for \$1.00 per day for a period not to exceed two weeks. The temporary permit must be for a specific need and is not intended for the purpose of avoiding the purchase of a permanent permit.

Parking Regulations

Parking regulations are enforced 7 days per week, 24 hours per day including breaks. The following parking practices are specifically prohibited:

- Parking on the front drive
- Double parking.
- Parking on lawns, grass, landscaped areas, side walks, or other areas not set aside for parking.
- Parking in such a manner as to block traffic, parked vehicles, or roadways.
- Parking in fire lanes, loading areas, emergency areas marked as NO PARKING ZONES, including areas marked with diagonal yellow lines.
- Parking in an area designated for registration decals other than the one displayed (for example, students in reserved spaces or underclass parking in senior parking spaces).

Parking in visitors' area with a Meredith decal.
 Parking an unregistered vehicle anywhere on the Meredith campus.
 Students driving any vehicle on campus other than their registered vehicle must apply for a temporary pass.
 Parking is prohibited in the circle in front of Johnson Hall (Fire Lane). Exceptions will be allowed on move-in or move-out days as long as a driver remains with the vehicle at all times. Unattended vehicles will be ticketed.
 Parking tickets may be appealed by completing an appeal form at Campus Police. All appeals must be submitted within 15 calendar days from date of offense. A lack of knowledge of parking rules will not be considered as a valid appeal.
 No warning tickets are given. Parking fines are \$25; fines for parking in handicapped and fire lanes are \$50; Auto-boot and towing fines are \$50. Unregistered cars will be Auto-booted and will not be released until fines are paid. (An Auto-boot is a device that clamps the wheel of a car. Attempts to move a car with an Auto-boot will result in serious damage to the car.)
 Any person having a handicap permit will notify campus police.
 Campus parking privileges may be revoked in cases when a student repeatedly parks in any space other than authorized for their assigned decal. *Fifteen-minute parking spaces may be used for loading and unloading only. Meredith College does not assume responsibility for any vehicle parked on campus.*
 Consult campus police for complete parking information, including identification of open parking lots at designated times.

Temporary Parking Permits

Faculty, staff and students with a valid parking permit may obtain a temporary parking permit, free of charge, when their registered car is unavailable.

Family and Guest Parking

All cars are required to be registered. Students are responsible for the proper parking and registration of guest vehicles. There is no charge for permits for family and guests. Students should become familiar with all visitor parking areas and direct their guests to proper areas. Guests' vehicles are also subject to being ticketed.

Baby Sitting

Baby sitting is not allowed on campus. See *Residence Life Guide to Community Living*, page 229 for more information.

CamNet Responsible Computing Policy

This document sets forth the CamNet Use Policy for Meredith College. Please read it—you are responsible for knowing and following these policies. All students, faculty and staff are responsible for using Meredith's computing resources in an effective, ethical, moral and legal manner.

Purpose

Technology Services has responsibility for providing voice and data support services to Meredith College. In terms of systems, Technology Services is responsible for telecommunications, administrative computing, academic computing and library computing activities. Computers and networks provide access to resources on and off the campus, as well as the ability to communicate with other users worldwide. Such access is a privilege and requires the user act responsibly.

Users must respect the rights of other users, respect the integrity of the systems and observe all relevant laws, regulations and obligations. All existing laws, federal and state and college regulations and policies apply. Illegal reproduction of software protected by US Copyright Law is subject to civil and criminal penalties including fines and imprisonment.

The practice of unauthorized downloading and file sharing runs counter to the college's commitment to integrity. Use of illegally copied software is a violation of federal law as detailed in the Digital Millennium Copyright Act (Title 17 United States Code). The introduction of software programs that enable the sharing of illegal files over the college's network often introduce adware, spyware, worms and viruses that adversely affect the performance of the individual's computer; infect and even damage the college's network resources requiring costly time consuming repair efforts; and deny the use of these electronic resources to others in the college community. A student who has obtained unauthorized software is encouraged to bring her computer to the Technology Services department for assistance in deleting unauthorized software. If the College receives an Infringement Notification showing that a computer belonging to the college network has been illegally downloading and sharing digital music, movies, or game files, Meredith College will comply with the request to remove the specified files.

When a student is notified that her computer has been identified in an "Infringement Notification," she will first be given a warning and assistance by the Technology Services department in deleting unauthorized software from her computer.

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If a student, after receiving a warning, again violates copyright law, she will be referred to the Honor Council for further action.

Misuse of computing, networking, or information resources may result in the loss of computing privileges. Certain infringements may lead to prosecution under the applicable statutes. Users will be held accountable for their conduct under applicable College policies. Complaints alleging misuse should be directed to Chief Information Officer, Technology Services, Meredith College, (919) 760-2803, e-mail cio@meredith.edu.

Use of College Owned Resources

The following policies apply to all College owned technology resources provided for use by the Meredith College Community—faculty, staff and students. The intent is to give an overview of acceptable and unacceptable uses. This document is not to be considered as an exhaustive enumeration of all uses and misuses.

Acceptable Use

- Consistent with the mission of the college
- For the purpose of and in support of education and research
- By students, faculty and staff who have been trained, have a current network account and a valid password

Unacceptable Use

- Unauthorized copying of copyrighted material
- Destruction of or damage to the equipment, software or data belonging to the college and/or other users
- Use of computers or network that violates federal, state or local laws or statutes
- Providing, assisting in or gaining unauthorized or inappropriate access to Meredith's computing resources
- Activities that interfere with the ability of others to use resources effectively
- Use of printers as copiers—one copy of output should be made and taken to the copiers for the production of multiple copies
- Activities that result in the loss of another person's work/data or unauthorized access to another person's work/data.

Campus ID Cards/CamCards

All Meredith students are required to have and carry a Meredith picture identification card called the CamCard. "Meredith student" is defined to be any student registered for at least one academic credit course through the Meredith College registrar or the John E. Weems Graduate School. CamCards are required of all individuals in order to check out library materials, for student access to residence

halls, and for general identification purposes around the campus. Resident students must use the CamCard for Meredith dining services. Identification cards are made free of charge in the Security Office. Any person using campus facilities or entering classrooms or other buildings must have a college ID.

Any individual who has a CamCard may open a Secure Spending Account by making a deposit to her/his Secure Spending Account. Funds on deposit will allow the identification card to be used for access to the Secure Spending Account for purchases in the Meredith Supply Store, certain campus vending operations, campus photocopy machines, and for individual meal purchases in the dining hall and the snack bar. Deposits may be made in person at the Accounting Office or by mail. Cash withdrawals are not allowed. For more information related to depositing money in a "Secure Spending" account, please contact the Accounting Office.

Lost or stolen CamCards should be reported immediately to the Security Office. There is a \$5.00 charge to replace lost or stolen IDs.

Contractual Agreements

Any contractual agreement for which the College must issue a check or upon which the name of Meredith College appears must have the signature of the vice president for business and finance or the president. This policy includes any club, organization, group, or individual acting directly or indirectly as a part of the College. Organization advisors and/or sponsors must approve the agreement which is to be signed by the director of student activities and leadership development and, if necessary, by the vice president for college programs and the vice president for business and finance.

Copyright Policy

Meredith College expects students, faculty and staff to be familiar with and obey copyright law. At a minimum, members of the Meredith community should have a basic understanding of Fair Use concepts. Users of Blackboard should be aware of additional limitations as described in the TEACH Act. Refer to the Meredith College copyright web page at www.meredith.edu/copyright for more information. Supplementary copyright instruction sessions will be offered annually to the Meredith community.

Corrections to College Records

Students should notify the registrar's office of address, phone, and marital status changes.

Demonstration Policy

For more information on demonstrations at Meredith College, contact the Office of Student Activities and Leadership Development.

Dress

For reasons of health and safety, shoes must be worn in the dining hall and science laboratories.

Family Communications

The College reserves the right to contact the family of Meredith students whenever it is deemed necessary and appropriate regarding student behavior or other student or campus-related matters.

Freshman Regulations

All additional-aged freshmen observe the same regulations as all other students with the addition of the following:

- Freshmen must attend the required hall or commuter meetings during freshman orientation.
- Other required meetings are noted in the *Student Activities Calendar*.
- Freshmen must attend both sessions of the Discovery Series. The two sessions take place during the fall semester on Monday mornings and evenings. Sessions are designed to enhance each first year student's college experience by introducing her to campus and community resources and informing her about issues which may affect her life as a student and as a woman.

Fundraising, Vending, and Sales

The Dining Hall has one table that can be used to conduct fundraisers or publicity campaigns for student organizations or other approved Meredith groups. To reserve the table in the dining hall, fill out a Dining Hall Vending Permit in the Office of Student Activities and Leadership Development, 202 Cate Center. To reserve a table in the Cate Center Lobby, near the Information Desk (first floor), contact the Office of Student Activities and Leadership Development.

Fundraiser Approval Forms must be completed and approved before a student organization begins a fundraising activity. These forms help prevent multiple organizations from conducting fundraisers at the same time or with the same items and prevent organizations from contracting with less than ethical vendors. Copies of the form may be picked up in the Office of Student Activities and Leadership Development. Once a representative of the group has spoken with

the assistant director of student activities and leadership development and has received approval for the fundraiser, she may reserve space to conduct the fundraiser.

Meredith College does not permit the sale of items advertising or advocating the use of drugs, including alcohol or tobacco. Meredith reserves the right to deny permission to any group selling or distributing materials that are not in accord with the philosophy of the College. All student organizations planning to sell an item must fill out a Fundraiser Approval Form, even if the group is not using the sales for fundraising purposes.

Grievance Procedures

Academic Problems

Students who are experiencing academic problems either with a grade or other conditions of the course should first discuss the matter with the professor. It is the professor's responsibility to explain fully all grades and requirements of the course. If the problem is not resolved, the student or professor should consult the department head. Should further action be required, the matter should be brought to the dean of the school.

Any grievance concerning a grade that has not been satisfactorily resolved by the teacher, the department head, or the dean may be appealed to the vice president for academic programs. The grade may be appealed on the basis of a question concerning: (1) clerical or numerical error, (2) personal bias or arbitrary grading. The formal appeal must be made within the first eight weeks of the term immediately following the grading period in which the grade is received. If the grievance can be equitably settled, the matter will be closed. If an agreement acceptable to the teacher and the student cannot be reached through the vice president's mediation, the case will be referred to Academic Council for action. The decision of Academic Council will be final.

Housing Problems

(see page 228)

Guests

A Meredith student is responsible for the appropriate behavior of her campus guests. A guest is expected to observe the same regulations as the Meredith student. Guests will be responsible for paying for all meals eaten in the dining hall (see dining hall fee schedule). (continued on next page)

Female Guests

Resident students should follow policies regarding overnight female guests which are listed in the Residence Life section of this *Handbook*.

Male Guests

Except during an Open House, male guests are allowed in the residence halls only in first floor parlors and only when accompanied by a Meredith student or when waiting for her. Detailed policies regarding male guests and Open Houses are in the Residence Life section of this *Handbook*.

Harassment and Non-Discrimination Policy and Complaint Procedures

Introduction

Meredith College is committed to providing a work and study environment that is safe, fair and free from discrimination and harassment for all members of its campus community. Meredith College prohibits and does not engage in discrimination or harassment that is based on a person's religion, race, color, national origin, age (as defined in the Age Discrimination in Employment Act), sex, disability, veteran's status, sexual orientation or any other category protected by law. The College views this conduct as a very serious matter and any student or employee who violates this policy will be subject to disciplinary action, up to and including dismissal (please see disciplinary information in appropriate handbook), whether such conduct occurred on or off campus.

Definitions and Descriptions

I. Discrimination. Meredith College is dedicated to equality of opportunity within its community. The College does not discriminate against its students, employees or applicants for employment because of race, color, national origin, age (as defined by the Age Discrimination in Employment Act), religion, sex, disability, veteran's status, or sexual orientation.

II. Harassment. Harassment is any action, oral or written expression, repeated or persistent series of actions, or expressions that are reasonably perceived as creating an intimidating, offensive, hostile, or demeaning educational, employment, or College living environment for a student or College employee. A hostile environment is one that interferes with an individual's ability to participate in all and any aspects of academic, professional, or residential life.

III. Sexual harassment is a particular form of harassment also prohibited by the College. The Equal Employment Opportunity Commission (EEOC) has defined sexual harassment with regards to employment as follows:

"Unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature constitute sexual harassment when: Condition of an individual's employment; Submission to or rejection of such conduct by an individual is used as a basis for employment decisions affecting such individual; or Such conduct has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating hostile or offensive working environment."

By way of example, verbal sexual harassment can include sexual innuendoes, offensive remarks about another person's clothing or body, suggestive or insulting sounds, implied or overt sexual propositions, or pressure for sex. Examples of physical sexual harassment can include leering or ogling, obscene gestures, inappropriate touching, fondling or kissing, and coerced sexual contact. Sexual harassment can be perpetrated upon members of the opposite gender or one's own gender. Occasional compliments of a socially acceptable nature do not normally constitute sexual harassment. Similarly, depending upon the circumstances (including the nature of course materials or the context of an action), not all verbal or physical conduct will be considered sexual in nature.

The academic setting is distinct in the workplace, and the College will maintain and encourage academic freedom. The academic setting will be considered in regard to complaints and to be harassment such behavior must be persistent, pervasive and not germane to the subject matter.

IV. Retaliation. It is a violation of this policy to retaliate against a person who has complained about discrimination or harassment, or for assisting, participating, cooperating in an investigation or grievance of a complaint hereunder.

V. Wrongful Allegations. It is a violation of this policy to bring a knowingly false complaint under this policy. However, failure to prove a claim of sexual harassment does not alone constitute proof of a false and/or malicious accusation.

Confidentiality. The College will make reasonable efforts to keep all information relating to complaints under this policy confidential on a "need-to-know" basis, to the extent consistent with the College's legal obligations, its need to investigate allegations, and its need to take corrective and/or disciplinary actions. All participants in the grievance process or any investigation of any allegation hereunder shall respect the confidentiality of the process and violation of confidentiality on a need-to-know basis is a violation of this policy.

Corrective and/or Disciplinary Action. Violations of this policy subject the violators to corrective and/or disciplinary action, up to and including termination or expulsion in accordance with College procedures.

Harassment or Discrimination By Students: Methods of Resolution

At any point in the grievance process, the Dean of Students may be contacted and will receive a complaint or provide assistance as appropriate. In the event of employee involvement, the Office of Human Resources may be contacted. Discussing a complaint does not commit one to making a formal charge. Complaints should be presented within a timely manner.

Individual Resolution. Either directly, or with the assistance of a third party chosen by the complainant, complainants are encouraged to make their discomfort known to perceived harassers. Perceived harassers have a responsibility to attempt to understand both the intentional and unintentional effects of their behavior and to respond in a thoughtful, sensitive manner to these perceived effects. In the most serious instances of sexual harassment, it is unreasonable to expect complainants to confront their perceived harassers.

Informal Resolution. If appropriate, the Dean of Students may arrange a meeting between the two parties to facilitate discussion of the complaint. Mediation is designed to encourage each person to be honest and to interact with the other and to accept personal responsibility where appropriate. Its goal is to facilitate the resolution of the incident to the satisfaction of both parties involved, and to reach an agreement that is binding on both parties. If the complainant is satisfied with the outcome, the matter will be considered resolved. If the outcome of mediation is unsatisfactory to the complainant, the complaint will be returned to the Dean of Students, and the formal process may be enacted.

Formal Resolution. If mediation is unsatisfactory or desired or if complainant prefers and/or sufficient evidence of wrongful discrimination or harassment exists, the incident should then be reported to the

Solicitor General or the Dean of Students as a violation of the Honor Code. The accused student will be asked to report to the Solicitor General of Honor Council or the Dean of Students. The accused student and the complainant will be afforded all rights outlined in the procedures of the Honor System, as described in the Constitution of the Student Government Association in the *Student Handbook and Activities Calendar* (Article III, Section II).

The College reserves the right to discipline, including immediate suspension or expulsion at any time, any student whose conduct is regarded by Meredith as undesirable or unacceptable.

Records pertaining to discrimination and/or harassment by students will be maintained in the Office of the Dean of Students. Official records are kept ten years after the completion of an Honor Council Hearing, with the exception of records regarding expulsion, which are kept permanently on file. In such case, a sanction of expulsion would also be reflected on the student's academic transcript.

Harassment or Discrimination By Faculty or Staff: Methods of Resolution

At any point in the grievance process, the Office of Human Resources may be contacted and will receive a complaint or provide assistance as appropriate. In the event of student involvement, the Dean of Students may be contacted. Discussing a complaint does not commit one to making a formal charge. Complaints should be presented within a timely manner.

I. Individual Resolution. Either directly, or with the assistance of a third party chosen by the complainant, complainants are encouraged to make their discomfort known to perceived harassers. Perceived harassers have a responsibility to attempt to understand both the intentional and unintentional effects of their behavior and to respond in a thoughtful, sensitive manner to those perceived effects. In the most serious instances of sexual harassment, it is unreasonable to expect complainants to confront their perceived harassers.

II. Informal Resolution. Complainants are encouraged to report acts of harassment or discrimination to the immediate supervisor of the alleged harasser/discriminator or the Office of Human Resources/Dean of Students, as appropriate. The supervisor should contact Office of Human Resources to assist/coordinate the investigation (depending on the nature of the allegation).

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The supervisor is obligated to investigate the complaint and take appropriate actions. The supervisor should respond verbally to the complainant as to the findings and outcome within ten working days of notification of the complaint.

In some situations, mediation may be an appropriate option for resolution. Mediation is designed to encourage each person to be honest and direct with the other and to accept personal responsibility where appropriate. If the complainant is satisfied with the outcome, the matter will be considered resolved.

III. Formal Resolution. If step II does not resolve the situation to the satisfaction of the complainant or if complainant desires to proceed directly to step III, the complainant may submit a Formal Grievance Form. This form is available from the Office of Human Resources, Dean of Student's Office or on-line at the Meredith web site. A representative from HR/Dean of Students will assist with completion of forms or explanation of process as requested. The alleged harasser/discriminator will be notified by HR that a complaint has been filed, will receive a copy of the written complaint, and will be allowed an opportunity to present information in the same manner the complainant presents information. The supervisor the next level up and a representative from HR/Dean of Students, will meet with both parties to review the complaint and be given copies of the policy and process. HR will coordinate the investigation of the claim. The supervisor at this level then has ten working days to provide a written response to the employee and the complainant.

Vice Presidents of the College who wish to bring a complaint should communicate it to the President of the College or the President's designee; likewise, complaints about Vice Presidents should be taken to the President of the College. When a complaint concerns a Vice President, the President shall act as the grievance officer for the College. Complaints about the President of the College should be communicated to the Chairperson of the Board of Trustees. In such a case, the Trustees shall devise an appropriate procedure for handling the complaint. Any individual who needs assistance initiating contact with the Board of Trustees may contact the Office of Human Resources. Complaints regarding vendors, contract workers, guests or others who may be visiting the campus should be brought to the attention of the appropriate Vice President or Office of Human Resources.

IV. Grievance Committee. If the situation is still not resolved to the satisfaction of the complainant, they will notify the Office of Human Resources. An HR Representative will meet with the complainant and gather additional information beyond what is stated on the formal grievance form and inform the complainant about the grievance committee process. HR will notify the appropriate Vice President that a grievance has been filed and assemble a grievance hearing subcommittee from the larger Grievance Committee (see Grievance Committee).

The subcommittee will review the complaint, study all pertinent facts, carefully examine any policies involved, and may take statements or call witnesses to evaluate the complaint. Both parties will be given notice of the time and place of the hearing and may choose to be present during the hearing, except in extreme situations where the committee feels it would prohibit full disclosure of information. Both parties can provide questions to witnesses through committee. Both parties have the option of having another member of the Meredith Community present for moral support. The basis for a decision will be based on a preponderance of the evidence, with the decision reached by consensus of the subcommittee. The subcommittee may find that no discrimination or harassment has occurred or they may find in whole or in part for the complainant and recommend action to remedy the situation. The Chair will prepare a written report within 20 days with findings and recommendations to go to the Vice President.

The Vice President then has the option to accept the recommendations of the committee, return the case to the committee for further consideration or reject the findings after reviewing the case. The Vice President will then prepare a letter to both parties to notify them of the decision and any actions to be taken.

Upon receiving notice of the outcome, either party may appeal to the President for the following reasons: 1) whether there is a preponderance of evidence to support the outcome or decision; 2) whether the hearing was free of substantial error, prejudicial to either party, which would have affected the outcome; or 3) whether the penalty imposed is appropriate to the offense. Appeals may be filed with the Office of Human Resources within 10 working days and must state the reason for the appeal. The President then has 20 days to review the information and issue a finding. The President's decision is final.

The President of the College, or her designee, may propose a summary suspension prior to the resolution of the informal or the formal proceedings. A summary suspension may be imposed when, in the judgment of the President, the accused individual's presence on campus would constitute a threat to the safety and well-being of the members of the College community. When the grievance proceedings are completed, all materials related to the case including statements, evidence and documents, and other materials examined shall be retained in a confidential file in the Office of Human Resources. Complaint information is not placed in personnel files; any sanctions taken against the employee will be placed in the personnel file.

Grievance Committee: The Grievance Committee shall be composed of the Faculty Council, the Staff Affairs Committee and six students to be selected based on student positions appointed for the year (Honor Council Chair, Student Life Chair, Residence Hall Association President, Association of Meredith Commuters President, WINGS President, and the Diversity Committee Chair). The committee will receive training on this policy on an annual basis to assist them in performing their responsibilities on the committee.

At the time a complaint is received, the complainant will select one person from the Grievance Committee, and the Office of Human Resources will randomly select four individuals and one alternate to complete the subcommittee which will hear the complaint, ensuring no member of the committee has a known conflict of interest. The subcommittee should include individuals from each segment of the campus community represented by the concerned parties. For example, if the complaint is from a student against a faculty member, HR should try to select two students and two faculty members to hear the case; the student should select either another student, or a faculty or staff member; and the alternative could be either a student, faculty or staff member. The Chair will be selected by committee vote.

A member of the human resources staff shall serve as ex-officio, non-voting facilitator, to provide technical assistance on procedural and policy matters.

Consensual Relationships

Meredith College strives to maintain a safe and intellectually stimulating environment where students and employees can live, work and think without undue negative influences, concerns of favoritism, intimidation, and/or hostile working or learning environments. At that end, consensual romantic, intimate and/or sex-

ual relationships are prohibited when they occur between faculty, staff and/or students when a professional power differential exists in these situations in terms of the influence and authority that the one can exercise over the other.

A "power differential" relationship is defined to include relations between a student and any faculty, staff member or student who 1) now supervises or would have a reasonable or usual expectation of supervising the student in the future; 2) now provides or would have a reasonable or usual expectation of providing the student with oral or written recommendations; 3) now grades and/or formally evaluates or would have a reasonable or usual expectation of grading and/or formally evaluating the student in the future; and/or 4) now makes significant decisions, or would have a reasonable or usual expectation of making significant decisions in the future affecting the student's living space, financial aid, and/or access to essential College programs and services.

The College strongly discourages faculty or staff from engaging in any consensual sexual, intimate or romantic relationships with any student, even where a "power differential" is not present. Of course, non-consensual sexual, intimate or romantic relationships are unlawful and strictly prohibited by College policy.

This information is available on the Meredith College web site.

Health Related Issues

Sexual Assault and Rape

The Meredith College community will not tolerate sexual assault or rape. Sexual assault is defined as any incident of forcing another person to perform a sexual act against his/her will. Force can be implicit through the use of threatening words, gestures, or tone of voice, or explicit through actions of physical restraints.

According to North Carolina state law, rape is defined as forced sexual intercourse against the will of another person. Rape is also considered to be sexual intercourse with a person who is physically, mentally, or otherwise incapacitated (including incapacitation from the use of alcohol and drugs), when the person performing the act knows of the victim's incapacity.

Meredith College recognizes the importance of assisting a student who is a victim of sexual assault or rape in regaining a sense of personal control over her life and the decisions she makes.

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In this respect, several College departments coordinate efforts to offer services to a victim and others upon whom the sexual assault or rape might have an impact. Meredith College strongly urges anyone adversely impacted by a sexual assault or rape to:

- Seek medical assistance as soon as possible following the incident (within 72 hours), being sure to advise medical personnel that treatment is necessary because of assault or rape. If a victim decides to press charges, medical information is essential. A student may contact the counselor on call through Campus Police (760-8888), Interact 24 hour Rape Crisis Line (828-3005), or Wake Medical Safe Center (828-3067) for assistance.
- Contact the Counseling Center and/or the Office of the Dean of Students. The college will hold all reports of sexual assault or rape in the highest confidence. The names of victims will not be released to any other party without the written consent of the victim. Both offices can provide students with a variety of resources that are available to assist students who have been assaulted or raped. Furthermore, they can assist in options for changing a victim's academic and residential living situation after an alleged sex offense, if such changes are requested by the victim and are reasonably available.
- For the safety of herself and the community, a victim is encouraged to report incidents of rape or other sexual assault to Campus Police or local law enforcement authorities. Campus Police will advise the student about her legal options.

Sexual assault programming is available throughout the year to students through Campus Police, the Counseling Center and the Office of the Dean of Students.

Residence life staff training, Discovery sessions for first year students, and events such as the Take Back The Night March are representative of the College's efforts to educate the campus community. Students who wish to be involved in sexual assault prevention activities may contact the Office of the Dean of Students.

Sexual assaults allegedly committed by a Meredith College student can be reported and adjudicated by the College Honor System. However, in cases of a concurrent criminal prosecution, the College defers to the criminal case. During a College on-campus disciplinary case, the accuser and the accused are entitled to the same opportunities to have others present during the disciplinary hearing. Upon request of the assaulted student, sexual assaults or rape committed by a student from another campus can be referred by the Dean of Students to that student's campus for judicial action.

Sexually Transmitted Diseases

Students with sexually transmitted diseases will not be excluded from enrollment or restricted in their access to College services or facilities. STD testing is available at the Health Center for a fee.

HIV

Students with HIV (human immunocompromised virus) will have access to enrollment or employment, unless medically-based judgment in individual cases establishes that restriction is necessary for the welfare of the individual or other members of the College community. Individuals with HIV will be expected to maintain appropriate health practices in relationship to other members of the Meredith community and in accordance with the law.

Other Communicable Diseases

The College reserves the right to request that a student with a highly communicable disease leave the campus immediately and remain away until she medically no longer deemed contagious.

The College attempts to respect the privacy of students in all health-related matters.

Immunization Records

A law enacted by the General Assembly of North Carolina requires all new enrollees in a college/ university system to present proof of immunization prior to matriculation. The enforcement of this law is to help prevent outbreaks of dangerous communicable diseases (e.g., measles), which have been a problem on some campuses in recent years. Outbreaks are preventable if students are vaccinated adequately. The law became effective July 1, 1986, and requires proof of certain immunizations as evidence of protection against specific vaccine preventable diseases. Students must present, as a minimum, the following verification:

- 1) 3 DPT or DT Series, proof of DT Booster within last 10 years.
- 2) Proof of 2 Rubella, Rubella, and Mumps vaccine
- 3) Proof of TB screening test, PPD, within one year prior to enrollment.

Influenza, meningococcal and cervical cancer vaccines are recommended but not required. All vaccines are available at the Health Center for a fee.

All immunization records will be screened carefully and, if deficiencies are found, the student will be notified. *Please note that if the immunization requirement is not met, dismissal from school 30 days after registration is mandatory under the law.*

Self-Injury

A student who harms or threatens to harm herself or herself will be referred immediately to a physician or counselor for assessment. The student will be allowed to return to campus only with written documentation from the physician or counselor in a form acceptable to the College that states it is safe for her to do so and after meeting with a Meredith College Counseling Center counselor. The student will be allowed to return to campus when the vice president of college programs gives approval. The College reserves the right to request an opinion from another counselor or physician at its expense to determine the student's fitness to return to campus. Students may appeal any denial of any return to campus by submitting a written appeal and stating the grounds for such appeal to the vice president for college programs within five (5) business days of the college's decision. The vice president for college programs will submit the student's written appeal along with any position she may have to the president who will make a decision within five (5) business days of the appeal. The president's decision shall be final.

Any time parents of the student involved and appropriate College officials may be notified at the discretion of the vice president for college programs or other personnel on duty. Additionally, if a student withdraws or takes a temporary leave of absence after referral and removal from campus, she still must comply with the leave requirements before resuming enrollment.

Intra-Campus Mail Service

Intra-Campus Mail Services are provided for the convenience of Meredith students and organizations. Only Meredith organizations may use the intra-campus mail distribution. All student organizations must secure approval from the director of student activities and leadership development to use Meredith campus mail (Post Office) and commuter mail pockets for information distribution.

Jurisdiction of the College

Students are expected to maintain at all times a high standard of personal conduct in keeping with Meredith principles. The College reserves the right to exclude, suspend or expel at any time any student whose academic standing or conduct is regarded by Meredith as desirable or unacceptable.

Lake

Near the Elva Bryan McIver Amphitheater is a lovely setting with a small lake—one of Meredith's well-known landmarks. Many Meredith students find the lake area perfect for study, quiet conversation, relaxation, or contemplation. Social events, such as picnics, are often held there, as are more official gatherings, such as Class Day and graduation exercises.

Use of the lake area is discouraged at night for security reasons. Swimming in the lake is prohibited.

Meredith Seal and Wordmark

The Marketing and Communications Office oversees the College's Graphic Identity Program and maintains a style guide that provides specific information on proper use of the visual identity elements.

Meredith's seal is the official symbol of the College and should be used formally on College-wide event programs, documents, diplomas, certificates, and programs for official functions (convocations or commencement). The seal was designed in 1909 by Ida Poteat, professor of art, 1899-1940. Below the band running diagonally across the shield are pines symbolizing the State of North Carolina. The lighted torch illustrates Meredith's motto, the single word LUX, meaning light—the light of the mind and the light of the soul.

The Meredith College wordmark, redesigned in 1993 by the Marketing and Communications design staff, is the official identifier for the College. It should be used as designed and always should be reproduced from authorized art work, which is available in the Marketing and Communications Office. The wordmark and the seal may be printed in either black or PANTONE 201 burgundy. Use of departmental or other individualized logos is prohibited. Incorporating this wordmark, the College has adopted exact specifications for letterhead, envelopes, business cards, and other components of Meredith's official stationery program.

Off-Campus Events

All college policies as stated in the *Meredith Student Handbook* shall be followed at all off-campus events sponsored by Meredith. Meredith students are expected to represent the College with dignity at all times. An "off-campus, College-sponsored function" is any event or activity held off of campus grounds that is organized and hosted by Meredith College or a recognized campus organization(s). "College-sponsored" means that Meredith College is aware of and has approved the event or activity. (continued next page)

"Recognized campus organization(s)" refers only to those listed in the Student Organizations section of the *Student Handbook*.

- Students shall not possess or consume alcoholic beverages at any College-sponsored function.
- Students shall not demonstrate inappropriate behavior at any College-sponsored function. Inappropriate behavior is any behavior by any person present at a College-sponsored function reflecting negatively upon Meredith College or resulting in an unreasonable risk or harm to that person or others. That person will be asked to leave a function if she/he demonstrates inappropriate behavior such as fighting, shoving, disruption of others' enjoyment, getting sick publicly, passing out, or wearing inappropriate dress.
- Meredith students shall not possess or consume illegal drugs at any College-sponsored function.
- Meredith students shall be responsible for informing their guests attending off-campus functions of College policies to be followed.
- Anyone violating these policies will be brought before Honor Council.

Procedures to be followed for off-campus, College-sponsored functions

- The advisor to the group sponsoring an off-campus event shall be notified as to the time, place, date, and nature of the event. The organization advisor or a substitute from the Meredith faculty or staff must attend the following: any event that is held outside of Wake County, any major off-campus event held locally by an organization or any high risk event (i.e. horseback riding, ropes course, etc.) In the case that there is not an advisor, the director of student activities and leadership development shall be notified.
- Organizations are asked to get prior approval for these events from the Office of Student Activities and Leadership Development.
- The Meredith Campus Police Office shall be notified as to the time, place, date, and nature of off-campus social events.
- Meredith College security officers shall be hired by the sponsoring organization to attend each off-campus, College-sponsored dance or other social functions requiring them. The purpose of hiring the security officers shall be to aid the sponsoring organization in its responsibility to maintain order and prevent inappropriate behavior. Any person exhibiting inappropriate behavior shall be asked to leave the function immediately. However, if by leaving the person presents a clear danger to her/himself or others, the sponsoring organizations may take reasonable steps to insure that the person is

safely transported from the function, including, but not limited to, calling the appropriate law enforcement agency.

- Additional security shall be hired by the organization sponsoring the event if required to do so by the management of the off-campus building or area being used.
- Some events require release forms, which can be picked up in the Office of Student Activities and Leadership Development.

Off-Campus Responsibility

Meredith College assumes no liability for any student when that student is off the Meredith College campus. Each student is personally responsible for her own safety, her own actions, and the results of her own decisions.

Performances

All public performances will be discussed in advance with the member of the faculty or administration sponsoring or advising the organization.

Publications

(See page 141.)

Publicity and Advertising

(See *Bulletin Boards and Publicity*, page 127.)

Reservations for Space for Unofficial Meredith Groups

Groups of Meredith students who are not recognized as official groups at Meredith have the opportunity to reserve space at Meredith College from 9–11 p.m. or weekdays and at other times during the weekend. Groups with a religious affiliation must see the campus chaplain, and other groups must see the director of student activities and leadership development for approval to be placed on the list. Students in the requesting group would be allowed to contact the campus events office to be able to reserve space. Space can only be reserved on a week-to-week basis and on a first-come, first-served basis.

Residence Hall Regulations

Residence hall students also are responsible for abiding by rules and policies governing the residence halls. These rules and policies are listed in the *Residence Life* section of this Handbook.

Residence Requirement

See: *Residence Life, Guide to Community Living*, page 229.

Returned Checks

In the case of returned checks, the College will automatically redeposit the check at no charge. If the check is returned a second time, a \$20 handling fee is added.

Returned checks will result in the loss of check cashing privileges on campus for the remainder of the academic year.

Social Sororities and Secret Societies

Students do not have social sororities of any name or kind on the campus, whether national or local, affiliated or unaffiliated. Also, secret societies are not permitted at Meredith. All organizations must be approved by Senate.

Solicitation Policy

Members of the Meredith community enjoy protection of their rights of privacy. Solicitation by on- or off-campus persons, organizations, or businesses is strictly prohibited unless authorized by the vice president for college programs or by the director of student activities and leadership development. Any use of College facilities by off-campus persons for purposes of solicitation, even those sponsored by campus organizations, must also be approved. Under no circumstances are off-campus persons allowed to solicit door-to-door.

Any business or company requesting to give a program or presentation is to be referred to the director of student activities and leadership development to be channeled through the appropriate organization.

Any religious organization wanting to give a program or presentation is to be referred to the campus chaplain for approval.

Student Activities Fee

Undergraduate part-time and full-time degree-seeking students pay a student activities fee per semester. This fee is used to fund a variety of activities to enhance campus life and reduce the cost of tickets to many events.

Swimming

Swimming is permitted only in the area surrounded by Faircloth, Brewer, Heilman and Barefoot. The swimming area is restricted to women only.

T-shirt and Sweatshirt Design Approval

Designs for student organization and class T-shirts and sweatshirts must be approved by the assistant director of student activities and leadership development.

Designs for any residence hall T-shirts and sweatshirts must be approved by the resident director and the assistant director of student activities and leadership development. All student organizations must complete a T-shirt/ Sweatshirt Approval Form and have it approved and on file in the Office of Student Activities and Leadership Development. All copyright laws apply. Please contact the Office of Student Activities and Leadership Development at 760-8338 for more information.

Van Transportation

The Meredith College vans are used for the purpose of providing transportation for faculty, students, and staff to College-sponsored or related activities/events on a first-come, first-served basis. There are two Ford vans limited to destinations within 300 miles from campus. The college requires that other means of transportation be used for trips beyond the 300 mile limit, i.e., rented vehicles or plans to meet at the site. All drivers must be 21 years or older. To be eligible to drive, one must have a valid driver's license and complete van training. For student organizations using the Meredith vans, an advisor must accompany the group and vans on the trip. For further information about the Meredith College van policy, please contact the Campus Police at 760-8888. All student organizations planning to use the Meredith vans also must receive permission from the Office of Student Activities and Leadership Development.

Weapons/Firearms

Possession of weapons/firearms is strictly prohibited on-campus and at College-sponsored functions. Violators will be reported to campus police and the Honor Council.

Withholding Grades

All services in the Office of the Registrar are contingent upon satisfactory college accounts and other College obligations. Transcripts and grades may be withheld at the discretion of College officials for lack of payment of College fees and fines and for failure to complete other College obligations.

constitution

of the student government association

Preamble We, the students of Meredith College, organized as the Student Government Association, desiring to improve the College for present and future students, faculty, and administrators and to enrich our education as women by assuming responsibility for ourselves and the Meredith community, have adopted the following constitution and by-laws.

Article I

Name.

The Association shall be called the Student Government Association (SGA) of Meredith College.

Article II

Purpose.

The purpose of this Association shall be to ensure, in cooperation with the administration, the general welfare of the student body; to promote by example and precept scholarship, citizenship, and integrity; to act as a liaison between students, and alumnae, faculty, staff, administrators, and trustees; to serve as the official advocate of the students; to receive and investigate student grievances; and to encourage students to become active participants in self-governance.

Article III

Authority.

The students have freedom to shape Meredith's policies and regulations regarding student life. In its exercise of its governing powers, the Student Government Association is ultimately responsible to the president of the College under authorization by the Board of Trustees.

The SGA Executive Committee shall serve as the governing body for all students and all campus organizations. The function of all campus organizations shall be overseen by the SGA Senate.

Article IV

Membership and Responsibility.

Section 1. Membership.

All undergraduate students who are officially enrolled at Meredith College shall become members of the Student Government Association. This membership includes full-time, part-time, degree and non-degree students (Cooperating Raleigh College students are not included).

Section 2. Responsibility.

Each student upon coming to Meredith accepts college citizenship involving self-government under the Honor Code, which, as defined by the Student Government Association, means that:

- A. Each student is expected to be honest and truthful at all times.
- B. Each student is personally responsible for her own conduct, for her obligation to the college community, and for informing herself of and abiding by the college regulations. If a student breaks a regulation, she is expected to correct her offense by reporting herself to the proper authority; in an academic matter, to the instructor concerned; and in a student government matter, to the solicitor general of the Honor Council.
- C. Each student is responsible for seeing that the Honor Code is carried out at all times. If she is aware of a violation by another student, she should call this matter to the attention of that student as a violation of her responsibility to the community.

Section 3. Statement of Responsibilities.

Early in her first semester each student must sign the Meredith College Statement of Honor concerning her responsibilities as a member of the Student Government Association.

Article V

Organization.

There shall be a SGA Executive Committee, Senate, Honor Council, Student Life Committee, Elections Board, an Association of Meredith Commuters, Residence Hall Association, Women in New Goal Settings and Unity Council.

Article VI

Student Government Executive Committee.

Section 1. Function.

It shall be the function of the SGA Executive Committee to serve as the executive branch of the Association. The SGA Executive Committee shall put into effect such changes in the constitution and regulations of the Association, in consultation with the individual branches, as have been approved by Senate and the vice president for college programs.

The SGA Executive Committee shall receive and investigate grievances, discuss problems arising within the SGA, propose legislation, and make other recommendations and suggestions for appropriate action to the proper board.

It shall be the function of the SGA Executive Committee to educate the student body concerning the form, function, and regulations of the Student Government Association.

When deemed necessary, upon request from the president/chair, advisor, highest presiding officer of an organization, or the SGA Senate chair (upon recommendation of Senate), it will be the function of the SGA Executive Committee to require the removal of any elected office who has not performed her duties as outlined in her constitution, job description, or the Code of Ethics for Student Leaders to withdraw from the elected campus office. The SGA Executive Committee may call a meeting while considering a matter of this nature. When voting on a matter of this nature, the SGA Executive Committee must have quorum, and the vote will require a two-thirds majority.

Section 2. Members.

Voting Members.

Voting members of the Association shall consist of a vice-president, secretary, treasurer, freshman member-at-large, the Honor Council chair, the Student Life Committee chair, the Elections Board chair, the Residence Hall Association chair, the Association of Edith Commuters president, the Women in New Goal president, and the Unity Council chair.

Non-Voting Members.

The president shall only vote in the case of a tie. The advisor is a non-voting member.

Section 3. Selection Committee.

It shall be the function of the Selection Committee to select through an application/interview process all SGA Executive Committee offices not filled during campus-wide elections. The Selection Committee shall be comprised of the current Student Government Association president, the newly elected Student Government Association president, the student who currently holds the office being appointed, and the Student Government Association Executive Committee Advisor.

Section 4. Duties of the Members.

A. President.

It shall be the duty of the president to preside over all meetings of the Association and Selection Committee, to preside over all meetings of the Student Government Association Executive Committee, to attend meetings of the Board of Trustees, to attend meetings of the faculty, to appoint the student representatives to the college committees (see Article VII. Section 1), to review the reports of the college committees, to appoint a parliamentarian if she so chooses, and to perform other duties that may fall upon her as president of the Association.

B. Vice-President/Senate Chair.

It shall be the duty of the vice-president to preside over all meetings of the Senate, to assist the president in all student government affairs, to preside over all meetings of the SGA Executive Committee in the absence of the president, and to assume all other powers and duties delegated by the president of the association. A vacancy which occurs in the office of the president shall be filled by the vice-president (see other duties listed under Article X. Section 5.A).

C. Secretary.

It shall be the duty of the secretary to record and distribute minutes to members of the SGA Executive Committee, the advisor of the committee, the dean of students, the vice president for college programs, and the president of the College. The secretary also shall maintain a file of minutes from all branches in the SGA office. The secretary shall also be responsible for all correspondence of the SGA Executive Committee. The secretary shall maintain the SGA website and make updates. The secretary shall perform other duties as necessary.

D. Treasurer/Student Activities Fee Chair.

It shall be the duty of the treasurer to keep a strict and permanent account of all receipts of the Association except for those SGA branches which have their own treasurer, to submit the records to the director of student activities and leadership development for an annual

audit, and to perform other duties as necessary. The treasurer shall also serve as chair of the Student Activities Fee committee. The treasurer shall preside over all meetings of the SAF committee and to perform duties as necessary (see other duties listed under Article XVIII.)

E. Freshman Member-At-Large.

It shall be the duty of the member-at-large to submit articles to the Meredith Herald when deemed necessary by the SGA Executive Committee, attend all freshman class meetings and to perform other duties as necessary. She shall be appointed by SGA Executive Committee members from the freshman class at the beginning of the fall semester.

F. Honor Council Chair.

It shall be the duty of the Honor Council chair to preside over all meetings of the Honor Council and to perform other duties as necessary (see other duties listed under Article XI. Section 5.A).

G. Student Life Committee Chair.

It shall be the duty of the Student Life chair to preside over all meetings of the Student Life Committee and to perform other duties as necessary (see other duties listed under Article XII. Section 7.A).

H. Elections Board Chair.

It shall be the duty of the Elections Board chair to coordinate campus and class elections, to preside over all meetings of the Elections Board, and to perform other duties as necessary (see other duties listed under Article XIII. Section 5.B.1).

I. Residence Hall Association Chair.

It shall be the duty of the Residence Hall Association chair to preside over all meetings of the Residence Hall Association, to represent resident students, and to perform other duties as necessary (see other duties listed under Article XIV. Section 7.A).

J. Association of Meredith Commuters President.

It shall be the duty of the Association of Meredith Commuters president to preside over all meetings of the commuter students, to represent commuter students, and to perform other duties as necessary (see other duties listed under Article XV. Section 7. A).

K. Women in New Goal Settings President.

It shall be the duty of the Women in New Goal Settings president to preside over all WINGS meetings, to represent non-traditional age students, and to perform other duties as necessary (see duties listed under Article XVI. Section 4. C.1).

L. Unity Council Chair

It shall be the duty of the Unity Council chair to pre-

side over all meetings of the Unity Council, to represent all students affected by diversity, attend all meetings of the SGA Executive Committee, and to perform other duties as necessary (see duties listed under Article XVII. Section 7.A).

M. Advisor.

It shall be the duty of the advisor to advise the Student Government Executive Committee on all business before them and to serve as a non-voting member.

Section 5. Meetings.

The SGA Executive Committee shall meet regularly to consider the business of that body. During the year there may be joint meetings with any branch of the SGA at a place where the SGA Executive Committee can go to obtain more student input as the need arises.

Section 6. Quorum.

Two-thirds of the members of the SGA Executive Committee shall constitute a quorum.

Article VII

Student Representatives to College Committees.

Section 1. Selections.

Students shall be recommended to the vice president for academic programs to be appointed to the following college committees: Academic and Co-Curricular Technology, Admissions, Convocation, Curriculum, Disabilities, Honors, International Studies, Library, and Undergraduate Research. Appointments shall be made by the SGA president in consultation with the vice president for academic programs during the latter part of the spring semester.

Section 2. Duties.

It shall be the duty of all student representatives to attend all meetings of their respective committees and to send the reports to the SGA president within one week of the meeting.

Article VIII

Amendments.

Amendments to the SGA Constitution may be proposed by any member of the Meredith community to the SGA Executive Committee. Amendments must be approved by a two-thirds majority vote of the SGA Executive Committee, a two-thirds majority vote of the Senate, and approval by the vice president for college programs.

Article IX Approval.

The constitution shall become effective immediately on approval by a two-thirds vote of the SGA Senate.

Article X Senate.

Section 1. Name.

The name of this organization shall be Senate.

Section 2. Purpose.

It shall be the purpose of the Senate to recommend changes in the constitution and in the regulations of the Student Government Association, to review present and proposed organizational constitutions, to propose legislative/regulation changes, and to approve or reject any legislation/regulation change.

Section 3. Function.

It shall be the function of the Senate to receive recommendations concerning updates and/or amendments in the present constitution and regulations of the Student Government Association. Once approved by Senate the updates and/or amendments will be referred to the appropriate college vice president for approval.

It shall be the function of the Senate to oversee all campus organizations, to review organizational constitutions every three years, and to receive proposals of new organizations. Organization constitution proposals and changes will undergo two readings by the Senate. These readings should take place in two consecutive meetings of the Senate, unless given prior approval by the Senate Chair. Once approved by a quorum vote of Senate, the constitution will go into effect.

It shall be the function of the Senate to revoke any constitution of an organization that has not been active for three or more years or of an organization that violates Meredith's policies as stated in the Student Handbook. Senate may call a hearing while considering whether or not to revoke any organization's constitution. Constitutional offenses of the Honor Code will result in a hearing by the Honor Council.

It shall be the function of the Senate to consider legislation/regulation changes proposed to senate by an organization, a senator, the SGA Executive Committee, or any student. After passage by the Senate, legislation/regulation changes will be referred to the appropriate college vice president for approval.

E. It shall be the function of the Senate to give reasons for any refusal of any legislative proposal.

The proposal may be called before the student body by a referendum (in which a minimum of 25% of the undergraduate student body constitutes a quorum; a two-thirds vote can override a Senate's refusal of a legislative proposal). If the refusal is overridden by this vote of the student body, the proposal must be referred to the SGA Executive Committee, which may concur or disagree with the vote. In either case, the action of the SGA Executive Committee and the results of the referendum must be given to the appropriate college vice president for a decision.

F. It shall be the function of the Senate to require a meeting of the Student Government Association when deemed necessary.

G. It shall be the function of the Senate to hold referendums when the need arises as deemed necessary by the Senate or the SGA Executive Committee.

Section 4. Membership.

A. Voting Members.

Three senators elected from each class by the class, two AMC senators elected by AMC, two WINGS representatives elected by WINGS, and one faculty representative who shall be appointed for a two-year term by the vice president for academic programs.

B. Non-Voting Members.

The chair (who shall vote only in case of a tie), the secretary, the constitution clerk, and the advisor who is the director of student activities and leadership development or her designee. The advisor may not be one of the vice presidents or deans of the College.

Section 5. Duties of the Officers.

A. Chair.

It shall be the duty of the chair of the Senate to serve as executive vice president of the Student Government Association; to serve as an active member of and to attend all meetings of the SGA Executive Committee; to preside over all meetings of Senate; to serve as a non-voting member and to vote in the case of a tie; to call any meetings she may deem necessary; to appoint committees as needed so that all senators share equal responsibility; to sign all approved constitutions; and to file all new and old constitutions in the Office of Student Activities and Leadership Development.

B. Secretary.

It shall be the duty of the secretary to record the proceedings of the meetings of the Senate and to submit these minutes to all members of the Senate, the SGA

president, the SGA secretary, the director of student activities and leadership development, and to the vice president for college programs; to serve as a non-voting member; to record changes concerning the student handbook and to forward those changes to the SGA Executive Committee and the vice president for college programs. The Senate secretary shall be appointed (see Article X. Section 12.). The selection shall be made from the rising sophomore, junior, or senior classes through an application/interview process. The secretary shall also be in charge of appointing a senator to submit an article to the *Meredith Herald* when deemed necessary by the majority of the Senate.

C. Constitution Clerk

It shall be the duty of the constitution clerk to keep records of which organizational constitutions have been reviewed; to serve as a non-voting member; to file past constitutions in the Constitutional Archives; to file approved constitutions in the current constitutions notebook in the Office of Student Activities and Leadership Development; to follow up with organizational representatives to obtain final constitutions after revisions; to determine which organizations need to be reviewed in a semester; and to send a copy of newly approved organizations to the director of student activities and leadership development. The selection shall be made from the freshman, sophomore, junior, or senior classes through an application/interview process.

Section 6. Duties of the Members.

- A. It shall be the duty of each member to serve as a liaison between her constituents and the Senate.
- B. It shall be the duty of each member to serve on subcommittees appointed by the chair.
- C. It shall be the duty of each member to communicate the activities of Senate with her constituents at their meetings.
- D. It shall be the duty of each member to participate fully in the constitution process. She shall contact the president or chair of the organization at least four weeks prior to the date the organization's constitution is to be reviewed. After initial contact, she shall schedule a time to meet with the president or chair to review the constitution and discuss any changes that need to be made. After that meeting, she shall meet with the president or chair a final time to go over the constitution checklist and to remind her that she or a representative must be present with twenty-five copies of the constitution the Tuesday the constitution is to be reviewed. The Tuesday after the constitution is reviewed by Senate, the final copy is to be turned into the Senate box in

the Office of Student Activities and Leadership Development by the following Monday. Individual circumstances will be reviewed by the Senate Chair to ensure that the senator has upheld the constitution process.

- E. Failure to comply with the above process will result in the following:
 1. First Offense—A written warning from the Senate chair shall be issued and the member will write a letter of apology to her assigned organization's president or chair.
 2. Second Offense—A second offense will result in immediate removal from office.

Section 7. Committees

A. Student Organization Concerns Committee.

It shall be the function of the Student Organization Concerns Committee to serve as a liaison between the student body and Senate. The committee shall deal with any incoming concerns, comments, or questions regarding a student organization on Meredith's campus. The committee shall delegate concerns to the appropriate senators, who will follow the necessary procedures.

B. Active/Inactive Committee.

It shall be the function of the Active/Inactive Committee to follow up on concerns about student organizations not abiding by their constitutions. A review process will take place to determine the organization's status. (See By-Laws for student procedures of the Senate Standing Committees.)

Section 8. Attendance.

Each Senate member will be allowed one excused absence and one unexcused absence per semester. In the event of an additional absence, she will be relieved of her position by a letter from the Senate chair. This attendance policy shall apply only to regularly scheduled meetings.

Section 9. Meetings.

The Senate shall meet every other Tuesday and at least twice a month. The Senate shall hold special meetings when deemed necessary by the chair.

Section 10. Quorum.

Two-thirds of the voting members shall constitute a quorum; unless otherwise voted on.

Section 11. Tie.

In the case of a tie in the second run-off of an election the Senate shall make the final decision of the tie. The process will be as follows:

- A. The Elections Board chair will notify the Senate chair that there is a tie in the second run-off.

The Senate chair will immediately notify all of the senators to let them know of an emergency meeting (note: the senators shall be ready for an emergency meeting on Friday morning at 10 a.m. after run-offs during elections).

The candidates for the position shall come to the emergency meeting ready to give a two to three minute speech on why each wants the position. After both candidates have spoken, the Senate will vote by secret ballot. The tie will be broken by simple majority. The Senate's decision is final.

Section 12. Appointments.

Unfulfilled Senate positions will be filled through an application/interview process by the appropriate class (for class representatives) and by AMC (for AMC representatives), and by WINGS (for WINGS representatives). The Senate chair position will be filled by appointment of the Senate Selection Committee. The Senate secretary position will be filled by application/ interview process held by the current chair, newly elected chair, current secretary, and the advisor. The constitution clerk position will be filled by an application/interview process held by the current chair, newly elected chair, current constitution clerk, and the advisor. Appointments shall be made during the week following campus-wide elections.

**Article XI
Honor Council.**

Section 1. Name.

The name of this organization shall be Honor Council.

Section 2. Purpose.

The purpose of the Honor Council shall be to foster and protect the community environment (both socially and academically), to promote personal integrity and responsibility in each student, and to model ethical leadership by example and precept.

Section 3. Function.

It shall be the function of the Honor Council to operate under the premise that the student is not responsible until proven otherwise through clear and convincing evidence. It shall be the function of the Honor Council to render a decision and to impose sanctions which may withdraw privileges from any registered student who has violated the Honor Code (CRC students are included). The sanctions of delay of graduation, suspension, and expulsion shall be subject to the approval of the president of the College. It shall be the function of the Honor Council to

request that any member of the Meredith community appear before the council at the hearing of a case to give pertinent information. These witnesses shall have no vote.

D. It shall be the function of the Honor Council to remove automatically from office any person placed on probation. This removal includes any officer position listed in a student organization's constitution. A student on probation may not hold any officer position for the duration of her probation. In cases of reprimand, removal from office will be decided by the Honor Council on a case-by-case basis.

Section 4. Membership of Honor Council.

A. Voting Members.

Voting members shall consist of: two representatives elected from the freshman, sophomore, junior, and senior classes; two representatives elected from AMC to hear cases involving traditional-aged commuter students; two representatives elected from WINGS to hear cases involving WINGS students; and four faculty members appointed for two-year, overlapping terms by the vice president for academic programs.

B. Non-voting Members.

Non-voting members shall consist of: chair (who will cast the deciding vote in the event of a tie), solicitor general, support counselor, secretary, clerk, and the dean of students, who shall serve as the administrative advisor.

If the dean chooses to appoint a designee, the designee will work closely with the dean of students and will attend all meetings of Honor Council but will not vote. If appointed, the designee shall serve as the advisor for the whole year.

C. Quorum.

The minimum number of council members present at any hearing will be eleven and will constitute a quorum. These members shall include the chair, solicitor general, support counselor, secretary, clerk, and advisor as non-voting members, and five voting members comprised of four student representatives and one faculty member, all to be scheduled for rotating duty by the chair.

Section 5. Duties of the Officers.

A. Chair.

It shall be the duty of the chair to preside over all meetings, to serve as a non-voting member and to call necessary meetings of the council. The chair shall meet with the advisor on a regular basis. She shall serve as an active member and attend all meetings of the SGA Executive Committee and the Review Board. If the chair is unable to be at a meeting, she shall appoint, after

consultation with the advisor, a voting member to preside over the meeting in her absence.

B. Solicitor General.

It shall be the duty of the solicitor general to receive complaints of alleged violations, to investigate all complaints to determine whether there is sufficient evidence to proceed with the hearing, to formulate charges after consultation with the advisor (if need be), to present charges, and to inform the student of her rights upon the reception of the complaint. It shall be the duty of the solicitor general to refer cases involving minor violations of residence hall rules and policies to the Residence Hall Hearings Committee.

C. Support Counselor.

It shall be the duty of the support counselor to obtain and handle facts of the student's case; to make available to the solicitor general the facts, evidence, and names of witnesses in order to create an accurate and balanced presentation; and to support the student in the hearing and in meetings with the solicitor general. It shall be the duty of the support counselor to meet soon after the hearing with those found guilty of charges to discuss the implications of the sanctions as well as the student's feelings and thoughts about her experience. This interaction should help promote learning as an outcome of the proceedings.

D. Secretary.

It shall be the duty of the secretary to record the proceedings and decisions of all meetings of the council. The secretary shall distribute council minutes to the advisor and administrative advisor, the vice president for college programs, the solicitor general, the support counselor, and the chair.

E. Clerk.

It shall be the duty of the clerk to inform the Honor Council of upcoming cases, to maintain order with witnesses and others outside the case, to assist other officers with correspondence and paper work, and to fill in for others in the case of emergency absences.

F. Vacancies.

It shall be the duty of the current officers, in consultation with the advisor, to fill any vacancies which should occur.

G. Academic Requirements

A student must have a minimum GPA of 2.4 to be appointed to any of the above offices.

Section 6. Appointment Committee.

It shall be the function of the appointment committee to select through application process the solicitor general, support counselor, secretary, and the clerk. The commit-

tee shall be comprised of the current chair, the newly elected chair, the current solicitor general, the current support counselor, and the advisor. Appointments shall be made by April 15 except for the clerk, who will be selected in the fall.

Section 7. Meetings.

The Honor Council shall meet regularly to consider the business of that body. When a case is being considered, the Honor Council shall meet to hear and evaluate the evidence, render a decision, and impose a sanction if merited. The Honor Council shall not meet during fall exam weeks except to hear a case involving a graduating senior. A summer Honor Council composed of the new or retiring chair or her designee, one or two student representatives to Honor Council (either new or retiring members), one faculty representative to Honor Council, the summer residence director, and the advisor shall hear cases occurring after the final day of classes of the spring semester through the final day of summer school classes except for those cases deferred until the beginning of the fall semester. The services of a support counselor and solicitor general may not be available, and the appeal process shall not include a Review Board.

Section 8. Review Board.

A. Purpose.

From any determination of a violation and imposition of a sanction by the Honor Council, with the exception of actions by the Residence Hall Hearings Committee, the student charged may appeal to the Review Board.

B. Function.

The Review Board consists of five students elected annually by the student body during campus-wide elections and two faculty members appointed for three-year, overlapping terms, scheduled for rotating duty by the chair. The chair and the secretary shall be selected from among the student members through an interview process with a committee comprised of the Honor Council chair, solicitor general, support counselor, and the advisor. Any vacancies in the Review Board shall be filled through the appointment and interview committee process. The actual number of Review Board members present at any appeals hearing may be nine.

C. Voting Members.

Voting members shall consist of: the three student representatives elected from any of the four academic classes (freshman, sophomore, junior, and senior) and one faculty representative appointed to the Board.

D. Non-Voting Members.

Non-voting members shall consist of: the Review Board chair (who will cast the deciding vote in the event of a

), Honor Council chair or designee, the secretary, and the vice president for college programs or his/her designee.

Quorum.

though all members do not vote, three student members, one faculty member, the vice president for college programs or her designee, the Honor Council chair or designee, the solicitor general, and the support counselor shall constitute a quorum of the Review Board.

Section 9. Residence Hall Hearings Committee.

Function.

The Residence Hall Hearings Committee is a branch of the Honor Council coordinated by the Residence Hall Board. The Residence Hall Hearings Committee shall hear appeals of residence hall fines and minor residence hall cases referred by the Honor Council solicitor general.

Membership and Organization.

The Residence Hall Hearings Committee consists of the residence hall presidents, the vice chair of the Residence Hall Board, a clerk, and a residence director advisor. The residence hall presidents are scheduled for rotating duty as the vice chair of the Residence Hall Board. Two residence hall presidents shall be present at each hearing. A hearing shall not include the president from the building of the student. The vice chair of the Residence Hall Board shall preside over all hearings and shall not vote except in the case of a tie. The clerk shall inform the student of her rights, shall explain to the student the nature of the hearing and the case, shall complete any necessary paperwork with the student, shall record all proceedings and decisions of all meetings of the committee, and shall not vote. The clerk also shall submit written decisions to the vice chair of the Residence Hall Board, the chair of the Honor Council, the solicitor general of the Honor Council, the advisors of the hearings committee and the Honor Council, the director of residence life, the dean of students, and the vice president for college programs. The clerk shall be selected through an interview process by the vice chair of the Residence Hall Board and the advisor to the hearings committee. The residence director advisor shall serve as a non-voting member. The actual number of Residence Hall Hearings Committee members at any hearing shall be five. The hearings shall be on Monday nights.

Retrials with Honor Council.

The decision of the Residence Hall Hearings Committee concerning fine appeals shall be final. Students may request a retrial with the Honor Council for other cases by contacting the solicitor general within 48 hours of the original hearing.

D. Quorum.

Two residence hall presidents, the vice chair of the Residence Hall Board, the clerk, and the residence director advisor to the hearings committee shall constitute a quorum of the Residence Hall Hearings Committee.

Section 10. Amendments.

Amendments may be proposed by any member of the Honor Council at any time.

Section 11. Approval.

The constitution shall become effective immediately upon approval by a majority vote of members present and a two-thirds majority of the SGA senate.

Article XII Student Life Committee.

Section 1. Name.

The name of this organization shall be the Student Life Committee.

Section 2. Purpose.

The purpose of the Student Life Committee shall be to direct attention and study to the concerns and well-being of the students at Meredith College.

Section 3. Function.

It shall be the function of the Student Life Committee to:

- A. serve as an open forum before which any student, faculty, staff, administrator, or trustee may appear to discuss matters related to student concerns and student life;
- B. create focus groups and/or subcommittees composed of members of the Meredith community that will study issues related to student life;
- C. promote, aid, and/or conduct any research and planning necessary to meet the changing needs of the Meredith community;
- D. originate legislation and/or regulation change which will require approval of the SGA Senate;
- E. originate amendments to the SGA Constitution in the form of legislation that will require SGA Senate approval;
- F. be an avenue for student input through means such as forums, suggestion boxes, and e-mail.

Section 4. Membership.

Membership in the Student Life Committee shall consist of voting members and non-voting members.

A. Voting Members.

Three Student Life Committee members shall be elected from each class by the class. One Student Life Committee member shall be chosen from the following

organizations: MIA, ACA, AMC, WINGS, and RHA. One member shall be chosen from the Meredith College faculty. The chair shall vote in the case of a tie.

B. Non-voting Members.

The chair, the secretary, and the advisor shall serve as non-voting members.

Section 5. Duties of Members.

It shall be the duty of each member to:

- A. serve as a liaison between her constituents and the Student Life Committee;
- B. raise and address campus concerns;
- C. serve on any subcommittees to which she is appointed by the chair.

Section 6. Officers.

- A. The officers of the Student Life Committee shall consist of the chair and the secretary.
- B. The chair shall be elected from the rising junior or senior class through campus-wide vote. The secretary shall be chosen by the chair and the advisor to the Student Life Committee.

Section 7. Duties of Officers.

A. Chair.

It shall be the duty of the chair to:

1. preside over all meetings of the Student Life Committee;
2. seek information and clarification on procedure and policy that is related to Student Life Committee business;
3. present all necessary information to the members;
4. submit end-of-the-semester reports to the Office of Student Activities and Leadership Development;
5. call any meetings she may deem necessary;
6. appoint and oversee all subcommittees;
7. aid in appointing the committee members for the Who's Who Committee;
8. serve as an active member on the SGA Executive Committee;
9. serve on the president's review board;
10. facilitate the activities that gather student input;
11. direct concerns to the appropriate campus body, with the aid of the Student Life Committee;
12. serve as parliamentarian at meetings;
13. meet with the advisor of the Student Life Committee as necessary.

B. Secretary.

It shall be the duty of the secretary to:

1. record and distribute minutes to all Student Life Committee members, the SGA president, the SGA vice-president, the Office of the Vice President for College Programs, the Dean of Students, and Student

Activities and Leadership Development;

2. assist the chair in corresponding with students, faculty, staff, and administrators;
3. to assist the chair in committee matters;
4. preside at the meetings in the event of the chair's absence;
5. aid in publicizing all Student Life Committee meetings and events to the Meredith Community;
6. submit articles to the Meredith Herald when necessary;
7. coordinate any publicity deemed necessary by the Student Life Committee;
8. record all changes concerning the Student Handbook and forward those changes to the Dean of Students.

Section 8. Advisor.

The advisor of the Student Life Committee shall be a faculty or staff member appointed to serve for a two-year term by the vice president for college programs. The advisor shall advise the committee on procedure and shall provide information and guidance to the members and the chair. The advisor shall meet twice a month with the chair.

Section 9. Ad-hoc Subcommittees.

Ad-hoc subcommittees may be appointed at the discretion of the chair to study any campus concern and report their results to the Student Life Committee. Members from the Student Life Committee and the Meredith community may be appointed by the chair to serve on special subcommittees.

Section 10. Meetings.

A. Regular Meetings.

The Student Life Committee shall meet on the second and fourth Tuesday of each month at 5:30 p.m. unless another time is found to be more convenient.

B. Special Meetings.

Special meetings may be called by the chair, a Meredith student, faculty member, staff member, or administrator. The request must be written and given to the chair at least two days prior to the date of the meeting.

C. Regular Attendance.

Each Student Life Committee member will be allowed one excused and one unexcused absence per semester. In the event of an additional absence, she will automatically be relieved of her position on the Student Life Committee by a letter from the chair. This attendance policy shall apply to regularly scheduled meetings and Student Life Committee sponsored functions. Exceptions to the attendance policy may be made at the discretion of the chair.

Special Attendance.

- 1. Any member of the Meredith community may attend any meeting of the Student Life Committee except in cases when the chair deems the meeting closed. Any member of the Meredith community who wishes to address the committee during the business portion of the meeting must notify the chair at least two days before the meeting so that he or she may be added to the agenda.
- 2. The Student Life Committee may request the special appearance of designated students, faculty, staff, or administrators when appropriate to the agenda.

Quorum.

Two-thirds of the entire membership shall constitute a quorum.

Section 11. Amendments.

Amendments to the constitution may be proposed at any meeting of Student Life Committee by a two-thirds vote of the voting membership.

Section 12. Approval.

This constitution shall become effective immediately upon approval by a two-thirds vote of members present at a two-thirds vote of the SGA Senate.

**Article XIII
Elections Board.**

Section 1. Name.

The name of this organization shall be Elections Board.

Section 2. Purpose.

The purpose of the Elections Board shall be to supervise and promote all class and campus elections, and to supervise all referendums as called by the SGA Executive Board.

Section 3. Function.

It shall be the function of the Elections Board to hold elections for the freshman class in the fall, campus-wide and class elections in the spring, and any other special elections requested by the SGA Executive Committee, in accordance with the by-laws for the elections system.

It shall be the function of the Elections Board to maintain current and accurate information on all elected positions and election procedures.

It shall be the duty of the Elections Board to investigate and rule on any election contestation, in accordance with the By-Laws for the elections system.

Section 4. Membership.

The board shall be composed of a chair elected by the student body, two student representatives elected by

each class, two representatives appointed by WINGS, and one representative elected by AMC. A secretary shall be appointed by a committee consisting of the current Elections Board chair, the incoming Elections Board chair, the current secretary, and the Elections Board advisor. The director of student activities and leadership development or her designee shall serve as advisor.

Section 5. Organization.

A. Officers.

The officers of the Elections Board shall consist of the chair and the secretary. The chair shall be elected and the secretary shall be appointed by a committee consisting of the current chair and secretary, the incoming chair, and the advisor.

B. Duties of the Officers.

1. Chair.

It shall be the duty of the chair to:

- a. coordinate campus and class elections;
- b. preside over all meetings of the Elections Board;
- c. serve as an active member of and to attend all meetings of the SGA Executive Committee;
- d. report all activities of the Elections Board to the SGA Executive Committee; serve on at least one campus committee as requested by the SGA President.

2. Secretary.

It shall be the duty of the secretary to:

- a. perform any duties requested by the chair;
- b. record minutes for every meeting and distribute them to all members, the director of student activities and leadership development, the vice president for college programs, the SGA president, the SGA secretary, and the Elections Board advisor.

3. Advisor.

It shall be the duty of the Elections Board advisor to:

- a. check the eligibility of candidates with the Office of the Registrar and the chair of the Honor Council;
- b. check the academic and probationary status of every person holding an elected office after each semester.

Section 6. Meetings.

The chair of the Elections Board shall hold monthly meetings and call any other meetings when necessary.

Section 7. Attendance.

Each Election Board member will be allowed a total of two excused absences per semester. In the event of an additional absence, she will be relieved of her position by a letter from the Elections Board chair. The Elections Board advisor will be notified along with the president of the class for which the student represents. The attendance policy shall apply only to regularly scheduled meetings.

Section 8. Amendments.

This constitution and election by-laws may be amended any time deemed necessary by Elections Board. Any amendments to the constitution require a quorum vote of the full board. Two-thirds of the members of Elections Board shall constitute a quorum. The Chair will only vote in the case of a tie. Amendments must be discussed at a meeting prior to voting. All amendments must be approved by the SGA Executive Board and SGA Senate.

Article XIV

Residence Hall Association.

Section 1. Name.

The name of this organization shall be Residence Hall Association, hereinafter referred to as RHA.

Section 2. Purpose.

The purpose of RHA shall be to provide a living and learning environment in the residence halls where each student is able to develop as a well-rounded individual and as a contributing member of the community. RHA strives to provide an atmosphere which is conducive to the intellectual, social, emotional, physical, spiritual, and vocational development of students. RHA is committed to serving the total educational experience of individual students by providing a climate for the exchange of ideas, an atmosphere for broadening intellectual activity, and a setting for the interaction of women.

Section 3. Function.

The functions of RHA shall be to:

- A. provide a structure for the governance of residence halls and for planning and implementing creative programming and events;
- B. provide opportunity for staff and residence hall student leadership;
- C. discuss residence hall problems, policies, and procedures;
- D. assess student needs and provide leadership in meeting those needs within the residence hall environment;
- E. encourage campus involvement and residence hall unity, which starts within the RHA community and extends to the campus community;
- F. support and uphold the Meredith College Honor System, including participation in the Residence Hall Hearings Committee.

Section 4. Membership.

A. Voting Members.

Voting Members shall consist of residence hall presidents (RHP), two from each residence hall, publicity

committee (PC) chair, and the resident assistants (RA).

B. Non-Voting Members.

Non-Voting Members shall consist of the chair (who shall vote in the case of a tie), the vice-chair, the secretary, the treasurer, the national communications coordinator (NCC), the chief fire marshal, the Director of Residence Life or her designee who shall serve as advisor, the resident directors (RD), who shall attend as resource persons, and floor representatives.

Section 5. Organization.

There shall be a RHA executive committee and a RHA full board. The RHA executive committee is comprised of a chair, a vice-chair, a secretary, a treasurer, a clerk, two RHPs representing each residence hall, and the PC chair. The RHA executive committee is advised by the Director of Residence Life and her designee. RHA full board is comprised of the RHA executive committee, RAs, RDs, floor reps, and the Director of Residence Life.

Section 6. Selections of Officers/Membership.

A. Executive Committee.

The officers of RHA shall consist of a chair, a vice-chair, a secretary, and a treasurer. The chair and vice-chair shall be elected by campus-wide vote; the secretary, treasurer, and RHPs shall be selected by application and interview. All interviews and selections shall be completed in the beginning of the Fall semester. Returning RHPs are required to apply and interview.

B. Resident Assistants.

RAs are selected and hired through an application and interview process conducted by the Office of Residence Life. RAs are supervised by RDs and are paid by the College for the administration of their duties as defined in the RA job description.

C. Advisor.

The advisor of the RHA shall be the Director of Residence Life or her designee and shall serve as a Non-Voting Member.

D. Membership.

All students living on campus are members of RHA.

Section 7. Duties of Members.

A. Chair.

It shall be the duty of the chair to preside over all meetings of the RHA executive committee and the RHA full board; to call any meetings she may deem necessary; to appoint (following the application and interview process and counsel with the advisor) the vice-chair, the secretary, the clerk, and the treasurer; and to appoint committees as needed. She shall serve as an active member of and attend all meetings of the SGA Executive Committee and shall report all RHA activities at SGA meetings. She

or her designee) shall serve as a member of Campus Activities Board and the Service Council. She, along with the RHA executive committee, shall plan and preside over the meetings of the RHA full board.

3. Vice-Chair.

It shall be the duty of the vice-chair to preside over all meetings of the RHA executive committee and the RHA full board in the absence of the chair; to serve as a Non-Voting Member except in the case of a tie when the chair is absent; and to perform all other duties when the chair is absent. The vice-chair shall be directly responsible for the resource room. The vice-chair shall serve as presiding officer of the RHHC. The vice-chair shall also be responsible for any duties delegated to her by the chair. A vacancy that occurs in the office of the chair shall be filled by the vice-chair.

3. Secretary.

It shall be the duty of the secretary to record the proceedings and decisions of the RHA executive committee and of any RHA business sessions; to properly distribute the RHA executive committee's minutes to each committee member as well as the Vice President of College Programs, Director of Student Activities and Leadership Development, Director of Residence Life, Dean of Students, SGA president, and SGA secretary. The secretary shall assist the clerk of the RHHC when necessary. The secretary shall serve as a Non-Voting Member and shall be responsible for any other duties delegated to her by the chair.

D. Treasurer.

It shall be the duty of the treasurer to manage the budget of RHA, to allocate money to the members of RHA in accordance with the budget, to meet monthly with the director of student activities and leadership development, to balance RHA's account, to update monthly the balance of each individual RA to receive purchase order requests and have those requests approved by the Director of Student Activities and Leadership Development, to receive requests for work to be done in the Copy Center, and to monitor RHA's Copy Center account. It shall also be the treasurer's duty to submit a bi-annual financial report to the Director of Student Activities and Leadership Development, to serve as a Non-Voting Member, to work closely with the SGA treasurer, and to be responsible for any other duties delegated to her by the chair.

E. Residence Hall Presidents.

It shall be the duty of the RHP to exhibit a strong leadership role in her residence hall, to be a liaison between the RAs in her residence hall and the RHA Executive Staff, and to coordinate fire drills in conjunction with the Chief Fire Marshall. All RHPs will formulate a resi-

dent student programming committee to plan activities for the entire resident student population throughout the year. The RHPs shall serve as Voting Members of the RHHC on a rotating basis. All RHPs are strongly encouraged to be active in a residence life programming committee or week-end programming.

F. Resident Assistants.

It shall be the duty of the RA to serve as the liaison between her hall and the RHA; to assist with residence hall activities; to perform duties outlined in the RA job description and manual; and to maintain a close working relationship with her RD and RHP and to grant special permission for men to carry heavy items to or from a student's room in the event of a student's not being able to get permission from the RD.

G. National Communications Coordinator

It shall be the duty of the NCC to serve as the liaison between the Meredith College RHA and the North Carolina Association of Residence Halls (NCARH); to organize Meredith College's involvement with the conference for NCARH; to maintain a close relationship with the executive board of NCARH; and to keep a close relationship with the Director of Residence Life.

H. Clerk

It shall be the duty of the clerk to guide students through procedures related to the RHHC. This duty shall include maintaining communication with the accused student and the solicitor general of the Honor Council. The clerk shall also attend all RHHC hearings which shall be scheduled on a weekly basis according to the number of cases to be heard. The clerk shall also maintain a close relationship to the chair of the RHHC.

I. Publicity Committee.

It shall be the duty of the PC to actively be involved in the RHA as a liaison between the RHA and the Meredith community. All PC members are to advertise and publicize RHA events, programs, and activities to the resident student body.

J. Floor Representatives.

Shall be elected by their RA to participate in RHA activities and attend RHA meetings. All floor reps are encouraged to be a link between their floor and RHA full board.

K. Chief Fire Marshall.

Shall be elected by RHA to serve as a link between the chief of police of Meredith College's campus and RHA to coordinate monthly fire drills.

Section 8. Meetings.

A. Residence Hall Full Board.

1. The RHA full board shall meet monthly to consider the business of the RHA. This meeting shall be planned and facilitated by the RHA executive committee under the leadership of the chair and shall be a forum for ideas, problems, and information exchange and may include a time for fellowship. The chair may call an RHA full board meeting with the consultation of the Director of Residence Life.
2. Two-thirds of the Voting Members of the RHA shall constitute a quorum of the RHA full board.

B. Residence Hall Association Executive Committee.

1. The RHA executive committee shall hold regular meetings twice a month at a regularly scheduled time. The RHA executive committee may be called into session whenever deemed necessary by the chair. The RHA executive committee will be an integral part of the RHHC.
2. RHA executive committee members shall be permitted one excused absence per semester. More than two unexcused absences by a member shall result in the automotive termination of her position. Vacancies shall be filled by appointment by the chair following the application and interview process and in consultation with the advisor. The attendance policy shall apply only to the regularly scheduled RHA executive committee meetings. When a member is absent, she shall provide a substitute (without a vote) to represent her residence hall.
3. All RHA executive committee members and the RHHC shall attend the RHA full board meetings, and any others deemed necessary by the chair. The RHPs shall attend the residence hall staff meetings in her residence hall. Excessive absences from residence hall staff meetings shall be reviewed by the RHA executive committee to determine the need for disciplinary action.
4. Two-thirds of the voting members of RHA executive committee shall constitute a quorum.

Section 9. Amendments.

This constitution may be amended any time deemed necessary by the RHA. Any amendments to the constitution requires a quorum vote of the full board. Amendments must be discussed at a meeting prior to voting. All amendments must be approved by the SGA Executive Committee and SGA Senate.

Section 10. Approval.

The constitution shall become effective immediately upon approval by two-thirds of the voting members of RHA and by the SGA Senate.

Article XV

Association of Meredith Commuters (AMC)

Section 1. Name.

The name of this organization shall be the Association of Meredith Commuters, hereinafter known as AMC.

Section 2. Purpose.

The purpose of the AMC shall be to represent the body of commuters in the Student Government Association as well as to provide a network of support and services to all commuters.

Section 3. Function.

It shall be the function of AMC to:

- A. provide the opportunity for Meredith's commuter student population to meet on an as-needed basis to address concerns;
- B. inform students of campus-wide functions and the AMC's programs and activities;
- C. provide activities that serve the needs of the commuters
- D. provide the commuter of the week program through the "Commuter Connection" blackboard site;
- E. encourage campus involvement and commuter unity;
- F. instruct, support, and uphold the Meredith College Honor System.

Section 4. Membership.

Membership in the organization is open to all commuter students enrolled at Meredith College.

Section 5. Executive Board Members.

- A. Any student who has been a commuter at Meredith College for a minimum of one year or is currently a commuter student is eligible for Executive Board membership.
- B. The Executive Board of the organization shall consist of a president, vice-president, secretary, treasurer, publicity and social chair person, two senators, one Student Life Committee representative, two Honor Council representatives, one Elections Board representative, and one Unity Council Representative
- C. The president shall be elected from the rising junior or senior class during campus-wide elections. The vice-president shall be elected from the rising sophomore, junior, or senior classes during campus wide elections. Following campus-wide elections, AMC will elect members to the following positions: secretary, treasurer, publicity and social chair, one Student Life representative, two senators, two Honor Council representative, one Elections Board representative, and one Unity Council representative.

Section 6. General Duties of Executive Board Members.

1. It shall be the duty of each executive board member to attend scheduled AMC meetings.
2. It shall be the duty of each executive board member to raise and address student and campus concerns.
3. It shall be the duty of each member to serve on any subcommittees to which she is appointed by the members of the executive committee.
4. It shall be the duty of each executive board member of AMC to attend all executive and AMC meetings scheduled in the Student Activities Calendar. Each executive board member will be allowed two absences per semester. Only one of the absences may be unexcused. Additional absences will be cause for review by the executive board and may result in dismissal from office. Dismissal from office will require a two-thirds majority vote of the executive board.

Section 7. Duties of Executive Board Members.

1. President.

It shall be the duty of the president of AMC to preside over meetings of the commuter students and executive board, to serve as an active member of and attend all meetings of the SGA Executive Committee, and to attend meetings with the advisor of AMC. The president shall be responsible for facilitating orientation of commuter students during the Fall and Spring semesters. The president shall perform other related duties as necessary; such as but not limited to maintaining and updating the Commuter Connection" site on Blackboard. The president will submit end-of-semester reports to the Office of Student Activities and Leadership Development.

2. Vice President.

It shall be the duty of the vice-president of AMC to preside over meetings of the commuter students in absence of the president of AMC; to appoint committees as needed; to oversee all committees and report committee actions to AMC; to reserve speakers when necessary; to attend Campus Activity Board meetings; and to assist the president in all commuter student affairs. The vice-president of AMC shall preside over AMC meetings at the request of the president. The vice-president must adhere to the constitution of the Campus Activities Board. Failure to attend the required number of Campus Activities Board meetings will result in removal of office. The vice-president shall obtain office of president if a vacancy occurs.

3. Secretary.

It shall be the duty of the secretary of AMC to record the proceedings and decisions of AMC and the executive board, distribute the minutes to the AMC advisor, Office of Student Activities and Leadership Development, vice-

president for college programs, and other entities within one week of meetings. The secretary shall manage all correspondence, and report AMC activities and upcoming events to the Meredith Herald.

D. Treasurer.

It shall be the duty of the treasurer of AMC to maintain strict fiscal accounting of all receipts of AMC, balance the AMC account with the Office of Student Activities and Leadership Development at least once per semester, complete purchase orders or check requests as needed, and file an end-of-year financial report with the director of Student Activities and Leadership Development.

E. Publicity and Social Chair.

It shall be the duty of the social and publicity chair of AMC to direct the social/hospitality committee in planning of social events, also responsible for publicizing commuter meetings, maintaining a scrapbook of AMC events and other events that AMC sponsors. The social and publicity chair is responsible for providing committee reports to the vice-president.

F. Senators.

It shall be the duty of the two senator representatives to attend every Senate meeting and report to the president and the AMC at regular meetings.

G. Student Life Committee Representative.

It shall be the duty of the Student Life Committee representative to attend all Student Life Committee meetings, voice commuter concerns in the meetings, and report minutes of meeting at subsequent AMC regular or special meetings.

H. Honor Council Representatives.

It shall be the duty of the two Honor Council representatives to attend all Honor Council hearings involving traditional-aged commuter students and to report to AMC as deemed necessary.

I. Elections Board Representative.

It shall be the duty of the Elections Board representative to attend all Election Board meetings, voice commuter concerns in the meetings, and report to AMC as deemed necessary.

J. Unity Council Representative.

It shall be the duty of the Unity Council representative to attend all Unity Council meetings, voice commuter concerns in the meetings, and report to AMC as deemed necessary.

Section 8. Advisor.

The advisor shall be the director for Commuter Life and Diversity Programs or a designee.

Section 9. Meetings.

AMC shall conduct a meeting at least once per semester or as deemed necessary by the president. The SGA Executive Committee may request a special meeting of AMC. The executive board shall conduct a monthly meeting and any special meeting as requested by the president or board members.

Section 10. Amendments.

Proposed amendments must be circulated and/or posted on the AMC bulletin board in Cate Center for general members at least two weeks prior to any regular meetings of AMC. Those students in attendance constitute a quorum. Amendments must be by a two-thirds vote of the attending members of AMC, the senate, and the SGA Executive Committee.

Section 11. Approval.

This constitution shall become effective immediately upon approval by a majority vote of members present, and a two-thirds majority of the SGA Senate.

Article XVI

WINGS—Women in New Goal Settings.

Section 1. Name.

The name of this organization shall be Women in New Goal Settings, hereinafter known as WINGS.

Section 2. Purpose.

The purpose of WINGS shall be to provide information, fellowship, support, and leadership opportunities for all nontraditional students at Meredith; to serve as a liaison between the nontraditional student and the on-campus community; and to voice nontraditional student concerns through representation on the SGA Executive Committee.

Section 3. Membership.

Membership shall be open to all Meredith students especially those who see themselves as nontraditional students.

Section 4. Organization.

A. Officers.

The officers shall be the president, vice president, secretary, treasurer, historian, two senators, two Honor Council representatives, a Student Life representative, a publicity chair, a social chair, two Elections Board representatives and one 23+ Office representative.

B. Selection of Officers.

The officers shall be selected as follows:

1. The president and vice president shall be elected during campus-wide elections held by the Elections Board. In the event these positions are unfilled, the SGA Selection Committee shall proceed with appoint

ments as stated in the By-Laws of the SGA Constitution.

2. After campus-wide elections, WINGS members will be encouraged to run for the remaining WINGS officer positions. Those interested in running must notify the president-elect of their interest in a WINGS leadership position in writing.

3. The WINGS board selection committee shall interview those interested in a WINGS office and select students to fill the officer positions. The nominations committee shall consist of the president-elect, the vice-president elect, and the 23+ office representative.

4. The officers shall be selected annually.

5. The new officers shall take office at the last meeting of the school year.

C. Duties of Executive Board.

1. President.

It shall be the duty of the president to call and preside over all meetings of the WINGS Executive Board and the general membership. The president shall serve as an active member of and attend all meetings of the SGA Executive Committee and shall report all activities of WINGS to the SGA. The president shall meet regularly with the 23+ Office representative, and members of the Executive Board. The president shall submit end-of-semester reports to the Office of Student Activities and Leadership Development. The president shall also be responsible for monitoring the functions of the members of the Executive Board and for overseeing the budget. In the event a vacancy occurs in an office, the president may, with the Executive Board's approval, appoint a WINGS general member to fill the office. The president-elect shall plan for the organization's programs for the coming year and shall choose standing committee chairs and other chairs as needed. The president will present any and all awards at the Day of Celebration in April of each year.

2. Vice President.

The duties of the vice president shall be to assist the president and to preside over meetings in her absence. The vice president shall be responsible for representing WINGS on the Campus Activities Board and must adhere to the Campus Activities Board constitution.

3. Secretary.

It shall be the duty of the secretary to take attendance and record minutes of all WINGS executive and general board meetings and to send copies of these minutes and report attendance each month to the members of the WINGS Executive Board, the

Director of Student Activities and Leadership Development, the Dean of Students, the vice-president of College Programs, the SGA secretary, and the WINGS 23+ office representative. The secretary is also responsible for the monthly WINGS newsletter and distribution of the newsletter to WINGS members. The secretary shall handle all business correspondence related to WINGS. It shall also be the duty of the secretary to oversee the award process for awards given by WINGS to WINGS members. She will order any and all necessary awards.

4. Treasurer.

It shall be the duty of the treasurer to maintain an accurate record of all financial transactions of WINGS and to prepare a projected annual budget. She shall monitor the funds allocated by the Office of Student Activities and Leadership Development. The treasurer shall submit to the director of student activities and leadership development an annual report of financial transactions by the week prior to final exams in the spring semester. She shall give financial reports, if requested, at WINGS executive board and general meetings. The treasurer shall be responsible for fundraising activities for WINGS, including fundraising for the WINGS Angel Award.

5. Historian.

It shall be the duty of the historian to maintain a scrapbook of WINGS events and news. The historian will also be responsible for the upkeep of the WINGS Bulletin Boards.

6. Senators.

It shall be the duty of the senators to attend all meetings of the Senate and to represent WINGS students. They shall serve on any sub-committees to which they are appointed. They shall report to the WINGS president or her designated representative.

7. Honor Council Representative.

It shall be the duty of the Honor Council representatives to attend any meetings of Honor Council involving a WINGS member. The Honor Council representatives will attend these cases on an alternating basis, scheduled by the Honor Council chair. They shall report to the WINGS president or her designated representative.

8. Student Life Representative.

It shall be the duty of the Student Life representative to attend all meetings of the Student Life Committee, to represent WINGS members, to voice WINGS member concerns, and to serve on any sub-committee to which she is appointed. She shall report to the WINGS president or her designated representative.

9. Elections Board Representatives.

It shall be the duty of the Election Board representatives to attend all meetings of the Elections Board and to represent WINGS members. They shall serve on any sub-committee to which they are appointed. They shall report to the WINGS president or her designated representative.

10. Publicity Chair.

It shall be the duty of the publicity chair to coordinate and distribute information gathered by her committee members to both day and evening WINGS members and to new 23+ students to encourage participation in WINGS. It shall be her responsibility to publicize and promote WINGS-sponsored events and to participate in the distribution of the information pertaining to events that involve the whole Meredith community. It shall be the duty of the chair to report these events to the *Meredith Herald* as deemed appropriate. She shall serve on any subcommittee to which she is appointed. She shall report to the WINGS president or her designated representative.

11. Social Chair.

It shall be the duty of the social chair to plan, coordinate, and implement social functions for WINGS. The chair's duties will include planning and coordinating the WINGS annual spring picnic and any other events established by the general membership, the Executive Board, and the 23+ representative. She shall report to the WINGS president or her designated representative. It will also be the duty of the Social Chair to attend all meetings of the Service Council and to represent WINGS students. She shall serve on any subcommittee to which she is appointed. She shall report to the WINGS president or her designated representative.

12. 23+ Office Representative.

It shall be the duty of the 23+ Office Representative to represent all nontraditional students who are a part of the 23+ Office and this position must be filled by an individual from the 23+ Office. It shall be the duty of the 23+ Office representative to attend all Executive and general board meetings.

Section 5. Meetings.

A. WINGS shall hold regular meetings once a month during the academic year. Members wishing to present agenda items should notify the president three days prior to the meeting to have the item placed on the agenda. Executive board meetings are called at the discretion of the president. Executive board meetings are open to the general membership. Dates, times, and locations will be posted on the WINGS blackboard site.

B. All materials from the prior year shall be transferred

to the incoming officers and committee chairs at the last meeting of the spring semester.

Section 6. Attendance.

Executive Board members are required to attend one General Meeting each month and all Executive Board meetings. Each Executive Board member will be allowed only two unexcused absences per semester. If an Executive Board member has an approved conflict she will be excused, but will submit her report to the president before the meeting. Excused conflicts include, but are not limited to sickness, work and family matters, or others approve by the Executive Board members. If a board member has more than two unexcused absences in one semester the board may vote to relieve her of her duties.

Section 7. Awards.

WINGS shall annually sponsor certain awards to be presented at the awards ceremony during the Day of Celebration. These awards shall, at minimum, include the following:

A. Angel Award.

The Angel Award is a competitive scholarship offered to a nontraditional student elected by the Executive Board and the 23+ representative following the submission of applicable contest materials. The funding for this award will come from the fundraising WINGS provides for this scholarship.

B. Leadership Award(s).

The Leadership Award is an award traditionally given to the outgoing president and vice-president for their stewardship of the organization during the preceding academic year.

C. Outstanding Board Member Award(s).

The award(s) for Outstanding Board Member is an award given to the Executive Board member who has demonstrated the most dedication, leadership, and commitment to representing nontraditional students throughout the year. Nominations will be taken from the Executive Board and the general membership, and the member will be selected by the president and the 23+ representative.

D. Outstanding Member Award(s).

The Outstanding Member Award is given to a general body member who has attended the most meetings and events. This member has also demonstrated dedication and commitment to the organization. Throughout the course of the academic year, members can earn points for participating in certain activities, events, and/or committee assignments.

Section 8. Amendments.

Proposed amendments will be made available to general members upon request. Proposed amendments will be announced for discussion at general meetings.

Section 9. Approval.

The constitution must be ratified by a two-thirds vote of the attending board members of WINGS and approved by a two-thirds majority of the SGA Senate.

Article XVII Unity Council.

Section 1. Name.

The name of this organization shall be the Unity Council, hereinafter referred to as the Unity Council.

Section 2. Purpose.

The purpose of the Unity Council shall be to study, address and solve concerns about diversity, support the well being of all students and student organizations affected by diversity and promote inclusiveness of diversity at Meredith College.

Section 3. Function.

A. It shall be the function of the Unity Council to increase education and awareness of diversity on campus.

B. It shall be the function of the Unity Council to serve as an open forum for students to voice concerns pertaining to issues of diversity and inclusiveness on campus.

C. It shall be the function of the Unity Council to sponsor and co-sponsor programs, seminars, and/or conferences on campus dealing with diversity.

Section 4. Membership.

A. Voting Members.

Voting members shall consist of the vice-chair, the secretary, one member from the Association of Cultural Awareness, two members from Meredith International Association, one member from Spectrum, one member from the Disability Services Organization, one member from Women in New Goal Settings, one member from the Association of Meredith Commuters, two members from Interfaith Council and one member from Class Council.

B. Non-voting Members.

Non-voting members shall consist of the chair (who will cast the deciding vote in case of a tie) and the advisor, who is the director of commuter life and diversity programs or his/her designee.

Section 5. Duties of Members.

- It shall be the duty of each member to serve as a liaison between her constituents and the Unity Council.
- It shall be the duty of each member to convey and address diversity concerns of her own and from her constituents to the Unity Council.
- It shall be the duty of each member to serve on any subcommittees to which she is appointed by the chair.

Section 6. Officers.

- The officers of the Unity Council shall consist of the chair, the vice chair and the secretary.
- The chair shall be elected from the rising junior or senior class in spring campus wide elections or by appointment. The vice chair shall be elected from the rising sophomore, junior or senior class in spring campus wide elections or by appointment. The secretary shall be appointed by a committee consisting of the current chair and secretary, the incoming chair and the advisor.

Section 7. Duties of Officers.

Chair.

- It shall be the duty of the Unity Council Chair to preside over all meetings of the Unity Council, to represent all students affected by diversity, attend all meetings of the SGA Executive Committee, to serve on the President's Diversity Council, to serve as a liaison between diverse students, student organizations and the SGA Executive Committee and to serve by appointment on any campus committees as needed.

Vice Chair.

- It shall be the duty of the vice chair to assume all functions and duties of the chair in case of her absence and to work closely with and support the chair with all of her duties.

Secretary.

- It shall be the duty of the secretary to record the minutes of all diversity committee meetings, to distribute minutes to all members of the Unity Council, the SGA secretary, the vice president of college programs and the office of Student Activities and Leadership development.

Advisor.

- It shall be the duty of the advisor to attend all meetings of the Unity Council, advise the committee on all business matters put before them and serve as a non-voting member. The advisor shall be the director of commuter life and diversity programs or his or her appointee.

Section 8. Ad-hoc Subcommittees.

Ad-hoc subcommittees may be appointed at the discretion of the chair to study any campus concern and report their results to the Unity Council. Members from the Unity Council and the Meredith community may be appointed by the chair to serve on special subcommittees.

Section 9. Meetings.

A. Regular Meetings.

The Unity Council shall meet bimonthly. All members of the Meredith community are able to attend regularly scheduled meetings.

B. Special Meetings.

Special meetings may be called by the chair, any student, faculty member, staff member or administrator. The request must be written and given to the chair at least two days prior to the date of the requested meeting.

C. Regular Attendance.

- Each Unity Council member will be allowed one absence per semester. In the event of an additional absence, she will automatically be relieved of her position on the Unity Council by a letter from the chair. The organization will be responsible for fulfilling the vacant position immediately. This attendance policy shall apply to regularly scheduled meetings and the Unity Council sponsored functions. Exceptions to the attendance policy may be made at the discretion of the chair.
- Any member of the Meredith community may attend any meeting of the Unity Council except in cases when the chair deems the meeting closed. Any member of the Meredith community who wishes to address the committee during the business portion of the meeting must notify the chair at least two days before the meeting so that he or she may be added to the agenda.
- The Unity Council may request the special appearance of designated students, faculty, staff, or administrators when appropriate to the agenda.

D. Quorum.

Two-thirds of the entire membership shall constitute a quorum.

Section 10. Approval.

This constitution shall become effective immediately upon approval by a two-thirds majority vote of members present and a two-thirds majority of the SGA Senate.

Article XVIII

Student Activities Fee Committee.

Section 1. Name.

The name of this organization shall be the Student Activities Fee Committee, hereinafter referred to as the SAF Committee.

Section 2. Purpose.

The purpose of the SAF Committee shall be to oversee the Student Activities Fee fund to the inclusiveness and benefit of the Meredith community.

Section 3. Function.

It shall be the function of the SAF Committee members to:

- A. be responsible for accepting and reviewing all SAF fund requests from clubs, organizations and individual students;
- B. notify the SAF fund requestor of the determination no later than one week after the SAF Committee decision;
- C. insure the appropriate use of SAF funds through evaluations and reimbursement documentation. The SAF Committee will require the evaluations and reimbursement documentation within a reasonable time period after the event;
- D. communicate to SGA at the end of each semester the approved SAF fund requests, or upon SGA request.

Section 4. Membership.

A. Voting Members.

The voting members of the SAF Committee shall consist of: one representative from the freshman class, sophomore class, junior class, senior class, and a non-traditional commuter. The members will be selected by an application process. In case of a tie, the chair shall vote.

B. Non-Voting Members.

The chair and the advisor shall serve as non-voting members. The advisor may not be the advisor of any other student organization.

Section 5. Duties of Members.

It shall be the duties of the members to:

- A. be active members at every meeting;
- B. be responsible to read the material prior to meetings and ready to address all the submissions of the student body;
- C. discuss previous instances (possibly in previous years) that are relevant to the topic at hand in discussing financial matters; however, the previous instances should not be the sole determining factor;
- D. recuse themselves for any discussion or vote regarding a SAF funds request from an organization for which they are a member.

Section 6. Officers.

- A. The officers of the SAF Committee shall consist of the chair, secretary, and bookkeeper.
- B. The secretary and bookkeeper shall be appointed by committee consisting of the current chair, the incoming chair, and the advisor.

Section 7. Duties of Officers.

A. Chair.

It shall be the duty of the chair of the SAF Committee to:

1. serve as Student Government Association Treasurer;
2. serve as an active member of and to attend all meetings of the Student Government Association Executive Committee;
3. preside over all meetings of the SAF Committee;
4. serve as a non-voting member and to vote in the case of a tie;
5. oversee the appeals process at the Student Government Association Executive Committee level;
6. call any meeting she may deem necessary. It shall also be the duty of the chair to submit mid-year and end-of-year reports to the SGA Executive Committee and to the student body.

B. Secretary

It shall be the duty of the SAF Committee Secretary to:

1. perform any duties requested by the chair;
2. record minutes for every meeting and distribute them to all members, the SGA President, the SGA Secretary, and the SAF Committee Advisor.

C. Bookkeeper

It shall be the duty of the SAF Committee bookkeeper to:

1. perform any duties requested by the chair;
2. keep a strict, accurate, and permanent account of all funds received and distributed;
3. assist the chair in preparing mid-year and end-of-year reports.

Section 8. Meetings.

The SAF Committee shall hold monthly meetings and the chair can call any other meetings when necessary.

Section 9. Attendance.

Each SAF Committee member will be allowed one excused absence per semester. In the event of an additional absence, she will be relieved of her position by a letter from the SAF Committee chair. The SAF Committee advisor will be notified and the application process will begin immediately to fill that position. The attendance policy shall apply only to regularly scheduled meetings.

Section 10. Amendments.

This constitution may be amended any time deemed necessary by the SAF Committee. Any amendments to the constitution require a quorum vote of the full board and must be discussed at a meeting prior to voting. The chair will only vote in the case of a tie. All amendments must be approved by the SGA Executive Committee and SGA Senate.

Section 11. Quorum.

Two-thirds of the voting members shall constitute a quorum.

Section 12. Approval.

This constitution shall become effective immediately upon approval by a majority vote of members present and a two-thirds vote of the SGA Senate.

By-Laws

Article I Election Systems.

Section 1. Filing and Elections Workshops.

Students shall file for candidacy with the Elections Board prior to the date specified by the Elections Board. All individuals interested in being candidates must attend an elections workshop. Students who do not attend an elections workshop will be ineligible to file. If a student is unable to attend a workshop, she should notify the Elections Board chair to make up the workshop.

Section 2. Campaigning.

Campaigning is allowed within the regulations set forth by the Elections Board. The Elections Board shall issue each candidate a packet outlining campaign procedures at an elections workshop. The packet includes approved campaigning locations and guidelines for specialty campaigning. All specialty campaigning must be approved by the Elections Board and the Office of Student Activities and Leadership Development. During the week of campaigning, the Elections Board will patrol campus for campaign violations. Neither campaign material nor individual campaigning shall be allowed within fifty feet of the polling site where voting is taking place. Candidates may not solicit organizations to set up speaking times until they have filed for office.

Section 3. Disqualification.

The Elections Board sets forth campaign guidelines in the best interest of the elections process. A violation of the campaign or election guidelines could result in removal from the elections process. Immediate disquali-

fication will occur with serious infractions. Serious infractions will be defined at the discretion of the Elections Board Chair, Advisor, and Secretary. If an infraction occurs, a candidate will receive a warning from the Elections Board. If a second infraction occurs, a candidate will automatically be removed from the elections process. See "Contesting a Disqualification" (Section 10) for additional information.

Section 4. Offices.

A. (See chart, next page)

B. Special Requirements.

1. The Chief College Marshal must have served as marshal at least one year prior to this selection.
2. Elected co-chair positions shall be limited to Cornhuskin' and Stunt. If a candidate runs as a chair and not as a co-chair, she shall remain the only chair throughout her term or consult her class president to make an appointment of a second co-chair.
3. If a candidate is running for AMC executive board membership, she must have commuted at least one year prior to her term or will be a commuter during her term of office.
4. If a candidate is running for RHA Chair or RHA Vice-Chair and wishes to live off-campus during her term, she must have been a resident for at least two years prior to holding this office.

C. Other Major Offices.

The chief freshman and transfer student advisors are considered to be major offices but are selected by the director for first year experience after an application and interview process. If a student advisor wishes to file for a major office, she must consult the director of first year experience before filing. Resident assistants are not allowed to hold major offices during their term of service unless approved by the director of residence life. Publications Editors and MIA and ACA Presidents are major offices.

D. Office Limits.

No student shall hold more than one major office during a school term. (See Section 4A and Section 4C for more information.)

Section 5. Eligibility for Filing.

A. Any student who has been declared ineligible to serve in office by Honor Council because of probation or reprimand may not hold any of the positions previously specified in Section 4A and 4C. A student may run for or be appointed to an office as long as she will not be serving probation during the term of office. For example, a student whose probation will be completed at the end of the spring semester may file for or be appointed to a

	Campus- Wide	Class	Major Office	Speech	Sophomore	Junior	Senior	Resident	Commuter
SGA President	•		•	•			•	•	•
SGA Vice President	•		•	•		•	•	•	•
SGA Treasurer	•		•	•	•	•	•	•	•
SGA Secretary	•		•	•	•	•	•	•	•
Honor Council Chair	•		•	•		•	•	•	•
Student Life Chair	•		•	•		•	•	•	•
Elections Board Chair	•		•	•		•	•	•	•
AMC President	•		•	•		•	•	•	•
AMC Vice President	•		•	•	•	•	•	•	•
RHA Chair	•		•	•	•	•	•	•	•
RHA Vice Chair	•		•	•	•	•	•	•	•
WINGS President	•		•	•				•	•
WINGS Vice President	•		•	•				•	•
Unity Council Chair	•		•	•		•	•	•	•
Unity Council Vice Chair	•		•	•	•	•	•	•	•
MCA President	•		•	•		•	•	•	•
MCA Vice President	•		•	•	•	•	•	•	•
MEA President	•		•	•		•	•	•	•
MEA Vice President	•		•	•	•	•		•	•
MRA President	•		•	•	•	•	•	•	•
MRA Vice President	•		•	•	•	•	•	•	•
Campus Activities Board Chair	•		•	•		•	•	•	•
Review Board Members (5)	•							•	•
Chief College Marshal (pre-requisite required)	•							•	•
Class Presidents		•	•	•				•	•
Class Vice Presidents		•	•	•				•	•
Class Secretaries		•		•				•	•
Class Treasurers		•		•				•	•
Class Historians		•		•				•	•
Class Cornhuskin' Co-Chairs		•						•	•
Class Stunt Co-Chairs		•						•	•
Honor Council Reps (2)		•						•	•
Elections Board Reps (3)		•						•	•
Class Senators (3)		•						•	•
Class Marshals (2)		•						•	•
Student Life Reps (3)		•						•	•

osition in which she will serve during the following academic year. Furthermore, any current sophomore, junior or senior who does not have at least a 2.25 GPA (Meredith GPA) while attending classes at Meredith College, or any current freshman who does not have at least a 2.0 GPA (Meredith GPA) while attending classes at Meredith College may not file for any of the positions previously specified in Section 4. Class status is based upon guidelines set in place by the Office of the Registrar. A grade check will be implemented by the Elections Board advisor in May, August, and January. Students who will not be physically attending classes at Meredith College during both semesters of term of office are also ineligible to file. If circumstances prevent an elected officer from attending classes at Meredith during her term, she must notify the SGA Executive Committee as soon as she is aware of this situation. Any student who files for a residence hall office must have lived in a residence hall for at least one full semester immediately preceding the election. Likewise, any student who files for a commuter office must have been a commuter student for at least one full semester immediately preceding the election.

3. If any candidate wishes to appeal eligibility, she must submit in writing her appeal within 48 hours to the Appeals Committee.

4. The Appeals Committee consists of the vice president of college programs, the elections board advisor, and the elections board chair.

Section 6. Removal From Office.

A. A student must be removed from any position on the Section 4A chart if she violates academic status, is declared ineligible by Honor Council, or if she does not perform her duties as outlined in her organization's constitution or job description.

1. An elected or appointed rising sophomore must maintain at least a 2.0 Meredith GPA at Meredith College during her term, or her service in office will be terminated. An elected or appointed rising junior or senior must maintain at least a 2.25 Meredith GPA at Meredith College during her term, or her service in office will be terminated. The advisor to the Elections Board will check the academic status of every person holding an elected office in May, August, and January according to guidelines set up by the Office of the Registrar. If a student is in violation, she will be contacted by the Elections Board advisor before returning to campus or at the advisor's earliest convenience.

2. A student who holds any campus or class office included on the Section 4A chart and Section 4C will

be removed from her office if she is placed on probation or otherwise declared ineligible by Honor Council (See Article XI, Section 3D). The advisor to the Elections Board will check the Honor Council status of every person holding an elected office in May, August, and January. If a student is in violation, she will be contacted by the Elections Board advisor.

3. A student who holds any position on the Section 4A chart and Section 4C will be removed from office if she is not performing her duties as outlined in her organization's constitution or job description. (For additional information, see Article III, Section 6.) Once the officer is removed, the Office of Student Activities and Leadership Development and the Elections Board must be notified in writing of the removal.

4. If a student chooses to study abroad after being elected or appointed to a position listed in Section 4A and 4C, she will then be removed from her office and the position will become an application and interview process for the organization within which this position resides. Exceptions are made for Cornhuskin' and Stunt Co-Chairs who will be physically attending classes at Meredith during the semester of their event. An exception is also granted for students who are studying abroad during the summer.

B. A student who is removed for any reason from an elected office will be suspended for the current academic year from holding any elected office or another office in that organization. A student who resigns from an elected office will be suspended for the current academic year from holding another office in that organization.

C. If any candidate wishes to appeal a removal from office, she must submit in writing her appeal within 48 hours to the Appeals Committee (See Article I, Section 5C).

Section 7. Online and Runoff Elections Procedure.

A. Validation.

For any campus-wide or class election to be valid, the Elections Board must supervise the election.

B. Schedule of Elections.

1. Fall Elections—see chart (next page)
2. Spring Elections—see chart (next page)

C. Voting Procedure.

1. Polling.

Polling shall take place on the World Wide Web with a vendor as designated by the Elections Board. The

Fall & Spring Elections

The election period shall progress as follows: (See chart below.)

First full week of classes	Election information available for prospective candidates.
Second week	The filing period shall begin on Monday at 8:00 a.m. and continue until Friday at 5:00 p.m. No candidate may file for general election once this period is closed. During this week, the Elections Board shall hold an informational workshop to educate candidates on campaign procedures. Candidates shall submit all proposed specialty campaign materials for approval. Campaign materials that have not been approved by the Elections Board may not be used. Any campaign material that goes up before the designated time will be taken down, and the candidate will be notified by the Elections Board. If the candidate continues to violate elections procedures, she will be disqualified (see Section 3, Disqualification).
Third week	Campaigning shall begin Monday at 7:30 a.m. The Elections Board shall schedule candidate speeches or one "Meet the Candidates Event" during this week.
Fourth week	Polling shall take place on Monday and Tuesday from 9:00 a.m. until 7:00 p.m. if Scantron ballots are used. If online ballots are used, then polling shall begin at 9:00 a.m. on Monday and run until 5:00 p.m. on Tuesday. Ballots are to be sent via email by 8:00 a.m. on Monday morning.

polling website will be open from 9:00 a.m. on Monday until 5:00 p.m. on Tuesday for fall and spring elections.

D. Election Administration and Results.

1. Ballot Administration.

Ballots and candidate biographies will be set up by the Elections Board Chair (or her designee) and the Elections Board Secretary (or her designee).

2. Results.

- a. Results will be viewed by the Elections Board Chair (or her designee), Elections Board Secretary (or her designee), an Honor Council representative, and the Elections Board Advisor (or her designee).
- b. Elections Board will use plurality as defining the winner i.e. the person with the most number of votes.

3. Voter Eligibility.

Eligible voters are limited to full-time and part-time Meredith students enrolled as undergraduate degree-seeking students.

a. Class Elections

A registration drive will take place each semester for class elections. Students must be registered to vote for class spring elections by the date determined by Elections Board. Students may register for their desired class elections. Any student not registered by the deadline set by Elections Board will be ineligible to vote for class elections in the spring elections. If a student wishes to change the class she wants to vote with, then she must notify the Elections Board chair in writing three weeks prior to the election.

b. Campus-Wide Elections

All students who meet the qualifications in Section VII.D.3 will be eligible to vote in campus-wide elections in the spring regardless of whether or not they have registered for class elections. Enrolled students who meet the criteria for eligibility three weeks before voting begins will receive a campus-wide ballot.

E. Notification and Vote Disclosure.

1. Upon completion of tabulation and certification, the Elections Board will post a copy of the results in the lobby of the Cate Student Center and the first floor parlors of all residence halls. A copy of the results will be sent to the Office of Student Activities and Leadership Development, the Meredith Herald, and the Office of Marketing and Communications.

2. Upon completion of tabulation and certification, each candidate shall receive notification of the elec

tion results within five hours of the closing of the polls. Winning candidates also shall receive written confirmation of their position.

Run-off Elections.

A run-off election will occur when candidates have the same number of votes.

Section 8. Backup Voting Procedure.

A. Validation.

Any campus-wide or class election to be valid, the Elections Board must supervise the election.

B. Schedule of Elections.

1. *Fall Elections*—see chart (previous page)
2. *Spring Elections*—see chart (previous page)

C. Voting Procedure.

1. Polling.

Polling shall take place in one location as designated by the Elections Board. The polling site will be open from 9 a.m. until 7 p.m. on the days specified in Section 7-B.

2. Poll Workers.

Poll workers may consist of the following:

- a. any Elections Board member not running for office;
- b. any Student Government Association Executive Committee member not running for office;
- c. any Student Government Association branch member not running for office; or
- d. any student assistant of the Office of Student Activities and Leadership Development not running for office.

3. Voter Eligibility.

Eligible voters are limited to full-time and part-time Meredith students enrolled as undergraduate degree-seeking students.

D. Election Results.

1. The Elections Board chair (or her designee) must be present to close a polling location and to transport the ballots to the counting location.
2. The Elections Board members will check for and remove invalid ballots before tabulation. A ballot will be considered invalid if the voter has voted for more than the allotted number of candidates. For example, if there are three candidates running for SGA president and the voter votes for two of those candidates, then the total ballot will be invalid.
3. The tabulation of the ballots is the responsibility of the Elections Board chair. The Elections Board chair (or her designee), the Elections Board advisor (or her

designee), the Elections Board Secretary (or her designee), and one representative of the Honor Council shall certify the results in writing.

4. Elections Board will use plurality as defining the winner, i.e. person with the most number of votes.

E. Notification and Vote Disclosure.

1. Upon completion of tabulation and certification, the Elections Board will post a copy of the results in the lobby of the Cate Student Center and the first floor parlors of all residence halls. A copy of the results will be sent to the Office of Student Activities and Leadership Development, the *Meredith Herald*, and the Office of Marketing and Communications.
2. Upon completion of tabulation and certification, each candidate shall receive phone notification of the election results within five hours of the closing of the polls. Winning candidates also shall receive written confirmation of their position.

F. Recount.

If the race is not decided by two percent of the vote, the Elections Board will have a recount of the votes.

G. Run-off Elections.

A run-off election will occur when candidates have the same number of votes.

Section 9. Unfilled Elected Offices.

A. Application/Interview Process.

Unfilled elected offices shall be filled through an open application and interview process within each class or organization. For example, if the position of MRA vice president is not filled during the election, MRA is responsible for filling the position. Class status may be disregarded for appointments except in the case of class offices. Appointed current freshmen must have at least a 2.0 GPA (Meredith GPA) while attending classes at Meredith College and current sophomores, juniors and seniors must have a 2.25 GPA (Meredith GPA) while attending Meredith College and all persons applying must fulfill other election requirements. The application/interview process shall be the responsibility of the newly elected president or chair and shall progress as follows: publicize the unfilled positions, make applications available, turn in a list of prospective applicants to the Elections Board advisor for academic and probationary status checks, and schedule and conduct interviews and make selections. All selections must be reported to the Elections Board and to the Office of Student Activities and Leadership Development.

B. Appointment Process.

If no one applies for unfilled positions during the applica-

tion/interview process, the current president/chair and her successor, in consultation with the advisor, have the power of appointment.

C. Deadlines.

Fall appointments for unfilled freshmen class positions must be made by October 1. Spring appointments for unfilled class and campus-wide positions must be made by April 15.

D. Chief College Marshal.

The SGA Executive Committee shall appoint the Chief College Marshal, if that office is unfilled.

Section 10. Contesting a Disqualification.

A. Eligibility.

Any candidate may contest a disqualification. See "Disqualification" (Section 3).

B. Procedures.

1. A written notice of contestation must be given to the Elections Board chair within 36 hours of the disqualification.

2. The notice of contestation must include the name of the contestor, the reasons for the contestation, and the contestor's proposed solution.

3. The Elections Board chair must expediently contact the following:

- a. all Elections Board members;
- b. all involved candidates;
- c. the Elections Board advisor; and
- d. an Honor Council representative.

4. The Elections Board chair must call a meeting of the Elections Board within 48 hours of the notification of the contestation. An Honor Council representative must be present at the meeting.

- a. Upon invitation, contestors or candidates may present their concerns to the Elections Board.
- b. No involved candidate may take part under any circumstances in the voting at the meeting.

5. The involved candidates must expediently be sent a written notification of the decision reached by the Elections Board.

6. If a contestor or candidate is not satisfied with the Elections Board decision, she may present her concerns to the SGA Executive Committee. If she still is not satisfied, she may appeal to the vice president for college programs for a final decision.

Section 11. Contesting the Election of a Particular Office.

A. Eligibility.

Any candidate may contest an election of a particular

office.

B. Procedures.

1. A candidate's total votes will not be disclosed unless the candidate makes a written request to the Elections Board chair within 24 hours of posting time or the results. The requesting candidate may receive only her total percentage. After the disclosure, the candidate may request a recount of the votes for the office for which she filed. All percentages and vote totals are confidential, except for the total number of voters for each ballot.

2. If a candidate chooses to contest the election of a particular office after receiving her percentage, she must submit a notice of contestation within 24 hours of the receipt of her elections percentage. Also, if the candidate chooses to file a notice of contestation, she must keep her voting percentage confidential during the contestation process and for at least 60 days after the contestation process is finished.

3. The notice of contestation must include the name of the contestor, the reasons for the contestation, and the contestor's proposed solution.

4. The Elections Board chair must expediently contact the following:

- a. all Elections Board members;
- b. all involved candidates;
- c. the Elections Board advisor; and
- d. an Honor Council representative.

5. The Elections Board chair must call a meeting of the Elections Board within 48 hours of the notification of the contestation. The members of the Elections Board, in the presence of the Elections Board chair, the Elections Board advisor, and an Honor Council representative will then recount the votes of that particular office.

6. The involved candidates must expediently be sent a written notification of the decision reached by the Elections Board.

7. If a contestor or candidate is not satisfied with the Elections Board decision, she may present her concerns to the SGA Executive Committee. If she still is not satisfied, she may appeal to the vice president for college programs for a final decision.

Section 12. Contesting an Overall Election.

A. Eligibility.

Any voter or candidate may contest an election.

B. Procedures.

1. A written notice of contestation must be given to the Elections Board chair within 24 hours of

the election.

2. The notice of contestation must include the name of the contestor, the reasons why the election is being contested, and the contestor's proposed solution.

3. The Elections Board chair must expediently contact the following:

- a. all Elections Board members;
- b. all involved candidates or contestors;
- c. the Elections Board advisor; and
- d. an Honor Council representative.

4. The Elections Board chair must call a meeting of the Elections Board within 48 hours of the notification of the contestation. An Honor Council representative must be present at the meeting.

- a. Upon invitation, contestors or candidates may present their concerns to the Elections Board.
- b. No involved candidate may take part under any circumstances in the voting on contestation at the meeting.

5. The involved candidates must expediently be sent a written notification of the decision reached by the Elections Board. All percentages and vote totals are confidential.

6. If a contestor is not satisfied with the Elections Board decision, she may present her concerns to the SGA Executive Committee. If she still is not satisfied, she may appeal to the vice president for college programs for a final decision.

Section 13. Assumption of Duties.

Officers shall assume their duties after the installation which shall be no later than April 30, with the exception of Honor Council. Honor Council shall train new members during April and May.

Article II
Meeting, Order for Business,
and Quorum.

Section 1. Meeting of the Association.

A. Called Meetings.

The president of the Association may call a meeting of the Association at any time. A meeting must be called by her at the written request of ten percent of the members. This request must state the object of the meeting. A meeting also will be called in the event that Senate deems a Student Government Association meeting necessary.

B. Forums.

The Student Government Association may schedule forums throughout the year in order to receive input

from the student body. The Student Government Association will inform the student body of forums at least two weeks in advance.

Section 2. Order for Business.

All business meetings of the Association and its governing bodies shall be conducted according to Robert's Rules of Order.

Section 3. Quorum.

If a two-thirds quorum is not present, the SGA President may invoke the one-tenth rule. Once this rule is approved by the majority of those present, it shall take effect for the transaction of ordinary business.

Article III
Procedures.

Section 1. Legislation/Regulation Procedure.

A. Origin of Legislation/Regulation Concerns and Proposals.

Legislation/regulation concerns and proposals may originate from any member of the Meredith community and be presented to the appropriate branch of the Student Government Association. Legislation is any change in the SGA constitution. Regulations are any rules and guidelines not found in the SGA constitution.

B. Consideration of Legislation/Regulation Concerns and Proposals.

1. Once a legislation/regulation concern or proposal is presented to the appropriate branch, the branch will consider whether or not to take action on the concern or proposal. If the branch chooses to take action, it will work with its constituents within its jurisdiction to address the concern or proposal.

2. If a concern or proposal is deemed an official legislation/regulation change, the originating branch shall inform the SGA Executive Committee of the proposed change and send the concern or proposal to Senate, which may either approve or reject the change (See Constitution of the Student Government Association, Article X, Section 3D,E).

3. If approved by Senate, a legislation/regulation change will be referred to the SGA Executive Committee. If the SGA Executive Committee rejects the change, it shall give a written reason for refusal to both Senate and the originating body. If approved, the change will be sent to the appropriate college vice president. Legislation changes will always be referred to the vice president for college programs.

4. The appropriate college vice president may take one of three actions.

a. If approved by the appropriate college vice president, the legislation/regulation change shall be sent to the appropriate channels through which it will take effect.

b. If amended by the appropriate college vice president, an explanation of the vice president's action must be sent to the SGA Executive Committee. The amended legislation/regulation change will go back to the originating body and Senate for approval. If both bodies approve the amended change, it will then be referred to the SGA Executive Committee for final approval, after which it will take effect.

c. If the appropriate college vice president vetoes the legislation/regulation change, an explanation will be sent to the SGA Executive Committee, Senate, and the originating body.

5. If the appropriate college vice president does not take action on the proposed legislation/regulation change within a two-week period, a special conference will be called by the chair of the originating body to discuss the proposed change. This conference will consist of the appropriate college vice president, SGA president, Senate chair, and chair of the originating body.

Section 2. Judicial Procedure.

A. Preliminary Procedure.

This procedure shall be followed by the Honor Council in the preliminary investigation of cases.

1. Initiation of Charges.

a. When an accusation is made to the solicitor general by a member of the College community (any student, faculty member, administrator, staff member, or person directly serving the College), a thorough investigation of the charges shall be undertaken by the solicitor general.

b. Formal charges following investigation shall be served on the student by the summons signed by the solicitor general.

c. The summons shall be delivered to the student by the solicitor general in person, in private, and in writing at least seven days prior to the time set for hearing.

d. The summons shall specify the charge, the time, and the place of the hearing.

e. The solicitor general shall notify the chair, support counselor, secretary, clerk, and the dean of students of the initiation of formal charges.

f. Prior to any discussion of the alleged offense between the student and the solicitor general, or any college official investigating the matter, the student shall be informed of her rights. Failure to inform the student of her

rights shall cause all incriminating statements made by her prior to such time to be inadmissible in any proceeding on the alleged offenses.

g. The solicitor general shall present the student with the alternatives open to her in responding to the formal charge after informing her of the following rights granted under this instrument:

1. The right before the hearing to written notification of hearing, time, place and charge.

2. The right to be presumed innocent until proven otherwise through clear and convincing evidence.

3. The right to refuse to respond to questions that would tend to be self-incriminating.

4. The right to a fair, impartial, and confidential hearing.

5. The right to a speedy hearing.

6. The right to the services of the support counselor, if she so chooses, or a council of her own choosing from among the students presently enrolled at the College who have no formal legal training.

7. The right to present material and character witnesses from members of the Meredith College community only, and to testify and present evidence in her own behalf. Written testimony from off-campus persons may be presented at the hearing.

8. The right to a separate hearing upon request.

9. The right to know the evidence and to face witnesses testifying against her.

10. The right to question any material witnesses or to challenge and refute any evidence.

11. The right to plead innocent without fear of being tried for lying in relation to that plea if proven guilty. (This right does not disallow being tried for lying if the student lies in order to support a plea.)

12. The right to a tape of the presentation at the hearing, if notification is given within 48 hours of the hearing, for the benefit of the student in the appeal to the Review Board.

13. The right to immediate oral notification of the Honor Council's findings regarding decision and sanction. If the student is not present at the hearing, the chair will write or call her at the first opportunity. The secretary will deliver Official Notification of the Honor Council action to the student.

14. The right to be free from a retrial under this procedure for the same offense, after acquittal under this procedure.

15. The right to submit an appeal by noon on the Wednesday following her Honor Council hearing.

16. The right to waive any of the above rights after explanation of the possible consequences, provided that the waiver is made of the student's own free will and in writing.

h. If the student fails to appear before the Honor Council and the Honor Council chooses to proceed with the hearing, all hearing-related rights shall be automatically waived, and the defendant may be subject to a more severe sanction if deemed appropriate by the council.

i. In response to the student's right to the service of the support counselor:

1. If the student waives her right to the service of the support counselor, she and the solicitor general shall have the preliminary conference at which time the solicitor general shall obtain the facts of the case and a plea from the student. (This waiver brings to an end the preliminary procedure.)

2. If the student exercises her right to the service of the support counselor, she and the support counselor have a preliminary meeting to discuss the facts and determine the plea. The next step in this case is the preliminary conference.

3. Service of a support counselor is not available during the summer.

j. Honor Council reserves the right to hear an emergency hearing if a student is of harm to herself, her community or has been arrested off-campus on a felony charge. The Emergency Board shall consist of the Honor Council chair, support counselor, solicitor general, Honor Council advisor, Dean of Students, a faculty representative, and two Honor Council board members.

2. Preliminary Conference.

a. In order to enable the student to prepare a defense, a preliminary conference must take place at least ninety-six (96) hours before the hearing. However, upon request for waiver by the student, the hearing may be held in a period either less than or greater than ninety-six (96) hours. Request for departure from the time requirement shall be filed by the student with the solicitor general.

b. The support counselor and the student shall meet with the solicitor general for the preliminary conference at which time the summons shall be issued. The plea and facts shall be presented to the solicitor general and the solicitor general shall explain the charge and the nature of the evidence against the student.

c. The plea presented to the solicitor general during the preliminary conference cannot be changed within the immediate twenty-four hour period prior to the hearing.

d. Upon revelation of the facts of the case, any material witnesses shall be served with a written summons by the solicitor general to appear at the hearing. Failure to comply with such a summons is a violation of the Honor Code and shall be treated as such. No material witness may appear in a hearing who has not been officially summoned by the support counselor or the solicitor general.

e. Character witnesses may be contacted by the student and must comply with deadlines set by the support counselor. Members of the Meredith College community may appear at the hearing while nonmembers are invited to submit letters which will be read at the hearing.

B. Jurisdiction.

1. After completion of the preliminary procedures, the case is presented to the Honor Council. During the presentation of a case, any member of the Honor Council may question a student but only in areas directly related to the case. The five voting members of Honor Council, who serve on a rotating basis, shall render a decision and determine appropriate sanctions by simple majority. In the event of a tie vote on either accepting a plea or rendering a decision by voting members of the Honor Council, the chair of the Honor Council shall cast the deciding vote. The student is notified of the decision and sanction in writing at the conclusion of the hearing. The chair or solicitor general of the Honor Council also notifies the accuser (if he/she is a staff or faculty member) and the vice president for college programs of the decision and sanction. In the event of delay of graduation, suspension, or expulsion, if after a 48-hour period following her notification the student has not appealed, the decision will be submitted to the president of the College for final approval.

2. The student may appeal any Honor Council decision. The route of appeal begins with the Review Board, whose action is final except in cases involving delay of graduation, suspension or expulsion. All cases of delay of graduation, suspension and expulsion go to the president of the College for approval.

3. A tape will be made of the hearing (not including the deliberation), and the student will be allowed a copy at her own expense. This tape is for the benefit of the student in an appeal to the Review Board. If she fails to give notice of desiring a copy of the tape within 48 hours of oral notification of the Honor Council decision and sanction, the tape will no longer be made available to the student.

4. In the event that a student fails to respond to her summons to appear before the Honor Council, the Honor Council may choose to proceed with the hearing without the student present. Such action by the student shall be considered a violation of the Honor Code and deserving of a sanction.

Section 3. Review Board.

A. Method of Appeals to Review Board.

A student may appeal to the Review Board by giving a written notice of her appeal to the vice president for college programs by noon on the Wednesday following her Honor Council hearing. The notice of appeal must plainly identify the charge from which the appeal is taken and state a reason for the appeal. The Review Board hearing shall typically occur on the Friday following the receipt of the notice of appeal unless preempted by another student appeal.

B. Record of Appeals.

The appeal is considered solely on the record of the Honor Council proceedings. (This record consists of the minutes and the tape recording of the proceedings. The Honor Council secretary shall be responsible for making the Honor Council records available to the Review Board 48 hours before the review.)

C. Consideration of Appeal: Scope of Review.

1. Consideration of Appeal.

The Review Board shall consider the appeal based solely on the record. It shall not receive any new evidence. It may permit written briefs, oral arguments, or both, by the student charged, the support counselor, or the solicitor general upon their request. Such briefs and arguments shall be confined to matters considered by the Review Board to be within the scope of its review as defined in the following paragraph. An appellant shall have a maximum of five minutes to present her appeal.

2. Scope of Review.

Review of hearing is confined to these questions: (1) whether there is clear and convincing evidence in the record to support the decision and/or the sanction; and (2) whether the hearing was free of substantial error prejudicial to the student charged which would have affected the outcome; and (3) whether the sanction imposed is appropriate to the offense (looking at total context).

D. Determination of Appeal: Notice of Action.

1. Determination of Appeal.

Members of the Board sitting on an appeal shall review all records of the Honor Council proceedings and any written briefs. The members sitting on an appeal shall together then hear such oral arguments as are received, and the Board shall reach a decision. A majority vote shall decide the action on the appeal both in respect of

the finding of violation and of the imposition of a sanction. A decision shall be rendered within seven (7) days after receipt of the appeal unless an extension is deemed necessary by the Review Board.

2. Notice of Action.

Written Notice of Action taken on appeal shall be given in person by the secretary of the Board to the student charged within 24 hours of the Board's decision.

E. Action Available to Review Board.

On the basis of its review of the record and its consideration of any briefs and arguments received, the Review Board may; (1) affirm both the findings of violation and the sanction imposed; (2) remand for a rehearing if it determines that substantial error prejudicial to the student charged was committed at the hearing; (3) reverse and dismiss the charge if it determines that there is not substantial evidence on the record to support a finding of violation; (4) affirm the finding of violation but reduce the sanction to one deemed more appropriate than that imposed; or (5) where violation was admitted, reduce the sanction to one deemed more appropriate.

F. Finality of Action on Appeal by Review Board.

The action of the Review Board is final except in cases of remand, and except for the right of the student charged to appeal to the president of the College in cases provided in paragraph G.

G. Appeal to President of the College.

In cases wherein the Review Board affirms a sanction of delay of graduation, suspension or expulsion, the student charged may appeal the sanction to the president of the College within 48 hours of the Review Board's decision. The student shall present her appeal in writing to the vice president for college programs who shall then present the appeal accompanied with relevant case documents to the president. Review is based solely on the record of the appeal presented before the Review Board and any written brief filed with the Review Board by the student charged. The president of the College may, in a conference with the student charged, hear and consider oral argument but may not consider any new evidence. Review by the president of the College is confined solely to the question of appropriateness of the sanction in total context. The president of the College shall reach a decision with the help of an advisory committee and give a formal written notice within ten days after receiving the written notice of appeal. She may affirm the imposition of a sanction by the Review Board or change it to one deemed by her to be more appropriate. The action of the president of the College is final.

Section 4. Residence Hall Hearings Committee.

A. Method of Fine Appeals to Residence Hall Hearings Committee.

A student may appeal a residence hall fine to the Residence Hall Hearings Committee by giving a written notice of her appeal to the clerk within 48 hours of receiving the fine. The written notice must identify what fine is being appealed and why the fine is being appealed. The clerk will notify the appellant of the date and time of the hearing.

B. Consideration of Fine Appeals.

The clerk will introduce any material and/or character witnesses. The appellant shall have a maximum of five minutes to present her appeal. Members of the committee sitting on an appeal may ask questions of the material witnesses and appellant. The committee shall reach a decision by majority vote while the appellant waits in another room. The decision of the committee is final. Written notice of the decision shall be given by the clerk.

C. Procedure for Minor Violations of Residence Hall Policies.

This procedure shall be followed by the Residence Hall Hearings Committee when a minor violation of residence hall policy is referred by the solicitor general of the Honor Council.

1. The solicitor general of the Honor Council provides the clerk with the information from the preliminary investigation of the case.
2. Prior to any discussion by the student and the clerk of the alleged offense, the accused shall be informed of her rights.
 - a. The right before the hearing to written notification of hearing time, place, and charge.
 - b. The right to be presumed innocent until proven otherwise through clear and convincing evidence.
 - c. The right to refuse to respond to questions that would be self-incriminating.
 - d. The right to a fair, impartial, and confidential hearing.
 - e. The right to a speedy hearing.
 - f. The right to testify and present evidence on her own behalf.
 - g. The right to have one character witness from the Meredith College community.
 - h. The right to a separate hearing upon request.
 - i. The right to know the evidence and to face witnesses testifying against her.
 - j. The right to question any material witnesses or to challenge and rebut any evidence.
 - k. The right to plead innocent without fear of being tried for lying in relation to that plea if proven other-

wise. (This right does not disallow being tried for lying if the student lies in order to support a plea.)

- l. The right to a tape of the hearing, if notification is given within 48 hours of the hearing, for the benefit of the student if she requests a retrial of the hearing with the Honor Council.

- m. The right to immediate oral notification of the Residence Hall Hearings Committee's findings regarding decision and sanction. The student will receive a written notification of decision and sanction from the clerk.

- n. The right to request, within 48 hours of the hearing, a retrial with the Honor Council.

- o. The right to waive any of the above rights after explanation of the possible consequences, provided that the waiver is made of the student's own free will and in writing.

3. After informing the student of her rights, the clerk shall explain the procedures of the hearing, explain the charge and the nature of the evidence against the student, and provide a hearings summons stating the date, time, and place of the hearing. The student must tell the clerk in advance of the hearing the name of her character witness if she chooses to have a witness.

4. The vice chair of the Residence Hall Board chairs the hearing. A tape will be made of the hearing. During the hearing, the clerk presents the evidence and material witnesses. The student then testifies on her own behalf and invites her character witness to join the hearing when directed by the vice chair of the Residence Hall Board. The members of the committee are allowed to ask questions of the clerk, witnesses, and student. The committee will reach a decision by majority vote while the student waits in another room. The clerk notifies the student of the committee's decision orally and in writing. In the event that the student fails to appear for the hearing, the committee may choose to proceed in her absence.

5. The clerk shall submit written decisions to the vice chair of the Residence Hall Board, the chair of the Honor Council, the solicitor general of the Honor Council, the advisors of the hearings committee and the Honor Council, the director of residence life, the dean of students, and the vice president for college programs.

Section 5. Senate Standing Committees.

A. Student Organization Concerns Committee.

1. Any student who has an organizational concern shall fill out a Student Organization Concern Form, located in the Office of Student Activities and Leadership Development and outside the SGA Office.
2. The student should return the form to the Senate

box, located in the Office of Student Activities and Leadership Development.

3. A member of the Student Organization Concerns Committee will contact the student before the next Senate meeting to confirm that her concern has been received.
4. The Student Organization Concerns Committee will investigate the concern based on procedural guidelines approved by the SGA Senate.
5. A copy of the procedural guidelines can be obtained from the SGA Senate Chair or from the Office of Student Activities and Leadership Development.

B. Active/Inactive Committee.

1. The committee will look into whether an organization is following its constitution (i.e. officer positions filled, purpose, meetings, etc.).
2. The committee will send a letter to the organization president and advisor informing them that their organization is being reviewed to determine whether the student organization is active or inactive.
3. The organization will have a grace period, to be determined by Senate, in order to regroup and reorganize in order to avoid inactive status.
4. If the organization is in consideration of becoming inactive, an article will be submitted in the Meredith Herald, notifying the Meredith community. Students will have the opportunity to assist the student organization in keeping its active status.
5. At the end of the grace period, the student organization will be taken to Senate and voted upon as active or inactive.

Section 6. Procedure for Removal from Office.

A. Offices Subject to Removal.

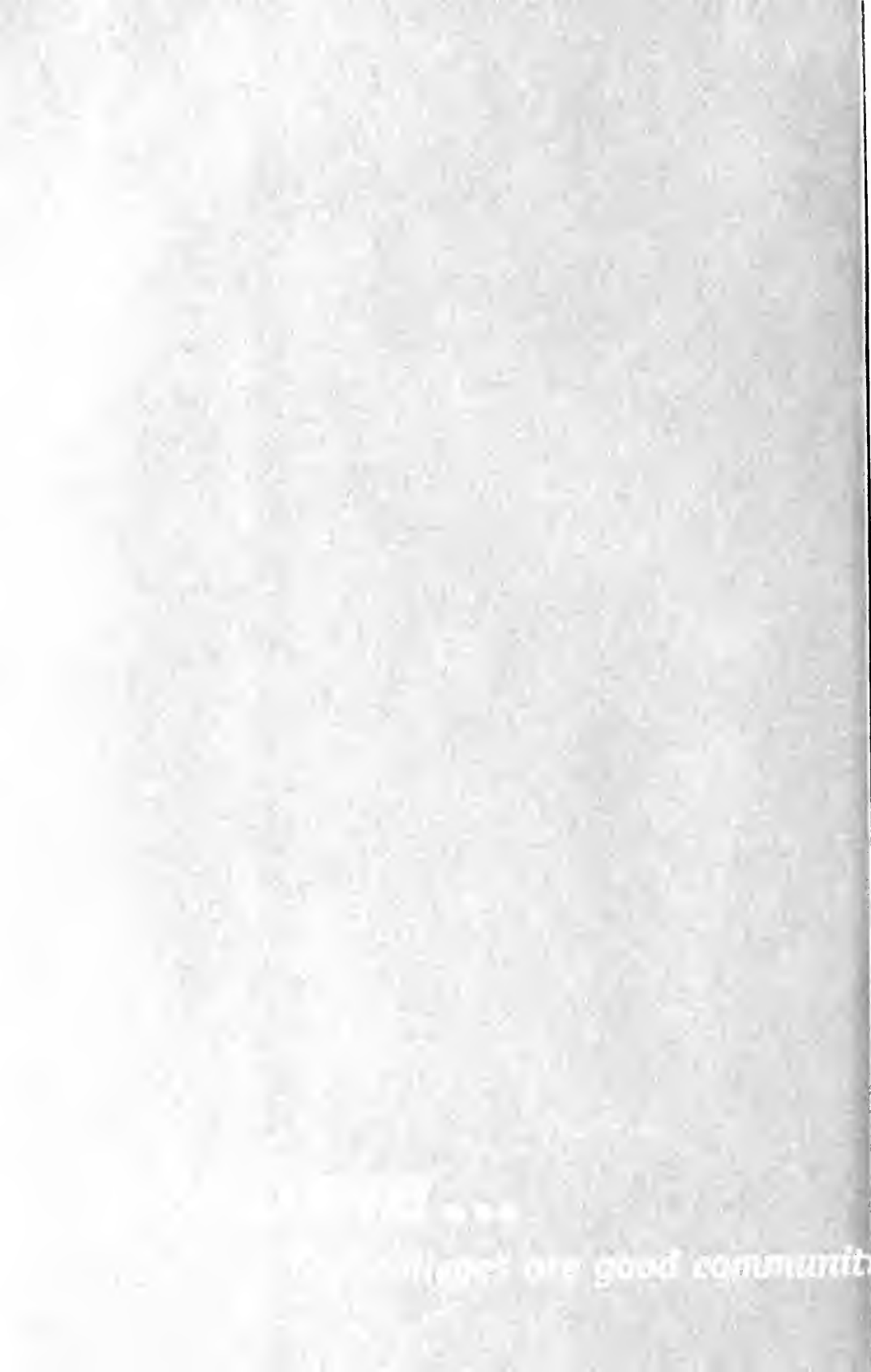
Any student holding any position (i.e., officer or chair/co-chair) within any recognized campus organization may be removed from office if she is not performing her duties as outlined in her organization's constitution or job description or for a failure to uphold the Code of Ethics for student leaders.

B. Procedure for Removal.

Before the student can be removed from office, the president, chair, or advisor of the organization must issue an oral warning stating what duties are not being performed. If the student continues not performing her job, the president, chair, or advisor must issue a written warning. If this situation persists after the warning, the president, chair, or advisor must remove the student from her position. Once the student is removed, the Office of Student Activities and Leadership Development must be notified in written form of the removal. (For additional information, see Article VI, Section 1-D.)

Section 7. Appeals.

Any student holding any position within any recognized campus organization who has been removed from office for not performing her duties as outlined in her organization's constitution may appeal this decision. She should appeal this decision in writing to the highest presiding officer and/or advisor in her organization. The organization should then implement an appeals process to consider the appeal. If this appeal is denied, she may further appeal to the Student Organization Concerns Committee of SGA Senate by completing a Student Organization Concerns form, available in the Office of Student Activities and Leadership Development and the SGA office. The Student Organization Concerns Committee will hear the appeal based on SGA Senate-approved guidelines.



residence life

guide to community living

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Mission Statement:

In response to the ever-changing needs of college students, the residence life staff provides a program of student services designed to enrich the quality of life of Meredith students. By offering programming and counseling, maintaining safety, and intervening in crisis situations, we provide an environment conducive to student success at Meredith.

The philosophy of the residence life staff is one which recognizes and affirms the uniqueness and worth of each student and her potential for growth. To enhance and supplement the classroom experience, the residence life staff promotes activities, programming and community building which contribute to the holistic development of the student. The residential setting, as a living/learning dimension of campus life, is

perhaps the single most important synthesis of classroom learning and college experience and activity.

A commitment to the living/learning environment provides the motivation for community building that serves students and provides opportunities for intellectual, physical, social, emotional, spiritual, and professional growth. The Residence Hall Association provides the structure for the governance of residence halls and is instrumental in planning and monitoring campus communications as well as special residence hall and campus programming. Residence hall presidents, resident assistants, and residence directors assess and respond to the particular interests and needs of their students and select interesting, challenging, informative, and entertaining programs, speakers, and events.

We're Here to Help

Resident students at Meredith enjoy many opportunities while living on campus. Enjoyment of these opportunities depends upon personal involvement as well as personal commitment to the welfare and needs of residents living together. Each resident must take personal responsibility to abide by the rules and regulations, so the group as a whole can function effectively and benefit from the creative interaction of residence life.

The residence life staff provides a program of student services designed to enrich the quality of life for Meredith students. The residence life staff includes the director of residence life, residence life assistant, residence directors, resident assistants, the residence hall association, and the residence hall councils.

Director of Residence Life
Heidi LeCount
(919) 760-8633
reslife@meredith.edu

Residence Directors

Residence directors (RDs) are full-time staff members who live in the residence halls on campus. RDs are trained in the areas of student development, crisis intervention and counseling skills as well as how to assist students with social, emotional, and academic concerns. They perform a variety of duties on campus, work through the Office of Residence Life, and are available to assist students with questions or concerns. Residence directors supervise the resident assistants of the building and serve as a resource to their residents and students on campus.

Emergencies should be reported immediately to the residence director on duty, who maintains contact with security.

If you need to contact the Residence Director on duty, call the cell phone at (919) 612-6350 (leave voice mail message if there is no answer).

Residence Directors' Phone Numbers:

Vann Hall/Stringfield Hall, Allison van den Berg 760-8520
Brewer Hall, Sarah King, 760-8506
Faircloth Hall, Sharlene Provilus, 760-8094
Poteat Hall, Lauren Cooper, 760-8508
Barefoot, Courtney Hodge, 760-8527
Heilman Hall, Emily Harkey, 760-8694

Resident Assistants

Resident assistants are student staff who live on each floor of the residence halls. They are supervised by the residence director of the building. Their primary responsibilities include:

- To be accessible to the residents on her hall for assistance and counsel.
- To uphold and enforce the Honor Code.
- To encourage student participation in campus activities.
- To facilitate campus communication.
- To create a positive living/learning environment on her floor which will enhance and facilitate maximum community interaction and encourage accelerated personal growth.

Resident assistants are chosen in the spring by the residence life staff. Selection follows an in-depth application process which includes a formal written application, recommendations from three references, an interview and group process activities. Resident assistants are part of the staff of the Office of Residence Life and receive financial compensation.

Resident Assistants' Phone Numbers:

Barefoot		
1stSusan Stewart2008
2ndMary Garland Knott2181
3rdTina Aldridge2068
4thShaunita White2090
Brewer		
1stEmmie Corl2111
2ndAmanda Bridgeman2138
3rdRebekah Shingleton2164
4thAmber Bertrand2182
Faircloth		
1stWhitney Parker2411
2ndAlicia Overton2438
3rdLindsay Kay2463
4thWhitney Myers2478
Poteat		
GroundBria Gilchrist2585
1stMehnaz Chowdhury2596
2ndKaylan Fisher2611
3rdBrittany Krohn2634
Heilman		
1stRachel Stecher2940
2ndCollette Kinane2534
3rdHailey Phillips2563

<i>Stringfield</i>	
1st	<i>Caityn Riner</i>2940
2nd	<i>Rachel McElwain</i>2971
3rd	<i>Melissa Staley</i>2997
4th	<i>Sheena Whitley</i>2209
<i>Vann</i>	
1st	<i>Amber Krawczyk</i>2659
2nd	<i>Marissa Knott</i>2684
3rd	<i>Nakia Bennett</i>2220
4th	<i>Elsbeth Taylor</i>2920

Getting Involved in Your Residence Hall

Community Agreements

A community agreement is a contract among the residents regarding certain features of community living such as when to hold quiet hours; what is an acceptable noise level during non-quiet hours or "courtesy hours;" how residents want to use the laundry room such as having a sign-up system or first-come, first serve; and the expectation of how residents will communicate with one another about individual concerns.

Resident assistants and residence directors will be facilitating the Community Agreement process in the fall semester.

Hall Council

Students are encouraged to become active and contributing members of their hall communities by helping their neighbors, developing hall themes, joining the Hall Council, attending hall meetings, assisting with enforcing quiet hours, and attending residence hall programs and activities.

One of the best ways residents can meet people and become active in their residence hall community is to serve on the Hall Council as a floor representative.

Each residence hall has a Hall Council to assist with governance as well as social and educational programming. The Hall Council is composed of the residence hall president, two or more representatives from each floor, the resident assistants, and the residence director, who also serves as the advisor.

Hall Meetings

Freshman hall meetings are held during the week of freshman orientation and throughout the fall. Upperclass hall meetings are held during each semester as necessary.

Hall meetings are used as times to discuss community issues, upcoming programs, and other campus information. Attendance is required at all hall meetings.

The staff of each residence hall sponsors a variety of social, cultural, educational, recreational, and community service programs and activities.

Important Residence Life Dates

Residence Halls Open for Freshmen, 8:00 a.m.	<i>August 18</i>
Residence Halls Open for Transfer Students, 8:00 a.m.	<i>August 18</i>
Freshman Hall Meetings, 9:00 p.m.	<i>August 18</i>
Residence Halls Open for Upperclass Students, 8:00 a.m.	<i>August 19</i>
Fire Safety Training for New Students	<i>August 19</i>
Freshmen Hall Meetings, 9:00 p.m.	<i>August 19</i>
Residence Halls Room Changes Begin	<i>September 6</i>
Residence Halls Close for Semester Break, 10:00 a.m.	<i>December 16</i>
Residence Halls Open after Semester Break, 2:00 p.m.	<i>January 6</i>
Residence Halls Room Changes Begin	<i>January 23</i>
Return room sign-up for rising juniors and rising seniors	<i>March 31</i>
Return room sign-up for rising sophomores	<i>April 1</i>
Residence Halls Close, 6:00 p.m.	<i>May 11</i>

At the beginning of the year, your RA will ask for suggestions about the types of programs and activities that interest you.

Getting involved in the programs and activities that occur in your building will help you to learn about yourself, your community, and the world around you!

Home Improvement

Residence hall rooms are equipped with two twin beds with standard size mattresses, two desks, two dressers, and two closets. Some students coordinate bed-spreads and discuss color schemes with their roommates before even setting foot into their room of bare walls and stripped beds. Others let the room evolve. All students find a way to make their room a home away from home for themselves.

Decorating a residence hall room can be one of the most creative "budget" efforts a student ever undertakes. Foot lockers are great for transporting and storing belongings and also make great pieces of furniture.

The key to residence hall decorating is learning to incorporate existing furniture with flexible items you add like carpet or free-standing shelves. Posters and personal knick knacks can warm up your room. Just remember to keep it safe (no candles or possessions that are fire hazards—see pages 156-157 for complete fire hazard information) and keep it temporary (you'll want to leave the room as you found it). *Have fun!*

Roommates

Students will tell you that some of the biggest unfounded fears about college relate to having a roommate. It is true that it is rare for roommates to agree on everything, but, when roommates take the time to learn about each other and to talk about each other's likes and dislikes, they quickly pave the way for positive living experiences.

It helps to begin thinking about how you can be a good roommate to someone else.

Here are some tips about being a good roommate:

- Communicate.
- Set boundaries.
- Respect privacy.
- Resolve conflicts.
- Be open and friendly.
- Be understanding.
- Ask before you borrow.

Remember: Give your roommate the courtesy of speaking to her first about any problem before she hears it from someone else on the floor.

Roommate Agreement

Each set of freshman roommates should complete a roommate agreement during their first week together as roommates. This Roommate Agreement should be helpful as you negotiate the guidelines you want to follow in your roommate relationship.

Roommate Bill of Rights and Responsibilities

- The right to read and study free from undue interference in one's room (unreasonable noise and other distractions inhibit the exercise of this right).
- The right to sleep without undue disturbance from noise, guests of a roommate, etc.
- The right to expect that a roommate will respect one's personal belongings.
- The right to a clean environment in which to live.
- The right to free access to one's room and facilities without pressure from a roommate.
- The right to personal privacy.
- The right to address grievances. Residence hall staff are available for assisting in settling conflicts.
- The right to be free from fear of physical and/or emotional intimidation.

How to Make it Work

Once you've talked about each other's likes and dislikes, read through the Roommate Agreement and complete the form. Remember to talk with your roommate if something is bothering you. The sooner you talk about it, the sooner you can resolve your concerns. If you are nervous about talking with your roommate, you'll find that your resident assistant or residence director can be very helpful as you work through your differences.

Learning Together

Once your roommate relationship has developed past the adjustment period, you'll find the experience of getting to know your roommate can be one of the most rewarding experiences of your college years.

Residence Hall Procedures

Housing Contract

A student who lives on campus signs a contract for student housing and pays a non-returnable \$150 advance room fee that is applied to her account for the following year. The contract is binding for one academic year,

consisting of fall and spring semesters of the same academic year. Students are responsible for meeting all terms of the contract. Any student who breaks her contract is subject to an additional \$500 fee.

Check-in Procedures

Each resident student must secure a key to her room and complete both a Room Condition Report and an Emergency Contact Information card.

If room changes occur during the academic year, all keys must be returned and exchanged for keys to the new room.

Check-Out Procedure

1. Make an appointment with the RA to complete room check-out.
2. Remove all belongings from the room.
3. Put all trash in appropriate containers.
4. Clean and sweep room and bathroom and clear walls. (Do not sweep trash into the hall.)
5. Be sure all college furniture is in the room.
6. Meet with the RA for room check for cleanliness and damages. (Residence life staff makes a preliminary inspection; housekeeping staff make the final inspection.)
7. Both the student and the RA sign and date the Room Condition Report.
8. Leave room key and Room Condition Report with the RA. The last occupant to check-out locks the bathroom connecting door, then locks the door to her room before turning in her Room Condition Report and key.
9. Students vacating the residence halls are expected to do so within 24 hours after terminating their housing contract. Failure to check out properly will result in a \$50 improper check out fee and \$50 lock and key replacement fee.

Withdrawing

Students who are withdrawing should make an appointment with the dean of students to complete a withdrawal form. A student not planning to return to school following the semester break must remove all belongings before leaving for break. A student who, during the semester break, decides not to return to school must remove all belongings prior to the date students return to campus.

Keys

Keys are not to be duplicated and are to be returned when the room is vacated. Lost keys are to be reported immediately to the Office of Residence Life with a

request for a lock change.

A charge will be assessed for a lock replacement and new key. The charge for a new key is \$10. The charge for a new lock and two new keys is \$50.

Responsibility for Damage

Residents will be held responsible for damage to residence hall buildings or furniture and will be charged cleaning and damage fees where they have caused damage to their own rooms or common areas. Students who steal or vandalize are referred to the Honor Council. The cost of repairs for damage of campus areas will be shared by the students responsible or, if no one takes responsibility for the damage, by all resident students served by the damaged common area.

Lock-outs

Students should keep their doors locked and carry their keys at all times. When a student is locked out of her room, she should contact the following people accordingly:

8:00 a.m.–11:00 p.m.

RD in the building or call the RD on duty at (919) 612-6350.

11:00 p.m.–8:00 a.m.

Campus police, 760-8888.

A \$10 fine may be charged each time a master key must be used to open a locked door will be added to the student's account. A student will be required to show her Meredith I.D. before the door will be unlocked. For repeat lock-outs a student can be charged a higher fine.

Residence Hall Closings

Residence halls will be available during Fall Break, Thanksgiving, Spring Break, and Easter break.

Residence halls will be closed during the time between fall and spring semesters. For safety purposes:

- Residents who do not stay on campus are encouraged to unplug their room belongings in case of severe weather or electrical surges. The college is not responsible for damages for items left plugged in during a campus break.
- Residence hall staff will check rooms to ensure that everything is turned off and the doors are locked. Staff will test room smoke alarms at these times.
- For assistance during a campus break, contact the RD on duty at (919) 612-6350 or Campus Police at x8888.

Housing Assignments

The College reserves the right to move a student to a different room at any time if a reassignment is deemed appropriate by the director of residence life and/or the Dean of Students.

Grievance Procedures

Housing Problems

A student who experiences a housing problem during the academic year should discuss the problem with the resident assistant responsible for her floor or the residence director responsible for her residence hall. If the problem cannot be resolved through discussion with the resident assistant or the residence director, the student may make an appointment with the director of residence life for further consideration.

Room Change Procedure

Residence directors are available to assist students with room changes. Residents requesting a room change are encouraged to meet first with their RD to discuss their options for changing rooms.

Students may move from one room to another with permission from the RD or the director of residence life. Students may change rooms without charge.

Room changes will take place after the 10th day of classes each semester.

In order to make a room change:

1. Obtain a Room Change Form from the Office of Residence Life.
2. Meet with residence life staff to discuss your request.
3. Once approved for a room change, complete and secure the signatures of all involved and take the form to the Office of Residence Life.
4. Follow the proper Check-In/Check-Out procedures as outlined earlier in this section.
5. Move.
6. Return former room key to Office of Residence Life.
7. Residents who move and don't turn in their old room key will be billed \$50 for a lock change and new keys.

Follow check out procedures for old room and check in procedures for new room.

Residents who do not follow proper room change procedures will be charged \$50.

Vacancies and Private Rooms

When a vacancy occurs in a double occupancy room and space allows, the Office of Residence Life will contact the remaining occupant to give her the option

of paying for a private room (at a cost of one and a half times the regular rate), finding a roommate within a specific period of time, or moving in with another resident. If the student does not pay for a private room, find a roommate, or move, residence life staff can add a roommate without prior notice any time the space is needed. A student who lives in a double room with a vacancy must keep her room available to receive a roommate at any time by leaving one dresser and one closet empty. If you need assistance finding a roommate, please contact the Office of Residence Life.

A student will be allowed to move into an unoccupied room if she pays the private room fee which is one and a half times the regular rate. A private room contract must be signed before any of the student's belongings may be moved into an empty room. The private room option is only available if there is space and with approval of the director of residence life.

If one student occupies a double occupancy room, she has the following options:

- move to another room with another student
- have another student move in with her
- pay the private room fee so that a roommate will not be assigned
- be assigned a roommate at any time a space is needed

A student with a communicable disease or who exhibits inappropriate and unacceptable community behavior may be required to move off campus.

First year students are not permitted to rent a double room as a private room unless approved by the Dean of Students.

Insurance Claims

The college is not responsible for the loss or damage of personal property in the residence halls. In most cases, a student's personal property is covered under her family's homeowners insurance. When this coverage does not apply, students should secure insurance coverage under a renter's policy.

Residence Life Policies

Honor Council

The Honor System is a long-cherished tradition and a basis for all life at Meredith. It is essential that each student commit herself to abide by and uphold Meredith's Honor Code and system of self-government. A student violating college policies included in the "Residence Life Guide to Community Living" or

The *Student Handbook* will be obligated to report herself to the solicitor general of the Honor Council. Detailed information is included in the *Student Handbook*, pages 172-176. Ignorance of a rule or regulation shall not be accepted as a defense by the Honor Council.

Residence Hall Hearings Committee

The Residence Hall Hearings Committee is a branch of the Honor Council. The solicitor general assigns hearings to the Residence Hall Hearings Committee. Students appealing a residence hall fine should contact the clerk of the Residence Hall Hearings Committee. Detailed information is included in the Honor System section of the *Student Handbook*.

Alcohol and Drug Policy

See page 178.

Smoking Policy

All residence halls at Meredith College are smoke-free environments. Residents who smoke must do so outside of the buildings in designated areas. Students who are found to be smoking inside will be fined. A second smoking offense will result in the student being referred to the Residence Hall Hearings Committee for disciplinary action. See page 178, for more information on the smoking policy.

Baby Sitting Policy

Baby sitting is not permitted on campus regardless of the age of the child. Baby sitting includes hosting family members with young children or watching young relatives regardless if services are paid or voluntary. The residence halls are not an appropriate community for young children, especially infants.

Bicycle Policy

Bicycles are to be registered with the campus police. There is no charge for this service. Bicycles are to be stored in the bike racks outside the residence halls unless they can be disassembled and stored in the student's room in such a way as not to create a fire hazard or infringe on a roommate's space. Bicycles found anywhere other than in the bike rack or in the student's room will be impounded by campus police to be returned to the student at the end of the semester. The penalty for violation of this policy is a \$15 fine.

Married Students

Married students who meet the residence requirements may live in the Meredith residence halls under

the following conditions:

- On-campus housing for a married student must be approved by the director of residence life.
- All student government regulations apply to married students according to their academic classification.
- All residence hall rules and regulations apply to married students.

Residence Requirements

Campus residence halls are living/learning environments that provide supportive communities for student development. Traditional-aged students are encouraged to take advantage of the opportunity for building friendships, developing interpersonal and communications skills, and participating in programs and activities that are all part of the residential living experience.

1. Freshman and sophomore students under the age of 23 must live in the residence halls or reside with their parents, husbands, or (with special permission) another close relative. Freshman and transfer students who enter the College over the age of 21 may apply to live off campus. Housing contracts are for the entire academic year.
2. Continuing juniors and seniors with at least a 2.0 GPA may request to live off campus by a designated deadline in the spring semester. Along with at least a 2.0 GPA, students must have at least 60 hours or have resided four semesters in the residence halls. Transfer students who meet established eligibility requirements as stated on the transfer application for admission may apply as commuting students under the off-campus housing option. Requests are available in the Office of Residence Life.
3. Campus housing is available to undergraduate degree-seeking students, including students in the 23+ program.
4. Resident students must be enrolled as full-time (at least 12 hours) students while living in the halls. If a student drops below full-time, she will not be eligible to live on campus unless approved by the dean of students.
5. Students interested in housing during the summer terms must check with the Office of Residence Life for housing options and stipulations.
6. The cost of health services and meals in the dining hall are included in the payment for room and board. Students who live off campus must pay a health fee in order to receive services from the

Health Center. Students who live off campus must pay for any meals eaten in the dining hall.

7. Students who do not meet the requirements to live off campus but choose to do so can be charged the full amount of room and board for the academic year.
8. Residential policies will be reviewed annually.

Right of Entry

Authorized college personnel, including but not limited to the dean of students, director of residence life, security officers, residence directors, and resident assistants, and facilities staff may enter student rooms at any and all times to assure that college policies are being upheld, to inspect, and to make such repairs to the space as the College may deem appropriate.

Students will not be allowed to enter another student's room in her absence for any reason unless the student who lives in the room has given written permission.

Room Regulations

- Each room will be inspected by the resident assistant before the resident moves into the room. If rooms are changed during the year, the proper check-in/check-out procedure must be followed.
- Students may not be destructive of college property when decorating rooms. They may not paint furniture or rooms, or mar walls or doors with paint. (see "Responsibility for Damage" on p. 227).
- Students may not keep animals or pets other than fish (10-gallon tank maximum) in the residence halls.
- For health reasons, all dishes should be properly cleaned after use. No dirty dishes should be left on halls, in rooms, or in kitchens. Dishes are not to be removed from the dining hall.
- All cooking must be done in the residence hall kitchens.
- Ceiling fans are not permitted.
- Using any parlor furniture or other college furnishings in residence rooms is prohibited.
- With respect to the College's wireless internet technology, resident students should use any style/type of phone other than 2.4 GHz.
- Windows are to be kept closed and locked at all times to assist with security and the regulation of temperature. Entry or exit through windows is prohibited, including moving items in through a window or having a friend announce his/her arrival by knocking on a window.

Quiet Hours

Quiet levels and acceptable noise levels will be determined by each floor's Community Agreement. For more information, see page 225.

Fire Safety Rules

- Candles, incense, or any open flames are prohibited in the residence halls. No flammable chemicals are to be kept in residence halls.
- Electric holiday lights or decorative string lights (with the exception of battery-operated lights) may not be used anywhere in the residence halls. All decorations must be nonflammable or treated with fire retardant chemicals.
- Live holiday trees are not permitted.
- Metal trash cans are recommended.
- All hallways and exitways are to be kept clear of obstructions with complete access to be available at all times. Students who leave items in the hall may be fined. "Welcome mats" are prohibited.
- Storage areas must be kept neat and contain no empty cardboard boxes.
- All students must exit the building immediately when fire drills are conducted.
- Smoking in any resident room or residence hall is prohibited.
- No tissue paper or other flammable materials may be placed on walls or doors except on designated bulletin boards.
- Posters and notices cannot be placed on exit doors stairwell doors or walls. Use hall bulletin boards or the bulletin boards that are provided for you on your door only.
- Draperies must be made of fire resistant material.
- Residents are not permitted to hang or affix any items to the ceiling.
- All types of extension cords are prohibited in the residence hall. Only UL-approved surge-protector power strips with circuit breakers may be used. No electrical adapters of any kind may be used in the residence halls. All power strips need to be plugged into the wall. A power strip cannot be plugged into another power strip.
- Electrical appliances of any kind (i.e., hair dryer, curling iron, curlers) must be Underwriters' Laboratories (UL) approved. Students are expected to use all appliances with utmost safety.
- Electrical cooking appliances (deep fryers, coffee makers, blenders, toasters, toaster ovens, sandwich makers, indoor grills, etc.), sun lamps, personal microwave ovens and space heaters may not be used in the residence halls. Any cooking appliance

found can be confiscated by the residence director and returned to the resident when she is able to take it home.

Irons must be used and stored immediately after use in the designated area of each residence hall. The residence life staff in the building will announce the designated area at the first hall meeting. Refrigerators must meet college standards. One unit, maximum 4.0 cubic feet, per room. Halogen and lava lamps of any kind are not allowed in the residence halls.

Each residence hall room door is equipped with an automatic door closure for fire safety. These closures are not to be tampered with at any time. Dismantling the closure is tampering with fire equipment and will result in a \$50 fine.

**Each violation of these rules will result in a \$15 fine.
A second violation of the same type will result in a \$25 fine.**

Miscellaneous Hall Safety Prohibitions

Residents should refer to the Security, Safety and Emergency Procedures section, pp. 154–157, for more complete information.

Use of sporting equipment such as skates, skateboards, roller blades or other similar items within residence halls is prohibited.

Running in halls is prohibited.

Students are not permitted to bring animals into the residence halls.

Sleeping in hallways and parlors is prohibited.

Climbing on any campus roof or ledge is prohibited.

Violation of any of these policies will result in a \$15 fine.

Room Health and Safety Inspections

The residence life staff will conduct inspections once per semester and at campus closings in each residence hall room. The inspection will include a check for health and safety hazards such as:

- a) Electrical, heating, halogen lamps, lava lamps and cooking appliances.
- b) Combustibles.
- c) Housekeeping, health hazards, excessive and perishable trash.
- d) Extension cords, non-surge protector power strips, and electrical adapters with multiple plugs.
- e) Surge protector extension cords plugged in to one another.
- f) Candles and incense.
- g) Items hanging from or secured to the ceiling or attached to the wall.
- h) Electric holiday lights.

(i) Dismantled door closures (see "Fire Emergency Procedures" on pp. 156–157).

(j) College-owned parlor furniture.

(k) 2.4 GHz phones.

Each violation of these policies will result in a \$15 fine, Residence Hall Hearings committee action, or the total cost of the damaged item. A second violation of the same type will result in a \$25 fine.

See Personal Safety section for fire safety regulations.

The residence life staff may confiscate items found in violation of College policies.

Inspectors entering a student's room will leave a notification of the inspection. Violations are to be corrected within two working days. Fines issued for violations will be added to a student's account. Follow-up inspections will be conducted to determine if corrective action has been taken. Failure to correct safety violations will result in disciplinary action, and item(s) will be confiscated.

Room Searches

Meredith reserves the right to inspect all rooms in the residence halls at any time and as often as deemed necessary. Attention will be given to maintenance, safety, health hazards, room damage, and compliance with college policies. A student will be responsible for any damage she does to college property. A residence director has the responsibility and the authority to conduct an immediate room search if she suspects alcohol, drugs, or males in a residence hall room. The College also reserves the right to conduct room searches and motor vehicle searches with reasonable suspicion of a violation of college policies. Procedures will be followed to ensure the protection of the student and her property.

On occasion, an entire hall may be searched. If so, each resident of the hall will be asked to remain outside of her room until her room has been searched thoroughly. Her vehicle may also be searched. Careful procedures will be followed to insure that the search is conducted properly and as quickly as possible.

If a report is made to the solicitor general of the Honor Council that one or more students are suspected of violating the Honor Code (i.e., possession of alcohol, possession of drugs, males in residence hall rooms, theft of personal property), and no specific information is given about a particular room, a warning may be given to the entire hall by the solicitor general. If there is reason to believe that a violation has previously occurred in a specific room but there is no evidence of a current violation, a personal warning may be given to the student(s) involved. If a hall warn-

ing or a personal warning is given and the problem persists, a search may be conducted.

Theft of Personal Property

Residents who experience a theft or loss of personal property should alert Campus Police as soon as possible. Meredith is not responsible for the personal property of students. Families are encouraged to make sure that homeowner's insurance policies cover the student's residence hall property. If a student has evidence that another student is responsible for the theft, she should alert the campus police and solicitor general of the Honor Council.

Facilities & Services

Kitchens

Student kitchens are located on the first floors of Vann, Brewer, Stringfield, and Faircloth; on each floor of Poteat, Heilman and Barefoot, and may be used before midnight. Safety precautions should be observed at all times, and students are responsible for cleaning kitchens after using them. Food being cooked should not be left unattended.

Parlors

Parlors are located on each floor of the residence hall for the enjoyment and use of each resident. Please treat your parlor as you would the living room of your own home. Try to keep the parlors tidy, and respect the rights of others sharing the parlor. Do not use the parlor for any kind of painting project or construction project, i.e., Cornhuskin' props, organization banners, etc. *See the *Student Handbook* page 127 for further information on parlor usage.

Laundry Rooms

Automatic washers and dryers can be found in the following locations:

<i>Vann</i>	<i>1st and 4th floors</i>
<i>Stringfield</i>	<i>1st and 4th floors</i>
<i>Faircloth</i>	<i>1st and 4th floors</i>
<i>Brewer</i>	<i>1st and 3rd floors</i>
<i>Poteat</i>	<i>Ground, 1st, 2nd, and 3rd floors</i>
<i>Barefoot</i>	<i>1st, 2nd, 3rd, and 4th floors</i>
<i>Heilman</i>	<i>1st, 2nd, and 3rd floors</i>

The cost of laundry services is included as part of the student room fee. Washers and dryers should not be used to wash and dry shoes, bedspreads or rugs. If a machine malfunctions, MacGray should be called.

Their number is available in each laundry room. Ironing boards are provided, but students must supply irons. Irons left on the ironing boards should be unplugged when unattended. No ironing is to be done in students' rooms.

Storage

There are storage rooms in most of the residence halls for luggage storage during the academic year. No bicycles, appliances of any kind, Meredith furniture, etc., may be stored in storage rooms. Please have identification on outside and inside of luggage. Because of fire regulations, cardboard boxes may not be stored in the storage rooms. The College is not responsible for lost articles from hall storage.

There is no summer storage on campus. If summer storage is needed, there are private commercial storage facilities available nearby.

A student must remove all personal items from storage areas before the last day of exams. Items left in storage after graduation day will be discarded.

Any items of clothing, carpets, etc., left in rooms or storage rooms at the end of the spring semester will be disposed of by the housekeeping staff immediately after closing.

Post Office

The Willie J. King Postal Center is located on the first floor of Cate Center. Although the mail room is not an official U.S. Post Office, stamps are available for purchase, and packages that do not require special handling will be accepted. These services are available between the hours of 8 a.m. and 4:30 p.m., Monday through Friday, while classes are in session. Outgoing mail that requires special handling may be taken to the Method Road branch of U.S. Post Office, which is located within walking distance of the campus.

Resident students are assigned a mail box number that corresponds to their room assignment. The number will change if a student moves to another room.

Student mail boxes have combination locks. Each student will be given her combination upon arrival to campus.

It is the student's responsibility to remember this combination. If you forget, you must show your CamCard to obtain your combination.

Student mail is put in mail boxes Monday through Saturday, except during student holidays. Students who receive packages by U.S. Mail or United Parcel Service (UPS) will receive package slips telling

them to come to the window to pick up the packages. Students are required to bring their CamCards in order to receive packages. Only the student the package is addressed to may pick up the package.

Outgoing mail pickup is 5 p.m., Monday through Friday.

The following example shows the proper format for a student mailing address:

Jame
308 Poteat Residence Hall
Meredith College
Raleigh, NC 27607-5298

Telephone Services

Meredith provides telephone and voicemail service to each residence hall room. The charge is included as part of the student room fee. There is no installation charge or monthly service charge.

Students receive discount long-distance service through Alltel®. Individualized monthly statements are provided by Alltel and are paid to the company.

Students receiving repeated obscene or harassing phone calls should call campus police at 760-8888.

With respect to the College's wireless internet technology, resident students should use any style/type of phone other than 2.4 GHz. Residents may have 900 MHz or 5.8 GHz phones. Residents who have 2.4 GHz phones will be required to remove them. There is one telephone jack in each room. Students will only be charged for repairs made necessary as a result of abuse. Decisions concerning charges will be made by the technician at the time of the repair and will be final.

Technology Services

A campus-wide network provides e-mail and Internet access. All residence halls have wireless technology for access to the campus network. For information concerning residence hall room hook-up to the campus network, contact technology services at 760-2323.

Time Warner Cable Services

All residence hall rooms have basic cable television channels. Arrangements for premium channel boxes (HBO, Cinemax, etc.) must be made with Time Warner Cable, Inc. All installation of boxes and cables is done by Time Warner. Students must provide the connecting cable from the wall to their TV. Any student experiencing problems should call Melanie Fitzgerald, the Meredith Cable Television administrator, at 760-2346.

Maintenance Requests

Requests for maintenance, housekeeping, and grounds-keeping may be made to the facilities services office, 760-8560, or by completing a work order form on the Meredith College web site. (www.meredith.edu/service/facservice/facserwo.htm). The work order link can also be found under Happenings on Meredith's E-news web page.

Guests

A Meredith student is responsible for the appropriate behavior of her campus guests. A guest is expected to observe the same regulations as the Meredith student. Guests will be responsible for paying for all meals eaten in the dining hall. Meredith students are expected to escort their campus guests at all times while in the residence halls.

Female Guests

A female guest is allowed to stay overnight on campus only if her host is also on campus. When hosting a female guest, a student should respect the rights of her roommate regarding the behavior and length of stay of the guest. The host should register her guest (female) before 11 p.m. with her residence director, who will issue her a guest pass. If the guest arrives after closing hours, the student must register her with a security guard. The security guard may request identification of any guest coming in after closing hours. A guest will not be permitted onto campus if she does not have a guest pass or is not accompanied by her Meredith host.

Residents are permitted to host the same guest for a maximum of three nights within a 30-day period.

Male Guests

Except during an Open House for reasons of privacy and security, male guests are allowed in the residence halls only in first floor parlors and only when accompanied by a Meredith student or when waiting for her. A student should inform a male guest of the location of an outdoor campus phone from which he can call to communicate his arrival on campus.

All male guests must enter and exit the residence halls through the first floor parlor.

Residence directors and resident assistants may grant special permission for men to carry heavy items to or from a student's room (heavy items include: refrigerators, heavy trunks, book shelves, heavy furniture, unusually bulky or large items). This permission is a

privilege; therefore, men should not linger on the halls after they have completed the task for which they were granted permission.

The person giving permission to a male to carry things onto the hall is responsible for checking to make certain the male vacated the hall. Residents are expected to announce "male on the hall." They are to escort their helper out of the building within 15 minutes.

Fathers of Meredith students and brothers under the age of 12 are allowed in the residence halls at any time before closing hours provided they are escorted by the Meredith student to and from her room.

Males unaccompanied by a Meredith student are not allowed in the courtyard after dark unless they are en route to a residence hall first-floor parlor for an arranged meeting.

Other campus locations for visiting with male guests:

- Weatherspoon Gymnasium during the hours posted by the department of Health, Exercise and Sports Science. Equipment must be returned to its proper place upon leaving. (Note: No guests may use equipment in the Margaret W. Parker Fitness Center).
- Cate Center including the Bee Hive Cafe, lounges, and supply store.

Safety Restrictions

- Males unaccompanied by a Meredith student are not allowed in the courtyard after dark unless they are on their way to a residence hall first-floor parlor for an arranged meeting.
- Males are not allowed on campus after closing hours (1:00 a.m. Sunday-Thursday; 2:00 a.m. Friday and Saturday) except to accompany students to their residence halls. Then the men must immediately leave campus.
- Use of the lake area at night is discouraged.

Open Houses

After Labor Day weekend in the fall and after Martin Luther King, Jr., Holiday in the spring, Open Houses are planned for:

<i>Fridays</i>	<i>5 p.m.-12 a.m.;</i>
<i>Saturdays</i>	<i>12 p.m.-12 a.m.;</i>
<i>and Sundays</i>	<i>12 p.m.-7 p.m.</i>

No Open Houses are held during exams. All open house weekends are listed in the *Student Handbook and Activities Calendar*. Freshman residents are required to sign in and sign out their guests.

Safety Procedures

See pages 154-157 and 230-231

Residents should refer to the Security, Safety and Emergency Procedures section of the *Student Handbook*, pages 154-157. Also see pages 230-231, in this "Residence Life Guide to Community Living."

FAQs

Can I have a car on campus and where do I park?

At the beginning of each semester, all students may bring a car on campus by signing the appropriate agreement, paying the parking permit fee, and displaying the numbered decal on the car. Decals must be affixed permanently with the decal's adhesive to the rear bumper or rear window of the car. Decals may not be taped to the rear window or bumper. Forms and decals may be obtained from the Campus Police Office. Adequate parking is provided for all those who qualify. Annual resident permits cost \$175. Detailed parking information and regulations are in the *Student Handbook*, pages 178-179.

What is a CamCard?

All Meredith students are required to have and carry a Meredith picture identification card called the CamCard. CamCards are required of all individuals in order to check out library materials, for student access to residence halls, and for general identification purposes around the campus. Resident students must use the CamCard for Meredith dining services. Identification cards are made free of charge in the CamTel/CamCard Office, first floor Johnson Hall. Detailed information on CamCard use policies can be found in the *Student Handbook*, page 155.

What if I need health services?

The Health Center staff provides clinical care for minor illnesses, health education, emergency care, health protection, and disease prevention services for students. Services are maintained under the direction of the director of health services and the college physician. A student health form, furnished by the College, must be completed and all immunizations documented and updated, if needed, prior to enrollment. Detailed information on health services and health policies are in the *Student Handbook*, pages 132-133.

eredith Beach is the area surrounded by Faircloth, rewer, Heilman, and Barefoot residence halls and is the only campus sunbathing area. The sunbathing area is restricted to women only.

Members of the Meredith community enjoy protection of their rights of privacy. Solicitation by persons, organizations, or businesses is strictly prohibited unless authorized by the vice president for college programs or by the director of student activities and leadership development. Any use of College facilities by off-campus persons for purposes of solicitation, even those sponsored by campus organizations, must also be approved. Under no circumstances are off-campus persons allowed to solicit door-to-door. Any religious organization requesting to give a program or presentation is to be referred to the campus chaplain.

When is Belk Dining Hall open for meals?

Continental Breakfast . . . 9:00–10:15 a.m. (M–F)
 8:30–10:00 a.m. (S–Su)

Dinner 5:00–7:00 p.m. (M–Th)
 5:30–7:00 p.m. (F–Su)

When is the BeeHive Café open?

Friday 7:30 a.m.–4:00 p.m.

Saturday-SundayClosed

[illegible]

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important number

All numbers are area code 919

Academic Advising Director	760-8059	RD on Duty	612-0
Accounting	760-8363	Registrar	760-8
Admissions	760-8581	Residence Life	760-8
Alumnae & Parent Relations	760-8548	Student Activities & Leadership Development	760-84
BeeHive	760-8750	SGA (Student Government Assoc.)	760-24
Belk Dining Hall	760-8377	Supply Store (Bookstore)	760-84
Campus Activities Board	760-2247	Technology Services Help Desk	760-2
Campus Events	760-8533	Volunteer Services	760-80
Campus Police and Parking	760-8888	V. P. for Academic Programs	760-84
Career Center	760-8341	V. P. for College Programs	760-85
Chaplain	760-8346	WINGS/AMC	760-25
Commuter Life/Diversity Programs	760-8521	Work Orders	760-80
Community Outreach	760-8450		
Copy Center	760-8677	Emergency	9-911 or 9
Counseling Center	760-8427	<i>If at any time you believe it is necessary to call for the Emergency Medical Service, call the Campus Police (8888) so they can direct EMS to the site of the emergency. The person receiving the service of EMS will be responsible for all fees charged.</i>	
Dean of Students	760-8521	Campus Police	760-88
Dial-A-Menu	760-8150		
Disabilities Services	760-8427	Police, City of Raleigh, non-emergency	890-33
Enrollment	760-8026	State Highway Patrol	733-38
Facilities Services/Maintenance	760-8560	Hopeline	231-45
Financial Assistance Office	760-8565	Poison Control	1-800-222-12
First Year Experience	760-8521	Campus Switchboard	
Graduate and Professional Studies	760-8353	(on campus)	dia
Health Center	760-8535	(off campus)	760-86
Herald	760-2824		
Housekeeping	760-8560	Directory Assistance	
Inclement Weather	832-8878	(fee charged per use)	9-411 or 4
Information Desk, Cate Center	760-8065	Long Distance Information	
International Student Advisor	760-8429	(fee charged per use)	1-(Area Code)-555-12
Library (Carlyle Campbell)	760-8531		
MEA/Balloon Gallery	760-8650		
Meredith Performs Box Office	760-2840		
Oak Leaves	760-8114		
Paralegal Program	760-2855		

Personal Data

Name		Phone
Address		City
State	Zip	Email

Buddy List

Name	Name
Phone	Phone
Email	Email
Name	Name
Phone	Phone
Email	Email
Name	Name
Phone	Phone
Email	Email

The BeeHive!

Located on the second floor
of Cate Student Center.



BeeHive Café Hours:

Monday–Thursday	7:30 a.m.–8:00 p.m.
Friday	7:30 a.m.–4:00 p.m.
Saturday–Sunday	Closed
Phone	760-8328

Meredith Supply Store

The Smart Shopping Place!

Serving Students, Faculty, and Staff

Monday, Tuesday 8:00 a.m.–6:00 p.m.
Wednesday, Thursday, Friday 8:00 a.m.–5:00 p.m.

Textbooks • School Supplies • Gift Items • Greeting
Cards • Clothing • Health and Beauty Aids • Trade
Books • and CDs

Store760-8545
Book Department760-8433

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at www.efollett.com.

Student Handbook
& Activities Calendar
2007-2008

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MEREDITH

COLLEGE

The Division of College Programs

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Booth, North Carolina 27007-5200

(704) 702-4400

www.meredith.edu

Meredith College admits students of any race,

ethnic group, sex, sexual orientation, gender

identity or expression, age or disability.

Admitted to the Office of Diversity and Inclusion

Office of Diversity



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Fit Group



